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**Final Budget
1983-1984**

County of San Luis Obispo



FINAL BUDGET OF SAN LUIS OBISPO COUNTY
FISCAL YEAR 1983-84

Published by the Board of Supervisors:

Honorable Jerry Diefenderfer, Chairman.....	Supervisor, District 1
Honorable William Coy.....	Supervisor, District 2
Honorable Kurt Kupper.....	Supervisor, District 3
Honorable Ruth Brackett.....	Supervisor, District 4
Honorable Jeff Jorgensen.....	Supervisor, District 5

Compiled by:

Paul E. Floyd.....	Auditor-Controller
Kerry E. Harms.....	Acting County Administrator



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RESOLUTION NO. 83-243

RESOLUTION ADOPTING THE COUNTY BUDGET AND BUDGETS
FOR BOARD GOVERNED DISTRICTS FOR FISCAL YEAR 1983-84

THE FOLLOWING RESOLUTION IS NOW OFFERED AND READ:

WHEREAS, AND THE BOARD SO FINDS, A PROPOSED BUDGET WAS COMPILED, APPROVED, ADVERTISED AND PUBLISHED, PURSUANT TO THE COUNTY BUDGET ACT; AND

WHEREAS, THE BOARD HEREBY FINDS, THAT IT HAS PROPERLY NOTICED AND CONDUCTED A PUBLIC HEARING AT WHICH IT MADE REVISIONS TO, DEDUCTIONS FROM, AND ADDITIONS TO SAID PROPOSED BUDGET AS IT HAS DEEMED ADVISABLE; AND

WHEREAS, AND THE BOARD SO FINDS, THE PROPOSED BUDGET, THE SUPPLEMENTAL PROPOSED BUDGET DOCUMENTS AND ALL REVISIONS DEVELOPED IN THE HEARING ON THE FINAL BUDGET AS REFLECTED IN THE CLERK'S MINUTES AND DOCUMENTS FILED WITH THE CLERK DURING SAID HEARING, PROPERLY CONSTITUTE THE SPECIFIC ITEMS WITH RESPECT TO ALLOCATED POSITIONS AND FIXED ASSETS, THE BUDGET REQUIREMENTS AND THE SEVERAL AMOUNTS REQUIRED BY GOVERNMENT CODE SECTION 29089(A), (B) AND (C) FOR EACH BUDGET UNIT AND SUMMARIZED FOR THE ENTIRE BUDGET AS FOLLOWS:

1. SALARIES AND EMPLOYEE BENEFITS	\$35,187.604
2. SERVICES AND SUPPLIES	24,695.815
3. OTHER CHARGES	11,343.170
4. FIXED ASSETS:	
(A) LAND	3.100
(B) STRUCTURES AND IMPROVEMENTS	1,465,729
(C) EQUIPMENT	562,424
5. EXPENDITURE TRANSFERS AND REIMBURSEMENTS	(2,947,362)
6. PROVISIONS FOR CONTINGENCIES:	
GENERAL FUND	5,209,984
ALL OTHER FUNDS	657,873
PROVISION FOR NEW RESERVES:	
GENERAL FUND	-0-
ALL OTHER FUNDS	247,973
TOTAL COUNTY BUDGET	<u>\$76,426,310</u>

WHEREAS, THE COUNTY OF SAN LUIS OBISPO SHALL MAKE AVAILABLE FOR FINANCING BY CANCELLATION OF THE GENERAL RESERVE IN THE GENERAL FUND THE AMOUNT OF \$707,057. THE BALANCE REMAINING IN THE GENERAL RESERVE OF THE GENERAL FUND SHALL BE \$3,875,321, OR THE LESSER ACTUAL FIGURE ON THE 30TH DAY OF JUNE, 1983.

WHEREAS, AND THE BOARD SO FINDS, THAT AUTHORIZATIONS SHOWN FOR EMPLOYEE CONTRACTS IN SAID PROPOSED BUDGET (AS REVISED) ARE TO BE FOR SPECIFIED PERIODS OF TIME, NOT TO EXCEED ONE YEAR, SPECIAL PROJECTS, OR PROJECTS FOR WHICH FUNDING IS UNCERTAIN.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, BY THE BOARD OF SUPERVISORS THAT:

1. ADOPTION BY REFERENCE - THE PROPOSED BUDGET FOR FISCAL YEAR 1983-84 ON FILE WITH THE CLERK, AS REVISED AND FINALLY DETERMINED BY THE BOARD, IS ADOPTED BY REFERENCE PURSUANT TO GOVERNMENT CODE SECTION 29091 AS THE FINAL BUDGET.

2. APPROPRIATION OF FUNDS - THE VARIOUS AMOUNTS OF APPROPRIATIONS FOR SALARIES AND EMPLOYEE BENEFITS, SERVICES AND SUPPLIES, OTHER CHARGES, FIXED ASSETS, AND EXPENDITURE TRANSFERS AND REIMBURSEMENTS ARE HEREBY APPROPRIATED TO THE VARIOUS DEPARTMENTS, OFFICES, BOARDS, COMMISSIONS, COMMITTEES, OTHER AGENCIES, AND SPECIAL DISTRICTS AS THEY ARE SHOWN IN THE AFORESAID PROPOSED BUDGET FOR FISCAL YEAR 1983-84, AS REVISED AND FINALLY DETERMINED BY THE BOARD, AND HEREBY ADOPTED BY REFERENCE AS THE FINAL BUDGET. THE AMOUNTS APPROPRIATED THEREIN ARE THE TOTAL AMOUNTS OF OBLIGATIONS AND EXPENDITURES AUTHORIZED FOR THE PERIOD JULY 1, 1983 THROUGH JUNE 30, 1984.

3. ALLOCATED POSITIONS - EMPLOYEES SHALL BE APPOINTED AT CLASS LEVELS SHOWN FOR ALLOCATED PERMANENT POSITIONS AS INDICATED BY SAID FINAL BUDGET. THE TOTAL EXPENSES FOR ALLOCATED POSITIONS MAY NOT EXCEED AMOUNTS APPROPRIATED.

4. ADJUSTMENTS - PURSUANT TO GOVERNMENT CODE SECTION 29100 AND 29105. THE AUDITOR-CONTROLLER IS DIRECTED TO DETERMINE THE ACTUAL YEAR-END FUND BALANCES AS OF JUNE 30, 1983, TAX DISTRIBUTION AMOUNTS BASED ON THE FINAL ASSESSED VALUATIONS WHEN RELEASED BY THE ASSESSOR, AND THE AUDITOR-CONTROLLER'S FINAL ESTIMATE OF REVENUES OTHER THAN TAXES. ANY AMOUNTS TO BE ADJUSTED SHALL BE REPORTED TO THE BOARD OF SUPERVISORS AND THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE BUT NOT LATER THAN SEPTEMBER 1, 1983.

5. CONTINGENCIES AND RESERVES - THE BOARD HEREBY CANCELS \$707,057 OF THE GENERAL RESERVE OF THE GENERAL FUND THEREBY MAKING SAID SUM AVAILABLE FOR FINANCING APPROPRIATIONS HEREUNDER. THE BALANCE REMAINING SHALL BE \$3,875,321, OR THE LESSER ACTUAL FIGURE AS OF THE 30TH DAY OF JUNE, 1983. CONTINGENCIES ARE APPROPRIATED IN AN AMOUNT OF 10 PERCENT OR LESS OF THE TOTAL NONCONTINGENCY APPROPRIATIONS. IF PRESENT REVENUE AND FUND BALANCE ESTIMATES PROVE LOWER THAN THE FINAL ADJUSTED AMOUNTS, THEN THE DIFFERENCE SHALL BE PLACED IN CONTINGENCIES UP TO THE 10 PERCENT LIMIT, AND ANY REMAINDER SHALL BE PLACED IN NEW RESERVES. IF PRESENT REVENUE AND FUND BALANCE ESTIMATES ARE HIGHER THAN SAID ADJUSTED REVENUE AND FUND BALANCE ESTIMATES, THEN THE AUDITOR-CONTROLLER SHALL IMMEDIATELY ADVISE THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF AMOUNT OF SUCH SHORTAGE SO THAT THE BOARD MAY DECREASE APPROPRIATIONS OR RESERVES BEFORE FIXING THE TAX RATE.

6. PUBLICATION OF FINAL BUDGET - THE AUDITOR SHALL CAUSE THE PUBLICATION OF THE FINAL BUDGET AFTER THE BOARD APPROVES ANY ADJUSTMENTS MADE PURSUANT TO GOVERNMENT CODE SECTIONS 29100 AND 29105 AND SHALL FILE SAID PUBLICATION WITH THE CLERK AND STATE CONTROLLER ON OR BEFORE NOVEMBER 1, 1983.

UPON MOTION OF SUPERVISOR KUPPER, SECONDED BY SUPERVISOR BRACKETT, AND ON THE FOLLOWING ROLL CALL VOTE, TO-WIT:

AYES: SUPERVISORS KUPPER, BRACKETT, COY, JORGENSEN, AND CHAIRMAN DIEFENDERFER

NOES: NONE

ABSTAINING: NONE

ABSENT: NONE

THE FOREGOING RESOLUTION IS HEREBY ADOPTED.

/s/ JERRY DIEFENDERFER
CHAIRMAN OF THE BOARD OF SUPERVISORS

ATTEST:

/s/ FRANCIS M. COONEY
CLERK OF THE BOARD OF SUPERVISORS

APPROVED AS TO FORM AND LEGAL EFFECT:

JAMES B. LINDHOLM, JR.
COUNTY COUNSEL

By: /s/ JAC A. CRAWFORD
ASSISTANT COUNTY COUNSEL

DATE: JUNE 23, 1983

BUDGET MESSAGE

County of San Luis Obispo

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 549-5011



OFFICE OF THE
COUNTY ADMINISTRATOR

TO: BOARD OF SUPERVISORS
FROM: KERRY E. HARMS, *feh* ACTING COUNTY ADMINISTRATOR
DATE: AUGUST 31, 1983
SUBJECT: FINAL BUDGET MESSAGE

The 1983-84 Final Budget is \$76,426,310 for all funds, a reduction of 9.4 percent from the 1982-83 Final Budget. The general fund portion of the budget is \$62,135,827, a reduction of 8.7 percent from the 1982-83 Final Budget. When compared with the Proposed Budget, Final Budget appropriations were increased while contingencies and new reserves were reduced. The single largest reason this occurred was the Board's decision to increase support to the Roads program by \$1.75 million above the amount recommended in the Proposed Budget. The net effect of that decision increased appropriations \$1.65 million while eliminating a provision of over \$930,000 for new reserves and cancelling over \$700,000 of existing reserves. The changes can be illustrated numerically as shown below:

SUMMARY OF FINAL BUDGET

Comparisons of the 1982-83 Final Budget and the 1983-84 Final Budget, including reference to the Proposed Budget, the budget adopted by the Board during budget hearings and the adopted budget adjusted by the Board when the tax rates were set is shown below:

1983-84 Final Budget - All Funds

<u>Requirements</u>	<u>1982-83 Adopted</u>	<u>1983-84 Proposed</u>	<u>1983-84 Adopted At Hearings</u>	<u>1983-84 Adopted Adjusted</u>	<u>Change from Hearings</u>
Appropriations	\$73,187,202	\$68,054,192	\$70,394,104	\$70,310,480	\$(83,624)
Contingencies	6,483,933	6,355,033	5,283,465	5,867,857	584,392
New Reserves	4,688,770	951,166	118,223	247,973	129,750
Total	<u>\$84,359,905</u>	<u>\$75,360,391</u>	<u>\$75,795,792</u>	<u>\$76,426,310</u>	<u>\$ 630,518</u>
<u>Means of Financing</u>					
Revenue	\$50,768,731	\$44,370,522	\$44,780,065	\$44,764,870	\$(15,195)
Property Tax	19,767,111	21,427,627	21,427,627	22,768,268	1,340,641
Fund Balance	13,824,063	9,562,242	9,588,100	8,893,172	(694,928)
	<u>\$84,359,905</u>	<u>\$75,360,391</u>	<u>\$75,795,792</u>	<u>\$76,426,310</u>	<u>\$ 630,518</u>

1983-84 Final Budget - General Fund Only

<u>Requirements</u>	<u>1982-83 Adopted</u>	<u>1983-84 Proposed</u>	<u>1983-84 Adopted At Hearings</u>	<u>1983-84 Adopted Adjusted</u>	<u>Change from Hearings</u>
Appropriations	\$58,211,609	\$56,359,905	\$56,847,873	\$56,925,843	\$ 77,970
Contingencies	5,821,161	5,635,990	4,857,108	5,209,984	352,876
New Reserves	4,046,826	932,943	-0-	-0-	-0-
Total	<u>\$68,079,596</u>	<u>\$62,928,838</u>	<u>\$61,704,981</u>	<u>\$62,135,827</u>	<u>\$430,846</u>

Means of Financing

Revenue	\$42,347,725	\$37,829,296	\$37,991,439	\$37,758,109	\$ (233,330)
Property Tax	18,688,453	19,988,856	19,988,856	21,323,693	1,334,837
Fund Balance	8,645,386	6,950,000	7,164,000	6,365,339	(798,661)
Transfers	(1,601,968)	(1,839,314)	(3,439,314)	(3,311,314)	128,000
	<u>\$68,079,596</u>	<u>\$62,928,838</u>	<u>\$61,704,981</u>	<u>\$62,135,827</u>	<u>\$ 430,846</u>

SUMMARY OF STAFFING BY FUNCTIONAL AREA

A net total of ten positions was added by the Board for the Final Budget when compared to the staffing recommendations made in the Proposed Budget. Five additional positions were added to the Sheriff's Department by the Board during the budget hearings, and based upon staff recommendations, a net total of five more were added. The changes made are summarized in the chart below by functional area. A listing of the personnel allocation by department is included in an attachment to this budget message.

Comparison of Positions by Functional Areas

<u>Functional Area</u>	<u>Allowed 1982-83</u>		<u>Recommended 1983-84</u>		<u>Board Adopted 1983-84</u>	
	<u>Permanent</u>	<u>Contract/ Temporary</u>	<u>Permanent</u>	<u>Contract/ Temporary</u>	<u>Permanent</u>	<u>Contract/ Temporary</u>
General Government	321	16	327	16	326	16
Public Protection	471	20	474	25	479	25
Public Ways and Facilities	186	14	186	14	186	14
Health and Sanitation	473	59	464	60	466	60
Public Assistance	152	0	143	0	147	0
Education	59	6	63	8	63	8
Recreation and Culture	26	14	26	14	26	14
Total	1,688	129	1,683	137	1,693	137
GRAND TOTAL		<u>1,817</u>		<u>1,820</u>		<u>1,830</u>

BUDGET POLICIES USED IN THE DEVELOPMENT AND ADOPTION OF THE 1983-84 BUDGET

The Administrative Office and Board of Supervisors used several Board adopted budget policies in the development and consideration of the 1983-84 budget. A complete list of these budget policies is included as an attachment to this budget message and addresses the following areas: general fund supported budgets, revenue generating budgets, capital projects, federal revenue sharing distribution, fees, reserves and contingencies, timing of budget, hearings, matching funds, lobbying and grant applications, contract services, new positions, mid-year budget requests, management incentives and special district augmentation fund.

CHANGES MADE TO THE PROPOSED BUDGET

The Board made several changes to the Proposed Budget both during the budget hearings in late June and when the tax rates were set in late August. A description of the changes of \$10,000 or more made by budget unit or by fund during these Board sessions is provided below. Additional detail can be found in the budget unit narratives in the "General County Budgets" section of this document.

Changes of \$10,000 or More

2001 - Non-Departmental Revenues. The Board reduced revenues for this budget by \$564,094 on August 22, 1983, when the tax rates were set and revenue estimates finalized. The reductions were based upon the state's adopted budget.

2060 - Treasurer/Tax Collector. The Board increased revenues for this budget by \$265,760 on August 22, 1983, when the tax rates were set and revenue estimates finalized. Interest revenues were re-estimated for final budget purposes, accounting for the entire increase.

2090 - Federal Revenue Sharing Financial Administration. This budget was increased \$179,952 as a result of several adjustments made during the hearings. The Board increased funding by \$29,952 for community groups, elected to appropriate \$24,000 to each of the Supervisors' community projects district funds and provided a \$30,000 grant for the Los Osos Flood/Drainage Project. Revenues were also increased by \$249,421 by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Interest revenues were re-estimated for final budget purposes, accounting for the increased revenues.

2209 - Federal Revenue Sharing Capital Projects. The Board increased this budget by adding three projects to the list of new projects recommended for funding: Women's Jail Water Softener (\$7,000), Chalk Mountain Fencing (\$3,500), and Main Jail Addition (\$140,000).

2212 - Special Aviation. The board deleted revenues (\$10,000) from this budget unit to reflect the receipt of expected revenues for 1983-84 prior to the end of fiscal year 1982-83.

2221 - Federal Revenue Sharing Equipment Acquisition. Based upon revised staff recommendations, the Board reduced this budget by a net total of \$178,620. An inflationary supplement of \$191,594, provided through this budget to the Garage budget for future vehicle replacement costs, was eliminated. In addition,

three items were added to the 1983-84 equipment acquisition list: a professional computer for the Treasurer-Tax Collector, a vehicle for the County Fire Department and a pallet lift jack for General Services.

2290 - Services to Special Districts. The Board increased this budget by \$150,000 for potential cooperative road improvement projects. The increased funding is to provide monies for 30 percent of the cost of new construction or improvements to roads in established subdivisions or developments.

2509 - County Clerk/Recorder. The Board increased the appropriation for this budget to include the 1982-83 year end balance of restricted funds for the Micrographic Conversion Project, which totalled \$53,602. Revenues were also increased by \$65,004 by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Property transfer tax revenues were increased based upon actual revenues received in 1982-83.

2561 - Family Support. The Board increased the appropriation for this budget unit by \$12,054 and revenues by \$24,348 to allow for the acquisition of six computer terminals to assist with the division's support collections effort.

2590 - Sheriff/Coroner. The Board increased the appropriation for this budget by \$107,762 to reflect the costs associated with five additional positions allocated by the Board during the budget hearings.

2595 - Justice System Subvention Program. The Board increased both the appropriation and revenues for this budget by \$14,900 to allow the Jail Treatment Program to continue at its current service level until more information regarding funding is known.

2670 - County Fire. The Board increased the appropriation for this budget during the budget hearings by \$55,599 to reflect the costs associated with two additional positions. Revenues were also increased by \$10,000, representing partial funding for one of the additional positions.

2730 - Agricultural Commissioner. The Board increased revenues for this budget by \$11,582 to reflect reimbursement by the state for purchase of a professional computer and revenues expected to be received for nursery inspections.

2920 - Roads. The Board increased the appropriation for this budget by \$1,540,000 and revenues \$254,000 during the budget hearings. The Board approved \$1 million for storm damage repair and \$500,000 for new road construction and maintenance projects. Appropriations and revenues were increased \$40,000 to account for a change to one of the road construction projects. Revenues were also increased \$214,000 to account for monies which were expected to be received in 1982-83 but will not be received until 1983-84.

3000 - Health Department. Based upon revised staff recommendations, the Board increased both the appropriation and revenues by \$22,955 to reflect the costs and reimbursement associated with one additional position for the Home Health Agency program.

3075 - Alcoholism Services. The Board increased the appropriation for this budget to include the unspent revenues collected for Alcoholism Services during fiscal year 1982-83, which totalled \$24,368.

3200 - Social Services. Based upon revised staff recommendations, the Board increased the appropriation by \$73,312 and revenues by \$54,984 to reflect the costs and reimbursement associated with four additional positions which were needed due to an increase in caseload.

4000 - Library. The Board reduced revenues for this budget by \$23,805 on August 22, 1983, when the tax rates were set and revenue estimates finalized. The reductions were based upon the state's adopted budget.

4170 - Chalk Mountain Golf Course. The Board increased this budget by \$23,688 based upon revised staff recommendations to provide funds to purchase water during the construction of a new sewer plant, which will interrupt the course's normal effluent water supply.

OTHER CHANGES MADE AFTER THE BUDGET HEARINGS

On August 22, 1983, the Board finalized the means of financing the 1983-84 budget. The Board, at that time, set the tax rates, finalized revenue estimates, including property tax estimates, revised the fund balance available figures to actual balances and established final contingencies and new reserves. A summary of the Board's actions on August 22 can be shown as follows:

Finalized Revenue Estimates: Based upon actual 1982-83 revenues and more recent information on certain state subventions expected for 1983-84, the Board revised non-property tax revenue estimates for 1983-84 downward by a net total of \$15,195. General fund revenues were reduced a net total of \$233,330.

Finalized Property Tax Revenue Estimates: The assessed value of the county grew by 14.8 percent from 1982-83 to 1983-84; a 10.4 percent growth in the locally assessed roll, a 26 percent growth in the state assessed (utility) roll and an 18 percent growth in the unsecured roll. For Proposed Budget purposes, a more conservative estimate of 8 percent was used. The net result of the larger than expected increase was a \$1.34 million increase in estimated property taxes.

Revised Fund Balance Available Figures: The actual fund balance available to finance the 1983-84 budget was a net total of nearly \$695,000 lower than was estimated at the budget hearings. The lower actual figures were due to several factors, including: (1) higher than expected encumbrances for capital projects for which work had been undertaken in 1982-83, (2) delay in the receipt of state reimbursement for county-operated programs with significant state funding such as those provided by the Department of Social Services, (3) the under-realization of several other budgeted revenues, and (4) slightly higher than expected expenditure levels.

Establish Final Contingencies: Based upon the new estimates for revenues and property taxes as well as final fund balance figures, approximately \$630,000 for all funds and \$430,000 for the general fund was available for allocation by the Board. A Board adopted budget policy calls for placing up to 10 percent of

available funds into contingencies and any additional funds into reserves. The additional funding allowed the Board to add nearly \$353,000 to the general fund contingency to bring the total amount available in that fund to 9.2 percent, short of the 10 percent maximum. Other funds' contingencies, including the general fund, were also adjusted, for a net increase of approximately \$584,000.

Establish New Reserves: Due to fund balances being higher than expected for several funds, the Board was able to increase new reserves by nearly \$130,000 after final fund balance numbers were known. Additional funding was not available to place into general fund reserves as the maximum 10 percent contingency limit was not reached.

Other Board Actions on August 22, 1983: The Board reduced the interfund transfer from the general fund to the Road fund from \$3,390,000 to \$3,262,000 based upon an agreement between the Engineer and Administrative Office and a policy adopted by the Board in 1981-82. That policy calls for a reduction in the general fund contribution to the Road fund if that fund's year end balance is higher than planned. No program impact will result from the reduced interfund transfer.

LONG TERM AREAS OF CONCERN OR EMPHASIS

State and Federal Funding: Throughout the budget development cycle, including the final budget hearings, the county was uncertain about the level of support that would be forthcoming in 1983-84 from state and federal sources. Although the Final Budget is adopted and now represents the county's formal financial plan for 1983-84, the uncertainty persists. Even as the Final Budget message is being prepared, the State Legislature is considering proposals which could have substantial impact on county services and service levels, as well as the county's continued financial health. Unfortunately, this continued instability at other governmental levels makes long term financial planning virtually impossible at the local level.

As long as counties are primarily dependent upon other levels of government for their financial health, concerns such as the foregoing will continue to be expressed by local governments. One way to reduce these concerns is to develop a system whereby local governments have secure discretionary revenue sources in addition to local property taxes. The County Supervisors Association is working with the state to develop such a program. Our county should contribute as much as possible to this effort.

Other Revenue Potentials: The county already has certain revenue generating potential which could be tapped to help alleviate its dependence upon other governments. These revenue sources include assessment bonds, standby-availability charges, benefit assessments, public assessments, special taxes and sale of bonds. This office will pursue the establishment of these new revenue sources, if they become appropriate, in a continuing effort to generate revenues before service reductions are recommended.

In addition to pursuing revenue sources which are already provided for by statute, I encourage your Board to continue to seek legislative remedies which would expand local government's ability to raise funds locally. Several proposals were endorsed

by the Board in 1982-83 as part of a review of the county's legislative program. An even more vigorous pursuit of discretionary revenues is needed if continued financial stability is to be retained. As these potential sources are identified, they will be brought to the Board for policy determination.

OTHER INFORMATION CONTAINED IN THE FINAL BUDGET

The budget document is divided into several sections, each with emphasis on different areas of the overall budget and color coded for reference. Included in the yellow, or General Information, section is a table of contents, a glossary of terms commonly used in the budget document, an explanation of the information provided with each budget unit, salary ranges for elected and appointed officials and employees, a benefits explanation worksheet, a countywide organizational chart, and information on the 1983-84 property tax allocation by taxing agency. In the blue, or Exhibits and Summary Schedules, section there are several tables which show revenue sources, expenditure requirements, means of financing the budget and other summary information by fund, and totals for all funds for the 1983-84 Final Budget. The largest section of the budget is the ivory colored section which contains the detailed narrative explanation for each budget unit. The narratives appear in order of the budget unit number. The pink section contains a discussion of federal revenue sharing appropriations. The green section contains the fixed asset list and the capital projects discussion and detail of capital projects by funding source. A discussion of the budgets which do not require an appropriation can be found in the Interservice Fund/Enterprise Budgets section which is printed on gold paper. The index to the budget document is on yellow paper.

ACKNOWLEDGEMENTS

The 1983-84 budget development represented a commendable effort by all of the parties involved. The Board of Supervisors spent many hours making difficult decisions which will result in the continued viability of county services and finances; staff contributed untold hours of time and effort to present your Board with the most understandable and best coordinated budget possible; and departments participated in the process with an unprecedented spirit of cooperation. To all of the above, our appreciation is extended.

Attachments:

- Budget Policies
- Expenditure Requirements by Functional Area
- Means of Financing the 1983-84 Final Budget
- Budget Comparisons: 1967-68 through 1983-84
- Position Allocation by Department

BUDGET POLICIES

GENERAL FUND SUPPORTED BUDGETS

1. No Net Increase: Goal of no net budget increase from year to year, achieved by increased revenues or decreased appropriations.
2. Reductions: Do not approach reductions in an across-the-board fashion; rather, make reductions on a case by case basis after a review of the budget and countywide priorities.
3. Discretionary Programs: Do not undertake new discretionary programs unless they are funded outside the general fund, or unless the Board of Supervisors has previously determined that the new program is a high priority program with countywide benefits.

REVENUE GENERATING BUDGETS

4. Maintain or Enhance Revenue Generating Ability: Appropriate sufficient funds to maintain or enhance the capabilities of budgets which generate revenues in excess of their costs, such as budgets for Assessor, Tax Collector/Treasurer, Clerk/Recorder and Auditor-Controller.
5. Pursuit of New Revenues: Direct county officials to pursue revenue sources to the fullest extent possible and to pursue more thorough cost identification for fee setting purposes.

CAPITAL PROJECTS

6. Priority for Funding Projects: Review projects based upon their cost, scope and countywide significance in addition to reviewing, based upon the following criteria listed in general order of priority:
 - . Additional funds required to make committed projects operational
 - . Required to meet a legal or policy mandate
 - . Required to maintain acceptable health and safety standards or improve unacceptable conditions
 - . Required to maintain existing assets or facilities
 - . Is at least 80% revenue offset or there is a "payback" in three years or less
 - . Required to maintain existing service levels
 - . Reduces other county costs

BUDGET POLICIES

Projects which are 100% revenue offset or have their own funding source, such as Morro Bay Golf Course and Lopez Lake, are evaluated separately. If sufficient funds are available, all of the projects which meet one or more of the above criteria and would be reasonable in terms of project scope or cost will be recommended.

7. Facilities to be Relinquished: For facilities which the county is seeking to relinquish responsibility, fund capital projects for those facilities only to the extent that such projects are required to maintain their current condition and prevent them from falling into a condition of disrepair.
8. Health Agency: For Health Agency projects, fund top priority projects as identified in the 1981 Health Agency Space Needs Study, at a rate of approximately \$200,000 per year.
9. Library Projects: Consider funding new library buildings or major improvements to existing libraries only if at least 50% of the cost of the project is provided by the community (incorporated cities) in which the facility is located.
10. Beach Accessway: Approve beach accessway projects only if they have low maintenance costs.
11. Master Plans: Approve projects included in master plans only if they have their own funding sources or if they are requested for reasons beyond inclusion in the master plan.
12. Grant Funded Capital Projects: For grant funded projects, where a county match is required, budget only the county share if receipt of grant money is not expected in the budget year. If there is a reasonable expectation that the grant revenue can be received during the budget year, budget entire project amount including revenues.
13. Encumbrances: The Auditor-Controller is authorized to encumber capital project money appropriated for a specific capital project at the end of each fiscal year, if work has been undertaken on that project during the fiscal year. The current practice is to carry forward all the funds remaining in a capital project from year to year. Under the new policy, Board approved projects which have not begun during the year in which an appropriation is made, would be returned to the Board during the subsequent year's budget hearings for reconsideration. Projects which are recommended for encumbrance will be included in the proposed and final budget documents.
15. Grant Funded Road Projects: For grant funded road projects within incorporated cities, consider funding up to 50% of the local share, if the project can be shown to be of significant benefit to the county.

BUDGET POLICIES

FEDERAL REVENUE SHARING DISTRIBUTION

16. Revenue Sharing Priority: Funding priority for revenue sharing distribution shall be as follows:
- . Memberships to boards and commissions
 - . Organizations used by county departments
 - . Organizations with low administrative costs
 - . Boards and commissions providing services to the county
 - . Organizations providing countywide services which have previously received revenue sharing money

Funding is not recommended for organizations which need the money to balance their budgets, which are providing less than countywide services, are requesting continuation funding or request funding for salaries.

FEES

17. Cost Recovery: Fees imposed to recover costs with exceptions on a case-by-case basis.
18. Fee Increases: Increase fees to offset costs, where reasonable and where all cost saving options have been explored, before service levels are reduced.

RESERVES AND CONTINGENCIES

19. Funding of Contingencies and Reserves: Place up to 10% of available funds into contingencies and any additional funds into reserves, after departments' operational needs are funded.

TIMING OF BUDGET HEARINGS

20. Budget Hearings in June: Conduct final budget hearings before the end of June; adopt budget by July 1. Adjust final numbers when the tax rate is set - no later than August 31.

MATCHING FUNDS

21. County Share: No increased county share for budgets funded primarily from non-general fund sources if state funding is reduced, unless increased county share is mandated. The current matching requirements are:

BUDGET POLICIES

- Health: 50% state/50% county, after per capita grant of \$3 per person is considered
- Mental Health: 90% state/10% county, except for state hospital and in-patient, which is 85% state/15% county, and \$3,000 general fund contribution to Genesis House
- Alcohol: 90% state/10% county (County uses restricted Statham Funds for its share)
- Social Services: 89% state/11% county, with all programs and budgets combined

22. In-Kind Contribution: Where matching funds are required for grant purposes, provide as much "in-kind" (resources already allocated by the county that will be expended in any case) contribution as allowed, instead of hard-dollar matches.

LOBBYING AND GRANT APPLICATIONS

23. Approval to Pursue: Board of Supervisors approval is necessary before county officers and employees pursue lobbying efforts on matters having budget implications, and before grant applications are submitted to the granting agency.

CONTRACT SERVICES

24. State Laws: State laws preclude contracting for services which would displace Civil Service employees and also preclude contracting out for certain services.

NEW POSITIONS

25. Consideration of New Positions: Consider new positions only if the cost of the position is offset by non-general fund sources, or generates revenue, or is necessary to carry out Board policy or new Board adopted programs.

MID-YEAR BUDGET REQUESTS

26. Non-Emergency Requests: Midyear budget requests of a non-emergency nature requiring a transfer from contingencies are recommended to be referred to the next year's budget deliberations. Midyear requests with other funding sources or which can be absorbed within a department's budget, are considered as needed.

BUDGET POLICIES

27. Appropriations from Unanticipated Revenues: Appropriations from unanticipated revenues will not be recommended unless the department is reaching and exceeding its total departmental revenue estimates on a monthly or quarterly basis. Non-departmental unanticipated revenues would not be appropriated except for the year-end adjustment in accordance with Proposition 4 guidelines. Grant program revenues and appropriations would be handled separately.
28. Target Net Budgets: Develop a list of "target" net costs for selected budgets which generate revenue to offset their expenses and monitor those budgets as part of the annual budget review and quarterly reporting process. A target net cost would be the amount of general fund support to a given budget after revenues are subtracted from expenditures. These target net costs would be used in developing budget recommendations and when reviewing budgets during the quarterly reporting process. Significant departures from the target net amounts during the fiscal year may result in a recommendation that appropriations be reduced to allow/ensure that the budget target would be achieved by the end of the fiscal year.

MANAGEMENT INCENTIVES

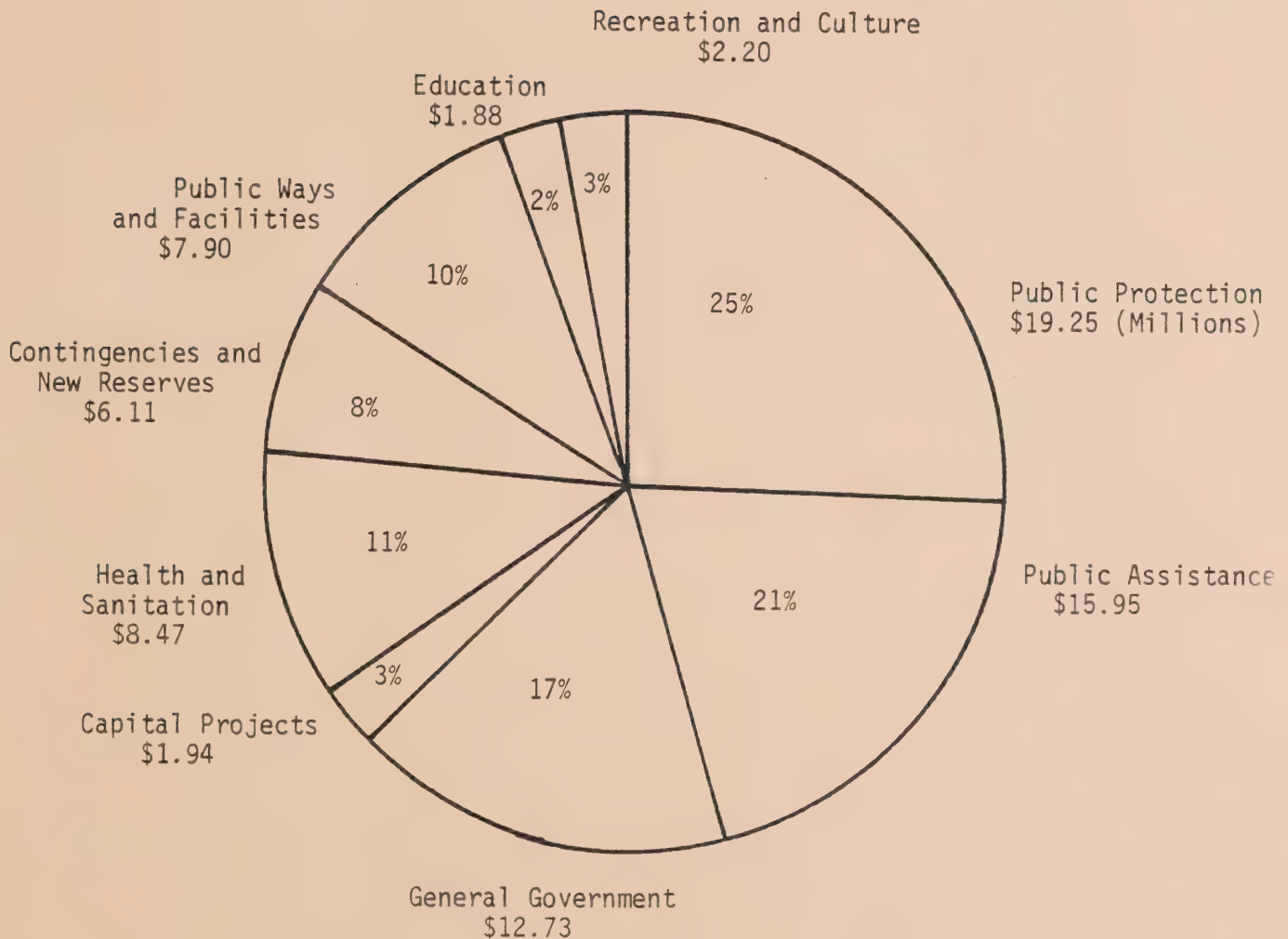
29. Onetime Salary Increase: The County Code provides up to a 5%, onetime salary increase to management employees who perform in a manner which exceeds the standards of their position and who have significantly contributed to the overall efficient operation of the county.

SPECIAL DISTRICT AUGMENTATION FUND

30. Distribution: Distribute special district augmentation funds to special districts based upon each district's tax effort in comparison to other districts. Maintain a contingency as close to 10% as possible for emergency funding requests.

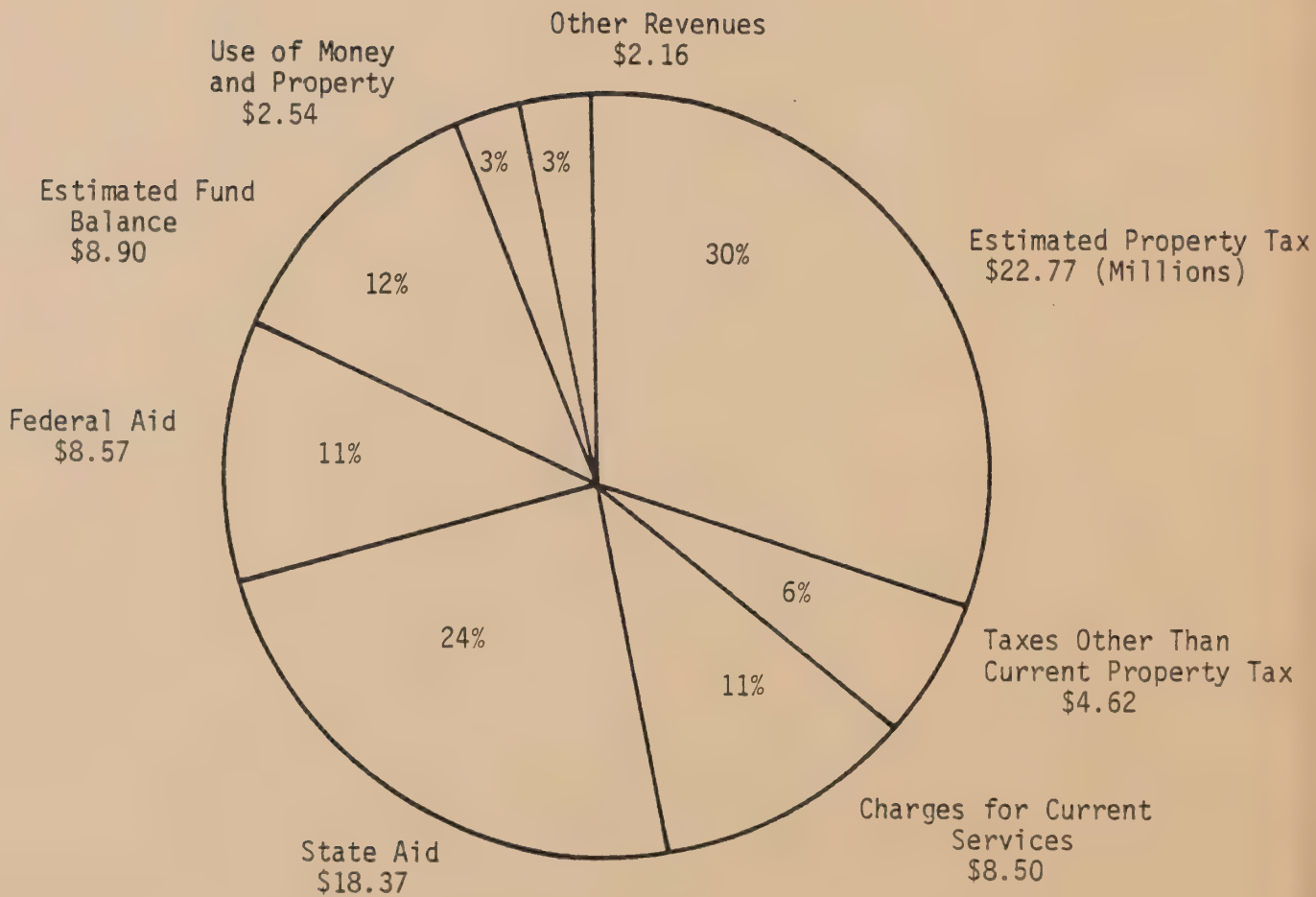
EXPENDITURE REQUIREMENTS BY FUNCTIONAL AREA

1983-84 FINAL BUDGET



TOTAL REQUIREMENTS	\$70,310,480
CONTINGENCIES AND NEW RESERVES	<u>6,115,830</u>
	\$76,426,310

MEANS OF FINANCING
1983-84 FINAL BUDGET



TOTAL AVAILABLE FINANCING
\$76,426,310

COMPARISON OF FINAL BUDGET
AND FINAL BUDGET ADJUSTED FOR INFLATION
1967-68 THROUGH 1983-84

Dollars
Millions)

00

90

80

70

60

50

40

30

20

10

0

Final Budget

Final Budget Adjusted for Inflation

1967-68 1968-69 1969-70 1970-71 1971-72 1972-73 1973-74 1974-75 1975-76 1976-77 1977-78 1978-79 1979-80 1980-81 1981-82 1982-83 1983-84

POSITION ALLOCATION BY DEPARTMENT
1983-84 FINAL BUDGET

*Parenthesis indicates a contract
or temporary position

<u>Department</u>	<u>Current</u>	<u>Recommended</u>	<u>Board Adopted</u>
<u>Administrative Office</u>			
2040 Administration	14	14	14
2340 Insurance	2	2	2
2750 Environmental Coordinator	3	3	3
2790 Emergency Services	2	2	2
2850 LAFCO	2	2	2
Total	<u>23</u>	<u>23</u>	<u>23</u>
<u>Agricultural Commissioner</u>			
2730 Agricultural Commissioner	23	23	23
	(3)	(4)	(4)
3090 Air Pollution Control	5	5	5
	(1)	(1)	(1)
Total	<u>32</u>	<u>33</u>	<u>33</u>
<u>Animal Regulation</u>			
2840 Animal Regulation	14	14	14
Total	<u>14</u>	<u>14</u>	<u>14</u>
<u>Assessor</u>			
2070 Assessor	57	58	58
	(6)	(6)	(6)
Total	<u>63</u>	<u>64</u>	<u>64</u>
<u>Auditor/Controller</u>			
2050 Auditor/Controller	29	30	30
	(2)	(2)	(2)
Total	<u>31</u>	<u>32</u>	<u>32</u>
<u>Board of Supervisors</u>			
2000 Board of Supervisors	6	6	6
Total	<u>6</u>	<u>6</u>	<u>6</u>
<u>County Clerk/Recorder</u>			
2509 County Clerk/Recorder	38	39	39
	(0)	(1)	(1)
Total	<u>38</u>	<u>40</u>	<u>40</u>
<u>County Counsel</u>			
2100 County Counsel	16	16	16
	(0)	(1)	(1)
Total	<u>16</u>	<u>17</u>	<u>17</u>
<u>District Attorney</u>			
2560 District Attorney	27	28	28
	(1)	(1)	(1)
2561 Family Support	14	14	14
	(0)	(1)	(1)
2562 Victim/Witness	2	2	2
Total	<u>44</u>	<u>46</u>	<u>46</u>

POSITION ALLOCATION BY DEPARTMENT (Continued)

<u>Department</u>	<u>Current</u>	<u>Recommended</u>	<u>Board Adopted</u>
<u>Engineering</u>			
2900 Engineering Services	180	180	180
	(11)	(11)	(11)
Total	<u>191</u>	<u>191</u>	<u>191</u>
<u>Farm Advisor</u>			
4030 Farm Advisor	5	5	5
	(1)	(1)	(1)
Total	<u>6</u>	<u>6</u>	<u>6</u>
<u>General Services</u>			
2180 General Services	109	109	109
	(3)	(2)	(2)
2270 Central Duplicating	5	5	5
	(2)	(2)	(2)
2300 Garage	7	7	7
	(1)	(1)	(1)
2940 Airports	6	6	6
	(3)	(3)	(3)
4100 Recreation Facilities	(3)	(2)	(2)
4150 Lopez Recreation Area	11	11	11
	(8)	(9)	(9)
4160 Morro Bay Golf Course	8	8	8
	(2)	(2)	(2)
4170 Chalk Mountain Golf Course	7	7	7
	(1)	(1)	(1)
Total	<u>176</u>	<u>175</u>	<u>175</u>
<u>Health Agency</u>			
3000 Health Department	96	96	97
	(6)	(7)	(7)
3051 Homemaker Services	26	26	26
	(3)	(3)	(3)
3070 Mental Health	102	94	95
	(8)	(8)	(8)
3075 Alcoholism Services	19	19	19
3285 Law Enforcement Medical Care	2	2	2
3320 California Childrens' Services	10	10	10
6000 Hospital System	213	212	212
	(41)	(41)	(41)
Total	<u>526</u>	<u>518</u>	<u>520</u>
<u>Library</u>			
4000 Library	52	56	56
	(5)	(7)	(7)
Total	<u>57</u>	<u>63</u>	<u>63</u>
<u>Municipal Court</u>			
2510 Municipal Court	48	48	48
Total	<u>48</u>	<u>48</u>	<u>48</u>
<u>Personnel</u>			
2110 Personnel	14	14	14
Total	<u>14</u>	<u>14</u>	<u>14</u>

POSITION ALLOCATION BY DEPARTMENT (Continued)

<u>Department</u>		<u>Current</u>	<u>Recommended</u>	<u>Board Adopted</u>
<u>Planning</u>				
2800 Planning		44	44	44
	Total	<u>44</u>	<u>44</u>	<u>44</u>
<u>Probation</u>				
2660 Probation		66	66	66
		(10)	(11)	(11)
4040 Traffic Safety		2	2	2
	Total	<u>78</u>	<u>79</u>	<u>79</u>
<u>Retirement Plans</u>				
2120 Retirement Plans		2	3	3
	Total	<u>2</u>	<u>3</u>	<u>3</u>
<u>Sheriff/Coroner</u>				
2590 Sheriff/Coroner		170	171	176
		(6)	(6)	(6)
	Total	<u>176</u>	<u>177</u>	<u>182</u>
<u>Social Services</u>				
3200 Social Services Administration		146	137	141
	Total	<u>146</u>	<u>137</u>	<u>141</u>
<u>Superior Court</u>				
2500 Superior Court		15	15	15
2530 Jury Commissioner		3	3	3
		(0)	(1)	(1)
	Total	<u>18</u>	<u>19</u>	<u>19</u>
<u>Technical Services</u>				
2250 Technical Services		36	39	38
	Total	<u>36</u>	<u>39</u>	<u>38</u>
<u>Treasurer/Tax Collector</u>				
2060 Treasurer/Tax Collector		24	24	24
		(2)	(2)	(2)
	Total	<u>26</u>	<u>26</u>	<u>26</u>
<u>Veterans Services</u>				
3330 Veterans Services		6	6	6
	Total	<u>6</u>	<u>6</u>	<u>6</u>
	Total Permanent	1,688	1,683	1,693
	Total Contract/Temporary	129	137	137
	Total	<u>1,817</u>	<u>1,820</u>	<u>1,830</u>

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AND
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GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

<u>AB 8:</u>	Omnibus 1979 legislation which revised property tax allocation among local agencies and schools, restructured local government and school financing, and made permanent the state "buyout" of local funding for major health and welfare programs; successor to SB 154, which was in effect for 1978-79.
<u>ACCOUNT:</u>	A classification of expenditure or revenue. Example: "Postage" is an account in "Services and Supplies".
<u>ACTIVITY:</u>	A specific line of work performed to accomplish a function for which a governmental unit is responsible. This designation is required by the State Controller. Example: "Protective Inspection" is an activity performed in discharging the "Public Protection" function.
<u>APPROPRIATION:</u>	An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is time-limited and must be expended before the deadline.
<u>APPROPRIATION EXPENDITURE:</u>	An expenditure chargeable to an appropriation.
<u>ASSESSED VALUATION:</u>	A valuation set upon real estate or other property by government as a basis for levying taxes.
<u>AVAILABLE FINANCING:</u>	All the means of financing a budget (fund balance, miscellaneous revenues) except for encumbered reserves, general reserves and current property taxes.
<u>AVAILABLE FUND BALANCE:</u>	The amount of fund balance available to finance the budget after deducting encumbrances and reserves.
<u>BAILOUT:</u>	Commonly-used term referring to the "block grant" portions of state fiscal relief to cities, counties and special districts.
<u>BUDGET:</u>	A plan of financial operation consisting of an estimate of proposed income and expenditures for a given period and purpose, usually one year.
<u>BUDGET DOCUMENT:</u>	Written instrument used by the budget-making authority to present a comprehensive financial program.
<u>BUDGET UNIT:</u>	The lowest entity in the budget hierarchy including all accounts for which a legal appropriation is approved by the Board of Supervisors. A department or agency may have one or more budget units assigned to it. Each budget unit is a collection of account numbers necessary to fund a certain division or set of functions.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

<u>CAPITAL OUTLAY:</u>	Expenditures which result in the acquisition or addition to fixed assets. Significant additions would be budgeted in a capital projects budget.
<u>CAPITAL PROJECT:</u>	A program itemizing the county's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.
<u>CETA:</u>	Comprehensive Employment Training Act. A federal program which provides funds for permanent and temporary positions for eligible participants in a geographical area.
<u>CONTINGENCY:</u>	An amount, not to exceed ten percent of the fund in which it is allocated, appropriated for unforeseen expenditure requirements.
<u>CONTRACTED SERVICES:</u>	Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.
<u>COST ACCOUNTING:</u>	That method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.
<u>COST APPLIED:</u>	Reimbursement to a provider budget unit for services/supplies received by another budget unit if the transfer is made within a fund or between the county basic operating funds. Cost Applied accounts are numbered from 5001 through 5999. Amounts in these accounts are subtracted from the total expenditure requirements of the budget unit.
<u>COUNTY MEDICAL SERVICES PROGRAM (CMSP):</u>	This program, administered by the Hospital, provides medical services to eligible adults in need of medical care. This state funded program was previously administered by the state as the Medically Indigent Adult Program. Program administration was transferred to the county effective January 1, 1983.
<u>COUNTYWIDE PROGRAMS:</u>	Programs that benefit all areas of the county, both within city limits and outside city limits.
<u>CURRENT REVENUE:</u>	Revenues of a governmental unit which are available to meet expenditures of the current fiscal year.
<u>DEBT SERVICE FUND:</u>	A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.
<u>DEFLATOR:</u>	Mechanism whereby state subventions to local government will be reduced if state fiscal resources fall below certain levels.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

<u>DELINQUENT TAXES:</u>	Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or cancelled, the unpaid balances continue to be delinquent until abated, cancelled, paid or converted into tax liens.
<u>DEPARTMENT:</u>	An organizational device used by county management to group programs of like nature.
<u>EARMARKED FUNDS:</u>	Revenues designated by statute or constitution for specific purpose.
<u>EMPLOYEE BENEFITS:</u>	Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are (1) group health or life insurance payments, (2) contributions to employee retirement, (3) Social Security taxes, and (4) workers' compensation payments, unemployment insurance payments.
<u>ENCUMBRANCE:</u>	An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation and for which a part of the appropriation is reserved.
<u>ENTERPRISE FUND:</u>	Established to finance an account for the operation and maintenance of facilities and services which are predominately self-supporting by user charges. Example: Hospital Enterprise Fund.
<u>EXPENDITURE:</u>	Designates the cost of goods delivered or services rendered whether paid or unpaid.
<u>FEDERAL REVENUE SHARING:</u>	Tax money the federal government returns to localities based upon a distribution formula which includes population, local tax effort and per capita income.
<u>FINAL BUDGET:</u>	Approved legal spending plan for a fiscal year. In San Luis Obispo County, the Board of Supervisors is responsible for approving a final budget.
<u>FINANCIAL MANAGEMENT SYSTEM:</u>	The county's centralized, automated fiscal system used to account, control and report budgetary appropriations, expenditures and revenues for county departments and other related governmental entities.
<u>FISCAL YEAR:</u>	Twelve-month period for which a budget is prepared. The county's fiscal year is July 1 to June 30.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

<u>FIXED ASSET:</u>	An asset of a long-term character such as land, buildings, furniture and other equipment.
<u>FULL-TIME EQUIVALENT:</u>	The ratio of time expended in a part-time positions to that of a full-time position. The ratio is derived by dividing the amount of employed time required in the part-time position by the amount of employed time required in a corresponding full-time position.
<u>FUNCTION:</u>	A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.
<u>FUND:</u>	A sum of money or other resources set aside for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. A fund is a distinct financial or fiscal entity.
<u>GENERAL FUND:</u>	The main operating fund of the county accounting for expenditures and revenues for countywide activities. The bulk of the property tax rate is represented by this fund.
<u>GRANT:</u>	A contribution from one governmental unit to another, usually made for a specific purpose and time period.
<u>INTERFUND TRANSFER:</u>	A transfer of assets between funds which cannot be classified as a revenue or expenditure.
<u>INTERGOVERNMENTAL EXPENDITURES:</u>	Payments to other governments as fiscal aids and shared taxes or as reimbursements for the performance of services.
<u>INTERGOVERNMENTAL REVENUE:</u>	Revenue received from other governments, such as fiscal aids, shared taxes and reimbursements for services.
<u>INTERSERVICE FUND (ISF):</u>	Consists of organizations created to perform specified services for other county departments. The services performed are charged to the using department. Example: Central Duplicating.
<u>LIBRARY FUND:</u>	Accounts for revenues to and expenditures by the libraries in all areas of the county, except the City of Paso Robles, which has its own library system. It is financed by a separate property tax rate.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

MEDICALLY INDIGENT

ADULT: A state funded program that provided medical services to eligible adults in need of medical care. This state program terminated on December 31, 1983. Medical services for eligible adults are now provided under the County Medical Services Program.

OBJECT: As used in an expenditure classification, a term that applies to the article purchased or the service obtained.

OTHER CHARGES: Accounts which establish expenditures for expenses other than salary or operations, such as support and care of persons or debt service.

PER CAPITA: Amount per individual.

PROPOSED BUDGET: The working document for the fiscal year under discussion. Approval of this document does not allow expenditures for new programs or fixed assets.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for (1) a 1 percent tax limit exclusive of tax rates to repay existing voter- approved bonded indebtedness, (2) assessment restrictions establishing 1975 level values for all property, with allowable increases of 2 percent annually and reappraisal to current value upon change in ownership and new construction, (3) a two-thirds vote requirement to increase state taxes, and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes".

REAL PROPERTY: Land and the structures attached to it.

REIMBURSEMENT: Payment received for services/supplies expended for another institution, agency or person.

RESERVE: An account that records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RETAIL SALES TAX: A tax levied on the sale of goods or services to the consumer.

REVENUE: Money received to finance ongoing county governmental services. Example: Property taxes, sales taxes. Revenue accounts are numbered from 9001 through 9999.

ROAD FUND: Accounts for expenditures on road, street and bridge construction and improvement.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

SALARIES AND EMPLOYEE BENEFITS:

Accounts which establish all expenditures for employee-related costs. These accounts are numbered from 1001 through 1999.

SCHEDULE:

A listing of financial data in a form and manner prescribed by the state.

SCHEDULE 1:

A summary of the overall county budget by fund, the means of financing the budget, and the expenditure requirements.

SCHEDULE 2:

An analysis of the fund balance available at the end of a fiscal year to finance the next year's budget.

SCHEDULE 3:

A summary of estimated revenues by fund and source.

SCHEDULE 3A:

An analysis of property tax revenues and assessed valuations.

SCHEDULE 4:

An analysis of revenues, other than current property taxes, by source and fund.

SCHEDULE 5A:

A summary of budget requirements, with historical data, listed by general function as defined by the State Controller.

SCHEDULE 5B:

Summary information on contingencies and reserves and all requirements, by fund.

SCHEDULE 6:

A summary of accounts and total requirements for each budget unit. A schedule 6 is found with each budget unit.

SCHEDULE 7:

A detailed list of provisions for reserves by fund.

SCHEDULE 9:

A summary of income and expenses for an Interservice Fund (ISF).

SCHEDULE 10:

A summary of revenues and expenditures for an Enterprise Fund.

SECURED ROLL:

Assessed value of real property, such as land, building, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES:

Taxes levied on real properties in the county which are "secured" by a lien on the properties.

SELF-INSURANCE FUND:

Accounts for self-insurance transactions.

GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

SENATE BILL 154/
SENATE BILL 2212:

Legislation passed in June 1978 to define 1978-79 assessment roll, implement property tax allocation, provide emergency loans to local government, and distribute local bailout assistance from state surplus, in the wake of Proposition 13.

SERVICES AND SUPPLIES:

Accounts which establish expenditures for the operating expenses of county departments and programs. These accounts are numbered from 2001 through 2999.

SHARED TAXES:

Taxes collected by one level of government and distributed in whole or part to other levels according to a formula.

SPECIAL DISTRICT:

Independent unit of local government generally organized to perform a single function. Examples: Street lighting, waterworks, parks, fire departments.

SPENDING LIMITS:

Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the state, schools, and most local agencies; limit is generally prior year appropriations factored by CPI and population changes.

SUBVENTION:

Provision for assistance or financial support, usually from a higher governmental unit.

TAXES:

Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

TAX LEVY:

Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation.

TAX RATE:

The rate per one hundred dollars of the assessed valuation base necessary to produce the tax levy.

TAX RELIEF
SUBVENTIONS:

Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner's exemption.

UNINCORPORATED AREA:

The areas of the county outside city boundaries.

UNSECURED ROLL:

A tax on properties such as office furniture, equipment and boats owned by the assessee.

USE TAX:

A tax on goods purchased outside the state to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the state.

AN EXPLANATION OF THE INFORMATION PROVIDED
WITH EACH BUDGET UNIT

The following is a summary of the information provided with each budget unit in the Final Budget in the order it appears.

1. The first section of most budgets is known as a Schedule 6; it consists of a summary of expenditure estimates requested by the department (column 4), recommended by the County Administrator (column 5), and the budget amount adopted by the Board of Supervisors (column 6). In addition, it includes a listing of actual expenditures for the two previously completed fiscal years (columns 2 and 3). The expenditure classifications (column 1) are in summary form and are defined by the State Controller. Finally, in column 7 of the Schedule 6, the fund number is provided; most budgets have the number "1" in this column meaning that they represent general fund budgets. The Interservice Fund (ISF) and Enterprise budgets begin with a Schedule 9 and Schedule 10 respectively. These schedules also contain summary information.
2. The second section is called the Service Program Budget Summary. In this section, the amount of money allowed during the previous fiscal year, the amount requested by the department, recommended by the County Administrator and adopted by the Board of Supervisors for the current year, is listed by service program. Costs applied are subtracted, yielding a net total. In this section, total revenues are also listed.
3. The next section contains a statement of Purpose and an explanation of Service Delivery Programs provided by the budget unit.
4. Next is the Summary of Positions. With each position is a listing of the job classification (used for computer input and other in-county purposes) and a range number. The range number is used to determine the salary range of the specific position. The range number also indicates the hourly rate, calculated at step 1 of the scale, for each position (i.e. 0819 represents \$8.19 per hour). A table of salary ranges can be found later in this General Information section. In addition to the position title, class and range, is a listing of the number of positions which were authorized for the prior year as well as the positions requested by the department and adopted by the Board of Supervisors for the current year.
5. In those budgets where Fixed Assets (equipment valued over \$300) are approved, a listing of the quantity, item description, whether the item is additional (A) or replacement (R), the price of the item, and what budget unit is funding the purchase, is provided. In addition, for those budgets which have approved lease/purchase equipment items, a listing of the quantity, item description, whether the item is existing (E) or additional (A), and the annual cost of the item, is provided.
6. The last major section is entitled County Administrator's Comments and Recommendations. It contains a narrative summary of the department's request, an explanation of the County Administrator's recommendation, and a statement about what the expected impact of the recommended funding will be. Items of dispute or policy are pointed out and discussed in this section. This section also includes a description of any changes from the recommended budget adopted by the Board of Supervisors.

NOTE

An example of a budget unit with each section indicated with a circled number follows on the next two pages.

EXPENDITURE CLASSIFICATION B.U. 4170	ACTUAL EXPENDITURES 1981-82	ESTIMATED ACTUAL EXPENDITURES 1982-83	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84
			DEPARTMENT REQUEST 1983-84	RECOMMENDED BY CAO 1983-84	
(1)	(2)	(3)	(4)	(5)	(6)
1000 SALARIES & BENEFITS	\$ 117,153	\$ 162,955	\$ 171,579	\$ 171,579	\$ 171,579
2000 SERVICES & SUPPLIES	\$ 134,999	\$ 116,818	\$ 174,311	\$ 150,142	\$ 173,830
TOTAL	\$ 252,152	\$ 279,773	\$ 345,890	\$ 321,721	\$ 345,409

SERVICE PROGRAM BUDGET SUMMARY

2. Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Golf Course Operation	\$324,673	\$345,890	\$321,721	\$345,409
Gross Total	\$324,673	\$345,890	\$321,721	\$345,409
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$324,673	\$345,890	\$321,721	\$345,409
Revenues	\$278,500	\$265,761	\$265,761	\$265,761

PURPOSE

To provide funds to maintain and operate Chalk Mountain Golf Course, an 18-hole championship course, and supporting facilities.

SERVICE DELIVERY PROGRAM

3. 1. Golf Course Operation: This program includes maintenance of greens, fairways, tees, and grounds associated with the golf course.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
1121	Equipment Mechanic I	0819	1	1	1
1217	Golf Course Supervisor	0859	1	1	1
1234	Greenskeeper	0628	4	4	4
1233	Lead Greenskeeper	0686	1	1	1
Total			7	7	7
<u>Temporary</u>					
	Greenskeeper (.5 FTE)		1	1	1
Grand Total			8	8	8

LIST OF APPROVED FIXED ASSETS

Quantity	Item	Code	Amount	Funding Budget
1	Rotary Spreader	A	\$3,600	2221
1	Spray Hose and Reel	A	1,296	2221
			\$4,896	

BUDGET UNIT 4170 - CHALK MOUNTAIN GOLF COURSE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

6.

Summary of Department Request: The Department of General Services administers the Chalk Mountain Golf Course Budget. The department's budget request represents a significant increase over fiscal year 1982-83 appropriation levels. The department's request for the salaries and benefits accounts are up slightly over the current year as a result of merit increases and increases in employee benefit costs as approved by your Board during fiscal year 1982-83. No personnel changes have been requested by the department. The increase in the department's services and supplies accounts is primarily due to the cost of repairing and maintaining equipment and machinery and replacing worn tools. Additionally, due to the high quantity of sodium in the irrigation water, the department's request includes funding for chemicals and support from the Engineering Department for the treatment of reclaimed water and the sodium saturated soil. The department's fixed assets request also includes funding for a new rotary spreader and spray hose and reel.

The department's requested level of revenue represents a reduction from 1982-83 levels, based upon a more accurate projection of the level of play at the golf course for fiscal year 1983-84.

Since the department's 1983-84 request reflects the continuation of a sizeable operating deficit, the department is researching the feasibility of contracting with a private vendor for the operation and management of the course.

County Administrator's Recommendation: I am recommending a funding level for this budget which is lower than the department's request, due to the large operating deficit requested. The level of funding I am recommending for the golf course will result in a deficit of approximately \$56,000 for fiscal year 1983-84.

I concur with the department's requested levels of funding for repair and maintenance of equipment and machinery and replacement of worn tools. The recommended level of funding will also provide for a continuation of grounds maintenance at the course in order to preserve the quality of the course as well as revenues generated by play.

I am recommending that several of the services and supplies accounts be reduced to more accurately reflect current year expenditure patterns. Garage charges have been reduced to reflect revised estimates for vehicle use. I have recommended a reduced level of funding for water and soil testing at the course. This reduction will not impact the level of support provided by the Engineering Department.

To maintain the quality of the course, I am recommending funding for the requested fixed assets. I concur with the department's requested level of revenues as it represents an accurate projection of play during fiscal year 1983-84.

Finally, I wish to highlight as a policy issue for your Board's consideration the future management and operation of the Chalk Mountain Golf Course. Considering the large fiscal deficits the county has incurred since the course opened, I feel it imperative and recommend that your Board direct staff to pursue contracting with a private vendor for the management and operation of the course.

Impact of County Administrator's Recommendation: At the recommended level of funding, the department will be able to operate and maintain the course at the same level as in 1982-83.

Board Adopted Changes: The appropriation for this budget unit was increased to provide funds to purchase water from the Atascadero Mutual Water Company during the construction of a new sewer plant, which will interrupt the course's normal effluent water supply.

COUNTY OFFICERS AND DEPARTMENT HEADS
1983-84 SALARY SCHEDULE*

<u>Elected Officers</u>	<u>Annual Salary</u>
Board of Supervisors	\$24,562
Assessor	\$42,307
Auditor-Controller	\$44,034
County Clerk-Recorder	\$38,376
Treasurer-Tax Collector/Public Administrator/Public Guardian	\$37,731
District Attorney	\$54,101
Sheriff-Coroner	\$45,573
 <u>Judicial</u>	
Municipal Court Judge	\$57,782
Superior Court Judge	\$59,686
 <u>Appointed Department Heads</u>	
	<u>Annual Salary</u> <u>Minimum Maximum</u>
Agricultural Commissioner/Sealer of Weights & Measures/Air Pollution Control Officer	\$30,659 - \$37,274
Chief Probation Officer	\$33,238 - \$40,414
County Administrator	\$48,942 - \$59,488
County Counsel	\$46,883 - \$56,992
County Engineer	\$43,784 - \$53,248
County Social Services Director	\$39,000 - \$47,403
Director of Animal Regulation	\$25,002 - \$30,410
Director of Technical Services	\$33,550 - \$40,789
General Services Director	\$37,211 - \$45,240
Health Officer/Health Agency Director	\$54,330 - \$66,061
Library Director	\$29,973 - \$36,421
Personnel Director	\$34,070 - \$41,413
Planning Director	\$36,088 - \$43,867
Veterans Service Officer	\$20,426 - \$24,835

*These salaries as well as the salary schedule on the pages which follow are effective as of the date of preparation of this document (September 2, 1983), and do not include salary increases expected to be granted later in the fiscal year. For an accurate account of salary levels, please refer to the document entitled "Departmental Positions and Salary Schedule" prepared by the Personnel Department.

1983-84 SALARY SCHEDULE*

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0911	ACCOUNT CLERK	0533	13	924	1,123
0912	ACCOUNT CLERK-CONFIDENTIAL	0544	11	943	1,147
0905	ACCOUNTANT I	0846	07	1,466	1,782
0906	ACCOUNTANT II	0969	07	1,680	2,040
0907	ACCOUNTANT III	1111	07	1,926	2,340
0916	ACCOUNTING SYSTEMS ANALYST I	1018	07	1,764	2,144
0915	ACCOUNTING SYSTEMS ANALYST II	1166	07	2,021	2,454
0914	ACCOUNTING TECHNICIAN	0681	13	1,180	1,435
0913	ACCOUNTING TECHNICIAN-CONF.	0694	11	1,203	1,461
8885	ADMIN ANALYST AIDE	0668	01	1,158	1,407
8887	ADMIN ANALYST AIDE-CONF.	0691	11	1,198	1,456
8884	ADMIN ANALYST I	0870	07	1,508	1,834
8883	ADMIN ANALYST II	1007	07	1,745	2,122
8882	ADMIN ANALYST III	1178	07	2,042	2,482
0809	AG. INSPECTOR-TRAINEE	0687	01	1,191	1,447
0201	AGR COMM/SEALER WTS & MEASURES	C2	09	3,106	3,106
0808	AGRICULTURAL INSPECTOR I	0749	01	1,298	1,576
0806	AGRICULTURAL INSPECTOR II	0827	01	1,433	1,742
0805	AGRICULTURAL INSPECTOR III	0894	01	1,550	1,884
0810	AGRICULTURAL PEST CONTROL OPER	0700	01	1,213	1,477
0832	AIR POLLUTION CONTROL ENG I	0950	01	1,647	2,002
0829	AIR POLLUTION CONTROL ENG II	1087	01	1,884	2,290
0833	AIR POLLUTION CONTROL TECH I	0800	01	1,387	1,685
0828	AIR POLLUTION CONTROL TECH II	0904	01	1,567	1,903
0830	AIR POLLUTN CONTRL INSPEC I	0742	01	1,286	1,563
0831	AIR POLLUTN CONTRL INSPEC II	0860	01	1,491	1,811
1406	AIRPORT MAINTENANCE WORKER	0722	02	1,251	1,522
1405	AIRPORT OPERATION SPECIALIST	0812	21	1,407	1,713
0852	AIRPORTS MANAGER	1237	07	2,144	2,607
9630	ALCOHOL EDUCATION DIRECTOR	1045	01	1,811	2,203
9631	ALCOHOL EDUCATION SPECIALIST	0957	01	1,659	2,016
8581	ALCOHOLISM COUNSELOR I	0504	01	874	1,061
8582	ALCOHOLISM COUNSELOR II	0642	01	1,113	1,352
9635	ALCOHOLISM HEALTH EDUCATOR	0957	01	1,659	2,016
8577	ALCOHOLISM THERAPIST I	0749	01	1,298	1,576
8578	ALCOHOLISM THERAPIST II	0912	01	1,581	1,922
1419	ANIMAL CONTROL AIDE	0383	02	664	806
1417	ANIMAL CONTROL OFFICER	0654	02	1,134	1,378
9774	ANIMAL WORKER AIDE	0345	01	598	726
0717	APPRAISER AIDE	0673	01	1,167	1,418
0711	APPRAISER I	0773	01	1,340	1,631
0709	APPRAISER II	0895	01	1,551	1,886
0707	APPRAISER III	0976	01	1,692	2,057
0705	APPRAISER IV	1098	05	1,903	2,316
0616	ARCHITECTURAL ENG. ASST	1045	01	1,811	2,203
0620	ARCHITECTURAL SUPERVISOR	1097	05	1,901	2,314
0941	ASSESSMENT ANALYST I	0870	07	1,508	1,834
0942	ASSESSMENT ANALYST II	1007	07	1,745	2,122
0943	ASSESSMENT ANALYST III	1178	07	2,042	2,482
0101	ASSESSOR	C1	10	3,526	3,526
0615	ASSOCIATE CAPITAL PROJ COORD	0939	01	1,628	1,978
0604	ASSOCIATE PLANNER	1024	01	1,775	2,156
0623	ASSOCIATE REAL PROPERTY AGENT	1007	07	1,745	2,122

*Please refer to footnote on previous page.

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0801	ASST AGRICULTURAL COMM	1165	07	2,019	2,453
0701	ASST ASSESSOR	1386	08	2,402	2,919
0613	ASST CAPITAL PROJ COORD	0853	01	1,479	1,797
0316	ASST CLERK-ADMINISTRATOR	1016	20	1,761	2,141
0853	ASST CO TRES-TX COLL PA&PG	1242	08	2,153	2,616
0303	ASST COUNTY COUNSEL	1883	08	3,264	3,968
0306	ASST COURT EXEC OFF	1188	12	2,059	2,501
0618	ASST ENVIRONMENTAL CHEMIST	0920	01	1,595	1,938
0362	ASST FIRE CHIEF	1110	19	1,924	2,338
0405	ASST HEALTH AGENCY ADMIN	1503	07	2,605	3,167
0504	ASST HOSPITAL ADMIN	1431	07	2,480	3,016
1001	ASST LIBRARY DIRECTOR	1088	07	1,886	2,291
0605	ASST PLANNER	0818	01	1,418	1,723
0654	ASST PLANNING DIRECTOR	1386	08	2,402	2,919
0622	ASST REAL PROPERTY AGENT	0870	07	1,508	1,834
0868	ASST VETERANS SERVICE OFF I	0722	01	1,251	1,522
0866	ASST VETERANS SERVICE OFF II	0827	01	1,433	1,742
9624	ASST WATER SYS SUPERINTENDENT	1036	05	1,796	2,182
0917	AUDITOR I	0846	07	1,466	1,782
0918	AUDITOR II	0969	07	1,680	2,040
0919	AUDITOR III	1111	07	1,926	2,340
0712	AUDITOR-APPRAISER I	0811	01	1,406	1,711
0710	AUDITOR-APPRAISER II	0912	01	1,581	1,922
0708	AUDITOR-APPRAISER III	1024	01	1,775	2,156
0706	AUDITOR-APPRAISER IV	1152	05	1,997	2,430
0102	AUDITOR-CONTROLLER	06	10	3,669	3,669
9653	AUTO MECHANIC I	0803	02	1,392	1,690
9654	AUTO MECHANIC II	0843	02	1,461	1,775
9778	AUTO TECHNICIAN AIDE	0345	01	598	726
1326	AUTOMOTIVE GARAGE MANAGER	0986	07	1,709	2,076
1328	AUTOMOTIVE SERVICE WORKER	0582	02	1,009	1,227
9659	BILINGUAL INTAKE WORKER	0612	01	1,061	1,290
0933	BOARD OF SUPERVISORS CLERK	0714	13	1,238	1,505
0935	BOARD OF SUPVR SECRETARY-CONF.	0694	11	1,203	1,461
1012	BOOKMOBILE DRIVER-CLERK	0571	01	990	1,205
1005	BRANCH LIBRARY ASSISTANT	0599	01	1,038	1,262
0626	BUILDING INSPECTOR	0893	01	1,548	1,882
0625	BUILDING INSPECTOR TRAINEE	0778	01	1,349	1,640
1303	BUILDING MAINT SUPERVISOR	1058	07	1,834	2,229
1304	BUILDINGS FACILITIES MANAGER	1367	07	2,369	2,879
0922	BUYER	0886	01	1,536	1,867
0612	CADASTRAL DRAFTER	0748	01	1,297	1,574
0332	CAPTAIN	1302	16	2,257	2,742
1310	CARPENTER-MAINTENANCE WORKER	0868	02	1,505	1,829
0435	CCS SUPERVISOR	0728	05	1,262	1,532
0240	CENTRAL SERVICES MANAGER	1339	07	2,321	2,822
0921	CENTRAL TRANSCRIBER I-CONF.	0594	11	1,030	1,251
0704	CHIEF APPRAISER	1267	07	2,196	2,669
0621	CHIEF BUILDING INSPECTOR	1392	07	2,413	2,934
0550	CHIEF CLINICAL LAB TECHNOLOGST	1153	05	1,998	2,432
0301	CHIEF DEPUTY DISTRICT ATTORNEY	1844	08	3,196	3,886
0823	CHIEF DEPUTY SEALER WTS & MEAS	1132	07	1,962	2,385
9648	CHIEF DIST ATTY INVESTIGATOR	1170	15	2,023	2,466

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0565	CHIEF PHARMACIST	1456	05	2,524	3,066
0561	CHIEF PHYSICAL THERAPIST	1086	05	1,882	2,288
0213	CHIEF PROB OFFICER	88	09	3,368	3,368
0546	CHIEF RESPIRATORY THERAPIST	0957	05	1,650	2,016
0960	CHIEF SWITCHBOARD OPER.	0571	05	990	1,205
0648	CIVIL ENGRNG-TECH. I	0869	01	1,506	1,830
0650	CIVIL ENGRNG-TECH. II	0994	01	1,723	2,096
0652	CIVIL ENGRNG-TECH. III	1141	01	1,978	2,404
9773	CLERICAL AIDE	0345	01	598	726
9668	CLERICAL TRAINEE	0360	13	624	759
0315	CLERK ADMINISTRATOR	A2	08	3,198	3,198
0552	CLINICAL LAB. TECHNOLOGIST	0930	01	1,612	1,960
0533	CLINICAL NURSE SPECIALIST	1088	01	1,886	2,291
0920	COLLECTIONS OFFICER	0701	01	1,215	1,479
9632	COMM DISEASE INVESTIGATOR	0723	01	1,253	1,524
0954	COMMUNICATION SUPERVISOR	1164	07	2,018	2,451
0959	COMMUNICATIONS TECHNICIAN I	0835	01	1,447	1,759
0958	COMMUNICATIONS TECHNICIAN II	0939	01	1,628	1,978
0452	COMMUNITY HOMEMAKER	0417	01	723	879
0427	COMMUNITY SERVICE AIDE	0482	01	835	1,016
0995	COMPUTER OPERATIONS SUPERVISOR	0913	07	1,583	1,924
0970	COMPUTER SYST TECHNICIAN AIDE	0513	01	889	1,082
0988	COMPUTER SYSTEMS TECH II	0707	01	1,225	1,489
0987	COMPUTER SYSTEMS TECHNICIAN I	0617	01	1,069	1,300
1340	COOK II	0642	01	1,113	1,352
1341	COOK I	0550	01	953	1,160
0354	CORR OFF/FOOD SERV SUPV	0849	14	1,472	1,789
0205	COUNTY ADMINISTRATIVE OFFICER	B1	09	4,957	4,957
0108	COUNTY CLERK-RECORDER	A2	10	3,198	3,198
0302	COUNTY COUNSEL	A1	09	4,749	4,749
0243	COUNTY ENGINEER	A4	09	4,437	4,437
0512	COUNTY PHYSICIAN	2136	07	3,702	4,501
1501	COUNTY SOCIAL SERVICES DIR	B3	09	3,950	3,950
0307	COURT EXEC OFF	1883	08	3,264	3,968
0129	COURT REPORTER	1098	07	1,903	2,316
1525	COURT/CONSERVATORSHIP INVEST.	0938	01	1,626	1,976
0410	CROSS CONNECTION INSPECTOR	0876	01	1,518	1,846
9772	CUSTODIAL AIDE	0345	01	598	726
1330	CUSTODIAL SUPERVISOR	0757	05	1,312	1,596
1335	CUSTODIAN	0528	02	915	1,113
0985	DATA ENTRY OPERATOR I	0550	13	953	1,160
0984	DATA ENTRY OPERATOR II	0594	13	1,030	1,251
0981	DATA ENTRY OPERATOR II-CONF.	0605	11	1,049	1,274
0983	DATA ENTRY OPERATOR III	0647	13	1,121	1,362
0982	DATA ENTRY OPERATOR III-CONF.	0660	11	1,144	1,390
0986	DATA ENTRY OPERATOR TRAINEE	0497	13	861	1,047
0224	DEP HEALTH AGENCY DIR FIS SER	1742	08	3,019	3,669
0804	DEPUTY AGRI CULTURAL COMM	0987	05	1,711	2,078
0901	DEPUTY AUDITOR-CONTROLLER	1446	08	2,506	3,047
8881	DEPUTY CAO	1804	08	3,127	3,799
0319	DEPUTY CHIEF PROBATION OFFICER	1340	08	2,323	2,824
0109	DEPUTY COUNTY CLERK RECORDER	1285	08	2,227	2,706
0313	DEPUTY COUNTY COUNSEL I	1026	12	1,778	2,161

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0317	DEPUTY COUNTY COUNSEL II	1188	12	2,359	2,501
0318	DEPUTY COUNTY COUNSEL III	1376	12	2,385	2,900
0312	DEPUTY COUNTY COUNSEL IV	1721	12	2,983	3,626
0630	DEPUTY COUNTY ENGINEER(OFFICE)	1646	08	2,853	3,467
0847	DEPUTY DIRECTOR EMERGENCY COOD	1299	07	2,252	2,737
0854	DEPUTY DIRECTOR GENL SERVICES	1525	08	2,643	3,212
0308	DEPUTY DISTRICT ATTORNEY I	1099	04	1,905	2,317
0309	DEPUTY DISTRICT ATTORNEY II	1273	04	2,206	2,683
0311	DEPUTY DISTRICT ATTORNEY III	1474	04	2,555	3,104
0314	DEPUTY DISTRICT ATTORNEY IV	1826	04	3,165	3,848
0878	DEPUTY EXECUTIVE OFFICER/LAFC	1373	07	2,380	2,895
0324	DEPUTY PROBATION OFFICER I	0796	01	1,380	1,678
0323	DEPUTY PROBATION OFFICER II	0957	01	1,659	2,016
0321	DEPUTY PROBATION OFFICER III	1045	05	1,811	2,203
0338	DEPUTY SHERIFF	0849	03	1,472	1,789
1343	DIET ASSISTANT	0523	01	907	1,101
0827	DIRECTOR AIR POLLUTION CONTROL	1268	07	2,198	2,671
1407	DIRECTOR ANIMAL REGULATION	F7	09	2,534	2,534
0924	DIRECTOR EMPLOYMENT & TRAINING	C3	09	2,983	2,983
0570	DIRECTOR HLTH AGENCY SOC SERV	0886	05	1,536	1,867
8584	DIRECTOR OF ALCOHOLISM SERVICE	1335	07	2,314	2,813
8401	DIRECTOR OF ENVIR HEALTH	1304	07	2,260	2,746
0503	DIRECTOR OF M.H. SVCS-NON MED	1992	07	3,453	4,198
0502	DIRECTOR OF MENTAL HEALTH	2532	07	4,389	5,337
0530	DIRECTOR OF NURSING SERV.	1567	07	2,716	3,300
0412	DIRECTOR OF P.H. NURSING	1315	07	2,279	2,772
0858	DIRECTOR OF TECHNICAL SERVICES	87	09	3,399	3,399
0342	DISPATCHER	0655	01	1,135	1,380
9645	DIST ATTY INVESTIGATOR I	0849	06	1,472	1,789
9646	DIST ATTY INVESTIGATOR II	0973	06	1,687	2,050
9647	DIST ATTY INVESTIGATOR III	1063	06	1,842	2,241
0105	DISTRICT ATTORNEY	A8	10	4,508	4,508
0923	ELECTIONS SUPERVISOR	0946	05	1,640	1,993
1523	ELIGIBILITY SUPERVISOR	0787	05	1,364	1,657
1538	ELIGIBILITY WORKER I	0571	01	990	1,205
1534	ELIGIBILITY WORKER II	0622	01	1,078	1,310
1527	ELIGIBILITY WORKER III	0687	01	1,191	1,447
0844	EMERGENCY SERV COORD I	0870	07	1,508	1,834
0845	EMERGENCY SERV COORD II	1007	07	1,745	2,122
0846	EMERGENCY SERV COORD III	1178	07	2,042	2,482
9664	EMPLOYMT & TNG SVC OPS SUPERV	1047	07	1,815	2,206
9665	EMPLOYMT & TNG SVC PLAN SUPERV	1047	07	1,815	2,206
9660	EMPLOYMT & TRAINING SVCS AIDE	0612	01	1,061	1,290
9661	EMPLOYMT & TRAINING WORKER I	0742	01	1,286	1,563
9662	EMPLOYMT & TRAINING WORKER II	0902	01	1,563	1,900
0641	ENGINEER I	0912	01	1,581	1,922
0640	ENGINEER II	1045	01	1,811	2,203
0634	ENGINEER III	1187	01	2,057	2,499
0633	ENGINEER IV	1308	05	2,267	2,756
0632	ENGINEER V	1456	07	2,524	3,066
0646	ENGINEERING AIDE	0622	01	1,078	1,310
0617	ENVIR CHEMIST	1097	01	1,901	2,314
8406	ENVIR HEALTH AIDE	0700	01	1,213	1,477

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
8405	ENVIR HEALTH OFFICER I	0803	01	1,392	1,690
8407	ENVIR HEALTH OFFICER II	0921	01	1,596	1,940
8403	ENVIR HEALTH OFFICER III	1016	01	1,761	2,141
0877	ENVIR QUALITY COORD	1299	07	2,252	2,737
0863	ENVIR SPECIALIST	0859	01	1,489	1,810
1121	EQUIPMENT MECHANIC I	0819	02	1,420	1,725
1120	EQUIPMENT MECHANIC II	0894	02	1,550	1,884
1122	EQUIPMENT MECHANIC SUPERVISOR	0985	05	1,707	2,075
1332	EXECUTIVE HOUSEKEEPER	0742	05	1,286	1,563
1314	FACILITY MAINT MECHANIC I	0666	02	1,154	1,404
1316	FACILITY MAINT MECHANIC II	0722	02	1,251	1,522
1315	FACILITY MAINT MECHANIC III	0868	02	1,505	1,829
1313	FACILITY MAINT MECHANIC LDWRK	0957	02	1,659	2,016
0305	FAMILY COURT MEDIATOR	1097	05	1,901	2,314
9649	FAMILY SUPPORT OFFICER	0728	01	1,262	1,532
0812	FIELD AND LAB. ASST.	0687	01	1,191	1,447
0364	FIRE CAPTAIN	1017	19	1,763	2,142
0360	FIRE CHIEF	1223	07	2,120	2,576
0366	FIRE ENGINEER	0888	18	1,539	1,870
0368	FIREFIGHTER	0814	18	1,411	1,716
0720	FISCAL ADMIN OFFICER	1299	07	2,252	2,737
9777	FOOD SERVICE AIDE	0345	01	598	726
1344	FOOD SERVICE WORKER	0514	01	891	1,083
0248	GENERAL SERVICES DIRECTOR	05	09	3,770	3,770
1212	GOLF COURSE SUPERINTENDENT	1066	07	1,848	2,246
1217	GOLF COURSE SUPERVISOR	0859	05	1,489	1,810
1218	GOLF STARTER	0511	02	886	1,078
9780	GRAPHIC ARTS ASSISTANT AIDE	0345	01	598	726
1234	GREENSKEEPER	0628	02	1,089	1,323
0536	HEAD NURSE	1015	01	1,759	2,139
0404	HEALTH AGENCY ADMINISTRATOR	2119	08	3,673	4,465
0225	HEALTH AGENCY DIR/HEALTH OFFCR	A0	09	5,319	5,319
0872	HEALTH CARE ANALYST	1007	07	1,745	2,122
8580	HEALTH EDUCATOR	1056	07	1,830	2,224
1346	HOME ECONOMIST AIDE	0446	01	773	939
0428	HOME HEALTH AIDE	0539	01	934	1,135
1572	HOMEMAKER	0576	01	998	1,213
0454	HOMEMAKER SERV FLD SUPERVISOR	0583	05	1,011	1,229
0456	HOMEMAKER SERVICE COORDINATOR	0788	05	1,366	1,659
0542	HOSPITAL ATTENDANT	0539	01	934	1,135
0908	HOSPITAL PATIENT ACCOUNTS MGR	1111	07	1,926	2,340
1320	HOSPITAL PLANT ENGINEER	1034	05	1,792	2,179
1333	HOUSEKEEPER	0582	01	1,009	1,227
0355	IDENTIFICATION TECH.	0927	03	1,607	1,953
9655	INSURANCE MANAGER	1299	07	2,252	2,737
0950	INT TYPIST CLERK-CONFIDENTIAL	0519	11	900	1,094
0952	INT TYPIST CLERK/INT CLERK	0508	13	881	1,069
0904	INVESTMENT ANALYST	0969	07	1,680	2,040
0130	JURY COMMISSIONER	0789	07	1,368	1,661
1420	KENNEL WORKER	0593	02	1,028	1,250
9779	LAB ASSISTANT	0345	01	598	726
0447	LABORATORY ASST. I	0528	01	915	1,113
0446	LABORATORY ASST. II	0605	01	1,049	1,274

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0879	LAFCO ANALYST	1007	07	1,745	2,122
0937	LAW CLERK	0700	01	1,213	1,477
0936	LAW CLERK-CONFIDENTIAL	0725	11	1,257	1,527
1404	LEAD AIRPORT OPS SPECIALIST	0875	21	1,517	1,844
1233	LEAD GREENSKEEPER	0686	02	1,189	1,446
1334	LEADWORKER CUSTODIAN	0587	02	1,017	1,236
0860	LEGAL ASSISTANT	0773	01	1,340	1,631
9642	LEGAL PROCESS CLERK I	0593	13	1,028	1,250
9641	LEGAL PROCESS CLERK II	0668	13	1,158	1,407
1003	LIBRARIAN I	0773	01	1,340	1,631
1004	LIBRARIAN II	0844	05	1,463	1,778
1011	LIBRARIAN III	0929	05	1,610	1,957
0210	LIBRARY DIRECTOR	C4	09	3,035	3,035
0543	LICENSED VOCATIONAL NURSE	0636	01	1,102	1,340
0334	LIEUTENANT	1186	15	2,056	2,498
1317	LOCKSMITH-MAINTENANCE WORKER	0868	02	1,505	1,829
8573	M.H. NURSE I	0913	01	1,583	1,924
8572	M.H. NURSE II	1006	01	1,744	2,118
8571	M.H. NURSE III	1110	01	1,924	2,338
8570	M.H. NURSE TRAINEE	0869	01	1,506	1,830
8524	M.H. PROGRAM CHIEF	1164	05	2,018	2,451
8531	M.H. PROGRAM COORDINATOR	1271	07	2,203	2,680
8529	M.H. THERAPIST I	0749	01	1,298	1,576
8528	M.H. THERAPIST II	0869	01	1,506	1,830
8527	M.H. THERAPIST III	0957	01	1,659	2,016
8526	M.H. THERAPIST IV	1056	01	1,830	2,224
8576	M.H. WORKER AIDE	0504	01	874	1,061
8575	M.H. WORKER I	0642	01	1,113	1,352
8574	M.H. WORKER II	0707	01	1,225	1,489
0957	MAIL CLERK	0508	13	881	1,069
9669	MAINT & SERVICE TRAINEE	0363	02	629	764
9770	MAINTENANCE AIDE	0345	01	598	726
1307	MAINTENANCE PAINTER I	0782	02	1,355	1,647
1308	MAINTENANCE PAINTER II	0868	02	1,505	1,829
1306	MAINTENANCE PAINTER LEADWKR	0911	02	1,579	1,920
0581	MED REC UTILIZATION REVIEW COR	0667	13	1,156	1,406
0580	MEDICAL RECORDS ADMINISTRATOR	0876	05	1,518	1,846
0582	MEDICAL RECORDS TECHNICIAN	0642	13	1,113	1,352
0949	MEDICAL TRANSCRIBER	0612	13	1,061	1,290
0406	MIGRANT HEALTH COORDINATOR	0995	05	1,725	2,097
0125	MUNICIPAL COURT CLERK I	0508	20	881	1,069
0126	MUNICIPAL COURT CLERK II	0593	20	1,028	1,250
0127	MUNICIPAL COURT CLERK III	0675	20	1,170	1,421
0128	MUNICIPAL COURT CLERK IV	0714	20	1,238	1,505
0123	MUNICIPAL COURT JUDGE	2778	10	4,815	5,853
0532	NURSE PRACTITIONER	1037	01	1,797	2,184
0967	PAGE	0465	13	806	979
9776	PARK AIDE	0345	01	598	726
1205	PARK AREA SUPERINTENDENT	1108	07	1,920	2,333
0968	PARK GATE ATTENDANT	0464	02	804	978
1223	PARK RANGER AIDE	0549	02	952	1,156
1222	PARK RANGER I	0628	02	1,089	1,323
1221	PARK RANGER II	0686	02	1,189	1,446

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY STEP 1 STEP 5	
1220	PARK RANGER III	0779	02	1,350	1,641
1215	PARK RANGER IV	0859	05	1,489	1,810
1224	PARKS OPERATIONS COORDINATOR	0859	05	1,489	1,810
1219	PARKS SUPERVISOR	1045	05	1,811	2,203
8538	PATIENT SVCS REPRESENTATIVE	0571	01	990	1,205
0862	PERSONNEL AIDE-CONFIDENTIAL	0702	11	1,217	1,480
0874	PERSONNEL ANALYST I	0870	07	1,508	1,834
0873	PERSONNEL ANALYST II	1007	07	1,745	2,122
0864	PERSONNEL ANALYST III	1178	07	2,042	2,482
0856	PERSONNEL DIRECTOR	C8	09	3,451	3,451
0567	PHARMACIST	1209	01	2,096	2,546
0568	PHARMACY TECH	0582	01	1,009	1,227
0569	PHARMACY TECH TRNEE	0507	01	879	1,068
0566	PHYSICAL THERAPIST AIDE	0575	01	997	1,212
0564	PHYSICAL THERAPIST ASST.	0634	01	1,099	1,336
0560	PHYSICAL THERAPIST I	0867	01	1,503	1,827
0562	PHYSICAL THERAPIST II	0957	01	1,659	2,016
0940	PLANNING COMMISSION CLERK	0700	13	1,213	1,477
0237	PLANNING DIRECTOR	B4	09	3,656	3,656
0607	PLANNING DRAFTER	0748	01	1,297	1,574
0606	PLANNING TECHNICAN	0622	01	1,078	1,310
0541	PRE-LICENSED NURSE	0764	01	1,324	1,609
0902	PRINCIPAL ACCOUNTING ANALYST	1299	07	2,252	2,737
8886	PRINCIPAL ADMIN ANALYST	1385	07	2,401	2,917
0875	PRINCIPAL PERSONNEL ANALYST	1299	07	2,252	2,737
9508	PRINCIPAL SOCIAL SER DIV MGR	1339	08	2,321	2,822
0320	PROBATION DIVISION MANAGER	1177	07	2,040	2,480
0325	PROBATION SVS. COORD.	1089	07	1,888	2,293
0974	PROGRAMMER ANALYST I	1044	07	1,810	2,200
0973	PROGRAMMER ANALYST II	1151	07	1,995	2,425
0975	PROGRAMMER-CONFIDENTIAL	0867	11	1,503	1,827
0609	PROPERTY MANAGEMENT AIDE	0673	01	1,167	1,418
0614	PROPERTY MANAGER	1161	07	2,012	2,446
0611	PROPERTY TRANSFER CLERK	0593	13	1,028	1,250
0520	PSYCHIATRIST-PROGRAM CHIEF	2381	07	4,127	5,016
0525	PSYCHOLOGIST	1270	01	2,201	2,678
0440	PUBLIC HEALTH LAB. DIRECTOR	1211	07	2,099	2,553
0442	PUBLIC HEALTH MICROBIOLOGIST I	0939	01	1,628	1,978
0418	PUBLIC HEALTH NURSE I	0913	01	1,593	1,924
0416	PUBLIC HEALTH NURSE II	0968	01	1,678	2,038
0419	PUBLIC HEALTH NURSE III	1037	01	1,797	2,184
0441	PUBLIC HLTH MICROBIOLOGIST II	1037	01	1,797	2,184
1115	PUBLIC WORKS LEADWORKER	0859	02	1,489	1,810
1112	PUBLIC WORKS SECTION SUPVR	0957	05	1,659	2,016
1105	PUBLIC WORKS WORKER I	0610	02	1,057	1,286
1117	PUBLIC WORKS WORKER II	0666	02	1,154	1,404
1119	PUBLIC WORKS WORKER III	0701	02	1,215	1,479
1103	PUBLIC WORKS WORKER IV	0788	02	1,366	1,659
1125	PURCHASING TECH	0640	01	1,109	1,349
0559	RADIOLOGIAL TECHNOLOGIST I	0635	01	1,101	1,338
0558	RADIOLOGIAL TECHNOLOGIST II	0764	01	1,324	1,609
0557	RADIOLOGIAL TECHNOLOGIST III	0801	01	1,388	1,687
9771	RECREATION AIDE	0345	01	598	726

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
1206	RECREATION FACILITIES MANAGER	1357	07	2,369	2,379
0540	REGISTERED NURSE I	0886	01	1,536	1,867
0537	REGISTERED NURSE II	0931	01	1,614	1,962
0535	REHABILITATION THERAPIST	0791	01	1,371	1,669
0990	REPROGRAPHICS SUPERVISOR	0850	05	1,473	1,792
0996	REPROGRAPHICS TECH I	0518	01	898	1,092
0992	REPROGRAPHICS TECH II	0648	01	1,123	1,366
0994	REPROGRAPHICS TECH III	0742	01	1,286	1,563
0547	RESPIRATORY THERAPIST	0803	01	1,392	1,690
0871	RETIREMENT TRUST OFFICER	1411	07	2,446	2,974
9670	RIDESHARING COORDINATOR	1007	07	1,745	2,122
0642	RIGHT-OF-WAY AGENT	1161	07	2,012	2,446
0636	ROAD MAINT. SUPERINTENDENT	1336	07	2,316	2,815
0870	SAFETY & CLAIMS COORDINATOR	1178	07	2,042	2,482
0926	SECRETARY	0624	13	1,082	1,314
0925	SECRETARY-CONFIDENTIAL	0636	11	1,102	1,340
0336	SERGEANT	0983	14	1,704	2,071
0107	SHERIFF-CORONER	89	10	3,798	3,798
0347	SHERIFFS CORR. OFF.	0746	03	1,293	1,570
9509	SOC SER DIV MGR MGT SYSTEMS	1217	07	2,109	2,564
9510	SOC SER DIVISION MANAGER	1217	07	2,109	2,564
9512	SOCIAL SERV DIV MGR - ADMIN	1217	07	2,109	2,564
1530	SOCIAL SERV INVESTIGATOR ASST.	0787	01	1,364	1,657
9513	SOCIAL SERV PROGRAM ANALYST	1090	07	1,889	2,297
1531	SOCIAL SERVICE INVESTIGATOR	0938	05	1,626	1,976
9511	SOCIAL SERVICE PROG ASSISTANT	1130	07	1,959	2,380
1520	SOCIAL SVC PROGRAM SPECIALIST	0913	07	1,583	1,924
1536	SOCIAL WORKER I	0735	01	1,274	1,551
1532	SOCIAL WORKER II	0803	01	1,392	1,690
1524	SOCIAL WORKER III	0886	01	1,536	1,867
1519	SOCIAL WORKER IV	1024	01	1,775	2,156
1512	SOCIAL WORKER SUPERVISOR I	0995	05	1,725	2,097
1516	SOCIAL WORKER SUPERVISOR II	1141	05	1,978	2,404
0627	SPECIAL DISTRICTS ADMINISTRATOR	1299	07	2,252	2,737
0909	SR ACCOUNT CLERK	0624	13	1,082	1,314
0929	SR ACCOUNT CLERK-CONFIDENTIAL	0636	11	1,102	1,340
1421	SR ANIMAL CONTROL OFFICER	0797	07	1,381	1,680
0628	SR BUILDING INSPECTOR	0985	05	1,707	2,075
0610	SR CADASTRAL DRAFTER	0859	05	1,489	1,810
0619	SR CAPITAL PROJECTS COORD	1015	01	1,759	2,139
0551	SR CLINICAL LAB TECH	1004	01	1,740	2,115
0971	SR COMPUTER SYSTEMS TECH	0869	07	1,506	1,830
0343	SR DISPATCHER	0687	01	1,191	1,447
0644	SR ENGINEERING AIDE	0748	01	1,297	1,574
0945	SR MEDICAL TRANSCRIBER	0674	13	1,168	1,420
0603	SR PLANNER	1130	05	1,959	2,380
0345	SR SHERIFFS CORRECTIONAL OFF	0783	14	1,357	1,648
0946	SR STENO CLERK	0624	13	1,082	1,314
0947	SR STENO CLERK-CONFIDENTIAL	0636	11	1,102	1,340
1321	SR STOREKEEPER	0686	02	1,189	1,446
0978	SR SYSTEMS SOFTWARE SPECIALIST	1289	07	2,234	2,716
0434	SR THERAPIST/PHY HANDICAPPED	0985	01	1,707	2,075
0930	SR TYPIST CLERK-CONFIDENTIAL	0605	11	1,049	1,274

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JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0951	SR TYPIST CLERK/SR CLERK	0593	13	1,028	1,250
0522	STAFF PSYCHIATRIST	2448	07	4,243	5,158
0948	STENOGRAPHER CLERK	0533	13	924	1,123
1338	STOCK CLERK	0528	02	915	1,113
1336	STOREKEEPER I	0565	02	979	1,191
1331	STOREKEEPER II	0623	02	1,080	1,312
9673	STUDENT INTERN TRAINEE	0350		507	737
0932	SUPERIOR COURT CLERK I	0714	13	1,238	1,505
0931	SUPERIOR COURT CLERK II	0773	13	1,340	1,631
0124	SUPERIOR COURT JUDGE	H5	10	626	626
0934	SUPERIOR COURT SECRETARY	0668	13	1,158	1,407
0103	SUPERVISOR	F3	10	2,047	2,047
0927	SUPV ADMIN CLERK I	0675	05	1,170	1,421
0938	SUPV ADMIN CLERK I-CONF	0687	11	1,191	1,447
0928	SUPV ADMIN CLERK II	0757	05	1,312	1,596
0939	SUPV ADMIN CLERK II-CONF	0772	11	1,338	1,629
8583	SUPV ALCOHOLISM COUNSELOR	0787	05	1,364	1,657
8579	SUPV ALCOHOLISM THERAPIST	1056	05	1,830	2,224
0944	SUPV ASSESSMENT CLERK	0757	05	1,312	1,596
1008	SUPV BRANCH LIB ASST	0655	05	1,135	1,380
9644	SUPV BUYER	1024	05	1,775	2,156
9671	SUPV DRIVER	0669	05	1,160	1,409
8402	SUPV ENVIR HEALTH OFFICER	1175	05	2,037	2,477
9640	SUPV LEGAL PROCESS CLERK	0757	05	1,312	1,596
0534	SUPV NURSE	1119	05	1,940	2,359
8539	SUPV PATIENT SERVICE REP	0687	05	1,191	1,447
0977	SUPV PROGRAMMER ANALYST	1244	07	2,156	2,621
0414	SUPV PUBLIC HEALTH NURSE	1110	05	1,924	2,338
0556	SUPV RADIOLOGICAL TECHNICIAN	0958	05	1,661	2,018
0548	SURGERY TECHNICIAN	0588	01	1,019	1,238
0962	SWITCHBOARD OPERATOR	0508	13	881	1,069
0910	SYSTEM 6 OPERATOR	0612	13	1,061	1,290
0979	SYSTEMS SOFTWARE SPECIALIST	1166	07	2,021	2,454
0110	TAX COLL-TREAS-PUB ADMIN-GUAR	Z1	10	3,144	3,144
9775	TEACHER AIDE	0345	01	598	726
0980	TECHNICAL SERVICES ANALYST	1090	07	1,889	2,297
0961	TELEPHONE SYSTEMS COORDINATOR	0668	01	1,158	1,407
0553	TEMP-LIC CLINICAL LAB TECH	0787	01	1,364	1,657
0433	THER/PHYS HANDICAPPED CHILDREN	0894	01	1,550	1,884
0953	TYPIST CLERK	0465	13	806	979
0807	VERTEBRATE & WEED PEST BIO	0882	01	1,529	1,858
0252	VETERANS SERV. OFFICER	F2	09	2,070	2,070
1415	VETS. SVS. AIDE	0539	01	934	1,135
9637	VICTIM ASSISTANCE COORD I	0861	07	1,492	1,813
9636	VICTIM ASSISTANCE COORD II	1130	07	1,959	2,380
9672	VOC REHAB TRAINEE	0350		607	737
9623	WATER SYS. SUPERINTENDENT	1140	05	1,976	2,402
9628	WATER SYS. WORKER I	0702	02	1,217	1,480
9627	WATER SYS. WORKER II	0767	02	1,329	1,614
9626	WATER SYS. WORKER III	0844	02	1,463	1,778
9625	WATER SYS. WORKER IV	0939	05	1,628	1,978
9629	WATER SYS. WORKER TRAINEE	0635	02	1,101	1,338
0821	WEIGHTS & MEASURES INSP II	0827	01	1,433	1,742

1983-84 SALARY SCHEDULE

JOB CLASS	JOB CLASS TITLE	RANGE	BU	MONTHLY SALARY	
				STEP 1	STEP 5
0825	WEIGHTS & MEASURES INSP III	0894	01	1,550	1,884
0824	WEIGHTS & MEASURES INSPECTOR I	0749	01	1,298	1,576
0826	WTS & MEAS. INSPEC. TRAINEE	0687	01	1,191	1,447

BENEFITS EXPLANATION WORKSHEET

Major County-Paid Benefits for Fiscal Year 1983-84

1. Retirement

The county operates its own independent retirement plan. Participation in the plan is mandatory for all employees, except attorneys. Attorneys have the option of enrolling in the plan or participating in the Defined Contribution Plan. The county contributes 14.48 percent of regular gross wages for each employee. In addition, the county pays the employee's contribution up to 6.5 percent for management and confidential employees, 8.83 percent for law enforcement employees, and 6.0 percent for all other employees, excluding attorneys. The rates for 1983-84 do not differ from 1982-83 rates.

2. Unemployment

The county's unemployment insurance program is self-insured. Coverage under the program is provided to all employees, except elected officials and the County Administrator. For 1983-84, unemployment is charged to departments at the rate of .4 percent of gross salary. The unemployment rate for 1982-83 was .3 percent of gross salary.

3. Workers' Compensation

The county's Workers' Compensation program is self-insured. Workers' compensation is charged to departments based upon a predetermined rate by job classification. The rates for 1983-84 as well as the 1982-83 rates are presented below:

<u>Classification</u>	<u>1983-84 Rates per \$100 Payroll</u>	<u>1982-83 Rates per \$100 Payroll</u>
Firemen	\$ 7.53	\$ 5.92
Policemen	10.50	9.96
Clerical	.38	.30
Institutional	2.14	1.85
County - Other	2.04	1.94
County - Manual	8.82	7.43
Road Department	3.48	2.57

4. Social Security

The county matches the employee's contribution to Social Security. Beginning January 1, 1984, the contribution rate will be 7.00 percent of a wage base yet to be determined by the Social Security Administration. The 1983 calendar year rate is 6.70 percent of the first \$35,700 of total wages. Social Security does not apply to special disability pay for law enforcement or sick leave payments made on account of death.

5. Disability Insurance

The county provides a long-term disability insurance for all of its attorneys, management, and confidential employees. The premium rates for 1983-84 are .55 percent of gross salary to a maximum biweekly gross of \$1,615.38. These rates do not differ from 1982-83 rates.

6. Life Insurance

The county provides term life insurance to all attorneys, management and confidential employees. The specific coverage and premium rates for 1983-84 have not changed from 1982-83 and are as follows:

BENEFITS EXPLANATION WORKSHEET

<u>Group</u>	<u>Coverage</u>	<u>Biweekly Premium</u>
Attorneys	\$ 15,000	\$2.22
Mid-Management & Confidential	30,000	4.43
General Management	50,000	7.38

7. Medical and Dental Insurance

The county provides its own self-funded health care plan. The plan offers two tiers of health coverage. The major difference between the two tiers is that under Tier 1 no deductible or co-payment percentages apply to covered expenses of the base plan, while under Tier 2, the deductible and co-payment percentage apply to most covered expenses. The current self-funded plan will be reviewed this year by a Health Care Plan Committee consisting of one representative from each employee organization and one management representative. The Committee's responsibility will be to analyze and recommend to the Board of Supervisors a health insurance program which will become effective January 1, 1984.

The county also offers two dental insurance plans, California Dental Service (CDS) and Health Benefits Incorporated (HBI). Both plans provide coverage for preventive, basic, and prosthodontic services.

County contributions to the medical and dental plans for 1983-84, as well as those of 1982-83, are listed below:

<u>Employee Group</u>	<u>1983-84 Monthly Contribution/Employee</u>	<u>1982-83 Monthly Contribution/Employee</u>
Attorneys	\$ 72.02	\$182.00
Clerical, Supervisory and Public Service	100.00	100.00
Craftsmen, Technicians and Maintenance Service	100.00	83.09
Law Enforcement	142.66	142.66
Management and Confidential	102.90	102.90

8. Vacation

Permanent employees who have passed their probationary period accrue vacation as follows:

<u>Years of Service</u>	<u>Days Vacations/Year</u>
Beginning of service to end of fourth year	10
Beginning of fifth year to end of ninth year	15
Over nine years of service	20

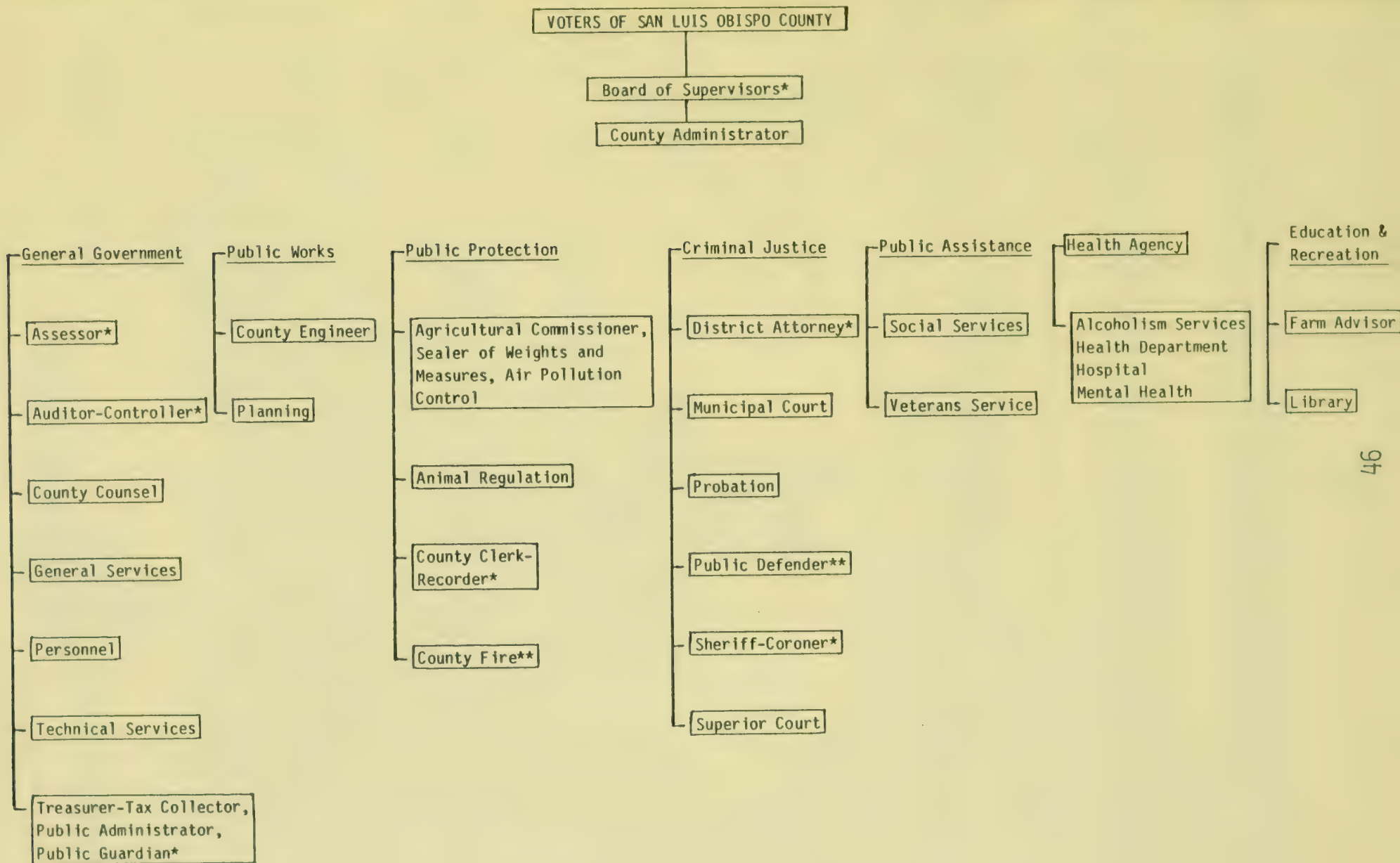
Vacation payoff at time of termination is limited to thirty (30) days.

9. Sick Leave

Permanent employees accrue twelve (12) days of sick leave for each year of service. Only 180 days of sick leave may be accrued and employees with more than five years of service are paid for one half of their sick leave upon termination.

10. Holidays

Permanent employees are entitled to twelve paid holidays per year. Legal holidays are designated by the Board of Supervisors by county ordinance.

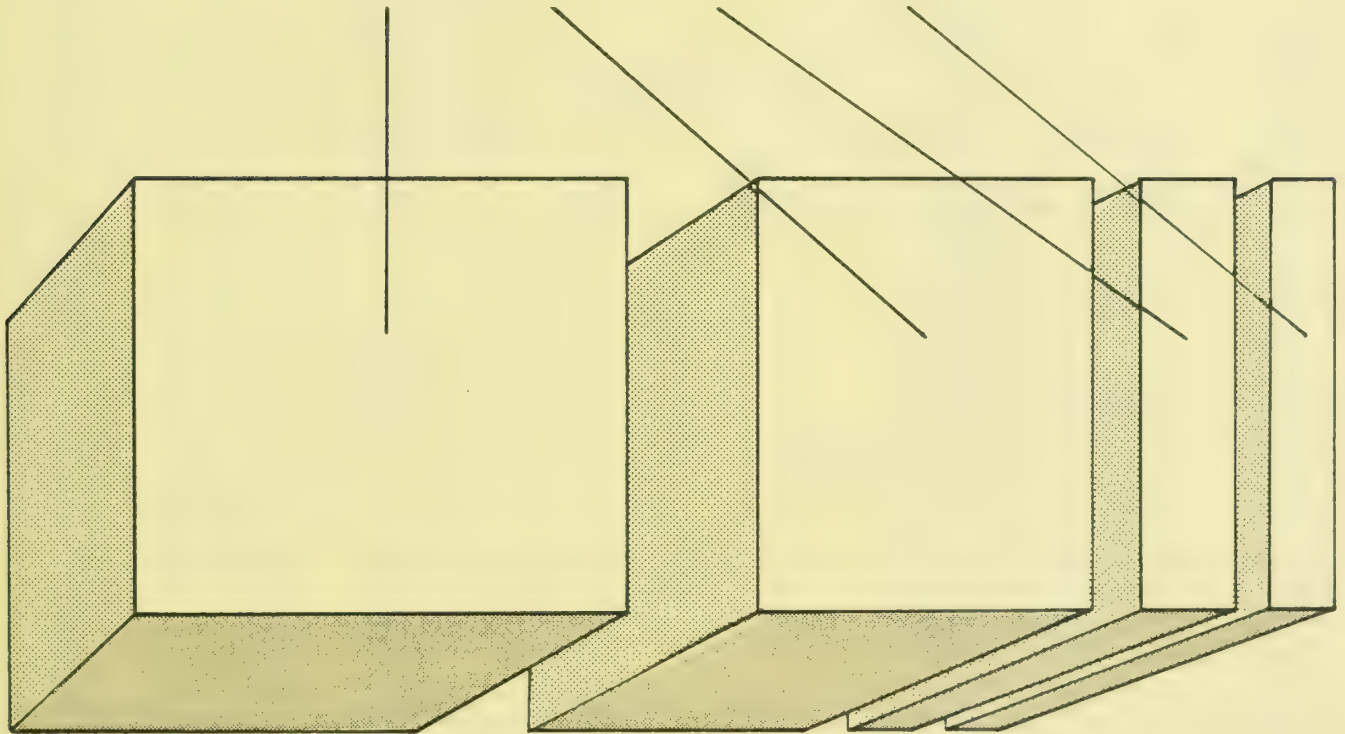


*Elected

**Contract Services

PROPERTY TAX DOLLAR DISTRIBUTION
BY AGENCY

SCHOOLS	COUNTY	CITIES	SPECIAL DISTRICTS
51.21¢	35.23¢	8.12¢	5.44¢



PROPERTY TAX ALLOCATION

Section 98(a), added to the Revenue and Taxation Code by AB 8, directs the County to "levy an ad valorem property tax on taxable full value at a rate equal to one dollar (\$1) per one hundred (\$100) of full value."

The taxable full value of San Luis Obispo County for 1983-84 is estimated to be \$6,762,921,162. By applying the \$1 tax rate, an estimated property tax levy of \$69,647,537 is provided. This amount includes Homeowners' Property Tax Relief. In addition, this amount has not been reduced by any estimate of delinquencies.

This estimated ad valorem property tax levy provided by AB 8 must be allocated to finance the operations of the school systems, city governments, special districts, and the county government.

A detail of the 1983-84 estimated property tax allocation of all taxing entities follows:

<u>Fund</u>	<u>Name</u>	<u>% Distribution Factor of Local Agency Tax Rev.</u>	<u>1983-84 Tax Allocation</u>
0001	General Fund	32.9977	\$22,982,097
0007	Air Pollution Control	.1109	77,218
0021	Special Roads #1	.0482	33,545
0022	Special Roads #2	.0885	61,652
0023	Special Roads #3	.1326	92,367
0024	Special Roads #4	.0703	48,976
0025	Special Roads #5	.0599	41,701
0026	County Library	1.7249	1,201,349
0106	Augmentation Fund	1.1704	814,909
0166	Garden Farm Water	.0079	5,499
0198	Santa Maria Valley Water	.0087	6,100
0213	Cambria Community Hospital	.0633	44,068
0223	Cayucos Sanitary	.1530	106,539
0227	Arroyo Grande City	.9864	687,010
0229	Atascadero City	.9384	653,557
0231	City of Grover City	.5010	348,922
0232	Morro Bay City	1.1460	798,147
0233	Paso Robles City	1.3120	913,759
0234	Pismo Beach City	.5419	377,433
0235	San Luis Obispo City	2.6941	1,876,361
0368	Santa Maria Valley Res. Conserv. Dist.	.0010	678
0378	Cuyama Resource Conservation District	.0010	712
0473	Port San Luis Harbor District	.9128	635,771*
0474	California Valley Community Ser. Dist.	.0456	31,759
0475	Nipomo Community Service District	.0781	54,394
0476	Cambria Community Service District	.4266	297,108
0477	San Simeon Acres Community Ser. Dist.	.0483	33,652
0478	Templeton Community Service District	.0465	32,399
0480	Nipomo Sewer Maintenance	.0053	3,712
0481	Nipomo Drain Maintenance	.0053	3,712
0483	Linne Community Service District	.0050	3,520

* The tax allocation for Port San Luis Harbor District is to be offset by a negative tax rate for fiscal year 1983-84.

PROPERTY TAX ALLOCATION

<u>Fund</u>	<u>Name</u>	<u>% Distribution Factor of Local Agency Tax Rev.</u>	<u>1983-84 Tax Allocation</u>
0528	Grover City Street Light. Dist. #1	.0628	\$43,709
0643	SLO County Flood Control	.2551	177,648
0647	Nacimiento Water Service	.3241	225,750
0651	Flood Control Zone 1	.0194	13,479
0652	Flood Control Zone 1A	.0047	3,270
0654	Flood Control Zone 3	.0455	31,700
0662	Flood Control Zone 9	.1021	71,138
0675	County Waterworks No. 8	.0182	12,654
0686	Avila Lighting District	.0058	4,058
0687	Nipomo Lighting District	.0166	11,576
0688	Nipomo Lighting, Zone A	.0018	1,281
0689	Nipomo Lighting, Zone B	.0021	1,473
0690	Nipomo Lighting, Zone C	.0043	2,979
0693	San Miguel Lighting District	.0082	5,749
0694	Santa Margarita Lighting District	.0071	4,917
0696	Nipomo Lighting District, Zone D	.0018	1,285
0709	Atascadero San. I/D M&O	.0651	45,338
0724	CSA #1, Zone A	.0075	5,252
0725	CSA #1, Zone B	.0059	4,139
0726	CSA #1, Zone C	.0036	2,511
0727	CSA #1, Zone D	.0055	3,852
0741	CSA #7	.0121	8,420
0742	CSA #7, Zone A	.0574	39,947
0743	CSA #7, Zone B	.0102	7,131
0747	CSA #9, Zone A	.1004	69,899
0748	CSA #9, Zone B	.4312	300,425
0749	CSA #9, Zone C	.0021	1,440
0750	CSA #9, Zone D	.0058	4,044
0752	CSA #9, Zone F	.0032	2,230
0755	CSA #10	.0324	22,584
0761	CSA #12	.0094	6,543
0773	CSA #16	.0054	3,759
0781	CSA #19	.0491	34,176
0803	San Miguel Sanitary District	.0072	4,992
0811	Oceano Community Service District	.2437	169,702
0825	Cayucos Fire District	.0404	28,198
0827	San Miguel Fire District	.0078	5,426
0831	Santa Margarita Fire District	.0259	18,042
0837	Arroyo Grande Cemetery District	.0284	19,809
0843	Atascadero Cemetery District	.0901	62,751
0844	Cambria Cemetery District	.0213	14,836
0845	Cayucos-Morro Bay Cemetery District	.1240	86,346
0847	Paso Robles Cemetery District	.0768	53,490
0851	San Miguel Cemetery District	.0160	11,123
0852	Santa Margarita Cemetery District	.0120	8,371
0853	Shandon Cemetery District	.0055	3,815
0854	Templeton Cemetery District	.0120	8,376
0895	Avila Beach County Water District	.0338	23,529
0896	Avila County Water Improv. District #1	.0272	18,912

PROPERTY TAX ALLOCATION

<u>Fund</u>	<u>Name</u>	<u>% Distribution Factor of Local Agency Tax Rev.</u>	<u>1983-84 Tax Allocation</u>
1203	Cambria Union Elementary	.8263	\$575,518
1205	Cayucos Elementary	.4107	286,022
1207	Cuycoma Jt. Union Elementary	.0611	42,564
1208	Santa Maria Jt. Union Elementary	.0004	301
1213	Paso Robles Union Elementary	2.3332	1,625,022
1214	Phillips Elementary	.0672	46,827
1217	Pleasant Valley Jt. Union Elementary	.0560	38,972
1221	San Miguel Jt. Union Elementary	.3409	237,403
1223	Coast Jt. Union High	.8265	575,605
1225	Paso Robles Union High	2.0110	1,400,598
1227	Santa Maria Jt. Union High	.0601	41,892
1231	Templeton Unified	.9001	626,890
1234	San Luis Coastal Unified	19.5948	13,647,322
1253	Lucia Mar Unified	7.4609	5,196,370
1273	Atascadero Unified	4.8129	3,352,065
1293	Shandon Unified	.3219	224,230
1303	SLO County Community College	6.9728	4,856,367
1308	County School Service	4.1381	2,882,079
1309	Alan Hancock Community College	.0155	10,790
	GRAND TOTAL	100.0000	\$69,647,537

SUMMARY SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT
(1980)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 1

FUND		Means of Financing				Requirements		
		Fund Balance Available	Estimated Revenue	Interfund Transfers	Totals Means of Financing	Expenditure Appropriation	Provisions for Reserves (Increase or new reserve)	Total Requirements
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)
COUNTYWIDE FUNDS								
General Fund - Unrestricted	0001	\$6,365,339	\$59,081,802	\$(3,311,314)	\$62,135,827	\$62,135,827	-0-	\$62,135,827
Morro Bay	0008	110,117	490,207	-0-	600,324	600,324	-0-	600,324
Off-Highway Motor Vehicle	0011	16,378	13,140	-0-	29,518	15,000	14,518	29,518
Litter Clean-up	0012	2,936	400	-0-	3,336	2,500	836	3,336
Wildlife & Grazing	0016	26,854	18,567	-0-	45,421	40,000	5,421	45,421
Traffic Safety	0017	15,181	64,800	-0-	79,981	55,458	24,523	79,981
Road Fund	0002	330,350	3,997,857	3,634,969	7,963,176	7,963,176	100,000	7,963,176
Accumulative Capital Outlay	0003	53,977	35,000	-0-	88,977	40,000	48,977	88,977
Fair Political Practices	0004	19,237	-0-	-0-	19,237	19,237	-0-	19,237
Federal Revenue Sharing	0005	1,723,029	1,607,238	-0-	3,330,267	3,330,267	-0-	3,330,267
Air Pollution Control	0007	38,811	306,239	-0-	345,050	329,270	15,780	345,050
Fish & Game	0031	14,881	10,797	-0-	25,678	13,687	11,991	25,678
Special Aviation	0032	11,070	-0-	-0-	11,070	10,000	1,070	11,070
Total Countywide Funds		\$8,728,160	\$65,626,047	\$ 323,655	\$74,677,862	\$74,454,746	\$ 223,116	\$74,677,862
LESS THAN COUNTYWIDE FUNDS								
Special Roads	0020	46,334	326,635	(372,969)	-0-	-0-	-0-	-0-
Library	0026	118,678	1,580,456	49,314	1,748,448	1,723,591	24,857	1,748,448
Total Less Than Countywide Funds		\$ 165,012	\$ 1,907,091	\$ (323,655)	\$ 1,748,448	\$ 1,723,591	\$ 24,957	\$ 1,748,448
GRAND TOTAL		\$8,893,172	\$67,533,138	-0-	\$76,426,310	\$76,178,337	\$ 247,973	\$76,426,310

FUND (1)		Fund Balance (Per Auditor) as of June 30, 1983 Actual ☒ Estimated ☐ (2)	LESS: FUND BALANCE—UNAVAILABLE			Fund Balance Available to Finance the Current Year Budget Actual ☒ Estimated ☐ (6)
			RESERVES			
			Encumbrances (3)	General and ACO Fund (4)	Other Reserves (5)	
<u>COUNTYWIDE FUNDS</u>						
General Fund - Unrestricted	0001	\$12,193,844	\$1,924,089	\$3,875,321	\$ 29,095	\$6,365,339
Morro Bay Golf Course	0008	270,370	135,007	25,246	-0-	110,117
Off-Highway Motor Vehicle	0011	59,043	-0-	42,665	-0-	16,378
Litter Clean-up	0012	4,067	-0-	1,131	-0-	2,936
Wildlife and Grazing	0016	68,654	11,614	30,186	-0-	26,854
Traffic Safety	0017	17,948	-0-	2,767	-0-	15,181
Road Fund	0002	1,516,249	1,185,899	-0-	-0-	330,350
Accumulative Capital Outlay	0003	461,851	3,300	362,176	42,398	53,977
Fair Political Practices	0004	43,563	-0-	24,326	-0-	19,237
Federal Revenue Sharing	0005	5,161,196	3,121,114	317,053	-0-	1,723,029
Air Pollution Control	0007	104,272	20,175	45,286	-0-	38,811
Fish and Game	0031	30,420	535	15,012	-0-	14,881
Special Aviation	0032	32,484	13,567	7,847	-0-	11,070

STATE CONTROLLER
COUNTY BUDGET ACT
(1980)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF ESTIMATED REVENUE
FOR FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 3

DESCRIPTION (1)	Actual Revenues 19 <u>81</u> - <u>82</u> (2)	Actual ☒ Estimated ☐ 19 <u>82</u> - <u>83</u> (3)	Requested ☐ Recommended ☒ 19 <u>83</u> - <u>84</u> (4)	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u> (5)
SUMMARIZATION BY SOURCE				
Current Unsecured Property Tax _____	\$ 476,502	\$ 496,532	\$ 470,807	\$ 570,410
Current Secured Property Tax _____	16,392,156	19,260,695	20,956,820	22,197,858
Taxes (other than current property) _____	4,589,564	4,899,024	4,260,782	4,624,786
Total taxes _____	\$21,458,222	\$24,656,251	\$25,688,409	\$27,393,054
Licenses and Permits _____	\$ 977,577	\$ 1,281,226	\$ 1,217,195	\$ 1,217,195
Fines, Forfeitures and Penalties _____	1,175,186	1,309,349	1,251,719	1,251,719
Use of money and property _____	5,067,193	3,289,006	1,844,633	2,536,814
Aids from other governmental agencies _____	33,193,439	31,226,821	27,829,763	26,941,501
Charges for current services _____	4,311,372	6,669,580	7,238,231	7,282,336
Other revenues _____	1,654,728	830,652	728,199	910,519
GRAND TOTAL	\$67,837,717	\$69,262,885	\$65,798,149	\$67,533,138
SUMMARIZATION BY FUND				
<u>COUNTYWIDE FUNDS</u>				
General Fund - Unrestricted 0001	\$56,899,191	\$59,076,735	\$57,818,152	\$59,081,802
Morro Bay Golf Course 0008	440,745	459,526	490,207	490,207
Special Public Health 0009	183,146	-0-	-0-	-0-
Off-Highway Motor Vehicle 0011	19,643	12,783	13,140	13,140
Litter Clean-up 0012	388	435	400	400
Wildlife and Grazing 0016	20,222	15,987	15,167	18,567
Traffic Safety 0017	32,990	64,025	64,800	64,800
Road Fund 0002	3,236,321	3,514,191	3,743,857	3,997,857
Accumulative Capital Outlay 0003	85,386	51,117	35,000	35,000
Fair Political Practice 0004	-0-	-0-	-0-	-0-
Federal Revenue Sharing 0005	3,452,406	3,292,877	1,357,817	1,607,238
Anti-Recession 0006	119	-0-	-0-	-0-
Air Pollution Control 0007	389,122	401,073	303,253	306,239
Fish and Game 0031	9,334	15,284	10,797	10,797
Special Aviation 0032	10,000	10,000	10,000	-0-
Operation Manpower 0076	1,513,316	678,005	-0-	-0-
Total Countywide Funds	\$66,292,329	\$67,592,038	\$63,862,590	\$65,626,047
<u>LESS THAN COUNTYWIDE FUNDS</u>				
Special Roads 0020	\$ 281,255	\$ 296,683	\$ 397,552	\$ 326,635
Library 0026	1,264,133	1,374,164	1,538,007	1,580,456
Total Less Than Countywide Funds	\$ 1,545,388	\$ 1,670,847	\$ 1,935,559	\$ 1,907,091
GRAND TOTAL	\$67,837,717	\$69,262,885	\$65,798,149	\$67,533,138

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
ANALYSIS OF CURRENT PROPERTY TAXES
FOR FISCAL YEAR 19 83 - 84

		CURRENT SECURED PROPERTY TAXES			Current Unsecured Property Taxes			
(1)	Apportionment From Countywide Tax rate	Voter Approved Debt		Total Secured	Apportionment From Countywide Tax rate	Voter Approved Debt		Total Unsecured
		Rate	Amount			Rate	Amount	
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
<u>COUNTYWIDE FUNDS</u>								
General Fund - Unrestricted 0001	\$20,789,552		\$20,789,552	\$534,141			\$534,141	
Air Pollution Control 0007	69,870		69,870	1,795			1,795	
Total Countywide Funds	20,859,422		20,859,422	535,936			535,936	
<u>LESS THAN COUNTYWIDE FUNDS</u>								
Special Roads 0020	251,696		251,696	6,553			6,553	
Library 0026	1,086,740		1,086,740	27,921			27,921	
Total Less Than Countywide Funds	1,338,436		1,338,436	34,474			34,474	
GRAND TOTAL	\$22,197,858		\$22,197,858	\$570,410			\$570,410	

COUNTYWIDE TAX BASE

(10)	Secured Roll			Unsecured Roll (14)	Total Secured and Unsecured (15)
	Locally Assessed (11)	State Assessed (12)	Total Secured (13)		
LAND	\$2,247,434,402	\$ 29,431,820	\$2,276,866,222	\$ -0-	\$2,276,866,222
IMPROVEMENTS	2,564,090,761	1,725,035,570	4,289,126,331	46,566,261	4,335,692,592
PERSONAL PROPERTY	102,613,514	153,025,680	255,639,194	157,010,974	412,650,168
Total Gross Assessed Valuation	4,914,138,677	1,907,493,070	6,821,631,747	203,577,235	7,025,208,982
LESS EXEMPTIONS:					
Homeowners	201,623,590		201,623,590	209,010	201,832,600
Other	41,430,769		41,430,769	8,817,412	50,248,181
Total Net Assessed Valuation	4,671,084,318	1,907,493,070	6,578,577,388	194,550,813	6,773,128,201
LESS ALLOWANCES FOR:					
Delinquencies (11) 5.75% (13) 4.23% (14) 2.19%	268,587,348	-0-	268,587,348	23,715,744	292,303,092
Identify					
Adjusted Valuation for Estimated Tax Revenue Computation	\$4,402,496,970	\$1,907,493,070	\$6,309,990,040	\$170,835,069	\$6,480,825,109

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
ANALYSIS OF REVENUE BY SOURCE
(Other Than Current Property Taxes)
BUDGET FOR THE FISCAL YEAR 19 83 - 84

REVENUE CLASSIFICATION	Actual Revenues	Actual Estimated Revenues	Revenue Estimates Requested Recommended	Approved/Adopted by the Board of Supervisors	Fund (General unless otherwise indicated)
(1)	(2)	(3)	(4)	(5)	(6)
TAXES OTHER THAN CURRENT PROPERTY					
PROPERTY TAXES PRIOR SECURED 9110	\$ 524,109	\$ 953,621	\$ 700,000	\$ 900,000	
PROPERTY TAXES PRIOR SECURED 9110	1,709	3,110	1,269	1,269	AIR POLLUTION CONTROL
PROPERTY TAXES PRIOR SECURED 9110	6,107	11,029	8,830	8,830	SPECIAL ROADS
PROPERTY TAXES PRIOR SECURED 9110	26,630	48,331	30,000	30,000	LIBRARY
PROPERTY TAXES PRIOR UNSECURED 9120	33,676	25,691	2,000	20,000	
PROPERTY TAXES PRIOR UNSECURED 9120	89	54	70	70	AIR POLLUTION CONTROL
PROPERTY TAXES PRIOR UNSECURED 9120	317	191	45	45	SPECIAL ROADS
PROPERTY TAXES PRIOR UNSECURED 9120	1,381	835	1,000	1,000	LIBRARY
DISTRIBUTION 78-79 UNSECURED IMPOUND 9121	192,551				
DISTRIBUTION 78-79 UNSECURED IMPOUND 9121	849				AIR POLLUTION CONTROL
DISTRIBUTION 78-79 UNSECURED IMPOUND 9121	2,913				SPECIAL ROADS
DISTRIBUTION 78-79 UNSECURED IMPOUND 9121	27,687				LIBRARY
PENALTIES DELINQUENT TAX 9130	178,001	343,822	224,000	300,000	
SALES AND USE TAXES 9151	1,725,399	1,574,890	1,300,000	1,400,000	
FRANCHISES 9160	479,377	631,789	525,000	600,000	
FRANCHISES 9160	42,841	41,646	40,000	40,000	ROAD FUND
AIRCRAFT TAX 9191	50,104	51,436	51,000	51,000	
PROPERTY TRANSFER TAX 9192	323,851	286,004	270,000	335,004	
LIVESTOCK HEAD-DAY TAX 9193	64,415	62,250	62,250	62,250	
LIVESTOCK HEAD-DAY TAX 9193	211	209	210	210	AIR POLLUTION CONTROL
LIVESTOCK HEAD-DAY TAX 9193	739	742	1,457	1,457	SPECIAL ROADS
LIVESTOCK HEAD-DAY TAX 9193	3,277	3,256	3,600	3,600	LIBRARY
RACEHORSE TAX 9194	3,553	3,932			
TRANSIENT OCCUPANCY TAX 9195	593,122	600,720	770,000	600,000	
SALE OF TAX DEEDED PROPERTY 9196	5,536	4,469	3,100	3,100	
TAXES-SPECIAL DISTRICT AUGUMENTATION FUND 9198	9,000	9,750	7,750	7,750	
TAXES-SPECIAL DISTRICT AUGUMENTATION FUND 9198	54,275	44,874	47,118	47,118	SPECIAL ROADS
TAXES-SPECIAL DISTRICT AUGUMENTATION FUND 9198	237,845	196,373	212,083	212,083	LIBRARY
TOTAL TAXES OTHER THAN CURRENT PROPERTY	\$ 4,589,564	\$ 4,899,024	\$ 4,260,782	\$ 4,624,786	
LICENSES AND PERMITS					
ANIMAL LICENSES 9210	\$ 111,176	\$ 149,257	\$ 140,830	\$ 140,830	
BUSINESS LICENSES 9220	51,410	58,951	47,750	47,750	
BUILDING PERMITS 9251	629,871	785,115	709,108	466,932	
GRADING PERMITS 9252	3,237	10,363	20,400	20,400	
SURFACE MINING REVENUE 9253	220	975	1,150	242,176	
AIR POLLUTION CONSTRUCTION PROGRAM 9256	31,207	66,297	67,710	67,710	AIR POLLUTION CONTROL
ZONING, VARIANCES, LAND USE PERMIT 9281	61,671	108,581	131,144	81,060	
PLOT PLANS 9282				20,384	
GENERAL PLAN AMENDMENTS 9283				23,850	
AGRICULTURAL PRESERVE FEE 9284	7,343	4,005	8,700	8,700	
SUBDIVISION PERMITS 9285	70,165	64,243	79,964	79,964	
SPECIFIC PLANS 9286				7,000	
FINGER PRINTING FEES 9288	1,293	1,287	1,000	1,000	
EXPLOSIVE PERMITS 9289	1,183	501	715	715	
OTHER LICENSES AND PERMITS 9291	3,806	5,931	3,000	3,000	
GUN PERMITS 9292	2,055	2,691	2,800	2,800	
DOMESTIC VIOLENCE FEES 9293		19,819			
MARRIAGE LICENSES 9294	1,364	1,283	1,424	1,424	
BURIAL PERMITS 9295	1,576	1,927	1,500	1,500	
TOTAL LICENSES AND PERMITS	\$ 977,577	\$ 1,281,226	\$ 1,217,195	\$ 1,217,195	
FORFEITS AND PENALTIES					
OTHER COURT FINES 9339	\$ 66,961	\$ 66,754	\$ 55,400	\$ 55,400	
FORFEITURES PENALTIES-GENERAL 9341	11,869	24,570	21,820	21,820	
CIVIL AND SMALL CLAIMS FEE 9361	71,725	108,359	114,724	114,724	
FILING FEES-MUNICIPAL COURT 9363	24	12			
FISH AND GAME FINES 9365	72				
FISH AND GAME FINES 9365	9,334	13,922	10,797	10,797	FISH AND GAME
COUNTY OFF-HIGHWAY MOTOR FEE 9366	17,937	10,796	10,950	10,950	OFF-HIGHWAY MOTOR VEHICLE FEES (GENERAL FUND)
LITTER CLEAN-UP 9375	388	435	400	400	LITTER CLEAN-UP (GENERAL FUND)
STATE PARKS AND BEACHES 9377		3,237			
ALL OTHER MISDEMEANORS 9379	84,077	107,603	114,776	114,776	
PARKING 9381	70,692	71,242	77,996	77,996	
MOTOR VEHICLE-CALIFORNIA HIGHWAY PATROL/CITY 9383	(595)				
MOTOR VEHICLE OTHER 9384	402,134	429,846	400,000	400,000	ROAD FUND

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
ANALYSIS OF REVENUE BY SOURCE
(Other Than Current Property Taxes)
BUDGET FOR THE FISCAL YEAR 19 83 - 84

REVENUE CLASSIFICATION	Actual Revenues 19 <u>81</u> - <u>82</u>	Actual Estimated Revenues 19 <u>82</u> - <u>83</u>	Revenue Estimates Requested Recommended 19 <u>83</u> - <u>84</u>	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u>	Fund (General unless otherwise indicated)
(1)	(2)	(3)	(4)	(5)	(6)
FORFEITS AND PENALTIES (Continued)					
MOTOR VEHICLE OTHER 9384	\$ 400,249	\$ 430,109	\$ 400,000	\$ 400,000	ROAD FUND
JUVENILE TRAFFIC 9386	40,319	40,324	43,656	43,656	
TRAFFIC PENALTY 9391		2,140	1,200	1,200	
TOTAL FORFEITS AND PENALTIES	\$ 1,175,186	\$ 1,309,349	\$ 1,251,719	\$ 1,251,719	
REVENUE FROM USE OF MONEY AND PROPERTY					
INTEREST 9410	\$ 3,702,787	\$ 1,997,536	\$ 1,164,240	\$ 1,600,000	ROAD FUND
INTEREST 9410	143,133	153,153	140,000	140,000	ACCUMULATIVE CAPITAL OUTLAY
INTEREST 9410	85,386	51,117	35,000	35,000	FEDERAL REVENUE SHARING
INTEREST 9410	779,831	686,535	100,579	350,000	ANTI-RECESSION ASSISTANCE
INTEREST 9410	119				AIR POLLUTION CONTROL
INTEREST 9410	8,880	9,187	7,000	7,000	RECREATION (GENERAL FUND) - GOLF
INTEREST 9410	38,954	31,466	39,414	39,414	SPECIAL PUBLIC HEALTH (GENERAL FUND)
INTEREST 9410	4,911				WILDLIFE AND GRAZING FEES (GENERAL FUND)
INTEREST 9410				3,400	SPECIAL ROADS
INTEREST 9410	15,439	4,655	2,185	2,185	LIBRARY
INTEREST 9410	41,646	36,221	15,000	15,000	STRUCTURAL FIRE PROTECTION
INTEREST 9410	1				
RENTS AND CONCESSIONS 9411	105,670	126,992	124,864	124,864	
COMMUNICATION LEASE FACILITY 9421	4,688	5,900	8,535	8,535	
RENTAL OF LAND AND BUILDINGS 9431	37,494	40,456	44,650	44,650	
RENTAL OF LAND AND BUILDINGS 9431	862	1,660	1,500	1,500	ROAD FUND
RENTAL OF LAND AND BUILDINGS 9431	7,142	33,690	40,453	40,453	RECREATION (GENERAL FUND) - GOLF
RENTAL OF AIRPORT BUILDINGS 9432	39,257	62,725	54,756	58,356	
FARMLAND RENT 9434	6,843	4,118	6,517	6,517	
EQUIPMENT RENT 9436	311	450			
RENTAL OF VETERANS BUILDING 9438	39,974	40,586	54,000	54,000	
OTHER - RENTS CONCESSION 9449	3,865	2,559	5,940	5,940	
TOTAL REVENUE FROM USE OF MONEY AND PROPERTY	\$ 5,067,193	\$ 3,289,006	\$ 1,844,633	\$ 2,536,814	
AID FROM STATE					
STATE - HIGHWAY USERS TAX 9513	\$ 1,693,647	\$ 2,028,378	\$ 2,285,363	\$ 2,285,363	ROAD FUND
STATE - MOTOR VEHICLE IN-LIEU 9514	2,182,284	2,171,034	1,042,100	527,800	
OFF-HIGHWAY VEHICLE FEES 9515	822	1,987	1,300	1,300	OFF-HIGHWAY MOTOR VEHICLE FEES (GENERAL FUND)
STATE - TRAILER IN-LIEU 9516	137,802	278,913			
STATE AID WITNESSES 9517	629				
OTHER STATE IN-LIEU TAXES 9519	4,028	3,643	4,000	4,000	
OTHER STATE IN-LIEU TAXES 9519	540,775				ROAD FUND
OTHER STATE IN-LIEU TAXES 9519	14	12			AIR POLLUTION CONTROL
OTHER STATE IN-LIEU TAXES 9519	49	43	65	65	SPECIAL ROADS
OTHER STATE IN-LIEU TAXES 9519	213	191	100	100	LIBRARY
STATE - WELFARE ADMINISTRATION 9520	2,473,523	2,180,225	2,373,014	2,391,342	
STATE AID ADULT PROGRAMS 9522	52,630	24,175	41,270	41,270	
STATE - AID TO FAMILIES WITH DEPENDENT CHILDREN 9525	4,164,178	3,998,379	4,132,968	4,132,968	
STATE AID - BOARDING HOMES AND INSTITUTIONS 9526	449,642	456,722	397,254	397,254	
STATE AID CRIPPLED CHILD 9527	379,652	507,045	352,263	352,263	
STATE - HEALTH ADMINISTRATION 9534	273,895	232,753	213,150	196,000	
STATE - AB 8 HEALTH SERVICE 9535	1,762,194	1,785,144	1,732,701	1,732,701	
SB 90 STATE MANDATED COST 9536		143,332		27,181	
STATE AID MENTAL HEALTH 9537	2,837,720	2,884,517	2,772,873	2,772,873	
STATE AID - EXTRADITION 9539	5,815	1,201	4,000	4,000	
STATE AID FOR AGRICULTURE 9543		13,200	6,600	6,600	
STATE AID - COURT CONSERVATORSHIP 9544			37,560	37,560	
STATE AID CONSTRUCTION 9545	211,891	5,161		104,000	ROAD FUND
STATE AID - NUCLEAR PLANNING 9547	462	52,380	83,374	83,374	
STATE AID - NUCLEAR PLANNING 9547			5,575	5,575	AIR POLLUTION CONTROL
STATE AID VETERAN AFFAIR 9549	14,408	9,681	9,500	9,500	
HOMEOWNER PROPERTY TAX RELIEF 9550	633,616	655,646	651,493	666,001	
HOMEOWNER PROPERTY TAX RELIEF 9550	2,129	2,203	2,191	2,238	AIR POLLUTION CONTROL
HOMEOWNER PROPERTY TAX RELIEF 9550	7,552	7,927	8,405	8,063	SPECIAL ROADS
HOMEOWNER PROPERTY TAX RELIEF 9550	33,093	34,246	34,054	34,814	LIBRARY
BUSINESS INVENTORY RELIEF 9551	383,906	521,854	521,854	52,185	
BUSINESS INVENTORY RELIEF 9551	1,161	1,756	1,756	176	AIR POLLUTION CONTROL
BUSINESS INVENTORY RELIEF 9551	5,345	6,229	6,229	623	SPECIAL ROADS

STATE CONTROLLER
COUNTY BUDGET ACT
(1964)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
ANALYSIS OF REVENUE BY SOURCE
(Other Than Current Property Taxes)
BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 4

REVENUE CLASSIFICATION (1)	Actual Revenues 19 <u>81</u> - <u>82</u> (2)	Actual Estimated ☐ Revenues 19 <u>82</u> - <u>83</u> (3)	Revenue Estimates Requested ☐ Recommended ☒ 19 <u>83</u> - <u>84</u> (4)	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u> (5)	Fund (General unless otherwise indicated) (6)
<u>AID FROM STATE (Continued)</u>					
BUSINESS INVENTORY RELIEF 9551	\$ 20,336	\$ 27,295	\$ 27,295	\$ 2,730	LIBRARY
BLIND AND DISABLED VETERANS PROPERTY TAX EXEMPTION 9552	4,573	2,824	96	96	
BLIND AND DISABLED VETERANS PROPERTY TAX EXEMPTION 9552	6	9			AIR POLLUTION CONTROL
BLIND AND DISABLED VETERANS PROPERTY TAX EXEMPTION 9552	23	34			SPECIAL ROADS
BLIND AND DISABLED VETERANS PROPERTY TAX EXEMPTION 9552	99	148			LIBRARY
STATE AID FOR SUPERIOR COURT #4 9558	60,000	73,264	57,455	57,455	
STATE AID - OTHER 9559	2,684,625	2,539,731	2,450,870	2,391,340	
STATE AID - OTHER 9559	150,568	90,478	44,450	44,450	AIR POLLUTION CONTROL
STATE AID - OTHER 9559	884		890	890	OFF-HIGHWAY MOTOR VEHICLE FEES (GENERAL FUND)
STATE AID - OTHER 9559	10,000	10,000	10,000		SPECIAL AVIATION
TOTAL AID FROM STATE	\$21,184,189	\$20,751,660	\$19,312,068	\$18,374,150	
<u>AID FROM FEDERAL GOVERNMENT</u>					
FEDERAL - WELFARE ADMINISTRATION 9561	\$ 1,289,721	\$ 967,033	\$ 989,158	\$ 1,025,814	
FEDERAL AID ENTITLEMENT LAND 9563	248,013	223,217	102,250	102,250	
FEDERAL - AID TO FAMILIES WITH DEPENDENT CHILDREN 9566	4,426,619	4,255,730	4,663,110	4,663,110	
FEDERAL AID - BOARDING HOMES AND INSTITUTIONS 9567	122,447	202,666	224,882	224,882	
FEDERAL AID - MENTAL HEALTH 9571	33,518	7,783			
FEDERAL - HEALTH ADMINISTRATION 9575	186,024	131,291	180,934	177,934	
FEDERAL - HEALTH ADMINISTRATION 9575	178,235				SPECIAL PUBLIC HEALTH (GENERAL FUND)
FEDERAL AID CONSTRUCTION 9576	431,605	480,182	103,555	103,555	
FEDERAL AID FOR DISASTER 9577	138,115				ROAD FUND
FEDERAL FOREST RESERVE REVENUE 9578	4,946	6,476	4,946	4,946	ROAD FUND
FEDERAL GRAZING FEES 9579	20,222	15,987	15,167	15,167	WILDLIFE GRAZING FEES (GENERAL FUND)
FEDERAL - NEW EDUCATION 9581	462	3,538			
FEDERAL - NEW EDUCATION 9581		4,000			LIBRARY
FEDERAL AID - PROPERTY ACQUISITION 9582	17				
FEDERAL AID - OTHER 9589	661,493	561,359	549,335	565,335	
FEDERAL AID - OTHER 9589	1,513,316	677,675			OPERATION MANPOWER
TOTAL AID FROM FEDERAL GOVERNMENT	\$ 9,254,753	\$ 7,536,937	\$ 6,833,337	\$ 6,882,993	
<u>AID FROM OTHER GOVERNMENT AGENCIES</u>					
OTHER IN-LIEU TAXES 9590	\$ 1,075	\$ 1,836	\$	\$	
OTHER IN-LIEU TAXES 9590	7				AIR POLLUTION CONTROL
OTHER IN-LIEU TAXES 9590	(73)				SPECIAL ROADS
OTHER IN-LIEU TAXES 9590	(319)				LIBRARY
FEDERAL REVENUE SHARING 9591	2,671,031	2,606,342	1,257,238	1,257,238	FEDERAL REVENUE SHARING
OTHER GOVERNMENT AGENCY REVENUE 9599	82,776	330,046	427,120	427,120	
TOTAL AID FROM OTHER GOVERNMENT AGENCIES	\$ 2,754,497	\$ 2,938,224	\$ 1,684,358	\$ 1,684,358	
TOTAL AID FROM GOVERNMENT AGENCIES	\$33,193,439	\$31,226,821	\$27,829,763	\$26,941,501	
<u>CHARGES FOR CURRENT SERVICES</u>					
ADMINISTRATIVE SERVICES 9610	\$ 318,062	\$ 829,437	\$ 799,055	\$ 799,055	
ASSESSMENT, TAX COLLECTOR FEES 9611	21,931	22,549	20,000	20,000	
ASSESSMENT APPORTIONMENT FEES 9612	1,238	1,910	1,750	1,750	
PROPERTY REDEMPTION SEARCH FEES 9613	245	1,540	1,750	1,750	
AUDITING, ACCOUNTING FEES 9615	35,713	42,935	45,000	45,000	
COURT REPORTERS FEES 9616	60,235	61,083	60,140	60,140	
FAMILY COURT MEDIATION FEES 9617	28,978	29,408	28,400	28,400	
FAMILY/COUNSELING SERVICES 9618		75			
ELECTION SERVICES 9625	119,111	19,430	115,000	115,000	
STEPPARENT ADOPTION FEES 9626			2,268	2,268	
DIVERSION APPLICATION FEES 9627			2,700	2,700	
LEGAL SERVICES 9635	5,473	6,959	2,061	2,061	
PROCESSING FEES - INDIVIDUAL BONDS 9639	2,500				
PERSONNEL SERVICES 9640	93,859	98,237	119,300	119,300	
ENVIRONMENTAL ASSESSMENT FEES 9641	18,069	24,179	30,850	30,850	

ANALYSIS OF REVENUE BY SOURCE
(Other Than Current Property Taxes)

BUDGET FOR THE FISCAL YEAR 19 83 - 84

REVENUE CLASSIFICATION	Actual Revenues	Actual Estimated Revenues	Revenue Estimates Requested Recommended	Approved/Adopted by the Board of Supervisors	Fund (General unless otherwise indicated)
(1)	19 <u>81</u> - <u>82</u>	19 <u>82</u> - <u>83</u>	19 <u>83</u> - <u>84</u>	19 <u>83</u> - <u>84</u>	(6)
CHARGES FOR CURRENT SERVICES (Continued)					
LAFCO PROCESSING FEES 9643	\$ 1,995	\$ 3,374	\$ 4,000	\$ 5,000	
PLANNING/ENGINEERING SERVICES 9645	8,425	(35)			
PLANNING/ENGINEERING SERVICES 9645	5,282	4,345	1,000	1,000	ROAD FUND
ROAD PERMIT FEES 9646	34,466	24,447	18,000	18,000	ROAD FUND
BILLING COLLECTIONS 9647	640	276	400	400	
LOT LINE ADJUSTMENTS 9648	71,201	42,602	58,256	58,256	
PLANNING SERVICES TO REGIONAL TRANSPORTATION AGENCY 9649	12,596	11,647	30,464	30,464	
DATA PROCESSING SERVICES 9655	243,823	397,257	429,062	429,062	
AGRICULTURAL SERVICES 9661	13,762	3,985	4,300	4,300	
RODENT CONTROL 9662	77,073	32,473	60,807	60,807	
WEED CONTROL 9664	15,419	15,103	13,903	13,903	
STANDARDIZATION INSPECTIONS 9665	60,378	53,425	65,300	65,300	
WEEKENDER PROGRAM 9669		528	72,800	72,800	
CIVIL PROCESS SERVICE 9670	82,223	89,227	90,000	90,000	
COURT FEES AND COSTS 9675	278,059	350,823	344,238	344,238	
CUSTODY INVESTIGATIONS 9676	888	1,158	11,811	11,811	
ESTATE FEES 9680	12,526	17,534	18,000	18,000	
GUARDIANSHIP FEES 9681	26,000	24,296	26,940	26,940	
HUMANE SERVICES 9685	5,843	5,525	5,000	5,000	
IMPOUND FEES 9686	15,674	16,960	17,000	17,000	
BOARDING FEES 9687	5,223	6,457	6,200	6,200	
ANIMAL PLACEMENT 9688	2,430	2,847	3,150	3,150	
LAW ENFORCEMENT SERVICES 9690	125	24,591	22,500	22,500	
RECORDING FEES - CONVERSION 9694	40,052	41,012	38,000	38,000	
RECORDING FEES 9695	212,711	225,527	209,500	209,500	
ENCROACHMENT PERMIT FEES 9709	11,802	15,939	18,000	18,000	ROAD FUND
ROAD ABANDONMENT FEES 9710	800	410	1,260	1,260	
ROAD ABANDONMENT FEES 9710	1,600	1,050	700	700	ROAD FUND
COIN TELEPHONE COMMISSION 9714	1,753	2,004	1,010	1,010	
COIN TELEPHONE COMMISSION 9714	31	65	114	114	RECREATION (GENERAL FUND) - GOLF
EXAMINATION FEES - CHILDREN 9718	44,468	50,728	50,000	50,000	
CHILD HEALTH CARE EXAMINATION FEES 9719		10,710	12,000	12,000	
HEALTH FEES 9721	18,705	23,995	25,000	27,000	
NURSING SERVICES 9722	341,585	397,278	396,756	452,185	
LABORATORY SERVICES 9723	9,918	16,482	20,000	18,000	
MENTAL HEALTH SERVICES 9725	229,138	235,930	302,459	302,459	
SECOND CHANCE CHARGES - ALCOHOL 9726	60,856	84,389	77,000	77,000	
ALCOHOLISM SERVICES 9727	51,719	38,897	60,000	60,000	
SANITATION SERVICES 9730	176,417	179,231	210,000	200,000	
ADOPTION FEES 9741	9,750	51,372			
CRIPPLED CHILDREN SERVICES 9745	17,119	17,891	12,800	12,800	
INSTITUTIONAL CARE - JUVENILE HALL 9747	39,523	32,569			
PSYCHIATRIC FEES - ADULTS 9748	162,830	68,253	136,679	136,679	
INSTITUTIONAL CARE/SERVICES 9749	36,376	40,791	24,150	24,150	
INSTITUTIONAL CARE/YOUTH AUTHORITY 9750	1,828	2,494			
LIBRARY LOST/DAMAGED MATERIALS 9751	2,015	2,411	2,000	2,000	LIBRARY
LIBRARY SERVICES 9752	29,295	31,998	30,000	30,000	LIBRARY
TRAFFIC SAFETY PROGRAM 9753	32,990	64,025	64,800	64,800	TRAFFIC SAFETY PROGRAM
GOLF GREEN FEES 9761	201,943	203,257	238,601	238,601	
GOLF GREEN FEES 9761	376,817	367,044	383,508	383,508	RECREATION (GENERAL FUND) - GOLF
CAMPING FEES 9762	22,870	49,429	50,000	50,000	
DAILY PASSES 9763	30,637	30,894	35,000	35,000	
GROUP ENTRANCE FEES 9764	14,805	15,620	13,000	13,000	
SEASON PASSES 9765	7,046	6,169	6,000	6,000	
SEASON BOAT LICENSES 9766	6,116	6,250	6,000	6,000	
DAILY BOAT PASSES 9767	7,106	8,947	9,500	9,500	
INCOME FROM CONCESSIONS 9768	47,804	54,379	56,410	56,410	
INCOME FROM CONCESSIONS 9768	17,232	25,932	26,538	26,538	RECREATION (GENERAL FUND) - GOLF
SWIMMING POOL FEES 9769	2,810	2,171	3,000	3,000	
DOG/DAY USE 9771		728	600	600	
SHOWERS 9772		1,400			
RECREATIONAL PROGRAMS 9787		362	800	800	
PARCEL MAP CHECKING FEES 9792	9,858	7,370	8,227	8,227	
TRACT MAP CHECKING FEES 9793	3,163	3,190	3,480	3,480	
ROAD EXCEPTION REQUIREMENTS - PARCEL MAPS 9796	280	770	1,000	1,000	
ROAD EXCEPTION REQUIREMENTS - TRACT MAPS 9797	70	110	1,000	1,000	
RECORDS OF SURVEY FEES 9798	20,225	21,635	22,235	22,235	
OTHER CHARGES 9799	6,315	13,406	10,066	10,066	
OTHER CHARGES 9799	(3)				
BILLINGS TO DEPARTMENTS 9801	62,715	100,107	118,820	116,496	ROAD FUND

STATE CONTROLLER
COUNTY BUDGET ACT
(1964)

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BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 4

REVENUE CLASSIFICATION (1)	Actual Revenues 19 <u>81</u> - <u>82</u> (2)	Actual Estimated ☐ Revenues 19 <u>82</u> - <u>83</u> (3)	Revenue Estimates Requested ☐ Recommended ☒ 19 <u>83</u> - <u>84</u> (4)	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u> (5)	Fund (General unless otherwise indicated) (6)
CHARGES FOR CURRENT SERVICES (Continued)					
AIRCRAFT HANGAR AND TIEDOWN 9811	\$ 49,632	\$ 55,192	\$ 46,800	\$ 46,800	
AIRPORT CASH TRANSIENT 9812	10,398	12,472	10,500	10,500	
FUEL FLOWAGE 9813	4,813	6,227	23,340	23,340	
PARKING FEES 9814	2,038	37,564	16,080	16,080	
ENPLANEMENT FEES 9815	3,771	47,086	78,772	78,772	
TRANSPORTATION DEVELOPMENT ACT SB 325 9842		703,656	561,628	561,628	ROAD FUND
TRANSIT ASSIST CALIFORNIA SB 620 9843			271,720	271,720	ROAD FUND
CHARGES FOR SERVICES 9851	168,110	963,385	981,931	981,931	
WATER SALES - BUSINESS 9855	3,350	4,838	5,000	5,000	
WATER SALES FOR RESALE 9859		1			
WATER SALES - PUBLIC AUTHORITY 9860	180				
WATER SALES - OTHER 9862	902	3,317	3,800	3,800	
MARKER SETTING 9896	17,623	14,634	21,242	21,242	
TOTAL CHARGES FOR CURRENT SERVICES	\$ 4,311,372	\$ 6,669,580	\$ 7,238,231	\$ 7,282,336	
OTHER REVENUES					
CLEMARS CONVERSION 9904	\$ 7,853	\$ 51,615	\$ 41,433	\$ 41,433	
NON-MAINTAINED ROAD FEES 9919	750	3,500	2,000	2,000	
REVENUE APPLICABLE PRIOR YEARS 9930	50,570	(34,591)			
REVENUE APPLICABLE PRIOR YEARS 9930		94,773		150,000	ROAD FUND
REVENUE APPLICABLE PRIOR YEARS 9930	1,544	829			FEDERAL REVENUE SHARING
REVENUE APPLICABLE PRIOR YEARS 9930					RECREATION (GENERAL FUND)
REFUND FOR PRIOR YEAR EXPENSES 9931	611	2,980			GOLF
SALE OF FIXED ASSETS 9940		10,356			
SALE OF FIXED ASSETS 9940	328,139	6,887	6,000	6,000	LIBRARY
SALE OF FIXED ASSETS 9940	34				AIR POLLUTION CONTROL
SALE OF FIXED ASSETS 9940	100	1,362			LIBRARY
SALE OF FIXED ASSETS 9940		250			FISH AND GAME
GAIN ON SALE OF FIXED ASSETS 9941	2,174				OPERATION MANPOWER
ADVANCED COSTS TAX DEEDED PROPERTY 9944	423	796	231	231	
BOOK SALES 9950	15,824	13,439	6,532	19,052	
BOOK SALES 9950	878	2,444			
MAP SALES 9951	9,935	13,464	4,229	4,229	LIBRARY
EMPLOYEE REIMBURSEMENTS 9953		95			
EMPLOYEE MEALS 9954	3,198	4,278	4,500	4,500	
OTHER SALES 9955	11,782	25,816	100	100	
OTHER SALES 9955	85	897	105	105	AIR POLLUTION CONTROL
OTHER SALES 9955		78			RECREATION (GENERAL FUND)
OTHER SALES 9955	442	240	50	50	GOLF
PUBLIC INFORMATION SALE - COMPUTER FILES 9956	8,838	8,947	9,200	9,200	LIBRARY
SERVICE CHARGE RETURNED CHECKS 9959	4,558	6,740	2,000	2,000	
SERVICE CHARGE RETURNED CHECKS 9959	3				ROAD FUND
OTHER REVENUE 9960	842,469	237,144	197,876	207,876	ROAD FUND
OTHER REVENUE 9960	7,304	3,398	1,000	1,000	ROAD FUND
OTHER REVENUE 9960		358			AIR POLLUTION CONTROL
OTHER REVENUE 9960	389	422	180	180	RECREATION (GENERAL FUND)
OTHER REVENUE 9960					GOLF
OTHER REVENUE 9960	3		134,418	134,418	LIBRARY
OTHER REVENUE 9960		79			OPERATION MANPOWER
VEHICLE ABATEMENT 9964	2,534				
CONTRIBUTIONS - NON GOVERNMENTAL 9967	818	449			
CONTRIBUTIONS - NON GOVERNMENTAL 9967	139,005	164,269	105,771	105,771	AIR POLLUTION CONTROL
CONTRIBUTIONS - NON GOVERNMENTAL 9967	13,171	8,457			LIBRARY
FIRE PROTECTION SERVICES 9968	40,463	17,643	13,350	13,350	
PENSION TRUST CONTRIBUTION 9970	96,113	133,975	146,813	146,813	
EMPLOYEE CONTRIBUTIONS 9971		7,130			
PARCEL MAPS BILLINGS 9975	17,460	14,038	10,942	10,942	
TRACT MAPS BILLINGS 9976	46,228	27,255	40,728	40,728	
MICROFILM 9977	577			9,800	
MICROFILM 9977	3				
FLOOD HAZARD REPORTS 9978	360	815	627	627	ROAD FUND
ROAD CONDITION REPORTS 9979	90	25	114	114	
TOTAL OTHER REVENUES	\$ 1,654,728	\$ 830,652	\$ 728,199	\$ 910,519	
TOTAL COUNTY REVENUES	\$50,969,059	\$49,505,658	\$44,370,522	\$44,764,870	

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 19 83 - 84

BUDGET UNITS (GROUPED BY FUNCTION)		Actual Expenditures	Actual Estimated ☐ Expenditures	Expenditure Estimates Requested ☐ Recommended ☒	Approved/Adopted by the Board of Supervisors	
		19 <u>81</u> - <u>82</u>	19 <u>82</u> - <u>83</u>	19 <u>83</u> - <u>84</u>	19 <u>83</u> - <u>84</u>	
(1)		(2)	(3)	(4)	(5)	
<u>GENERAL GOVERNMENT</u>						
<u>LEGISLATIVE - ADMINISTRATIVE</u>						
Board of Supervisors	2000	\$ 242,480	\$ 237,132	\$ 239,570	\$ 239,570	
Administrative Office	2040	279,885	327,874	346,536	346,536	
Assessment Appeals Board	2509	5,362	5,595	7,239	7,239	
Clerk of the Board	2509	63,995	64,741	83,268	83,268	
*Total Legislative - Administrative		591,722	635,342	676,613	676,613	
<u>ELECTIONS</u>						
Elections Department	2509	380,922	259,592	454,623	454,623	
*Total Elections	2509	380,922	259,592	454,623	454,623	
<u>FINANCE</u>						
Auditor-Controller	2050	706,334	855,073	876,050	876,050	
Treas-Tax Coll-Public Administrator	2060	491,547	518,321	562,110	562,110	
Assessor	2070	1,379,147	1,554,420	1,641,603	1,641,603	
Purchasing Agent	2180	172,572	181,790	185,459	185,459	
Financial Administration	2090	648,675	344,397	576,486	756,438	Federal Revenue Sharing
*Total Finance		3,398,275	3,454,001	3,841,708	4,021,660	
<u>PERSONNEL</u>						
Attorney Education	2101	1,680	1,399	-0-	-0-	
Personnel	2110	468,361	488,293	463,194	463,194	
Retirement Plans	2120	121,243	141,106	159,932	159,932	
*Total Personnel		591,284	630,798	623,126	623,126	
<u>COMMUNICATIONS</u>						
Communications	2250	433,672	560,549	681,800	681,880	
Central Mail	2180	71,129	79,393	71,917	71,917	
*Total Communications		504,801	639,942	753,797	753,797	
<u>PROPERTY MANAGEMENT</u>						
General Services	2180	1,934,811	2,049,126	2,236,889	2,240,489	
Grounds	2180	69,241	423,126	338,242	338,242	
*Total Property Management		2,004,052	2,472,252	2,575,131	2,578,731	
<u>PLANT ACQUISITION</u>						
General Fund - Capital Projects	2201	6,181,131	1,424,550	-0-	-0-	
Accumulative Capital Outlay	2207	499,239	36,629	40,000	40,000	Accumulative Capital Outlay
Federal Revenue Sharing-Cap. Projects	2209	2,040,553	2,703,386	1,743,915	1,894,415	Federal Revenue Sharing
Special Aviation	2212	3,470	15,847	10,000	10,000	Special Aviation
Library Merger - Plant Acquisition	2216	17,229	-0-	-0-	-0-	Library
*Total Plant Acquisition		8,741,622	4,180,912	1,793,915	1,944,415	
<u>OTHER GENERAL</u>						
Anti-Recession Assistance	2006	1,734	-0-	-0-	-0-	Anti-Recession
Operations Center - Water/Sewer	2179	21,554	39,036	26,801	26,801	
Equipment Acquisition - FRS	2221	242,253	497,458	525,504	346,884	Federal Revenue Sharing
Equipment Acquisition G/F	2222	(1,714)	-0-	-0-	-0-	
Special Boards/Commission	2230					
Surveyor	2240	263,183	267,807	298,139	298,139	
Monumentation	2241	69,688	40,141	56,906	56,906	
Technical Services	2250	751,016	741,249	1,125,575	1,123,048	
Services to Special Districts	2290	45,528	136,252	141,030	291,030	
Insurance	2340	363,145	400,461	781,767	781,767	
*Total Other General		1,761,387	2,122,404	2,955,722	2,924,575	
<u>COUNSEL</u>						
County Counsel	2100	596,054	669,081	690,221	690,221	
*Total Counsel		596,054	669,081	690,221	690,221	
**Total General Government		18,570,119	15,064,325	14,364,856	14,667,761	
<u>PUBLIC PROTECTION</u>						
<u>JUDICIAL</u>						
Superior Court	2500	675,368	610,057	671,344	671,344	
County Clerk	2509	50,648	52,679	52,096	52,096	
Superior Court Clerk	2509	455,833	538,243	591,419	591,419	
Municipal Court	2510	1,176,425	1,289,873	1,439,108	1,439,108	
Jury Commissioner	2530	214,129	194,638	203,238	203,238	
Public Defender	2550	353,680	361,480	397,628	397,628	
District Attorney	2560	1,060,251	1,155,349	1,305,132	1,305,132	
Grand Jury	2570	16,607	37,517	37,300	37,300	
*Total Judicial		4,002,941	4,239,836	4,697,265	4,697,265	

STATE CONTROLLER
COUNTY BUDGET ACT
(1984)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FOR
SCHEDULE 5
(Sheet A)

BUDGET UNITS (GROUPED BY FUNCTION)		Actual Expenditures	Actual	Expenditure	Approved/Adopted by the Board of Supervisors	
			Estimated	Estimates		
			Expenditures	Requested		
			Recommended			
(1)		19 81 - 82	19 82 - 83	19 83 - 84	19 83 - 84	
		(2)	(3)	(4)	(5)	
POLICE PROTECTION						
Sheriff	2590	6,128,004	6,414,299	6,367,882	6,475,664	Special Roads
Special Roads District	2620	23,744	-0-	-0-	-0-	
*Total Police Protection		6,151,748	6,414,299	6,367,882	6,475,664	
DETENTION AND CORRECTION						
Probation Department	2660	2,030,292	2,154,142	2,187,112	2,187,112	
*Total Detention and Correction		2,030,292	2,154,142	2,187,112	2,187,112	
FIRE PROTECTION						
County Fire	2670	982,412	968,934	956,216	1,011,815	
*Total Fire Protection		982,412	968,934	956,216	1,011,815	
FLOOD CONTROL SOIL & WATER CONSERV.						
Resource Conservation	2690	9,000	9,750	7,750	7,750	Wildlife and Grazing
Wildlife and Grazing	2700	333	26,886	40,000	40,000	
*Total Flood Control Soil & Water Conserv.		9,333	36,636	47,750	47,750	
PROTECTIVE INSPECTION						
Agricultural Commissioner	2730	784,538	872,588	896,196	903,926	
*Total Protective Inspection		784,538	872,588	896,196	903,926	
OTHER PROTECTION						
Fair Political Practices	2002	18,785	13,041	19,237	19,237	Fair Political Practices
Public Administrator/Guardian	2060	64,263	88,000	97,005	97,005	
Family Support	2561	447,144	540,573	625,099	637,153	
Victim/Witness Assistance	2562	65,936	87,156	72,241	72,241	
Coroner	2590	139,684	146,210	164,208	164,208	
Justice System Subvention Program	2595	386,700	455,653	410,742	425,642	
Fish & Game	2710	7,016	10,653	14,187	11,187	Fish & Game
Environmental Impact Coordinator	2750	91,188	100,672	109,345	109,345	
Recorder	2760	246,249	206,706	197,548	251,430	
Emergency Services	2790	288,768	63,447	73,319	73,319	
Planning Department	2800	1,369,592	1,384,304	1,501,338	1,511,138	
Animal Regulation	2840	382,377	426,959	454,833	463,928	
Local Agency Formation Co.	2850	70,349	96,939	91,872	91,872	Federal Revenue Sharing
Public Safety Programs	2860	99,844	-0-	-0-	-0-	
*Total Other Protection		3,677,895	3,610,313	3,830,974	3,927,705	
*Total Public Protection		17,639,159	18,296,748	18,983,395	19,251,237	
PUBLIC WAYS AND FACILITIES						
PUBLIC WAYS						
Roads	2920	4,832,485	5,250,411	6,012,630	7,552,630	Road Fund
Public Transportation	2930	13,475	35,578	29,778	29,778	Federal Revenue Sharing
*Total Public Ways		4,845,960	5,285,989	6,042,408	7,582,408	
TRANSPORTATION TERMINALS						
Airports	2940	278,471	292,790	314,322	314,322	
*Total Transportation Terminals		278,471	292,790	314,322	314,322	
*Total Public Ways and Facilities		5,124,431	5,578,779	6,356,730	7,896,730	
HEALTH AND SANITATION						
HEALTH						
Health Department	3000	2,608,304	2,893,289	2,962,390	2,985,345	Special Public Health
Homemaker Services	3051		1,355	-0-	-0-	
Special Public Health	3060	134,835	-0-	-0-	-0-	
Mental Health	3070	3,469,879	3,476,448	3,780,736	3,780,736	Air Pollution Control
Alcoholism Services	3075	650,819	536,148	606,196	630,564	
Air Pollution Control	3090	410,062	351,261	312,522	314,040	
Law Enforcement Medical Care	3285	244,471	290,368	270,430	270,430	
*Total Health		7,518,370	7,548,369	7,932,274	7,981,115	
CRIPPLED CHILDRENS SERVICES						
California Childrens Services	3320	535,904	582,453	482,484	482,484	
*Total Crippled Childrens Services		535,904	582,453	482,484	482,484	
SANITATION						
County Solid Waste Management	2020	34,755	9,648	-0-	-0-	Litter Clean-up
Litter Clean-up	5112	-0-	-0-	2,500	2,500	
*Total Sanitation		34,755	9,648	2,500	2,500	
*Total Health and Sanitation		8,089,029	8,140,970	8,417,258	8,466,099	
PUBLIC ASSISTANCE						
CARE OF COURT WARDS						
Care of Court Wards	2660	135,390	58,992	65,000	65,000	
*Total Care of Court Wards		135,390	58,992	65,000	65,000	

STATE CONTROLLER
COUNTY BUDGET ACT
(1984)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 5
(Sheet A)

BUDGET UNITS (GROUPED BY FUNCTION) (1)	Actual Expenditures 19 <u>81</u> - <u>82</u> (2)	Actual ☒ Estimated ☐ Expenditures 19 <u>82</u> - <u>83</u> (3)	Expenditure Estimates Requested ☐ Recommended ☒ 19 <u>83</u> - <u>84</u> (4)	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u> (5)	
ADMINISTRATION					
Dept. of Social Services 3200	4,399,917	4,174,189	4,401,672	4,474,684	
*Total Administration	4,399,917	4,174,189	4,401,672	4,474,684	
AID TO AGED					
State Aid Adult Programs 3210	56,271	31,800	41,270	41,270	
*Total Aid to Aged	56,271	31,800	41,270	41,270	
AID TO FAMILIES W/DEPENDENT CHILDREN					
Aid to Families With Dependent Children 3230	7,452,461	7,384,985	7,581,648	7,581,648	
AFDC - Unemployed 3235	1,469,840	1,525,222	1,693,904	1,693,904	
*Total Aid Families With Dependent Children	8,922,301	8,910,207	9,275,552	9,275,552	
AID CHILD BOARD, HOMES AND INSTITUTIONS					
Aid to Children-Boarding 3240	659,724	872,315	907,206	907,206	
*Total Aid Child. Board. Homes & Inst.	659,724	872,315	907,206	907,206	
MEDICAL SERVICES					
Medical Assistance Program 3280	692,197	882,658	825,061	825,061	
Emergency Medical Services Program 3281	20,765	26,405	-0-	-0-	
*Total Medical Services	712,962	909,063	825,061	825,061	
GENERAL RELIEF					
General Relief 3290	126,936	117,337	202,205	202,205	
*Total General Relief	126,936	117,337	202,205	202,205	
VETERANS SERVICES					
Veterans Services 3330	143,661	155,864	160,112	160,112	
*Total Veterans Services	143,661	155,864	160,112	160,112	
OTHER ASSISTANCE					
Dept. of Employment & Training Services 2111	(12,113)	(4)	-0-	-0-	
Operation Manpower 5660	1,715,122	806,269	-0-	-0-	Operation Manpower
*Total Other Assistance	1,703,009	806,265	-0-	-0-	
**Total Public Assistance	16,860,171	16,036,032	15,878,078	15,951,090	
<u>EDUCATION</u>					
LIBRARY SERVICES					
Library 4000	1,199,011	1,388,367	1,703,591	1,703,591	Library
*Total Library Services	1,199,011	1,388,367	1,703,591	1,703,591	
AGRICULTURAL EDUCATION					
Farm Advisor 4030	115,036	117,119	119,055	119,055	
*Total Agricultural Education	115,036	117,119	119,055	119,055	
OTHER EDUCATION					
Traffic Safety Program 4040	38,674	46,810	55,458	55,458	Traffic Safety
*Total Other Education	38,674	46,810	55,458	55,458	
**Total Education	1,352,721	1,552,296	1,878,104	1,878,104	
<u>RECREATIONAL & CULTURAL SERVICES</u>					
RECREATION FACILITIES					
Off-Highway Motor Vehicle Fees 2911	677	973	15,000	15,000	Off-Highway Motor Vehicle
Recreation Facilities 4100	677,363	450,116	431,956	431,956	
Lopez Recreation Area 4150	509,063	700,069	781,020	781,020	
Morro Bay Golf Course 4160	344,201	364,670	593,479	593,479	Morro Bay Golf Course
Chalk Mountain Golf Course 4170	252,152	279,773	321,721	345,409	
*Total Recreation Facilities	1,783,456	1,795,601	2,143,176	2,166,864	
CULTURAL SERVICES					
Cultural Service Projects 2960	6,500	1,200	-0-	-0-	Federal Revenue Sharing
Museum 4180	27,120	32,595	32,595	32,595	
*Total Cultural Services	33,620	33,795	32,595	32,595	
PLANT ACQUISITION					
Morro Bay Golf Course - Cap. Projects 2215	25,991	63,050	-0-	-0-	Morro Bay Golf Course
*Total Plant Acquisition	25,991	63,050	-0-	-0-	
**Total Recreation and Cultural	1,843,067	1,892,446	2,175,771	2,199,459	
<u>DEBT SERVICE</u>					
INTEREST ON NOTES					
Tax Anticipation Notes 4200	394,248	917,081	-0-	-0-	
*Total Interest on Notes	394,248	917,081	-0-	-0-	
**Total Debt Service	394,248	917,081	-0-	-0-	
TOTAL SPECIFIC EXPENDITURE REQUIREMENTS	69,872,945	67,478,677	68,054,192	70,310,480	

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 19 83 - 84

DESCRIPTION (1)	Actual Expenditures 19 <u>81</u> - <u>82</u> (2)	Actual ☒ Estimated ☐ Expenditures 19 <u>82</u> - <u>83</u> (3)	Expenditure Estimates Requested ☐ Recommended ☒ 19 <u>83</u> - <u>84</u> (4)	Approved/Adopted by the Board of Supervisors 19 <u>83</u> - <u>84</u> (5)
Total Specific Expenditure Requirements (brought forward)	\$59,872,945	\$57,478,677	\$58,054,192	\$70,310,480
APPROPRIATIONS FOR CONTINGENCIES:				
General Fund 0001			5,635,990	5,209,984
Road Fund 0002			386,900	310,546
Federal Revenue Sharing 0005			287,568	302,752
Air Pollution Control 0007			15,230	15,230
Morro Bay Golf Course 0008			6,845	6,845
Library 0026			20,000	20,000
Fish and Game 0031			2,500	2,500
Total Expenditure Requirements	69,872,945	57,478,677	74,409,225	76,178,337
PROVISIONS FOR RESERVES:				
General Fund 0001			932,943	-0-
Road Fund 0002			-0-	100,000
Accumulative Capital Outlay 0003			-0-	48,977
Air Pollution Control 0007			8,881	15,790
Off-Highway Motor Vehicle 0011			-0-	14,518
Litter Clean-up 0012			-0-	836
Wildlife and Grazing 0016			-0-	5,421
Traffic Safety 0017			3,342	24,523
Library 0026			-0-	24,357
Fish and Game 0031			-0-	11,291
Special Aviation 0032			-0-	1,070
GRAND TOTAL BUDGET REQUIREMENTS	\$59,872,945	\$57,478,677	75,360,391	76,426,310
REANALYSIS BY FUND:				
COUNTYWIDE FUNDS:				
General Fund - Unrestricted 0001	\$57,549,037	55,521,291	\$62,928,838	\$62,135,827
Morro Bay Golf Course 0008	370,192	427,720	600,324	600,324
Special Public Health 0009	134,835	-0-	-0-	-0-
Off-Highway Motor Vehicle 0011	677	973	15,000	29,518
Litter Clean-up 0012	-0-	-0-	2,500	3,336
Wildlife and Grazing 0016	333	26,886	40,000	45,421
Traffic Safety 0017	38,674	46,810	64,800	79,981
Road Fund 0002	4,832,485	5,250,411	6,399,530	7,963,175
Accumulative Capital Outlay 0003	499,239	36,629	40,000	88,977
Fair Political Practices 0004	18,785	13,041	19,237	19,237
Federal Revenue Sharing 0005	3,051,300	3,582,519	3,163,251	3,330,267
Anti-Recession 0006	1,734	-0-	-0-	-0-
Air Pollution Control 0007	410,062	351,261	336,633	345,050
Fish and Game 0031	7,016	10,653	16,687	25,678
Special Aviation 0032	3,470	15,847	10,000	11,070
Operation Manpower 0076	1,715,122	806,269	-0-	-0-
Total Countywide Funds	\$68,532,961	\$66,990,210	\$73,536,300	74,577,362
LESS THAN COUNTYWIDE FUNDS:				
Special Roads 0020	\$ 23,744	-0-	-0-	-0-
Library 0026	1,216,240	\$ 1,388,367	\$ 1,723,591	\$ 1,748,448
Total Less Than Countywide Funds	\$ 1,239,984	\$ 1,388,367	\$ 1,723,591	\$ 1,748,448
GRAND TOTAL BUDGET REQUIREMENTS	\$69,872,945	\$67,478,677	\$75,360,391	\$76,426,310

STATE CONTROLLER
COUNTY BUDGET ACT
(1964)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
DETAIL OF PROVISIONS FOR RESERVES
With Supplemental Data affecting Reserve Totals
BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 7

DESCRIPTION—PURPOSE (1)	Reserve Balance as of June 30, 19 <u>83</u> (2)	Amount Made Available for Financing by Cancellation		Increases or New Reserves To be Provided in Budget Year		Total Reserve for Budget Year (7)	Fund (8)
		Requested ☐ Recommended ☒ (3)	Approved/Adopted by the Board of Supervisors (4)	Requested ☐ Recommended ☒ (5)	Approved/Adopted by the Board of Supervisors (6)		
GENERAL FUND							
General Reserve	\$ 4,582,378		\$ 707,057	\$ 932,943		\$ 4,879,101	0001
Interest Cash	29,095					29,095	
RESTRICTED BALANCES							
Monro Bay Golf Course	93,135	\$ 54,346	57,889			15,146	0006
Off-highway Motor Vehicle	42,665				\$ 14,618	57,183	0001
Litter Clean-up	1,131				936	1,967	0001
Wildlife and Grazing	30,186				5,421	35,607	0006
Traffic Safety	2,757			9,342	24,523	37,090	0007
ROAD FUND	77,796	77,796	77,796		100,000	100,000	0002
ACCUMULATIVE CAPITAL OUTLAY							
General Reserve	352,176				48,977	401,153	
Other	42,398					42,398	
FAIR POLITICAL PRACTICE	34,378		10,552			24,006	0004
FEDERAL REVENUE SHARING	1,148,716	1,148,716	831,663			317,053	0006
AIR POLLUTION CONTROL	45,286			8,381	15,780	61,066	0007
LIBRARY							0006
General Reserve: Unspecified	303,490					101,680	
Rockmobile Replacement	10,000					16,986	
Net General Reserve	313,490	60,779			24,257	108,247	
Other	325					105	
FISH AND GAME	15,012				11,391	27,000	0001
SPECIAL AVIATION	7,847				1,070	7,917	0002
TOTAL	\$ 6,809,001	\$ 2,162,027	\$ 1,694,357	\$ 161,166	\$ 147,171	\$ 8,282,137	

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

			REVENUE SOURCE	DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001	2000	BOARD OF SUPERVISORS	9960 OTHER REVENUE	100	100	100	100
			TOTAL	100	100	100	100
0001	2001	NON-DEPARTMENTAL REVENUES	9110 PROP. TAXES PRIOR SECURED	750,000	750,000	750,000	900,000
			9120 PROP. TAXES PRIOR UNSEC.	5,000	2,000	2,000	20,000
			9130 PENALTIES DELINQUENT TAX	240,000	224,000	224,000	300,000
			9151 SALES AND USE TAXES	1,300,000	1,300,000	1,300,000	1,400,000
			9160 FRANCHISES	525,000	525,000	525,000	600,000
			9191 AIRCRAFT TAX	51,000	51,000	51,000	51,000
			9193 LIVESTOCK HEAD-DAY TAX	64,000	62,250	62,250	62,250
			9284 AGRICULTURAL PRESERVE FEE	3,600	3,600	3,600	3,600
			9514 STATE - MOTOR VEH IN-LIEU	1,900,000	1,041,100	1,041,100	526,800
			9519 OTHER STATE IN-LIEU TAXES	4,000	4,000	4,000	4,000
			9535 STATE-AB8 HEALTH SERVICES	1,732,701	1,732,701	1,732,701	1,732,701
			9550 HOMEOWNER PROP TAX RELIEF	703,612	651,493	651,493	566,000
			9551 BUSINESS INVENTORY RELIEF	521,854	521,854	521,854	52,185
			9552 BLIND & DISABLED VETS PTE	96	96	96	96
			9559 STATE AID - OTHER	490,000	470,000	470,000	406,367
			9563 FED AID ENTITLEMNT LAND	250,000	102,250	102,250	102,250
			9576 FEDERAL AID CONSTRUCTION		193,555	193,555	193,555
			9610 ADMINISTRATIVE SERVICES	500,000			800
			9714 COIN TELEPHONE COMMISSION	1,600	900	800	800
			9940 SALE OF FIXED ASSETS	20,000			
			TOTAL	9,362,463	7,495,699	7,495,699	6,931,605
0001	2040	ADMINISTRATIVE OFFICE	9547 STATE AID-NUCLEAR PLANNG	16,460	16,460	16,460	16,460
			9610 ADMINISTRATIVE SERVICES	7,289	7,289	7,289	7,289
			9950 BOOK SALES	2,160	2,160	2,160	2,160
			9960 OTHER REVENUE	500	500	500	500
			TOTAL	26,409	26,409	26,409	26,409
0001	2050	AUDITOR-CONTROLLER	9610 ADMINISTRATIVE SERVICES	7,500	620,281	620,281	620,281
			9611 ASSESSMENT, TAX COLL FEES	20,000	20,000	20,000	20,000
			9615 AUDITING, ACCOUNTING FEES	45,000	45,000	45,000	45,000
			9960 OTHER REVENUE	3,000	3,191	3,191	3,191
			TOTAL	75,500	688,472	688,472	688,472
0001	2060	TREAS-TAX COLL-PUBLIC ADM	9195 TRANSIENT OCCUPANCY TAX	770,000	770,000	770,000	600,000
			9196 SALE OF TAX DEEDED PROP.	3,100	3,100	3,100	3,100
			9220 BUSINESS LICENSES	47,750	47,750	47,750	47,750
			9410 INTEREST	890,000	1,164,240	1,164,240	1,600,000
			9610 ADMINISTRATIVE SERVICES	110,000	165,585	165,585	165,585
			9613 PROP.REDEMPT.SEARCH FEES	1,750	1,750	1,750	1,750
			9680 ESTATE FEES	9,500	9,500	9,500	9,500
			9681 GUARDIANSHIP FEES	11,000	11,000	11,000	11,000
			9944 ADV COSTS TX DEEDED PROP	231	231	231	231
			9956 PUB INFO SALE-COMP FILES	2,200	2,200	2,200	2,200
			9959 SERVICE CHGE RETRND CHKS	2,000	2,000	2,000	2,000
			9960 OTHER REVENUE	1,000	1,000	1,000	1,000
			TOTAL	1,348,531	2,178,356	2,178,356	2,444,111
0001	2070	ASSESSOR	9951 MAP SALES	7,000			
			9956 PUB INFO SALE-COMP FILES	6,800	7,000	7,000	7,000
			9960 OTHER REVENUE		6,800	6,800	6,800
			TOTAL	13,800	13,800	13,800	13,800
0001	2100	COUNTY COUNSEL	9547 STATE AID-NUCLEAR PLANNG		1,818	1,818	1,818
			9635 LEGAL SERVICES		787	787	787
			9680 ESTATE FEES	8,500	8,500	8,500	8,500
			9681 GUARDIANSHIP FEES	8,500	8,500	8,500	8,500
			9801 BILLINGS TO DEPARTMENTS	13,384	13,384	13,384	13,384
			TOTAL	30,384	32,989	32,989	32,989
0001	2110	PERSONNEL	9640 PERSONNEL SERVICES	119,300	119,300	119,300	119,300
			TOTAL	119,300	119,300	119,300	119,300
0001	2120	RETIREMENT PLANS	9960 OTHER REVENUE	15,744	13,119	13,119	13,119
			9970 PENSION TRUST CONTRIBUTION	146,813	146,813	146,813	146,813
			TOTAL	162,557	159,932	159,932	159,932

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

			REVENUE SOURCE	DEPT REQUEST	CAD RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001	2179	OPERATIONS CENTER	9862 WATER SALES - OTHER	1,000	3,800	3,800	3,870
			TOTAL	1,000	3,800	3,800	3,870
0001	2180	GENERAL SERVICES	9431 RENTAL OF LAND AND BLDGS.	38,500	39,500	39,500	39,500
			9432 RENTAL OF AIRPORT BLDGS.				3,600
			9438 RENTAL OF VETERANS BLDGS.	54,000	54,000	54,000	54,000
			9851 CHARGES FOR SERVICES	173,801	180,411	180,411	180,411
			9940 SALE OF FIXED ASSETS	6,000	6,000	6,000	6,000
			9980 OTHER REVENUE	2,100	2,100	2,100	2,100
			TOTAL	274,401	282,011	282,011	285,611
0001	2240	SURVEYOR	9647 BILLING COLLECTIONS	400	400	400	400
			9648 FEDERAL AID - OTHER	1,350	1,350	1,350	1,350
			9792 PARCEL MAP CHECKING FEES	6,960	6,960	6,960	6,960
			9793 TRACT MAP CHECKING FEES	3,480	3,480	3,480	3,480
			9796 ROAD EXCPTN REQ-PARCEL MP	1,000	1,000	1,000	1,000
			9797 ROAD EXCPTN REQ-TRACT MAP	1,000	1,000	1,000	1,000
			9798 RECORDS OF SURVEY FEES	22,235	22,235	22,235	22,235
			9896 MARKER SETTING	21,242	21,242	21,242	21,242
			9931 MAP SALES	1,829	1,829	1,829	1,829
			9975 PARCEL MAPS BILLINGS(PIE)	10,942	10,942	10,942	10,942
			9976 TRACT MAPS BILLINGS (PIE)	40,728	40,728	40,728	40,728
			9978 FLOOD HAZARD REPORTS	627	627	627	627
			9979 ROAD CONDITION REPORTS	114	114	114	114
			TOTAL	111,907	111,907	111,907	111,907
0001	2241	MONUMENTATION	9648 LOT LINE ADJUSTMENTS	56,906	56,906	56,906	56,906
			TOTAL	56,906	56,906	56,906	56,906
0001	2250	TECHNICAL SERVICES	9421 COMMUNICATION LEASE FACIL	8,535	9,535	8,535	9,535
			9547 STATE AID-NUCLEAR PLANNG		16,500	16,500	16,500
			9655 DATA PROCESSING SERVICES	419,377	429,062	429,062	429,062
			9801 BILLINGS TO DEPARTMENTS	39,456	39,456	39,456	39,456
			9904 CLEMARS CONVERSION	47,700	41,433	41,433	41,433
			TOTAL	515,068	534,986	534,986	534,986
0001	2290	SERVICES TO SPEC.DISTRICT	9411 RENTS AND CONCESSIONS	6,058	6,058	6,058	6,058
			9547 STATE AID-NUCLEAR PLANNG		1,888	1,888	1,888
			9612 ASSESSMNT APPORTNMNT FEES	1,750	1,750	1,750	1,750
			9919 NON-MAINTAINED ROAD FEES	2,000	2,000	2,000	2,000
			TOTAL	9,808	11,696	11,696	11,696
0001	2340	INSURANCE	9960 OTHER REVENUE	119,797	111,880	111,880	111,880
			TOTAL	119,797	111,880	111,880	111,880
0001	2500	SUPERIOR COURT	9544 ST.AID-CT.CONSERVATORSHIP	37,560	37,560	37,560	37,560
			9558 STATE AID EST SUP CT #4	57,455	57,455	57,455	57,455
			9559 STATE AID - OTHER	40,000	40,000	40,000	40,000
			9616 COURT REPORTERS FEES	61,560	60,140	60,140	60,140
			9617 FAMILY CRT MEDIATION FEE	27,000	28,400	28,400	28,400
			9675 COURT FEES AND COSTS		5,600	5,600	5,600
			9681 GUARDIANSHIP FEES	7,440	7,440	7,440	7,440
			TOTAL	230,995	236,595	236,595	236,595
0001	2509	COUNTY CLERK/RECORDER	9192 PROPERTY TRANSFER TAX	270,000	270,000	270,000	335,004
			9294 MARRIAGE LICENSES	1,424	1,424	1,424	1,424
			9411 RENTS AND CONCESSIONS	4,600	4,600	4,600	4,600
			9559 STATE AID - OTHER	38,384	43,384	43,384	43,384
			9625 ELECTION SERVICES	115,000	115,000	115,000	115,000
			9675 COURT FEES AND COSTS	320,750	320,750	320,750	320,750
			9694 RECORDING FEES-CONVERSION	38,000	38,000	38,000	38,000
			9695 RECORDING FEES	184,500	184,500	184,500	184,500
			9792 PARCEL MAP CHECKING FEES	1,267	1,267	1,267	1,267
			9960 OTHER REVENUE	936	936	936	936
			TOTAL	974,861	999,861	999,861	1,064,855
0001	2510	MUNICIPAL COURT	9341 FORFEITURES PENALTIES-GEN	21,820	21,820	21,820	21,820
			9361 CIVIL & SMALL CLAIMS FEES	114,724	114,724	114,724	114,724
			9379 ALL OTHER MISDEMEANORS	114,776	114,776	114,776	114,776

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

		REVENUE SOURCE	DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001 2510 MUNICIPAL COURT	9381	PARKING	77,996	77,996	77,996	77,996
	9384	MOTOR VEHICLE OTHER	425,288	400,707	400,000	400,000
	9386	JUVENILE TRAFFIC	43,656	43,656	43,656	43,656
	9559	STATE AID - OTHER	5,500	5,500	5,500	5,500
	9610	ADMINISTRATIVE SERVICES	1,200	1,200	1,200	1,200
	9635	LEGAL SERVICES	1,274	1,274	1,274	1,274
	9675	COURT FEES AND COSTS	1,888	1,888	1,888	1,888
	9799	OTHER CHARGES	10,366	10,366	10,066	10,066
		TOTAL	818,188	792,900	792,900	792,900
0001 2530 JURY COMMISSIONER	9559	STATE AID - OTHER	2,000	2,000	2,000	2,000
	9675	COURT FEES AND COSTS	5,000	16,777	16,000	16,000
		TOTAL	7,770	18,700	18,000	18,000
0001 2550 PUBLIC DEFENDER	9559	STATE AID - OTHER	17,000	17,000	17,000	17,000
		TOTAL	17,000	17,000	17,000	17,000
0001 2560 DISTRICT ATTORNEY	9539	STATE AID- EXTRADITION	10,000	4,000	4,000	4,000
	9559	STATE AID - OTHER	46,600	54,600	54,600	54,600
	9960	OTHER REVENUE	1,000	1,000	1,000	1,000
		TOTAL	57,600	59,600	59,600	59,600
0001 2561 FAMILY SUPPORT	9559	STATE AID - OTHER	145,342	151,312	151,312	159,661
	9589	FEDERAL AID - OTHER	490,342	468,535	468,535	484,535
		TOTAL	635,684	619,847	619,847	644,196
0001 2562 VICTIM/WITNESS ASSISTANCE	9293	DOMESTIC VIOLENCE FEES	16,661			
	9559	STATE AID - OTHER	40,000	40,000	40,000	40,000
		TOTAL	56,661	40,000	40,000	40,000
0001 2590 SHERIFF-CORONER	9288	FINGER PRINTING FEES	1,000	1,000	1,000	1,000
	9289	EXPLOSIVE PERMITS	715	715	715	715
	9292	GUN PERMITS	2,800	2,800	2,800	2,800
	9339	OTHER COURT FINES	5,400	5,400	5,400	5,400
	9547	STATE AID-NUCLEAR PLANNING		3,420	3,420	3,420
	9559	STATE AID - OTHER	225,000	149,889	149,889	158,889
	9589	FEDERAL AID - OTHER	80,000	90,000	80,000	80,000
	9599	OTHER GOVT AGENCY REVENUE	500	500	500	500
	9669	WEEKENDER PROGRAM	72,800	72,800	72,800	72,800
	9670	CIVIL PROCESS SERVICE	90,000	90,000	90,000	90,000
	9690	LAW ENFORCEMENT SERVICES	25,700	22,577	22,500	22,500
	9954	EMPLOYEE MEALS	4,500	4,500	4,500	4,500
	9955	OTHER SALES	100	100	100	100
		TOTAL	507,815	433,624	433,624	442,500
0001 2595 JUST. SYST. SUBVENTION PRGM	9559	STATE AID - OTHER	419,460	410,742	410,742	425,000
		TOTAL	419,460	410,742	410,742	425,000
0001 2660 PROBATION DEPARTMENT	9339	OTHER COURT FINES	50,000	50,000	50,000	50,000
	9559	STATE AID - OTHER	1,500	1,500	1,500	1,500
	9610	ADMINISTRATIVE SERVICES	3,600	3,600	3,600	3,600
	9626	STEPPARENT ADOPTION FEE	2,268	2,268	2,268	2,268
	9627	DIVERSION APPLICATION FEE	2,700	2,700	2,700	2,700
	9676	CUSTODY INVESTIGATIONS	11,811	11,911	11,811	11,811
	9749	INSTITUTIONAL CARE/SERVICE	24,000	24,000	24,000	24,000
		TOTAL	95,879	95,879	95,879	95,879
0001 2670 COUNTY FIRE	9547	STATE AID-NUCLEAR PLANNING		4,500	4,500	4,500
	9960	OTHER REVENUE				
	9968	FIRE PROTECTION SERVICES	21,350	13,350	13,350	13,350
		TOTAL	21,350	17,850	17,850	27,850
0001 2670 RESOURCE CONSERVATION	9198	TAXES-SP-01ST AUGMENT.FND	7,750	7,750	7,750	7,750
		TOTAL	7,750	7,750	7,750	7,750

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

REVENUE SOURCE				DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001	2730	AGRICULTURAL COMMISSIONER	9291	OTHER LICENSES AND PERMIT	3,000	3,000	3,000
			9543	STATE AID FOR AGRICULTURE	6,600	6,600	6,600
			9547	STATE AID-NUCLEAR PLANNING		2,788	2,788
			9559	STATE AID - OTHER	283,984	283,984	283,984
			9589	FEDERAL AID - OTHER	900	900	900
			9661	AGRICULTURAL SERVICES	4,300	4,300	4,300
			9662	RODENT CONTROL	60,807	60,807	60,807
			9664	WEED CONTROL	13,903	13,903	13,903
			9665	STANDARDIZATION INSPECTS	65,000	65,000	65,000
			TOTAL	438,394	441,182	441,182	452,764
0001	2750	ENVIRONMENTAL COORDINATOR	9641	ENVIRONMENTAL ASSESSMENT FEES	28,850	28,850	28,850
			TOTAL	28,850	28,850	28,850	28,850
0001	2790	EMERGENCY SERVICES	9559	STATE AID - OTHER	52,597	52,597	52,597
			TOTAL	52,597	52,597	52,597	52,597
0001	2800	PLANNING DEPARTMENT	9251	BUILDING PERMITS	709,108	709,108	709,108
			9252	GRADING PERMITS	20,400	20,400	20,400
			9253	SURFACE MINING REVENUE	1,150	1,150	242,176
			9281	ZONING, VARIANCES, C.U.P.	131,144	131,144	81,060
			9282	PLOT PLANS			20,384
			9283	GENERAL PLAN AMENDMENTS			23,850
			9284	AGRICULTURAL PRESERVE FEE	5,100	5,100	5,100
			9285	SUBDIVISION PERMITS	79,964	79,964	79,964
			9286	SPECIFIC PLANS			7,000
			9536	SB99 STATE MANDATED COSTS			27,181
			9559	STATE AID - OTHER	105,072	105,072	65,371
			9645	PLANNING/ENGINEERING SVCS	18,467		
			9649	PLANNING SERVICES TO RTA	30,464	30,464	30,464
			9710	ROAD ABANDONMENT FEE	1,260	1,260	1,260
			9950	BOOK SALES	4,372	4,372	16,892
			9951	MAP SALES	2,400	2,400	2,400
			9977	MICROFILM			9,800
			TOTAL	1,108,901	1,090,434	1,090,434	1,100,234
0001	2840	ANIMAL REGULATION	9210	ANIMAL LICENSES	150,000	140,830	140,830
			9599	OTHER GOVT AGENCY REVENUE	93,000	80,000	80,000
			9685	HUMANE SERVICES	6,000	5,000	5,000
			9686	IMPOUND FEES	24,000	17,000	17,000
			9687	BOARDING FEES	10,000	6,200	5,200
			9688	ANIMAL PLACEMENT	4,000	3,150	3,150
			9960	OTHER REVENUE		3,100	3,100
			TOTAL	287,000	255,280	255,280	255,280
0001	2850	LOCAL AGENCY FORMATION CO	9641	ENVIRONMENTAL ASSESSMENT FEES	2,000	2,000	2,000
			9643	LAFCD PROCESSING FEES	4,000	4,000	5,000
			TOTAL	6,000	6,000	6,000	7,000
0001	2940	AIRPORTS	9341	FORFEITURES PENALTIES-GEN	1,200		
			9391	TRAFFIC PENALTY		1,200	1,200
			9411	RENTS AND CONCESSIONS	62,900	62,900	62,900
			9432	RENTAL OF AIRPORT BLDGS.	47,456	54,756	54,756
			9434	FARM LAND RENT	3,517	3,517	3,517
			9714	COIN TELEPHONE COMMISSION	200	200	200
			9811	AIRCRAFT HANGAR & TIEDOWN	46,800	46,800	46,800
			9812	AIRPORT CASH TRANSIENT	10,500	10,500	10,500
			9813	FUEL FLWAGE	23,340	23,340	23,340
			9814	PARKING FEES	16,080	16,080	16,080
0001	2940	AIRPORTS	9815	ENPLANEMENT FEES	78,772	78,772	78,772
			9855	WATER SALES - BUSINESS	3,300	5,000	5,000
			9960	OTHER REVENUE	240	680	680
			TOTAL	294,305	303,745	303,745	303,745
0001	3000	HEALTH DEPARTMENT	9295	BURIAL PERMITS	1,500	1,500	1,500
			9534	STATE - HEALTH ADMIN.	213,150	213,150	196,000
			9547	STATE AID-NUCLEAR PLANNING	36,000	36,000	36,000
			9559	STATE AID - OTHER	120,757	120,757	120,757
			9575	FEDERAL - HEALTH ADMIN	180,934	180,934	177,934
			9599	OTHER GOVT AGENCY REVENUE	55,882	55,882	55,882
			9665	STANDARDIZATION INSPECTS	300	300	300
			9695	RECORDING FEES	25,000	25,000	25,000

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

			REVENUE SOURCE	DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001	3000	HEALTH DEPARTMENT	9718 EXAM FEES-CHILDREN	50,000	50,000	50,000	50,000
			9719 CHILD HLTH CARE EXAM-FEES	12,000	12,000	12,000	12,000
			9721 HEALTH FEES	25,000	25,000	25,000	27,000
			9722 NURSING SERVICES	396,756	396,756	396,756	452,185
			9723 LABORATORY SERVICES	20,000	20,000	20,000	18,000
			9730 SANITATION SERVICES	210,000	210,000	210,000	200,000
			9801 BILLINGS TO DEPARTMENTS		33,020	33,020	30,696
			9851 CHARGES FOR SERVICES	33,020			
			9960 OTHER REVENUE	800	800	800	800
			TOTAL	1,381,099	1,381,099	1,381,099	1,404,054
0001	3070	MENTAL HEALTH	9411 RENTS AND CONCESSIONS	51,306	51,306	51,306	51,306
			9449 OTHER - RENTS CONCESSIONS	5,940	5,940	5,940	5,940
			9514 STATE - MOTOR VEH IN-LEIU	1,000	1,000	1,000	1,000
			9537 STATE AID MENTAL HEALTH	2,772,873	2,772,873	2,772,873	2,772,873
			9559 STATE AID - OTHER	40,000	40,000	40,000	40,000
			9599 OTHER GOVT AGENCY REVENUE	146,000	146,000	146,000	146,000
			9610 ADMINISTRATIVE SERVICES	1,100	1,100	1,100	1,100
			9725 MENTAL HEALTH SERVICES	302,459	302,459	302,459	302,459
			9748 PSYCHIATRIC FEES-ADULTS	136,679	136,679	136,679	136,679
			9801 BILLINGS TO DEPARTMENTS	32,960	32,960	32,960	32,960
			9960 OTHER REVENUE	500	500	500	500
			TOTAL	3,490,817	3,490,817	3,490,817	3,490,817
0001	3075	ALCOHOLISM SERVICES	9559 STATE AID - OTHER	442,533	442,533	442,533	442,533
			9726 SECOND CHANCE CHARGES-ALC	77,000	77,000	77,000	77,000
			9727 ALCOHOLISM SERVICES	60,000	60,000	60,000	60,000
			9960 OTHER REVENUE	49,095	49,170	49,170	49,170
			TOTAL	650,349	628,703	628,703	628,703
0001	3200	DEPT OF SOCIAL SERVICES	9520 STATE - WELFARE ADMIN.	2,507,027	2,373,014	2,373,014	2,391,344
			9561 FEDERAL - WELFARE ADMIN	1,123,171	989,158	989,158	1,025,811
			9599 OTHER GOVT AGENCY REVENUE	144,738	144,738	144,738	144,738
			TOTAL	3,774,936	3,506,910	3,506,910	3,561,893
0001	3210	STATE AID ADULT PROGRAMS	9522 STATE AID ADULT PROGRAMS	41,270	41,270	41,270	41,270
			TOTAL	41,270	41,270	41,270	41,270
0001	3230	AID TO FAMILIES W/ DEP.C.	9525 STATE AID - AFDC	3,421,528	3,421,528	3,421,528	3,421,528
			9566 FEDERAL AID - AFDC	3,782,280	3,782,280	3,782,280	3,782,280
			TOTAL	7,203,808	7,203,808	7,203,808	7,203,808
0001	3235	AFDC-UNEMPLOYED	9525 STATE AID - AFDC	711,440	711,440	711,440	711,440
			9566 FEDERAL AID - AFDC	880,830	880,830	880,830	880,830
			TOTAL	1,592,270	1,592,270	1,592,270	1,592,270
0001	3240	AID TO CHILDREN-BOARDING	9526 STATE AID - BMT & I	397,254	397,254	397,254	397,254
			9567 FEDERAL AID - BMT & I	224,882	224,882	224,882	224,882
			TOTAL	622,136	622,136	622,136	622,136
0001	3320	CALIF CHILDRENS SERVICES	9527 STATE AID CRIPPLED CHILDEN	367,263	352,263	352,263	352,263
			9745 CRIPPLED CHILDREN SERVICE	12,800	12,800	12,800	12,800
			TOTAL	380,063	365,063	365,063	365,063
0001	3330	VETERANS SERVICE	9549 STATE AID VETERAN AFFAIRS	9,500	9,500	9,500	9,500
			9749 INSTITUTIONAL CARE/SERVICE	150	150	150	150
			TOTAL	9,650	9,650	9,650	9,650
0001	4100	RECREATION FACILITIES	9431 RENTAL OF LAND AND BLOGS.	4,150	5,150	5,150	5,150
			9434 FARM LAND RENT	3,000	3,000	3,000	3,000
			9714 COIN TELEPHONE COMMISSION	10	10	10	10
			9762 CAMPING FEES	40,000	50,000	50,000	50,000
			9763 DAILY PASSES	30,000	35,000	35,000	35,000
			9766 GROUP ENTRANCE FEES	12,700	13,000	13,000	13,000
			9765 SEASON PASSES	7,000	6,000	6,000	6,000
			9766 SEASON BOAT LICENSES	6,000	6,000	6,000	6,000

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

		REVENUE SOURCE	DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0001	4100	RECREATION FACILITIES				
		9767 DAILY BOAT PASSES	9,500	9,500	9,500	9,500
		9768 INCOME FROM CONCESSIONS	29,250	29,250	29,250	29,250
		9769 SWIMMING POOL FEES	3,000	3,000	3,000	3,000
		9771 DOG/DAY USE	600	600	600	600
		9787 RECREATIONAL PROGRAMS		900	800	800
		9851 CHARGES FOR SERVICES	20,500	20,500	20,500	20,500
		9960 OTHER REVENUE	3,000	3,000	3,000	3,000
		TOTAL	168,710	184,810	184,810	184,810
0001	4150	LOPEZ RECREATION AREA				
		9851 CHARGES FOR SERVICES	757,277	781,020	781,020	781,020
		TOTAL	757,277	781,020	781,020	781,020
0001	4170	CHALK MTN GOLF COURSE				
		9761 GOLF GREEN FEES	238,601	238,601	238,601	238,601
		9768 INCOME FROM CONCESSIONS	27,160	27,160	27,160	27,160
		TOTAL	265,761	265,761	265,761	265,761
0002	2920	ROADS				
		9160 FRANCHISES	40,000	40,000	40,000	40,000
		9384 MOTOR VEHICLE OTHER	400,000	400,000	400,000	400,000
		9410 INTEREST	140,000	140,000	140,000	140,000
		9431 RENTAL OF LAND AND BLDGS.	1,500	1,500	1,500	1,500
		9513 STATE - HIGHWAY USERS TAX	2,285,363	2,285,363	2,285,363	2,285,363
		9545 STATE AID CONSTRUCTION				104,000
		9578 FEDERAL FOREST RESERV REV	4,946	4,946	4,946	4,946
		9645 PLANNING/ENGINEERING SVCS	1,000	1,000	1,000	1,000
		9646 ROAD PERMIT FEES	18,000	18,000	18,000	18,000
		9709 ENCROACHMENT PERMIT FEES	18,000	18,000	18,000	18,000
		9710 ROAD ABANDONMENT FEE	700	700	700	700
		9842 TRANS DEV ACT SB325	561,628	561,628	561,628	561,628
		9843 TRANSIT ASSIST CAL SB620	271,720	271,720	271,720	271,720
		9930 REV APPLICABLE PRIOR YRS				150,000
		9960 OTHER REVENUE	1,000	1,000	1,000	1,000
		TOTAL	3,743,857	3,743,857	3,743,857	3,997,857
0003	2207	ACCUM. CAPITAL OUTLAY				
		9410 INTEREST	35,000	35,000	35,000	35,000
		TOTAL	35,000	35,000	35,000	35,000
0005	2090	FINANCIAL ADMINISTRATION				
		9410 INTEREST	102,196	100,579	100,579	350,000
		9591 FEDERAL REVENUE SHARING	1,277,454	1,257,238	1,257,238	1,257,238
		TOTAL	1,379,650	1,357,817	1,357,817	1,607,238
0007	3090	AIR POLLUTION CONTROL				
		9110 PROP. TAXES PRIOR SECURED	1,269	1,269	1,269	1,269
		9120 PROP. TAXES PRIOR UNSEC.	70	70	70	70
		9193 LIVESTOCK HEAD-DAY TAX	210	210	210	210
		9256 AIR POLLUTION CONSTR PRMT	67,710	67,710	67,710	67,710
		9410 INTEREST	7,000	7,000	7,000	7,000
		9547 STATE AID-NUCLEAR PLANNG		5,575	5,575	5,575
		9550 HOMEOWNER PROP TAX RELIEF	2,300	2,191	2,191	2,238
		9551 BUSINESS INVENTORY RELIEF	1,849	1,756	1,756	176
		9559 STATE AID - OTHER	44,450	44,450	44,450	44,450
		9955 OTHER SALES	105	105	105	105
		9967 CONTRIBUTIONS - NON GOVTL	105,771	105,771	105,771	105,771
		TOTAL	230,737	236,107	236,107	236,574
0008	4160	MORRO BAY GOLF COURSE				
		9410 INTEREST	39,414	39,414	39,414	39,414
		9431 RENTAL OF LAND AND BLDGS.	40,453	40,453	40,453	40,453
		9714 COIN TELEPHONE COMMISSION	114	114	114	114
		9761 GOLF GREEN FEES	383,508	383,508	383,508	383,508
		9768 INCOME FROM CONCESSIONS	26,538	26,538	26,538	26,538
		9960 OTHER REVENUE	180	180	180	180
		TOTAL	490,207	490,207	490,207	490,207
0011	2911	OFF-HWY MTR VEHICLE FEES				
		9366 CO-OFF HIGHWAY MOTOR FEES	10,950	10,950	10,950	10,950
		9515 OFF-HIGHWAY VEHICLE FEES	1,300	1,300	1,300	1,300
		9559 STATE AID - OTHER	890	890	890	890
		TOTAL	13,140	13,140	13,140	13,140
0012	5112	LITTER CLEAN-UP				
		9375 LITTER CLEANUP	400	400	400	400
		TOTAL	400	400	400	400

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

			REVENUE SOURCE	DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
0016	2700	WILDLIFE AND GRAZING	9410 INTEREST				3,430
			9579 FEDERAL GRAZING FEES	15,167	15,167	15,167	15,167
			TOTAL	15,167	15,167	15,167	18,567
0017	4040	TRAFFIC SAFETY PROGRAM	9753 TRAFFIC SAFETY PROGRAM	64,800	64,800	64,800	64,800
			TOTAL	64,800	64,800	64,800	64,800
0020	2620	SPECIAL ROADS DISTRICT	9110 PROP. TAXES PRIOR SECURED	8,830	8,830	8,830	8,830
			9120 PROP. TAXES PRIOR UNSEC.	45	45	45	45
			9193 LIVESTOCK HEAD-0AY TAX	1,457	1,457	1,457	1,457
			9198 TAXES-SP.DIST AUGMENT.FND	47,118	47,118	47,118	47,118
			9410 INTEREST	2,185	2,185	2,185	2,185
			9519 OTHER STATE IN-LIEU TAXES	65	65	65	65
			9550 HOMEOWNER PROP TAX RELIEF	8,405	8,405	8,405	8,063
			9551 BUSINESS INVENTORY RELIEF	6,229	6,229	6,229	623
			TOTAL	74,334	74,334	74,334	68,386
0026	4000	LIBRARY	9110 PROP. TAXES PRIOR SECURED	30,000	30,000	30,000	30,000
			9120 PROP. TAXES PRIOR UNSEC.	1,000	1,000	1,000	1,000
			9193 LIVESTOCK HEAD-0AY TAX	3,600	3,600	3,600	3,500
			9198 TAXES-SP.DIST AUGMENT.FND	215,600	212,083	212,083	212,083
			9410 INTEREST	20,000	15,000	15,000	15,000
			9519 OTHER STATE IN-LIEU TAXES	100	100	100	100
			9550 HOMEOWNER PROP TAX RELIEF	35,000	34,054	34,054	34,814
			9551 BUSINESS INVENTORY RELIEF	28,000	27,295	27,295	2,730
			9751 LIBRARY-LOST-DAMAGED HTLS	2,000	2,000	2,000	2,000
			9752 LIBRARY SERVICES	29,000	30,000	30,000	30,000
			9955 OTHER SALES	50	50	50	50
			9960 OTHER REVENUE	140,418	134,418	134,418	134,418
			TOTAL	504,768	489,600	489,600	465,795
0031	2710	FISH AND GAME	9365 FISH AND GAME FINES	10,797	10,797	10,797	10,797
			TOTAL	10,797	10,797	10,797	10,797
0032	2212	SPECIAL AVIATION	9559 STATE AID - OTHER	10,000	10,000	10,000	
			TOTAL	10,000	10,000	10,000	
			TOTAL COUNTY REVENUE	45,404,924	44,370,522	44,370,522	44,764,870

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9110	PROP. TAXES PRIOR SECURED	2001 NON-DEPARTMENTAL REVENUES	750,000	700,000	700,000	900,000
		2620 SPECIAL ROADS DISTRICT	8,830	8,830	8,830	8,830
		3090 AIR POLLUTION CONTROL	1,269	1,269	1,269	1,269
		4000 LIBRARY	30,000	30,000	30,000	30,000
9120	PROP. TAXES PRIOR UNSEC.	2001 NON-DEPARTMENTAL REVENUES	5,000	2,000	2,000	20,000
		2620 SPECIAL ROADS DISTRICT	45	45	45	45
		3090 AIR POLLUTION CONTROL	74	70	70	70
		4000 LIBRARY	1,000	1,000	1,000	1,000
9130	PENALTIES DELINQUENT TAX	2001 NON-DEPARTMENTAL REVENUES	240,000	224,000	224,000	300,000
9151	SALES AND USE TAXES	2001 NON-DEPARTMENTAL REVENUES	1,300,000	1,300,000	1,300,000	1,400,000
9160	FRANCHISES	2001 NON-DEPARTMENTAL REVENUES	525,000	525,000	525,000	600,000
		2920 ROADS	40,000	40,000	40,000	40,000
9191	AIRCRAFT TAX	2001 NON-DEPARTMENTAL REVENUES	51,000	51,000	51,000	51,000
9192	PROPERTY TRANSFER TAX	2509 COUNTY CLERK/RECORDER	270,000	270,000	270,000	335,004
9193	LIVESTOCK HEAD-DAY TAX	2001 NON-DEPARTMENTAL REVENUES	64,000	62,250	62,250	62,250
		2620 SPECIAL ROADS DISTRICT	1,457	1,457	1,457	1,457
		3090 AIR POLLUTION CONTROL	210	210	210	210
		4000 LIBRARY	3,600	3,600	3,600	3,600
9195	TRANSIENT OCCUPANCY TAX	2060 TREAS-TAX COLL-PUBLIC ADM	770,000	770,000	770,000	600,000
9196	SALE OF TAX DEEDED PROP.	2060 TREAS-TAX COLL-PUBLIC ADM	3,100	3,100	3,100	3,100
9198	TAXES-SP.DIST AUGMENT.FND	2620 SPECIAL ROADS DISTRICT	47,118	47,118	47,118	47,118
		2690 RESOURCE CONSERVATION	7,750	7,750	7,750	7,750
		4000 LIBRARY	215,600	212,083	212,083	212,083
9210	ANIMAL LICENSES	2840 ANIMAL REGULATION	150,000	140,830	140,830	140,830
9220	BUSINESS LICENSES	2060 TREAS-TAX COLL-PUBLIC ADM	47,750	47,750	47,750	47,750
9251	BUILDING PERMITS	2800 PLANNING DEPARTMENT	709,108	709,108	709,108	466,932
9252	GRADING PERMITS	2800 PLANNING DEPARTMENT	20,400	20,400	20,400	20,400
9253	SURFACE MINING REVENUE	2800 PLANNING DEPARTMENT	1,150	1,150	1,150	242,176
9256	AIR POLLUTION CONSTR PMT	3090 AIR POLLUTION CONTROL	67,710	67,710	67,710	67,710
9281	ZONING, VARIANCES, C.U.P.	2800 PLANNING DEPARTMENT	131,144	131,144	131,144	81,060
9282	PLOT PLANS	2800 PLANNING DEPARTMENT				20,384
9283	GENERAL PLAN AMENDMENTS	2800 PLANNING DEPARTMENT				23,850
9284	AGRICULTURAL PRESERVE FEE	2071 NON-DEPARTMENTAL REVENUES	3,600	3,600	3,600	3,600
		2800 PLANNING DEPARTMENT	5,100	5,100	5,100	5,100
9285	SUBDIVISION PERMITS	2800 PLANNING DEPARTMENT	79,964	79,964	79,964	79,964
9286	SPECIFIC PLANS	2800 PLANNING DEPARTMENT				7,000
9288	FINGER PRINTING FEES	2590 SHERIFF-CORONER	1,000	1,000	1,000	1,000
9289	EXPLOSIVE PERMITS	2590 SHERIFF-CORONER	715	715	715	715
9291	OTHER LICENSES AND PERMIT	2730 AGRICULTURAL COMMISSIONER	3,000	3,000	3,000	3,000
9292	GUN PERMITS	2590 SHERIFF-CORONER	2,800	2,800	2,800	2,800
9293	DOMESTIC VIOLENCE FEES	2562 VICTIM/WITNESS ASSISTANCE	16,661			
9294	MARRIAGE LICENSES	2509 COUNTY CLERK/RECORDER	1,424	1,424	1,424	1,424
9295	BURIAL PERMITS	3000 HEALTH DEPARTMENT	1,500	1,500	1,500	1,500
9339	OTHER COURT FINES	2590 SHERIFF-CORONER	5,400	5,400	5,400	5,400
		2660 PROBATION DEPARTMENT	50,000	50,000	50,000	50,000
9341	FORFEITURES PENALTIES-GEN	2510 MUNICIPAL COURT	21,820	21,820	21,820	21,820
		2940 AIRPORTS	1,200			
9361	CIVIL & SMALL CLAIMS FEES	2510 MUNICIPAL COURT	114,724	114,724	114,724	114,724
9365	FISH AND GAME FINES	2710 FISH AND GAME	10,797	10,797	10,797	10,797
9366	CO-OFF HIGHWAY MOTOR FEES	2911 OFF-HWY MTR VEHICLE FEES	10,950	10,950	10,950	10,950
9375	LITTER CLEANUP	5112 LITTER CLEAN-UP	400	400	400	400

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9379	ALL OTHER MISDEMEANORS	2510 MUNICIPAL COURT	114,776	114,776	114,776	114,776
9381	PARKING	2510 MUNICIPAL COURT	77,996	77,996	77,996	77,996
9384	MOTOR VEHICLE OTHER	2510 MUNICIPAL COURT	425,288	400,000	400,000	400,000
		2920 ROADS	400,000	400,000	400,000	400,000
9385	JUVENILE TRAFFIC	2510 MUNICIPAL COURT	43,656	43,656	43,656	43,656
9391	TRAFFIC PENALTY	2940 AIRPORTS		1,200	1,200	1,200
9410	INTEREST	2060 TREAS-TAX COLL-PUBLIC ADM	890,000	1,164,240	1,164,240	1,600,000
		2090 FINANCIAL ADMINISTRATION	102,196	100,579	100,579	350,000
		2207 ACCUM. CAPITAL OUTLAY	35,000	35,000	35,000	35,000
		2620 SPECIAL ROADS DISTRICT	2,185	2,185	2,185	2,185
		2700 WILDLIFE AND GRAZING				3,400
		2920 ROADS	140,000	140,000	140,000	140,000
		3090 AIR POLLUTION CONTROL	7,000	7,000	7,000	7,000
		4000 LIBRARY	20,000	15,000	15,000	15,000
		4160 MORRO BAY GOLF COURSE	39,414	39,414	39,414	39,414
9411	RENTS AND CONCESSIONS	2290 SERVICES TO SPEC.DISTRICT	6,058	6,058	6,058	6,058
		2509 COUNTY CLERK/RECORDER	4,600	4,600	4,600	4,600
		2940 AIRPORTS	62,900	62,900	62,900	62,900
		3070 MENTAL HEALTH	51,306	51,306	51,306	51,306
9421	COMMUNICATION LEASE FACIL	2250 TECHNICAL SERVICES	8,535	8,535	8,535	8,535
9431	RENTAL OF LAND AND BLOGS.	2180 GENERAL SERVICES	38,500	39,500	39,500	39,500
		2920 ROADS	1,500	1,500	1,500	1,500
		4100 RECREATION FACILITIES	4,150	5,150	5,150	5,150
		4160 MORRO BAY GOLF COURSE	40,453	40,453	40,453	40,453
9432	RENTAL OF AIRPORT BLOGS.	2180 GENERAL SERVICES				3,600
		2940 AIRPORTS	47,456	54,756	54,756	54,756
9434	FARM LAND RENT	2940 AIRPORTS	3,517	3,517	3,517	3,517
		4100 RECREATION FACILITIES	3,000	3,000	3,000	3,000
9438	RENTAL OF VETERANS BLOGS.	2180 GENERAL SERVICES	54,000	54,000	54,000	54,000
9449	OTHER - RENTS CONCESSIONS	3070 MENTAL HEALTH	5,940	5,940	5,940	5,940
9513	STATE - HIGHWAY USERS TAX	2920 ROADS	2,285,363	2,285,363	2,285,363	2,285,363
9514	STATE - MOTOR VEH IN-LIEU	2001 NON-DEPARTMENTAL REVENUES	1,900,000	1,741,100	1,741,100	526,800
		3070 MENTAL HEALTH	1,000	1,000	1,000	1,000
9515	OFF-HIGHWAY VEHICLE FEES	2911 OFF-HWY MTR VEHICLE FEES	1,300	1,300	1,300	1,300
9519	OTHER STATE IN-LIEU TAXES	2001 NON-DEPARTMENTAL REVENUES	4,000	4,000	4,000	4,000
		2620 SPECIAL ROADS DISTRICT	65	65	65	65
		4000 LIBRARY	100	100	100	100
9520	STATE - WELFARE ADMIN.	3200 DEPT OF SOCIAL SERVICES	2,507,027	2,373,714	2,373,014	2,391,342
9522	STATE AID ADULT PROGRAMS	3210 STATE AID ADULT PROGRAMS	41,270	41,270	41,270	41,270
9525	STATE AID - AFDC	3230 AID TO FAMILIES W/ DEP.C.	3,421,528	3,421,528	3,421,528	3,421,528
		3235 AFDC-UNEMPLOYED	711,440	711,440	711,440	711,440
9526	STATE AID - BHI & I	3240 AID TO CHILDREN-BOARDING	397,254	397,254	397,254	397,254
9527	STATE AID CRIPPLED CHILDEN	3320 CALIF CHILDRENS SERVICES	367,263	352,263	352,263	352,263
9534	STATE - HEALTH ADMIN.	3000 HEALTH DEPARTMENT	213,150	213,150	213,150	196,000
9535	STATE-AGE HEALTH SERVICES	2001 NON-DEPARTMENTAL REVENUES	1,732,701	1,732,701	1,732,701	1,732,701
9536	SB90 STATE MANDATED COSTS	2800 PLANNING DEPARTMENT				27,181
9537	STATE AID MENTAL HEALTH	3070 MENTAL HEALTH	2,772,873	2,772,873	2,772,873	2,772,873
9539	STATE AID- EXTRADITION	2560 DISTRICT ATTORNEY	10,000	4,000	4,000	4,000
9543	STATE AID FOR AGRICULTURE	2730 AGRICULTURAL COMMISSIONER	6,600	6,600	6,600	6,600
9544	ST.AID-CT.CONSERVATORSHIP	2500 SUPERIOR COURT	37,560	37,560	37,560	37,560
9545	STATE AID CONSTRUCTION	2920 ROADS				104,000
9547	STATE AID-NUCLEAR PLANNG	2040 ADMINISTRATIVE OFFICE	16,460	16,460	16,460	16,460
		2100 COUNTY COUNSEL		1,818	1,818	1,818
		2250 TECHNICAL SERVICES		16,500	16,500	16,500
		2290 SERVICES TO SPEC.DISTRICT		1,888	1,888	1,888
		2590 SHERIFF-COPONER		3,420	3,420	3,420
		2670 COUNTY FIRE		4,500	4,500	4,500

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9547	STATE AID-NUCLEAR PLANNG	2730 AGRICULTURAL COMMISSIONER		2,788	2,788	2,788
		3000 HEALTH DEPARTMENT	36,000	36,000	36,000	36,000
		3090 AIR POLLUTION CONTROL		5,575	5,575	5,575
9549	STATE AID VETERAN AFFAIRS	3330 VETERANS SERVICE	9,500	9,500	9,500	9,500
9550	HOMEOWNER PROP TAX RELIEF	2001 NON-DEPARTMENTAL REVENUES	703,612	651,493	651,493	666,001
		2620 SPECIAL ROADS DISTRICT	8,405	8,405	8,405	8,063
		3090 AIR POLLUTION CONTROL	2,300	2,191	2,191	2,238
		4000 LIBRARY	35,000	34,054	34,054	34,814
9551	BUSINESS INVENTORY RELIEF	2001 NON-DEPARTMENTAL REVENUES	521,854	521,854	521,854	52,185
		2620 SPECIAL ROADS DISTRICT	6,229	6,229	6,229	623
		3090 AIR POLLUTION CONTROL	1,848	1,756	1,756	176
		4000 LIBRARY	28,000	27,295	27,295	2,730
9552	BLIND & DISABLED VETS PTE	2001 NON-DEPARTMENTAL REVENUES	96	96	96	96
9558	STATE AID EST SUP CT #4	2500 SUPERIOR COURT	57,455	57,455	57,455	57,455
9559	STATE AID - OTHER	2001 NON-DEPARTMENTAL REVENUES	490,000	470,000	470,000	406,357
		2212 SPECIAL AVIATION	10,000	10,000	10,000	
		2500 SUPERIOR COURT	40,000	40,000	40,000	40,000
		2509 COUNTY CLERK/RECORDER	38,384	63,384	63,384	63,384
		2510 MUNICIPAL COURT	5,500	5,500	5,500	5,500
		2530 JURY COMMISSIONER	2,000	2,000	2,000	2,000
		2550 PUBLIC DEFENDER	17,000	17,000	17,000	17,000
		2560 DISTRICT ATTORNEY	46,600	54,600	54,600	54,600
		2561 FAMILY SUPPORT	145,342	151,312	151,312	159,660
		2562 VICTIM/WITNESS ASSISTANCE	40,000	40,000	40,000	40,000
		2590 SHERIFF-CORONER	225,000	149,889	149,889	158,863
		2595 JUST. SYST. SUBVENTION PRGM	419,460	410,742	410,742	425,642
		2660 PROBATION DEPARTMENT	1,500	1,500	1,500	1,500
		2730 AGRICULTURAL COMMISSIONER	283,984	283,984	283,984	295,566
		2790 EMERGENCY SERVICES	52,597	52,597	52,597	52,597
		2800 PLANNING DEPARTMENT	105,072	105,072	105,072	65,371
		2911 OFF-HWY MTR VEHICLE FEES	890	890	890	890
		3000 HEALTH DEPARTMENT	120,757	120,757	120,757	120,757
		3070 MENTAL HEALTH	40,000	40,000	40,000	40,000
		3075 ALCOHOLISM SERVICES	463,954	442,533	442,533	442,533
		3090 AIR POLLUTION CONTROL	44,450	44,450	44,450	44,450
9561	FEDERAL - WELFARE ADMIN	3200 DEPT OF SOCIAL SERVICES	1,123,171	989,158	989,158	1,025,814
9563	FED AID ENTITLEMNT LAND	2001 NON-DEPARTMENTAL REVENUES	250,000	102,250	102,250	102,250
9566	FEDERAL AID - AFDC	3230 AID TO FAMILIES W/ DEP.C.	3,782,280	3,782,280	3,782,280	3,782,280
		3235 AFDC-UNEMPLOYED	880,830	880,830	880,830	880,830
9567	FEDERAL AID - BHI & I	3240 AID TO CHILDREN-BOARDING	224,882	224,882	224,882	224,882
9575	FEDERAL - HEALTH ADMIN	3000 HEALTH DEPARTMENT	180,934	180,934	180,934	177,934
9576	FEDERAL AID CONSTRUCTION	2001 NON-DEPARTMENTAL REVENUES		103,555	103,555	103,555
9578	FEDERAL FOREST RESERV REV	2920 ROADS	4,946	4,946	4,946	4,946
9579	FEDERAL GRAZING FEES	2700 WILDLIFE AND GRAZING	15,167	15,167	15,167	15,167
9589	FEDERAL AID - OTHER	2561 FAMILY SUPPORT	490,342	468,535	468,535	484,535
		2590 SHERIFF-CORONER	90,000	90,000	90,000	90,000
		2730 AGRICULTURAL COMMISSIONER	800	800	800	800
9591	FEDERAL REVENUE SHARING	2090 FINANCIAL ADMINISTRATION	1,277,454	1,257,238	1,257,238	1,257,238
9599	OTHER GOVT AGENCY REVENUE	2590 SHERIFF-CORONER	500	500	500	500
		2840 ANIMAL REGULATION	93,000	80,000	90,000	80,000
		3000 HEALTH DEPARTMENT	55,882	55,882	55,882	55,882
		3070 MENTAL HEALTH	146,000	146,000	146,000	146,000
		3200 DEPT OF SOCIAL SERVICES	144,738	144,738	144,738	144,738
9610	ADMINISTRATIVE SERVICES	2001 NON-DEPARTMENTAL REVENUES	500,000			
		2040 ADMINISTRATIVE OFFICE	7,289	7,289	7,289	7,289
		2050 AUDITOR-CONTROLLER	7,500	620,281	620,281	620,281
		2060 TREAS-TAX COLL-PUBLIC ADM	110,000	165,585	165,585	165,585
		2510 MUNICIPAL COURT	1,200	1,200	1,200	1,200
		2660 PROBATION DEPARTMENT	3,600	3,600	3,600	3,600
		3070 MENTAL HEALTH	1,100	1,100	1,100	1,100
9611	ASSESSMENT, TAX COLL FEES	2050 AUDITOR-CONTROLLER	20,000	20,000	20,000	20,000
9612	ASSESSMNT APPORTNMNT FEES	2290 SERVICES TO SPEC.DISTRICT	1,750	1,750	1,750	1,750
9613	PROP.REDEMPT.SEARCH FEES	2060 TREAS-TAX COLL-PUBLIC ADM	1,750	1,750	1,750	1,750
9615	AUDITING, ACCOUNTING FEES	2050 AUDITOR-CONTROLLER	45,000	45,000	45,000	45,000

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

				DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9616	COURT REPORTERS FEES	2500	SUPERIOR COURT	61,540	60,140	60,140	60,140
9617	FAMILY CRT MEDIATION FEE	2500	SUPERIOR COURT	27,000	28,400	28,400	28,400
9625	ELECTION SERVICES	2509	COUNTY CLERK/RECORDER	115,000	115,000	115,000	115,000
9626	STEPPARENT ADOPTION FEE	2660	PROBATION DEPARTMENT	2,268	2,268	2,268	2,268
9627	DIVERSION APPLICATION FEE	2660	PROBATION DEPARTMENT	2,700	2,700	2,700	2,700
9635	LEGAL SERVICES	2100 2510	COUNTY COUNSEL MUNICIPAL COURT	1,274	787 1,274	787 1,274	787 1,274
9640	PERSONNEL SERVICES	2110	PERSONNEL	119,300	119,300	119,300	119,300
9641	ENVIRONMENTAL ASSESSMT FEES	2750 2850	ENVIRONMENTAL COORDINATOR LOCAL AGENCY FORMATION CO	28,850 2,000	28,850 2,000	28,850 2,000	28,850 2,000
9643	LAFCD PROCESSING FEES	2850	LOCAL AGENCY FORMATION CO	4,000	4,000	4,000	5,000
9645	PLANNING/ENGINEERING SVCS	2800 2920	PLANNING DEPARTMENT ROADS	18,467 1,000	1,000	1,000	1,000
9646	ROAD PERMIT FEES	2920	ROADS	18,000	18,000	18,000	18,000
9647	BILLING COLLECTIONS	2240	SURVEYOR	400	400	400	400
9648	FEDERAL AID - OTHER LOT LINE ADJUSTMENTS	2240 2241	SURVEYOR MONUMENTATION	1,350 56,906	1,350 56,906	1,350 56,906	1,350 56,906
9649	PLANNING SERVICES TO RTA	2800	PLANNING DEPARTMENT	30,464	30,464	30,464	30,464
9655	DATA PROCESSING SERVICES	2250	TECHNICAL SERVICES	419,377	429,062	429,062	429,062
9661	AGRICULTURAL SERVICES	2730	AGRICULTURAL COMMISSIONER	4,300	4,300	4,300	4,300
9662	RODENT CONTROL	2730	AGRICULTURAL COMMISSIONER	60,807	60,807	60,807	60,807
9664	WEED CONTROL	2730	AGRICULTURAL COMMISSIONER	13,903	13,903	13,903	13,903
9665	STANDARDIZATION INSPECTS	2730 3000	AGRICULTURAL COMMISSIONER HEALTH DEPARTMENT	65,000 300	65,000 300	65,000 300	65,000 300
9669	WEEKENDER PROGRAM	2590	SHERIFF-CORONER	72,800	72,800	72,800	72,800
9670	CIVIL PROCESS SERVICE	2590	SHERIFF-CORONER	90,000	90,000	90,000	90,000
9675	COURT FEES AND COSTS	2500 2509 2510 2530	SUPERIOR COURT COUNTY CLERK/RECORDER MUNICIPAL COURT JURY COMMISSIONER	320,750 1,888 5,000	5,600 320,750 1,888 16,000	5,600 320,750 1,888 16,000	5,600 320,750 1,888 16,000
9676	CUSTODY INVESTIGATIONS	2660	PROBATION DEPARTMENT	11,811	11,811	11,811	11,811
9680	ESTATE FEES	2060 2100	TREAS-TAX COLL-PUBLIC ADM COUNTY COUNSEL	9,500 8,500	9,500 8,500	9,500 8,500	9,500 8,500
9681	GUARDIANSHIP FEES	2060 2100 2500	TREAS-TAX COLL-PUBLIC ADM COUNTY COUNSEL SUPERIOR COURT	11,000 8,500 7,440	11,000 8,500 7,440	11,000 8,500 7,440	11,000 8,500 7,440
9685	HUMANE SERVICES	2840	ANIMAL REGULATION	5,000	5,000	5,000	5,000
9686	IMPOUND FEES	2840	ANIMAL REGULATION	24,000	17,000	17,000	17,000
9687	BOARDING FEES	2840	ANIMAL REGULATION	10,000	6,200	6,200	6,200
9688	ANIMAL PLACEMENT	2840	ANIMAL REGULATION	4,000	3,150	3,150	3,150
9690	LAW ENFORCEMENT SERVICES	2590	SHERIFF-CORONER	25,000	22,500	22,500	22,500
9694	RECORDING FEES-CONVERSION	2509	COUNTY CLERK/RECORDER	38,000	38,000	38,000	38,000
9695	RECORDING FEES	2509 3000	COUNTY CLERK/RECORDER HEALTH DEPARTMENT	184,500 25,000	184,500 25,000	184,500 25,000	184,500 25,000
9709	ENCROACHMENT PERMIT FEES	2920	ROADS	18,000	18,000	18,000	18,000
9710	ROAD ABANDONMENT FEE	2800 2920	PLANNING DEPARTMENT ROADS	1,260 700	1,260 700	1,260 700	1,260 700
9714	COIN TELEPHONE COMMISSION	2001 2940 4100 4160	NON-DEPARTMENTAL REVENUES AIRPORTS RECREATION FACILITIES MORRO BAY GOLF COURSE	1,600 200 10 114	800 200 10 114	800 200 10 114	800 200 10 114
9718	EXAM FEES-CHILDREN	3000	HEALTH DEPARTMENT	50,000	50,000	50,000	50,000

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9719	CHILD HLTH CARE EXAM-FEES	3000	HEALTH DEPARTMENT	12,000	12,000	12,000
9721	HEALTH FEES	3000	HEALTH DEPARTMENT	25,000	25,000	27,000
9722	NURSING SERVICES	3000	HEALTH DEPARTMENT	396,756	396,756	452,185
9723	LABORATORY SERVICES	3000	HEALTH DEPARTMENT	20,000	20,000	18,000
9725	MENTAL HEALTH SERVICES	3070	MENTAL HEALTH	302,459	302,459	302,459
9726	SECOND CHANCE CHARGES-ALC	3075	ALCOHOLISM SERVICES	77,000	77,000	77,000
9727	ALCOHOLISM SERVICES	3075	ALCOHOLISM SERVICES	60,000	60,000	60,000
9730	SANITATION SERVICES	3000	HEALTH DEPARTMENT	210,000	210,000	200,000
9745	CRIPPLED CHILDREN SERVICE	3320	CALIF CHILDRENS SERVICES	12,800	12,800	12,800
9748	PSYCHIATRIC FEES-ADULTS	3070	MENTAL HEALTH	136,679	136,679	136,679
9749	INSTITUTIONAL CARE/SERVICE	2660 3330	PROBATION DEPARTMENT VETERANS SERVICE	24,000 150	24,000 150	24,000 150
9751	LIBRARY-LOST-DAMAGED MTLs	4000	LIBRARY	2,000	2,000	2,000
9752	LIBRARY SERVICES	4000	LIBRARY	29,000	30,000	30,000
9753	TRAFFIC SAFETY PROGRAM	4040	TRAFFIC SAFETY PROGRAM	64,800	64,800	64,800
9761	GOLF GREEN FEES	4160 4170	MORRO BAY GOLF COURSE CHALK MTN GOLF COURSE	383,508 238,601	383,508 238,601	383,508 238,601
9762	CAMPING FEES	4100	RECREATION FACILITIES	40,000	50,000	50,000
9763	DAILY PASSES	4100	RECREATION FACILITIES	30,000	35,000	35,000
9764	GROUP ENTRANCE FEES	4100	RECREATION FACILITIES	12,700	13,000	13,000
9765	SEASON PASSES	4100	RECREATION FACILITIES	7,000	6,000	6,000
9766	SEASON BOAT LICENSES	4100	RECREATION FACILITIES	6,000	6,000	6,000
9767	DAILY BOAT PASSES	4100	RECREATION FACILITIES	9,500	9,500	9,500
9768	INCOME FROM CONCESSIONS	4100 4160 4170	RECREATION FACILITIES MORRO BAY GOLF COURSE CHALK MTN GOLF COURSE	29,250 26,538 27,160	29,250 26,538 27,160	29,250 26,538 27,160
9769	SWIMMING POOL FEES	4100	RECREATION FACILITIES	3,000	3,000	3,000
9771	DOG/DAY USE	4100	RECREATION FACILITIES	600	600	600
9787	RECREATIONAL PROGRAMS	4100	RECREATION FACILITIES		800	800
9792	PARCEL MAP CHECKING FEES	2240 2509	SURVEYOR COUNTY CLERK/RECORDER	6,960 1,267	6,960 1,267	6,960 1,267
9793	TRACT MAP CHECKING FEES	2240	SURVEYOR	3,480	3,480	3,480
9796	ROAD EXCPTN REQ-PARCEL MP	2240	SURVEYOR	1,000	1,000	1,000
9797	ROAD EXCPTN REQ-TRACT MAP	2240	SURVEYOR	1,000	1,000	1,000
9798	RECORDS OF SURVEY FEES	2240	SURVEYOR	22,235	22,235	22,235
9799	OTHER CHARGES	2510	MUNICIPAL COURT	10,066	10,066	10,066
9801	BILLINGS TO DEPARTMENTS	2100 2250 3000 3070	COUNTY COUNSEL TECHNICAL SERVICES HEALTH DEPARTMENT MENTAL HEALTH	13,384 39,456 33,020 32,960	13,384 39,456 33,020 32,960	13,384 39,456 30,696 32,960
9811	AIRCRAFT HANGAR & TIEDOWN	2940	AIRPORTS	46,800	46,800	46,800
9812	AIRPORT CASH TRANSIENT	2940	AIRPORTS	10,500	10,500	10,500
9813	FUEL FLOWAGE	2940	AIRPORTS	23,340	23,340	23,340
9814	PARKING FEES	2940	AIRPORTS	16,080	16,080	16,080
9815	ENPLANEMENT FEES	2940	AIRPORTS	78,772	78,772	78,772
9842	TRANS DEV ACT S3325	2920	ROADS	561,628	561,628	561,628
9843	TRANSIT ASSIST CAL S9620	2920	ROADS	271,720	271,720	271,720

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

			DEPT REQUEST	CAD RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
9851 CHARGES FOR SERVICES	2180 GENERAL SERVICES		173,801	187,411	187,411	190,411
	3000 HEALTH DEPARTMENT		33,020			
	4100 RECREATION FACILITIES		20,500	20,500	20,500	20,500
	4150 LOPEZ RECREATION AREA		757,277	781,020	781,020	781,020
9855 WATER SALES - BUSINESS	2940 AIRPORTS		3,300	5,000	5,000	5,000
9852 WATER SALES - OTHER	2179 OPERATIONS CENTER		1,000	3,800	3,800	3,800
9896 MARKER SETTING	2240 SURVEYOR		21,242	21,242	21,242	21,242
9904 CLEMARS CONVERSION	2250 TECHNICAL SERVICES		47,700	41,433	41,433	41,433
9919 NON-MAINTAINED ROAD FEES	2290 SERVICES TO SPEC.DISTRICT		2,000	2,000	2,000	2,000
9930 REV APPLICABLE PRIOR YRS	2920 ROADS					150,000
9940 SALE OF FIXED ASSETS	2001 NON-DEPARTMENTAL REVENUES		20,000			
	2180 GENERAL SERVICES		6,000	6,000	6,000	6,000
9944 ADV COSTS TX DEEDED PROP	2060 TREAS-TAX COLL-PUBLIC ADM		231	231	231	231
9950 BOOK SALES	2040 ADMINISTRATIVE OFFICE		2,160	2,160	2,160	2,160
	2800 PLANNING DEPARTMENT		4,372	4,372	4,372	16,892
9951 MAP SALES	2070 ASSESSOR		7,000			
	2240 SURVEYOR		1,829	1,829	1,829	1,829
	2800 PLANNING DEPARTMENT		2,400	2,400	2,400	2,400
9954 EMPLOYEE MEALS	2590 SHERIFF-CORONER		4,500	4,500	4,500	4,500
9955 OTHER SALES	2590 SHERIFF-CORONER		100	100	100	100
	3000 AIR POLLUTION CONTROL		105	105	105	105
	4000 LIBRARY		50	50	50	50
9956 PUB INFO SALE-COMP FILES	2060 TREAS-TAX COLL-PUBLIC ADM		2,200	2,200	2,200	2,200
	2070 ASSESSOR		6,800	7,000	7,000	7,000
9959 SERVICE CHGE RETARD CHKS	2060 TREAS-TAX COLL-PUBLIC ADM		2,000	2,000	2,000	2,000
9960 OTHER REVENUE	2000 BOARD OF SUPERVISORS		100	100	100	100
	2040 ADMINISTRATIVE OFFICE		500	500	500	500
	2050 AUDITOR-CONTROLLER		3,000	3,191	3,191	3,191
	2060 TREAS-TAX COLL-PUBLIC ADM		1,000	1,000	1,000	1,000
	2070 ASSESSOR		6,800	6,800	6,800	6,800
	2120 RETIREMENT PLANS		15,744	13,119	13,119	13,119
	2180 GENERAL SERVICES		2,100	2,100	2,100	2,100
	2340 INSURANCE		119,797	111,880	111,880	111,880
	2509 COUNTY CLERK/RECORDER		936	936	936	936
	2560 DISTRICT ATTORNEY		1,000	1,000	1,000	1,000
	2670 COUNTY FIRE					10,000
	2840 ANIMAL REGULATION					3,100
	2920 POAOS		1,000	1,000	1,000	1,000
	2940 AIRPORTS		240	680	680	680
	3000 HEALTH DEPARTMENT		800	800	800	800
	3070 MENTAL HEALTH		500	500	500	500
	3075 ALCOHOLISM SERVICES		49,095	49,170	49,170	49,170
	4000 LIBRARY		140,418	134,418	134,418	134,418
	4100 RECREATION FACILITIES		3,000	3,000	3,000	3,000
	4160 MORRO BAY GOLF COURSE		180	180	180	180
9967 CONTRIBUTIONS - NON GOVTL	3090 AIR POLLUTION CONTROL		105,771	105,771	105,771	105,771
9968 FIRE PROTECTION SERVICES	2670 COUNTY FIRE		21,350	13,350	13,350	13,350
9970 PENSION TRUST CONTRIBUTION	2120 RETIREMENT PLANS		146,813	146,813	146,813	146,813
9975 PARCEL MAPS BILLINGS(PIE)	2240 SURVEYOR		10,942	10,942	10,942	10,942
9975 TRACT MAPS BILLINGS (PID)	2240 SURVEYOR		40,728	40,728	40,728	40,728
9977 MICROFILM	2800 PLANNING DEPARTMENT					9,800
9978 FLOOD HAZARD REPORTS	2240 SURVEYOR		627	627	627	627
9979 ROAD CONDITION REPORTS	2240 SURVEYOR		114	114	114	114
	TOTAL COUNTY REVENUE		45,404,924	44,370,522	44,370,522	44,754,879

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY DEPARTMENT

	REVENUE SOURCE		DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
040	ADMINISTRATIVE OFFICE	2000	BOARD OF SUPERVISORS	9,112-	9,112-	9,112-
		2090	FINANCIAL ADMINISTRATION	101,093-	101,093-	101,093-
		2340	INSURANCE	10,934-	10,934-	10,934-
		2595	JUST.SYST.SUBVENTION PRGM	2,668-	3,116-	3,116-
		2750	ENVIRONMENTAL COORDINATOR	4,480-	4,480-	4,480-
		2790	EMERGENCY SERVICES	2,351-	2,351-	2,351-
		2850	LOCAL AGENCY FORMATION CO	3,312-	3,312-	3,312-
			TOTAL	133,950-	134,398-	134,398-
050	AUDITOR-CONTROLLER	2120	RETIREMENT PLANS	7,000-	6,500-	6,500-
		2595	JUST.SYST.SUBVENTION PRGM	4,000-	4,000-	4,000-
		3200	DEPT OF SOCIAL SERVICES	8,000-	8,000-	8,000-
			TOTAL	19,000-	18,500-	18,500-
100	COUNTY COUNSEL	2002	FAIR POLITICAL PRACTICES	3,746-	3,746-	3,746-
		2090	FINANCIAL ADMINISTRATION	10,876-	10,876-	10,876-
			TOTAL	14,622-	14,622-	14,622-
110	PERSONNEL	3070	MENTAL HEALTH	33,404-	33,404-	33,404-
		3075	ALCOHOLISM SERVICES	4,772-	4,772-	4,772-
			TOTAL	38,176-	38,176-	38,176-
180	GENERAL SERVICES	2000	BOARD OF SUPERVISORS	473-	473-	473-
		2040	ADMINISTRATIVE OFFICE	1,409-	1,409-	1,409-
		2050	AUDITOR-CONTROLLER	2-	2-	2-
		2060	TREAS-TAX COLL-PUBLIC ADM	1,643-	1,643-	1,643-
		2070	ASSESSOR	9,587-	9,587-	9,587-
		2090	FINANCIAL ADMINISTRATION	148-	148-	148-
		2100	COUNTY COUNSEL	906-	906-	906-
		2110	PERSONNEL	3,153-	3,153-	3,153-
		2120	RETIREMENT PLANS	612-	612-	612-
		2209	FED.REV. SHARING-CAP PROJ	351,172-	344,618-	344,618-
		2250	TECHNICAL SERVICES	282-	282-	282-
		2340	INSURANCE	252-	252-	252-
		2500	SUPERIOR COURT	338-	338-	338-
		2509	COUNTY CLERK/RECORDER	19,125-	19,125-	19,125-
		2510	MUNICIPAL COURT	14,321-	14,321-	14,321-
		2530	JURY COMMISSIONER	5,276-	5,276-	5,276-
		2560	DISTRICT ATTORNEY	3,339-	3,339-	3,339-
		2561	FAMILY SUPPORT	8,402-	8,402-	8,402-
		2590	SHERIFF-CORONER	6,605-	6,605-	6,605-
		2660	PROBATION DEPARTMENT	3,794-	3,794-	3,794-
		2730	AGRICULTURAL COMMISSIONER	868-	868-	868-
		2750	ENVIRONMENTAL COORDINATOR	412-	412-	412-
		2760	RECORDER	6,986-	6,986-	6,986-
		2790	EMERGENCY SERVICES	330-	330-	330-
		2800	PLANNING DEPARTMENT	5,961-	5,961-	5,961-
		2840	ANIMAL REGULATION	4,398-	4,398-	4,398-
		2850	LOCAL AGENCY FORMATION CO	564-	564-	564-
		2940	AIRPORTS	46,351-	46,351-	46,351-
		3000	HEALTH DEPARTMENT	9,246-	9,246-	9,246-
		3051	HOMEMAKER SERVICES	72-	72-	72-
		3070	MENTAL HEALTH	11,839-	11,839-	11,839-
		3075	ALCOHOLISM SERVICES	6,735-	6,735-	6,735-
		3090	AIR POLLUTION CONTROL	807-	807-	807-
		3200	DEPT OF SOCIAL SERVICES	91,003-	91,003-	91,003-
		3330	VETERANS SERVICE	1,124-	1,124-	1,124-
		4000	LIBRARY	48,144-	48,144-	48,144-
		4030	FARM ADVISOR	106-	106-	106-
		4100	RECREATION FACILITIES	437,302-	413,242-	413,242-
		4150	LOPEZ RECREATION AREA	59,892-	59,892-	59,892-
		4160	MORRO BAY GOLF COURSE	40,953-	40,953-	40,953-
			TOTAL	1,203,932-	1,173,318-	1,173,318-
250	TECHNICAL SERVICES	2000	BOARD OF SUPERVISORS	3,714-	3,714-	3,714-
		2040	ADMINISTRATIVE OFFICE	9,118-	9,118-	9,118-
		2050	AUDITOR-CONTROLLER	7,061-	7,061-	7,061-
		2060	TREAS-TAX COLL-PUBLIC ADM	8,766-	8,766-	8,766-
		2070	ASSESSOR	12,040-	12,040-	12,040-
		2100	COUNTY COUNSEL	8,573-	8,573-	8,573-
		2110	PERSONNEL	7,128-	7,128-	7,128-
		2120	RETIREMENT PLANS	6,224-	6,224-	6,224-
		2180	GENERAL SERVICES	21,897-	21,897-	21,897-
		2340	INSURANCE	1,192-	1,192-	1,192-
		2500	SUPERIOR COURT	12,253-	12,253-	12,253-
		2509	COUNTY CLERK/RECORDER	11,694-	11,694-	11,694-

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY DEPARTMENT

	REVENUE SOURCE		DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
2250	TECHNICAL SERVICES	2510	MUNICIPAL COURT	14,676-	14,676-	14,676-
		2530	JURY COMMISSIONER	1,305-	1,305-	1,305-
		2560	DISTRICT ATTORNEY	26,789-	26,789-	26,789-
		2561	FAMILY SUPPORT	79,599-	79,599-	79,599-
		2570	GRAND JURY	301-	301-	301-
		2590	SHERIFF-CORONER	55,482-	55,482-	55,482-
		2660	PROBATION DEPARTMENT	61,181-	61,181-	61,181-
		2730	AGRICULTURAL COMMISSIONER	7,591-	9,401-	9,401-
		2750	ENVIRONMENTAL COORDINATOR	2,609-	2,609-	2,609-
		2760	RECORDER	2,516-	2,516-	2,516-
		2790	EMERGENCY SERVICES	2,502-	2,502-	2,502-
		2800	PLANNING DEPARTMENT	20,267-	20,267-	20,267-
		2840	ANIMAL REGULATION	5,125-	5,125-	5,125-
		2850	LOCAL AGENCY FORMATION CO	1,665-	1,665-	1,665-
		2940	AIRPORTS	1,165-	1,165-	1,165-
		3000	HEALTH DEPARTMENT	33,477-	33,477-	33,477-
		3051	HOMEMAKER SERVICES	2,889-	2,889-	2,889-
		3070	MENTAL HEALTH	23,910-	23,910-	23,910-
		3075	ALCOHOLISM SERVICES	5,600-	5,600-	5,600-
		3090	AIR POLLUTION CONTROL	19,013-	19,013-	19,013-
		3200	DEPT OF SOCIAL SERVICES	149,669-	134,669-	134,669-
		3320	CALIF CHILDRENS SERVICES	3,261-	3,261-	3,261-
		3330	VETERANS SERVICE	4,147-	4,147-	4,147-
		4000	LIBRARY	181,813-	181,813-	181,813-
		4030	FARM ADVISOR	8,433-	8,433-	8,433-
		4040	TRAFFIC SAFETY PROGRAM	1,718-	1,718-	1,718-
		TOTAL		826,273-	812,173-	827,911-
2340	INSURANCE	3070	MENTAL HEALTH	17,005-	17,005-	17,005-
		3075	ALCOHOLISM SERVICES	1,120-	1,120-	1,120-
		3200	DEPT OF SOCIAL SERVICES	1,350-	1,350-	1,350-
		TOTAL		19,475-	19,475-	19,475-
2509	COUNTY CLERK/RECORDER	2002	FAIR POLITICAL PRACTICES	15,904-	15,904-	15,904-
		TOTAL		15,904-	15,904-	15,904-
2660	PROBATION DEPARTMENT	2595	JUST.SYST.SUBVENTION PRGM	222,959-	205,441-	205,441-
		TOTAL		222,959-	205,441-	205,441-
2730	AGRICULTURAL COMMISSIONER	2940	AIRPORTS	2,045-	2,212-	2,212-
		TOTAL		2,045-	2,212-	2,212-
2840	ANIMAL REGULATION	2090	FINANCIAL ADMINISTRATION		9,800-	9,800-
		TOTAL			9,800-	9,800-
3000	HEALTH DEPARTMENT	2340	INSURANCE	5,000-	5,000-	5,000-
		3070	MENTAL HEALTH	8,255-	8,255-	8,255-
		3075	ALCOHOLISM SERVICES	8,255-	8,255-	8,255-
		TOTAL		21,510-	21,510-	21,510-
3051	HOMEMAKER SERVICES	3200	DEPT OF SOCIAL SERVICES	317,527-	317,527-	317,527-
		TOTAL		317,527-	317,527-	317,527-
3070	MENTAL HEALTH	2595	JUST.SYST.SUBVENTION PRGM	104,221-	60,912-	60,912-
		TOTAL		104,221-	60,912-	60,912-
3200	DEPT OF SOCIAL SERVICES	2561	FAMILY SUPPORT	60,152-	60,152-	60,152-
		TOTAL		60,152-	60,152-	60,152-
4030	FARM ADVISOR	2730	AGRICULTURAL COMMISSIONER	5,175-	5,175-	5,175-
		TOTAL		5,175-	5,175-	5,175-
		TOTAL COSTS APPLIED		3,004,921-	2,909,295-	2,909,295-

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY SOURCE

REVENUE SOURCE				DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
2000	BOARD OF SUPERVISORS	2040	ADMINISTRATIVE OFFICE	9,112-	9,112-	9,112-	9,112-
		2180	GENERAL SERVICES	473-	473-	473-	473-
		2250	TECHNICAL SERVICES	3,714-	3,714-	3,714-	3,714-
			TOTAL	13,299-	13,299-	13,299-	13,299-
2002	FAIR POLITICAL PRACTICES	2100	COUNTY COUNSEL	3,746-	3,746-	3,746-	3,746-
		2509	COUNTY CLERK/RECORDER	15,904-	15,904-	15,904-	15,904-
			TOTAL	19,650-	19,650-	19,650-	19,650-
2040	ADMINISTRATIVE OFFICE	2180	GENERAL SERVICES	1,409-	1,409-	1,409-	1,409-
		2250	TECHNICAL SERVICES	9,118-	9,118-	9,118-	9,118-
			TOTAL	10,527-	10,527-	10,527-	10,527-
2050	AUDITOR-CONTROLLER	2180	GENERAL SERVICES	2-	2-	2-	2-
		2250	TECHNICAL SERVICES	7,061-	7,061-	7,061-	7,061-
			TOTAL	7,063-	7,063-	7,063-	7,063-
2060	TREAS-TAX COLL-PUBLIC ADM	2180	GENERAL SERVICES	1,643-	1,643-	1,643-	1,643-
		2250	TECHNICAL SERVICES	8,766-	8,766-	8,766-	8,766-
			TOTAL	10,409-	10,409-	10,409-	10,409-
2070	ASSESSOR	2180	GENERAL SERVICES	9,587-	9,587-	9,587-	9,587-
		2250	TECHNICAL SERVICES	12,040-	12,040-	12,040-	12,040-
			TOTAL	21,627-	21,627-	21,627-	21,627-
2090	FINANCIAL ADMINISTRATION	2040	ADMINISTRATIVE OFFICE	101,093-	101,093-	101,093-	101,093-
		2100	COUNTY COUNSEL	10,876-	10,876-	10,876-	10,876-
		2180	GENERAL SERVICES	148-	148-	148-	148-
		2840	ANIMAL REGULATION		9,800-	9,800-	9,800-
			TOTAL	112,117-	121,917-	121,917-	121,917-
2100	COUNTY COUNSEL	2180	GENERAL SERVICES	906-	906-	906-	906-
		2250	TECHNICAL SERVICES	8,573-	8,573-	8,573-	8,573-
			TOTAL	9,479-	9,479-	9,479-	9,479-
2110	PERSONNEL	2180	GENERAL SERVICES	3,153-	3,153-	3,153-	3,153-
		2250	TECHNICAL SERVICES	7,128-	7,128-	7,128-	7,128-
			TOTAL	10,281-	10,281-	10,281-	10,281-
2120	RETIREMENT PLANS	2050	AUDITOR-CONTROLLER	7,000-	6,500-	6,500-	6,500-
		2180	GENERAL SERVICES	612-	612-	612-	612-
		2250	TECHNICAL SERVICES	6,224-	6,224-	6,224-	6,224-
			TOTAL	13,836-	13,336-	13,336-	13,336-
2180	GENERAL SERVICES	2250	TECHNICAL SERVICES	21,897-	21,897-	21,897-	21,897-
			TOTAL	21,897-	21,897-	21,897-	21,897-
2209	FED.REV. SHARING-CAP PROJ	2180	GENERAL SERVICES	351,172-	344,618-	344,618-	344,618-
			TOTAL	351,172-	344,618-	344,618-	344,618-
2250	TECHNICAL SERVICES	2180	GENERAL SERVICES	282-	282-	282-	282-
			TOTAL	282-	282-	282-	282-
2340	INSURANCE	2040	ADMINISTRATIVE OFFICE	10,934-	10,934-	10,934-	10,934-
		2180	GENERAL SERVICES	252-	252-	252-	252-
		2250	TECHNICAL SERVICES	1,192-	1,192-	1,192-	1,192-
		3000	HEALTH DEPARTMENT	5,000-	5,000-	5,000-	5,000-
			TOTAL	17,378-	17,378-	17,378-	17,378-

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY SOURCE

REVENUE SOURCE				DEPT REQUEST	CAD RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
2500	SUPERIOR COURT	2180	GENERAL SERVICES	338-	338-	338-	
		2250	TECHNICAL SERVICES	12,253-	12,253-	12,253-	12,253-
			TOTAL	12,591-	12,591-	12,591-	12,591-
2509	COUNTY CLERK/RECORDER	2180	GENERAL SERVICES	19,125-	19,125-	19,125-	19,125-
		2250	TECHNICAL SERVICES	11,694-	11,694-	11,694-	11,694-
			TOTAL	30,819-	30,819-	30,819-	30,819-
2510	MUNICIPAL COURT	2180	GENERAL SERVICES	14,321-	14,321-	14,321-	14,321-
		2250	TECHNICAL SERVICES	14,676-	14,676-	14,676-	14,676-
			TOTAL	28,997-	28,997-	28,997-	28,997-
2530	JURY COMMISSIONER	2180	GENERAL SERVICES	5,276-	5,276-	5,276-	5,276-
		2250	TECHNICAL SERVICES	1,305-	1,305-	1,305-	1,305-
			TOTAL	6,581-	6,581-	6,581-	6,581-
2560	DISTRICT ATTORNEY	2180	GENERAL SERVICES	3,339-	3,339-	3,339-	3,339-
		2250	TECHNICAL SERVICES	26,789-	26,789-	26,789-	26,789-
			TOTAL	30,128-	30,128-	30,128-	30,128-
2561	FAMILY SUPPORT	2180	GENERAL SERVICES	8,402-	8,402-	8,402-	8,402-
		2250	TECHNICAL SERVICES	79,599-	79,599-	79,599-	79,599-
		3200	DEPT OF SOCIAL SERVICES	60,152-	60,152-	60,152-	60,152-
			TOTAL	148,153-	148,153-	148,153-	148,153-
2570	GRAND JURY	2250	TECHNICAL SERVICES	301-	301-	301-	301-
			TOTAL	301-	301-	301-	301-
2590	SHERIFF-CORONER	2180	GENERAL SERVICES	6,605-	6,605-	6,605-	6,605-
		2250	TECHNICAL SERVICES	55,482-	55,482-	55,482-	55,482-
			TOTAL	62,087-	62,087-	62,087-	62,087-
2595	JUST.SYST.SUBVENTION PRGM	2040	ADMINISTRATIVE OFFICE	2,668-	3,116-	3,116-	3,116-
		2050	AUDITOR-CONTROLLER	4,000-	4,000-	4,000-	4,000-
		2660	PROBATION DEPARTMENT	222,959-	205,441-	205,441-	205,441-
		3070	MENTAL HEALTH	104,221-	60,912-	60,912-	60,912-
			TOTAL	333,848-	273,469-	273,469-	273,469-
2660	PROBATION DEPARTMENT	2180	GENERAL SERVICES	3,794-	3,794-	3,794-	3,794-
		2250	TECHNICAL SERVICES	61,181-	61,181-	61,181-	61,181-
			TOTAL	64,975-	64,975-	64,975-	64,975-
2730	AGRICULTURAL COMMISSIONER	2180	GENERAL SERVICES	968-	868-	868-	868-
		2250	TECHNICAL SERVICES	7,501-	8,401-	8,401-	8,401-
		4030	FARM ADVISOR	5,175-	5,175-	5,175-	5,175-
			TOTAL	13,544-	14,444-	14,444-	14,444-
2750	ENVIRONMENTAL COORDINATOR	2040	ADMINISTRATIVE OFFICE	4,480-	4,480-	4,480-	4,480-
		2180	GENERAL SERVICES	412-	412-	412-	412-
		2250	TECHNICAL SERVICES	2,609-	2,609-	2,609-	2,609-
			TOTAL	7,501-	7,501-	7,501-	7,501-
2760	RECORDER	2180	GENERAL SERVICES	6,986-	6,986-	6,986-	6,986-
		2250	TECHNICAL SERVICES	2,516-	2,516-	2,516-	2,516-
			TOTAL	9,502-	9,502-	9,502-	9,502-
2790	EMERGENCY SERVICES	2040	ADMINISTRATIVE OFFICE	2,351-	2,351-	2,351-	2,351-
		2180	GENERAL SERVICES	330-	330-	330-	330-
		2250	TECHNICAL SERVICES	2,502-	2,502-	2,502-	2,502-
			TOTAL	5,183-	5,183-	5,183-	5,183-

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY SOURCE

VENUE SOURCE			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
2800	PLANNING DEPARTMENT	2180 GENERAL SERVICES	5,961-	5,961-	5,961-	5,961-
		2250 TECHNICAL SERVICES	20,267-	20,267-	20,267-	20,267-
		TOTAL	26,228-	26,228-	26,228-	26,228-
2840	ANIMAL REGULATION	2180 GENERAL SERVICES	4,398-	4,398-	4,398-	4,398-
		2250 TECHNICAL SERVICES	5,125-	5,125-	5,125-	5,125-
		TOTAL	9,523-	9,523-	9,523-	9,523-
2850	LOCAL AGENCY FORMATION CO	2040 ADMINISTRATIVE OFFICE	3,312-	3,312-	3,312-	3,312-
		2180 GENERAL SERVICES	564-	564-	564-	564-
		2250 TECHNICAL SERVICES	1,665-	1,665-	1,665-	1,665-
		TOTAL	5,541-	5,541-	5,541-	5,541-
2940	AIRPORTS	2180 GENERAL SERVICES	46,351-	46,351-	46,351-	46,351-
		2250 TECHNICAL SERVICES	1,165-	1,165-	1,165-	1,165-
		2730 AGRICULTURAL COMMISSIONER	2,049-	2,212-	2,212-	2,212-
		TOTAL	49,561-	49,728-	49,728-	49,728-
3000	HEALTH DEPARTMENT	2180 GENERAL SERVICES	9,246-	9,246-	9,246-	9,246-
		2250 TECHNICAL SERVICES	33,477-	33,477-	33,477-	33,477-
		TOTAL	42,723-	42,723-	42,723-	42,723-
3051	HOMEMAKER SERVICES	2180 GENERAL SERVICES	72-	72-	72-	72-
		2250 TECHNICAL SERVICES	2,889-	2,889-	2,889-	2,889-
		TOTAL	2,961-	2,961-	2,961-	2,961-
3070	MENTAL HEALTH	2110 PERSONNEL	33,404-	33,404-	33,404-	33,404-
		2180 GENERAL SERVICES	11,839-	11,839-	11,839-	11,839-
		2250 TECHNICAL SERVICES	23,910-	23,910-	23,910-	23,910-
		2340 INSURANCE	17,005-	17,005-	17,005-	17,005-
		3000 HEALTH DEPARTMENT	8,255-	8,255-	8,255-	8,255-
		TOTAL	94,413-	94,413-	94,413-	89,700-
3075	ALCOHOLISM SERVICES	2110 PERSONNEL	4,772-	4,772-	4,772-	4,772-
		2180 GENERAL SERVICES	6,735-	6,735-	6,735-	6,735-
		2250 TECHNICAL SERVICES	5,600-	5,600-	5,600-	5,600-
		2340 INSURANCE	1,120-	1,120-	1,120-	1,120-
		3000 HEALTH DEPARTMENT	8,255-	8,255-	8,255-	8,255-
		TOTAL	26,482-	26,482-	26,482-	21,802-
3090	AIR POLLUTION CONTROL	2180 GENERAL SERVICES	807-	807-	807-	807-
		2250 TECHNICAL SERVICES	19,013-	19,013-	19,013-	19,013-
		TOTAL	19,820-	19,820-	19,820-	19,820-
3200	DEPT OF SOCIAL SERVICES	2050 AUDITOR-CONTROLLER	8,000-	8,000-	8,000-	8,000-
		2180 GENERAL SERVICES	91,003-	91,003-	91,003-	91,003-
		2250 TECHNICAL SERVICES	149,669-	134,669-	134,669-	134,669-
		2340 INSURANCE	1,350-	1,350-	1,350-	1,350-
		3051 HOMEMAKER SERVICES	317,527-	317,527-	317,527-	317,527-
		TOTAL	567,549-	552,549-	552,549-	552,549-
3320	CALIF CHILDRENS SERVICES	2250 TECHNICAL SERVICES	3,261-	3,261-	3,261-	3,261-
		TOTAL	3,261-	3,261-	3,261-	3,261-
3330	VETERANS SERVICE	2180 GENERAL SERVICES	1,124-	1,124-	1,124-	1,124-
		2250 TECHNICAL SERVICES	4,147-	4,147-	4,147-	4,147-
		TOTAL	5,271-	5,271-	5,271-	5,271-
4000	LIBRARY	2180 GENERAL SERVICES	48,144-	48,144-	48,144-	48,144-
		2250 TECHNICAL SERVICES	181,813-	181,813-	181,813-	181,813-
		TOTAL	229,957-	229,957-	229,957-	229,957-

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
COST APPLIED BY SOURCE

REVENUE SOURCE			DEPT REQUEST	CAO RECOMMENDED	BOARD APPROVED	BOARD ADOPTED
4030	FARM ADVISOR	2180	GENERAL SERVICES	106-	106-	106-
		2250	TECHNICAL SERVICES	8,433-	8,433-	8,433-
			TOTAL	8,539-	8,539-	8,539-
4060	TRAFFIC SAFETY PROGRAM	2250	TECHNICAL SERVICES	1,718-	1,718-	1,718-
			TOTAL	1,718-	1,718-	1,718-
4100	RECREATION FACILITIES	2180	GENERAL SERVICES	437,302-	413,242-	413,242-
			TOTAL	437,302-	413,242-	413,242-
4150	LOPEZ RECREATION AREA	2180	GENERAL SERVICES	59,892-	59,892-	59,892-
			TOTAL	59,892-	59,892-	59,892-
4160	MORRO BAY GOLF COURSE	2180	GENERAL SERVICES	40,953-	40,953-	40,953-
			TOTAL	40,953-	40,953-	40,953-
			TOTAL COSTS APPLIED	3,004,921-	2,979,295-	2,979,295-
						2,947,300-

GENERAL COUNTY BUDGETS

1964

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL

BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO. 2000

BUDGET UNIT BOARD OF SUPERVISORS

FUNCTION GENERAL GOVERNMENT

ACTIVITY LEGISLATIVE - ADMINISTRATIVE

EXPENDITURE CLASSIFICATION B.U. 2000 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 168,499	\$ 185,867	\$ 185,988	\$ 185,988	\$ 185,988	
2000 SERVICES & SUPPLIES	\$ 46,782	\$ 51,265	\$ 53,582	\$ 53,582	\$ 53,582	
3000 OTHER CHARGES	\$ 27,199	\$	\$	\$	\$	
TOTAL	\$ 242,480	\$ 237,132	\$ 239,570	\$ 239,570	\$ 239,570	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Service to Public	\$239,570	\$239,570	\$239,570	\$239,570
Gross Total	\$239,570	\$239,570	\$239,570	\$239,570
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$239,570	\$239,570	\$239,570	\$239,570
Revenues	-0-	\$ 100	\$ 100	\$ 100

PURPOSE

As the elected representatives of the people of San Luis Obispo County, the Board of Supervisors establishes overall county priorities and sets policy.

SERVICE DELIVERY PROGRAM

1. Service to Public: Members of the Board of Supervisors represent the people residing within the five supervisorial districts while also working for the general welfare of the entire county.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0103	Supervisor	F3	5	5	5
0935	Board of Supervisors Secretary	0694	1	1	1
Total			6	6	6

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Board's requested budget reflects a continuation of the basic activities and expenditure levels necessary for the Board of Supervisors to continue to offer the current level of services. Minor decreases in the salary accounts are offset by an increase in the travel accounts to result in a budget request that is the same as the 1982-83 budget. The increased travel request is based upon current year experience.

County Administrator's Recommendation: I recommend this budget be funded as requested.

BUDGET UNIT 2000 - BOARD OF SUPERVISORS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: At the recommended funding level, the Board of Supervisors will continue to operate at the same level as in the current year.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2001
BUDGET UNIT NON-DEPARTMENTAL REVENUES
FUNCTION GENERAL GOVERNMENT
ACTIVITY FINANCE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2001 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Non-Departmental Revenues	-0-	-0-	-0-	-0-
Gross Total	-0-	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	-0-	-0-	-0-	-0-
Revenues	\$7,718,173	\$9,062,463	\$7,495,699	\$6,931,605

PURPOSE

This budget unit acts as the receiving budget for all revenues received by the county which are not generated as a result of departmental activities.

SERVICE DELIVERY PROGRAM

1. Non-Departmental Revenues: Provides for the receipt of revenues received by the county which are not directly attributable to departmental activities.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget is the receiving budget for all revenues which are not directly attributable to a department's activities. No appropriation for expenditures is requested.

Requested revenues are above current year budgeted amounts due primarily to the addition of one revenue account, State Aid to Health Services - Assembly Bill 8. That account was formerly in a budget unit that will be deleted in 1983-84. In order to keep the accounting clear for health services, the revenues from that budget were transferred to this budget for 1983-84.

County Administrator's Recommendation: My recommendations for revenue are lower than the department's request to reflect the most current projections, and to reflect proposals made in the state budget which will negatively impact the expected receipt of revenue. Additionally, I have included revenues from expected reimbursement from the Federal Aviation Administration for certain capital projects at county airports.

Impact of County Administrator's Recommendation: Since no services are provided by this budget, the lower revenue amounts do not have a direct correlation to service

BUDGET UNIT 2001 - NON-DEPARTMENTAL REVENUES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

reductions. However, our knowledge of the reduced revenues expected for this budget in 1983-84 had an impact on our approach to and recommendations for those budgets funded primarily by general purpose county revenues. Specific discussions can be found with each budget unit.

Board Adopted Changes: Revenues for this budget unit were reduced by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. The largest revenue reductions occurred for state motor vehicle license fee, business inventory tax and cigarette tax subventions. The reductions were based upon the state's adopted budget.

EXPENDITURE CLASSIFICATION B.U. 2002 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 18,785	\$ 13,041	\$ 19,237	\$ 19,237	\$ 19,237	
TOTAL	\$ 18,785	\$ 13,041	\$ 19,237	\$ 19,237	\$ 19,237	4

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Development of Local Codes	\$ 3,662	\$ 3,746	\$ 3,746	\$ 3,746
2. Records Maintenance and Non-Compliance Notification	16,614	15,376	15,376	15,376
3. Administration	150	115	115	115
Gross Total	\$20,426	\$19,237	\$19,237	\$19,237
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$20,426	\$19,237	\$19,237	\$19,237
Revenues	-0-	-0-	-0-	-0-

PURPOSE

This budget funds activities in the County Clerk/Recorder's and County Counsel's Office to keep records and advise on potential conflicts and their disclosure in compliance with the Political Reform Act of 1974.

SERVICE DELIVERY PROGRAMS

- Development of Local Codes: Conduct ongoing program of reviewing adopted local codes; provide legal assistance to governmental clients (school districts, special districts and county departments) in drafting and adopting local codes to comply with the Act; draft countywide codes for compliance with the Act.
- Records Maintenance and Non-Compliance Notification: Secure, process, and maintain files of all disclosure statements made under the provisions of the Act; receive and maintain appropriate records of all actions taken by the Board of Supervisors in connection with the Act; provide notice to all designated public officials who have failed to file timely disclosure statements and to maintain appropriate records of such notices; provide non-compliance information to the Office of District Attorney for investigation and enforcement; prepare and file with the state all reports and information required by them under the terms of the Act.
- Administration: Update case files relating to Political Reform Act.

BUDGET UNIT 2002 - FAIR POLITICAL PRACTICES

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget represents a special fund which is financed by monies which were accumulated in prior years from the levy of a special property tax. That tax is no longer being levied; expenses incurred by this budget unit are paid from the fund balance. The fund balance at the end of fiscal year 1982-83 is expected to be approximately \$40,000.

The requested budget is comprised of requests from the Offices of County Clerk/Recorder and County Counsel for funds to offset their costs in administering the Political Reform Act of 1974. The County Clerk/Recorder's Office request includes supplies and the salary and benefits for one Intermediate Typist Clerk which is devoted to this activity. The County Counsel's Office estimates 5% of one Attorney's time is required for this activity. A small amount of funding for California Fair Political Practices notebooks and for copying costs is also requested.

There is enough money in the expected fund balance to fund the requested level for fiscal year 1983-84. It is estimated that sufficient funding may be available to fund the full cost of the program in fiscal year 1984-85. However, it appears that in fiscal year 1985-86, that the general fund will be required to absorb the cost of this activity.

County Administrator's Recommendation: I am recommending approval of this budget at the requested level of funding. This budget unit will be monitored throughout fiscal year 1983-84 in order to examine the feasibility of possible legislative options that may provide additional funding. In addition, other counties will be surveyed to find out how they are dealing with costs incurred for administering the Fair Political Reform Act of 1974.

Impact of County Administrator's Recommendation: At the recommended funding level, administration of the Political Reform Act of 1974 will continue at the same service level as the current year.

Board Adopted Changes: None.

STATE CONTROLLER
COUNTY BUDGET ACT
1964
ADOPTED

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO. 2006
BUDGET UNIT ANTI-RECESSION ASSISTANCE
FUNCTION GENERAL GOVERNMENT
ACTIVITY OTHER GENERAL

EXPENDITURE CLASSIFICATION B.U. 2006 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 1,734	\$	\$	\$	\$	
TOTAL	\$ 1,734	\$	\$	\$	\$	6

This budget unit was the receiving budget for Federal Anti-Recession grant money which was used to partially fund the Spheres of Influence Program in Budget Unit 2850 - LAFCo. The grant funds were depleted in 1981-82, so no request or recommendation has been made for fiscal year 1983-84.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2020 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 29,295	\$	\$	\$	\$
2000 SERVICES & SUPPLIES	\$ 5,460	\$ 9,648	\$	\$	\$
TOTAL	\$ 34,755	\$ 9,648	\$	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Litter Control	\$10,142	-0-	-0-	-0-
Gross Total	\$10,142	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$10,142	-0-	-0-	-0-
Revenues	\$ 9,481	-0-	-0-	-0-

PURPOSE

This budget provides funds to administer a Litter Control Grant funded by the state.

SERVICE DELIVERY PROGRAM

1. Litter Control: Provides funds for a comprehensive litter prevention and control program by using various methods of education and enforcement.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget unit provided funding for the Litter Control program which was 100 percent funded by a grant from the state. The department anticipates the funds will be spent by June 30, 1983, so no appropriation is being requested for fiscal year 1983-84. If it appears later in the fiscal year that grant funds are remaining, the department will request an appropriation of the balance during the budget hearings.

County Administrator's Recommendation: I recommend that no funding be appropriated in this budget unit because it is anticipated that the litter control grant funds will be 100 percent expended by year end. If this is not the case, I will recommend that the balance of the funds be appropriated during the budget hearings.

Impact of County Administrator's Recommendation: There will be no impact on this budget unit because the litter control program, funded by a state grant, should be completed by June 30, 1983.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2040
BUDGET UNIT ADMINISTRATIVE OFFICE
FUNCTION GENERAL GOVERNMENT
ACTIVITY LEGISLATIVE - ADMINISTRATIVE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2040 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 344,296	\$ 407,085	\$ 430,426	\$ 430,426	\$ 430,426	
2000 SERVICES & SUPPLIES	\$ 35,764	\$ 36,098	\$ 51,225	\$ 50,508	\$ 50,508	
3000 OTHER CHARGES	\$	\$ 4,166	\$	\$	\$	
5000 EXP TFRS & REIMBURS	\$ 100,175	\$ 119,475	\$ 133,950	\$ 134,398	\$ 134,398	
TOTAL	\$ 279,885	\$ 327,874	\$ 347,701	\$ 346,536	\$ 346,536	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Financial Administration	\$ 96,964	\$101,093	\$101,093	\$101,093
2. General Administration	344,363	342,166	341,449	341,449
3. Clerical Support	39,103	38,392	38,392	38,392
Gross Total	\$480,430	\$481,651	\$480,934	\$480,934
Less Cost Applied	\$118,731	\$133,950	\$134,398	\$134,398
Net Total	\$361,699	\$347,701	\$346,536	\$346,536
Revenues	\$ 10,675	\$ 26,409	\$ 26,409	\$ 26,409

PURPOSE

The County Administrator serves as the administrative arm of the Board of Supervisors, functioning as liaison between the Board and county departments by providing interpretation of Board policy and by giving procedural direction to departments.

Specifically, the County Administrator carries out the policies of the Board, oversees the administration of county programs and projects; evaluates the performance of appointed department heads; establishes processes and procedures which will increase the effectiveness of county operations; provides information to the Board of Supervisors, departments, and the public; and prepares and administers the annual county budget.

SERVICE DELIVERY PROGRAMS

1. Financial Administration: Includes preparation of the proposed budget and administration of the final budget. Assistance is provided to other departments including administration and preparation of the budget and the coordination of activities related to changes in appropriation levels, personnel requirements, program revisions and quarterly reporting, administration of county policy on various federally funded programs, complying with state and federal regulations governing federal funds, including analysis of requests, assistance to applicants, federal reports; and all other activities related to financial administration.
2. General Administration: Includes advising on and administering Board policy; implementation of new programs; coordination between county, state, and federal agencies; scheduling of Board of Supervisors agenda; conceptual

BUDGET UNIT 2040 - ADMINISTRATIVE OFFICE

SERVICE DELIVERY PROGRAMS (Continued)

design, modification or development of countywide policies, programs or procedures; providing information to the public on County government organization, services and procedures; including expense related to the internal operations of the office.

3. Clerical Support to Other Activities: Includes clerical activity in support of the Local Agency Formation Commission, the Environmental Coordinator, the Emergency Services Coordinator, the Insurance Manager, and the Workers' Compensation Program.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0205	County Administrator	B1	1	1	1
0913	Accounting Technician	0694	1	1	1
8887	Administrative Analyst Aide	0691			
8884	or Administrative Analyst I	0870			
8883	or Administrative Analyst II	1007			
8882	or Administrative Analyst III	1178	4	4	4
8881	Deputy County Administrator	1804	1	1	1
0950	Intermediate Typist Clerk	0519	3	3	3
8886	Principal Administrative Analyst	1385	1	1	1
0930	Senior Typist Clerk	0605	2	2	2
0938	Supervising Administrative Clerk I	0687	1	1	1
Total			14	14	14

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Sound Cover for Word Processing Printer	A*	\$520	2221

*Additional

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested budget reflects the continuation of current levels of staff support to the Board of Supervisors. No new programs or activities are anticipated. The reduction in the request from the current year allocation is primarily due to an increase in costs applied to fund budget preparation and administration activities. Requested salaries are also lower than the salary projection estimates to account for holding a clerical vacancy open for several months to offset the second year cost of word processing machines. A word processing sound cover is also requested to reduce the noise in the vicinity of the word processor.

Requested revenues are up significantly due to the expected receipt of reimbursement from the state for Administrative Office staff time spent on nuclear emergency response planning.

BUDGET UNIT 2040 - ADMINISTRATIVE OFFICE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I am recommending that the budget be reduced slightly at the recommended level due to a decrease in 1983-84 stores cost, and an increase in the costs applied to the County Justice System Subvention program.

Impact of County Administrator's Recommendation: At the recommended level, current support to the Board of Supervisors will be maintained.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2
BUDGET UNIT AUDITOR-CONTROLLER
FUNCTION GENERAL GOVERNMENT
ACTIVITY FINANCE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2050 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 655,551	\$ 766,305	\$ 874,055	\$ 808,186	\$ 808,186
2000 SERVICES & SUPPLIES	\$ 63,989	\$ 104,124	\$ 89,961	\$ 86,364	\$ 86,364
5000 EXP TRFS & REIMBURS	\$ 13,206	\$ 15,356	\$ 19,000	\$ 18,500	\$ 18,500
TOTAL	\$ 706,334	\$ 855,073	\$ 945,016	\$ 876,050	\$ 876,050

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Audit and Systems	\$295,642	\$326,322	\$319,467	\$319,467
2. Accounting	201,322	293,093	281,335	281,335
3. Receipts and Disbursements	251,801	273,830	231,789	231,789
4. Tax Accounting	71,268	70,771	61,959	61,959
Gross Total	\$820,033	\$964,016	\$894,550	\$894,550
Less Cost Applied	\$ 6,200	\$ 19,000	\$ 18,500	\$ 18,500
Net Total	\$813,833	\$945,016	\$876,050	\$876,050
Revenues	\$ 93,000	\$ 75,500	\$688,472	\$688,472

PURPOSE

The department acts as the principal financial and accounting office of the county.

SERVICE DELIVERY PROGRAMS

- Audit and Systems: Auditing the operations of public and private agencies; reviewing, prescribing, installing and supervising accounting systems; providing accounting services to non-county agencies; management audits and reviews as required; preparation of financial and statistical reports; budget preparation in conjunction with the County Administrative Office.
- Accounting: Maintaining accounting records for the county and those districts whose funds are kept in the county treasury; maintaining budget and fund controls; maintaining records of bonded debt and investment in fixed assets; acting as Auditor and/or Financial Officer for special districts, boards, authorities, etc., as designated.
- Receipts and Disbursements: Certification of all deposits in the county treasury; auditing of all claims; maintaining payrolls; issuance of warrants on County Treasurer and authorizations to purchase food stamps.
- Tax Accounting: Calculation of tax rates; correction of tax rolls; apportionment and distribution of taxes; tax reporting, special assessment aid.

BUDGET UNIT 2050 - AUDITOR-CONTROLLER

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0102	Auditor-Controller	C6	1	1	1
0911	Account Clerk	0533	5	5	5
0905	Accountant I	0846			
0906	or Accountant II	0969			
0907	or Accountant III	1111	3	3	3
0913	Accounting Technician	0694	1	2	2
0914	Accounting Technician	0681	3	4	3
0916	Accounting Systems Analyst I	1018			
0915	or Accounting Systems Analyst II	1166	1	2	2
0917	Auditor I	0846			
0918	or Auditor II	0969			
0919	or Auditor III	1111	4	4	4
0986	Data Entry Operator Trainee	0487			
0985	or Data Entry Operator I	0539			
0981	or Data Entry Operator II	0605			
0982	or Data Entry Operator III	0660	2	2	2
0901	Deputy Auditor-Controller	1446	1	1	1
9661	Employment & Trng. Svcs. Worker I	0742			
9662	or Employment & Trng. Svcs. Wkr. II	0902	1	1	0
0902	Principal Acctg. Systems Analyst	1299	1	1	1
0925	Secretary	0636	1	1	1
0909	Senior Account Clerk	0624	1	1	1
0929	Senior Account Clerk-Confidential	0636	1	1	1
0939	Supervising Administrative Clerk II	0772	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	2	2
Total			29	32	30
<u>Contract</u>					
	Typist Clerk 1/4 Time		1	1	0
	Accounting Technician 3/4 Time		0	0	1
<u>Temporary</u>					
	Typist Clerk 1/4 Time		1	1	1
Grand Total			31	34	32

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$1,835

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget that is substantially higher than provided in fiscal year 1982-83. The request includes 12 months funding for monitoring of the Comprehensive Employment and Training Act (CETA) program which was transferred to the Auditor-Controller's Office after the

BUDGET UNIT 2050 - AUDITOR-CONTROLLER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

budget was adopted in fiscal year 1982-83. The request also provides funding for two additional Accounting Technicians and one Accounting Systems Analyst. One Accounting Technician would be assigned to the payroll function. Increased workload in the payroll section is attributable to the results of the salary and benefit negotiation process and to state and federal legislative changes. The second Accounting Technician would maintain the fixed asset inventory system that will be implemented during the current fiscal year and would assist the department in other technical accounting functions as time permits. Additional work for the payroll function and for implementing the fixed asset system was performed in fiscal year 1982-83 by extra help employees and students on a Work Study project. The Accounting Systems Analyst would provide the department with analytical support in updating the county's existing fiscal systems in order to provide better financial data and to develop a countywide accounts receivable system in order to enhance collection revenues. The department requested this position in the previous two fiscal years.

Increased amounts in the services and supplies accounts reflect the anticipated increase in cost for forms and copying which are necessary to the department's operation. Additionally, postage costs have been increased to cover mailing Social Service assistance warrants. This cost will be recovered from the Department of Social Services through the cost applied account. That account also recovers the cost of the department's time spent in payroll and accounting for the Pension Trust and the Deferred Compensation programs and for accounting support to the County Justice System Subvention program.

The department has adjusted the service programs in this budget unit to more accurately reflect the cost of services resulting from a recent internal reorganization.

County Administrator's Recommendation: I am recommending a budget that is lower than the department's request. Since the county's responsibility for monitoring the CETA program terminates on September 30, 1983, the department has suggested that it absorb monitoring duties during the three months before county involvement ends. The department will be reimbursed for its efforts from the CETA program. I am not recommending the Accounting Technician for maintaining the fixed asset system, because it has not been determined if a full time position is needed to maintain the system. In lieu of a permanent position, I am recommending that funding saved from the CETA monitoring program be applied to this function and that the department be authorized to utilize contract help for fiscal year 1983-84.

I am recommending that the Accounting Technician for the payroll function be approved because of the increased workload. I am also recommending that the Accounting Systems Analyst position be approved. The County Auditor-Controller and the Department of Technical Services have identified a need for upgrading the countywide financial management system. I have recommended that this project be approved and funded in Budget Unit 2090 - Federal Revenue Sharing General Government. The project will be a joint effort between the two departments. The Accounting Systems Analyst will be the Auditor-Controller's liaison to the project.

I have made several minor adjustments in the services and supplies accounts based upon more current cost information that became available after the department submitted its budget.

BUDGET UNIT 2050 - AUDITOR-CONTROLLER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Finally, I am recommending that the revenue received for countywide overhead be deposited into this budget unit instead of Budget Unit 2001 - Non Departmental Revenues. The reason I am recommending the change is because the County Auditor-Controller prepares the cost allocation plan and the department's efforts are directly attributable to the collection of revenues. By placing the revenue in this budget unit, the Auditor-Controller will be able to monitor the receipts more closely.

Impact of County Administrator's Recommendation: The recommended funding level will provide the department with adequate staff in the payroll function. Because the department will be absorbing three months of CETA monitoring duties, fewer non-revenue producing audits will be performed during the year. Additionally, if the full time staffing needs for the fixed asset system holds true, it will be necessary for the department to absorb the extra workload in that area in order to keep the system current.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2060 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 459,861	\$ 511,426	\$ 552,976	\$ 545,805	\$ 545,805
2000 SERVICES & SUPPLIES	\$ 95,949	\$ 94,895	\$ 122,061	\$ 113,310	\$ 113,310
TOTAL	\$ 555,810	\$ 606,321	\$ 675,037	\$ 659,115	\$ 659,115

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Banking and Investments	\$ 61,158	\$ 65,175	\$ 64,321	\$ 64,321
2. Treasury Collections	31,144	31,098	30,690	30,690
3. Secured Collections	338,992	355,819	344,080	344,080
4. Unsecured Collections	115,431	124,652	123,019	123,019
5. Public Administrator	35,920	37,119	36,633	36,633
6. Public Guardian	63,207	61,174	60,372	60,372
Gross Total	\$ 645,852	\$ 675,037	\$ 659,115	\$ 659,115
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$ 645,852	\$ 675,037	\$ 659,115	\$ 659,115
Revenues	\$3,064,063	\$1,848,531	\$2,178,356	\$2,444,116

PURPOSE

The Office of Treasurer, Tax Collector, Public Administrator and Public Guardian is a consolidated office. The overall purpose is to effectively perform the duties of each function under the applicable laws. The Treasurer receives all money belonging to the county, county school districts, and special districts for which the County Treasurer is ex-officio treasurer, makes disbursements of money, and manages the county's investment portfolio. The Tax Collector collects property taxes levied by all county agencies and collects business license fees and transient occupancy tax (bed tax) as required by county ordinance. The Public Administrator is appointed by the Superior Court to act when no one is able or willing to carry out the business of the decedents' estates. The Public Guardian acts in a fiduciary capacity in conducting the personal and/or business affairs of individuals. Appointment of the Public Guardian is made by the Superior Court after investigation of the need for such an appointment. The petition for appointment is heard by Superior Court and letters of conservatorship are issued if found necessary.

SERVICE DELIVERY PROGRAMS

1. Banking and Investments: Section 27002 of the Government Code mandates banking services be provided for all county agencies with funds in the Treasury.
2. Treasury Collections: Treasury collections include receiving and verifying of all monies accepted into the County Treasury.

BUDGET UNIT 2060 - TREASURER-TAX COLLECTOR

SERVICE DELIVERY PROGRAMS (Continued)

3. Secured Collections: Various sections of the Revenue and Taxation Code mandate the collections of secured taxes and delinquent secured taxes on real property, including sealed bids and public auctions for all taxing agencies in the county.
4. Unsecured Collections: Various sections of the Revenue and Taxation Code mandate the collection of unsecured taxes on business fixtures and equipment, race horses, airplanes, boats and delinquent mobile home fees. The collection of business licenses and transient occupancy taxes (bed tax) are mandated by county ordinance.
5. Public Administrator: The Public Administrator administers estates of persons when there is no one willing or able to act.
6. Public Guardian: The Public Guardian acts to protect the person and estates of persons who are unable to act for themselves and in their own best interests as determined by the Superior Court.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0110	Treasurer-Tax Collector, Public Administrator- Public Guardian	Z1	1	1	1
0911	Account Clerk	0533	5	6	6
0911	Account Clerk 1/2 Time	0533	3	2	2
0905	Accountant I	0846			
0906	or Accountant II	0969	1	1	1
0907	or Accountant III	1111	1	1	1
0914	Accounting Technician	0668	1	1	1
0853	Assistant Treas.-Tax Collector, Public Administrator/Guardian	1242	1	1	1
0904	Investment Analyst	0969	1	1	1
0926	Secretary	0624	1	1	1
0951	Senior Clerk	0593	5	5	5
0927	Supervising Administrative Clerk I	0675	1	1	1
0928	Supervising Administrative Clerk II	0757	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	2	2
Total			24	24	24
<u>Temporary</u>					
	Account Clerk		2	2	1
	Account Clerk 1/2 Time		0	0	1
Grand Total			26	26	26

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
4	Secretary Chairs	R*	\$ 860	2221

*Replacement

BUDGET UNIT 2060 - TREASURER-TAX COLLECTOR

LIST OF APPROVED FIXED ASSETS (Continued)

Quantity	Item	Code	Amount	Funding Budget
1	Secretary Chair	A	\$ 215	2221
1	Side Chair with Arms	R	265	2221
1	Electronic Typewriter with Memory	R	1,400	2221
1	Lateral File	A	450	2221
			<u>\$3,190</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

Quantity	Item	Code	Amount
1	Photocopier	E	\$1,056

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a funding level that would increase a half time Account Clerk position to full time and would fund two full time temporary help Account Clerks. The department is requesting that the Account Clerk position be increased to full time because it would solve a turnover problem experienced during the last several years and would provide the department with adequate staff for the collection and processing of property taxes to enhance interest revenue.

Temporary help is utilized by the department during the tax collection periods and is being requested at the same level as in the current fiscal year. Increased amounts in the services and supplies accounts reflect the anticipated increase in postage costs for certified mail, office expenses and new requirements set forth by the state for legal publications.

The department is requesting equipment to replace worn out items, one additional file cabinet and an additional secretarial chair that will be used at the terminal desk when the new data base and redemption system is implemented in fiscal year 1983-84.

The reduction in requested revenues for fiscal year 1983-84 is due to the projected decrease in interest revenue caused by lower interest rates. Additionally, the department has experienced a decline in business license revenues because fewer business licenses were renewed during fiscal year 1982-83; the department is projecting a slight increase in fiscal year 1983-84.

Funding for the Public Guardian Service program is projected at a slightly lower level for fiscal year 1983-84 because staff assigned to this function has been spending more time in the Public Administrator area. The department has adjusted these programs to identify the true cost of each program.

County Administrator's Recommendation: I am recommending a budget that is lower than the department's request. I have reduced the temporary help positions by a one half time Account Clerk because workload statistics have not increased to a level that warrants the additional hours. I am recommending the reduction in temporary help rather than denying the department's request to increase a permanent half time Account Clerk to full time because of the turnover problems the department has experienced in this position.

I have made several minor adjustments to the services and supplies accounts to more closely reflect current year expenditure patterns. I have reduced the postage

BUDGET UNIT 2060 - TREASURER-TAX COLLECTOR

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

account by approximately \$6,000. The latter reduction was made because the department will be able to apply new procedures in its collections effort, which will reduce the number of certified mailings needed for fiscal year 1983-84.

My recommendation also includes an increase to the requested interest revenue and administrative service fees. The interest revenue increase was based upon the most current estimates for the 1982-83 fund balance, estimated revenues for fiscal year 1983-84 and a projected increase in interest rates. The department expects interest rates to be higher than was anticipated at the time the budget was prepared. Administrative service fees represent revenue the county general fund can retain for its efforts in earning interest revenue. The administrative service fees were increased to reflect the anticipated cost of this effort in both the Treasurer-Tax Collector's Office and the County Auditor/Controller's Office. The revenue generated from these fees will also offset the cost of a professional computer that the Treasurer-Tax Collector plans to request through the Department of Technical Services. Should the professional computer be justified in meeting the needs of the Treasurer-Tax Collector, I will recommend that it be purchased during the budget hearings. I am also recommending that the requested equipment items be approved.

Impact of County Administrator's Recommendation: The recommended funding level will allow the department to maintain current service levels.

Board Adopted Changes: Revenues for this budget unit were increased by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Interest revenues were re-estimated for final budget purposes accounting for the increased revenues.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT ASSESSOR
FUNCTION GENERAL GOVERNMENT
ACTIVITY FINANCE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2070 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 1,240,961	\$ 1,389,271	\$ 1,531,295	\$ 1,493,104	\$ 1,493,104
2000 SERVICES & SUPPLIES	\$ 138,186	\$ 165,164	\$ 159,172	\$ 148,499	\$ 148,499
5000 EXP TFRS & REIMBURS	\$	\$ 15-	\$	\$	\$
TOTAL	\$ 1,379,147	\$ 1,554,420	\$ 1,690,467	\$ 1,641,603	\$ 1,641,603

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Roll Preparation	\$ 329,057	\$ 320,000	\$ 320,000	\$ 320,000
2. Public Information	102,260	110,000	71,136	71,136
3. Audit and Appraisal	311,574	310,000	310,000	310,000
4. Appraisal and Reappraisal	635,862	750,000	750,000	750,000
5. Assessment Appeals	47,678	45,000	45,000	45,000
6. Assessment Standards and Special Reports	79,609	80,000	70,000	70,000
7. Administration	74,698	75,467	75,467	75,467
Gross Total	\$1,580,738	\$1,690,467	\$1,641,603	\$1,641,603
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,580,738	\$1,690,467	\$1,641,603	\$1,641,603
Revenues	\$ 13,500	\$ 13,800	\$ 13,800	\$ 13,800

PURPOSE

The Assessor is required to prepare and annually deliver a local assessment roll in a timely manner. The department must perform exemptions, transfers, mapping, auditing, appraising and reappraising, assessment appeals, and submission of reports to state authorities.

SERVICE DELIVERY PROGRAMS

1. Roll Preparation: Processing of exemptions; all property ownership and parcel changes and roll revisions, maintenance of master property file and ownership index, mapping of all new parcels, subdivisions, splits and combinations, redrawing outdated maps and general map maintenance.
2. Public Information: Assistance to the public with inquiries regarding property information, assessment data, and related items.
3. Audit and Appraisal: Mandatory audit of business and agricultural accounts with a full value of \$200,000 or more. Actual appraisal of business, agricultural, boat and aircraft accounts. Auditing of nonmandatory accounts to assure compliance with state law.

BUDGET UNIT 2070 - ASSESSOR

SERVICE DELIVERY PROGRAMS (Continued)

4. Appraisal and Reappraisal: Reappraisal of all real property in the county including changes in values as dictated by Article XIII, XIII A and other constitutional and statutory laws; appraisal of all new construction, new land parcels, mobile homes and accessories and reappraisal of damaged properties. Maintenance of property information.
5. Assessment Appeals: Preparation for, and defense of, appeals of assessments before the Local Board of Equalization. Review and discussion of valuations with taxpayers.
6. Assessment Standards and Special Reports: Coordination with State Board of Equalization on training, certification and prescribed forms. In-house training, internal audit, and related tasks. Includes Sale Verification Program, annual reports to the state and other reports required locally.
7. Administration: All administrative tasks relating to budgets, personnel, payroll, and record keeping. Formulation of departmental goals and policies, establishment of work priorities and staff assignments.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0101	Assessor	C1	1	1	1
0911	Account Clerk	0533	4	4	3
8884	Administrative Analyst I	0870			
8883	or Administrative Analyst II	1007			
8882	or Administrative Analyst III	1178	1	0	0
0717	Appraiser Aide	0673	8	8	8
0711	Appraiser I	0773			
0709	or Appraiser II	0895	12	12	12
0709	Appraiser II	0895			
0707	or Appraiser III	0976	3	3	3
0705	Appraiser IV	1098	3	3	3
0941	Assessment Analyst I	0870			
0942	or Assessment Analyst II	1007			
0943	or Assessment Analyst III	1178	0	2	2
0712	Auditor-Appraiser I	0811			
0710	or Auditor-Appraiser II	0912	2	3	3
0708	Auditor-Appraiser III	1024	1	1	1
0706	Auditor-Appraiser IV	1152	1	1	1
0612	Cadastral Drafter	0748	3	3	3
0704	Chief Appraiser	1267	0	1	1
0986	Data Entry Operator Trainee	0497			
0985	or Data Entry Operator I	0550			
0984	or Data Entry Operator II	0594			
0983	or Data Entry Operator III	0647	2	2	2
0720	Fiscal Administration Officer	1299	1	0	0
0611	Property Transfer Clerk	0593	3	3	3
0926	Secretary	0624	1	1	1
0909	Senior Account Clerk	0624	1	1	1

BUDGET UNIT 2070 - ASSESSOR

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0610	Senior Cadastral Drafter	0859	1	1	1
0951	Senior Clerk	0593	2	2	2
0944	Supervising Assessment Clerk	0757	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	6	6	6
			57	59	58
<u>Total</u>					
<u>Temporary</u>					
	Appraiser I - 1/4 Time		2	2	2
	Auditor-Appraiser I - 1/4 Time		1	1	1
	Intermediate Typist Clerk - 1/4 T.		3	3	3
<u>Grand Total</u>			63	65	64

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget that would maintain its ability to assess properties and increase the quality control in valuation procedures. The request includes a reorganization of the administrative function of the department, eliminating the Fiscal Administration Officer position, and adding an Assessment Analyst and a Chief Appraiser. The current organizational structure has not proven cost effective in that the department head does not have sufficient time to review and implement procedures to enhance efficiencies for the department's total operation.

The department has also requested that the existing Administrative Analyst position be changed to an Assessment Analyst position at no increase in salary, and that one additional Auditor-Appraiser position be added to its position allocation. The additional Auditor-Appraiser position would allow the department to perform its mandatory audits of business and agriculture accounts on a more timely basis, and begin a systematical auditing program of nonmandatory accounts. The net effect of the requested changes and additions to personnel is an increase of two positions.

The department has also requested funds to contract with an oil appraisal firm to perform appraisals on oil properties within the county. This request is based upon a recent survey by the State Board of Equalization which indicates that the county's valuation of certain oil properties may be deficient by several million dollars. The requested level of funding also reflects an increased amount in the services and supplies accounts for anticipated increases in certain items which are necessary to the department's daily operation.

The remodel of the Assessor's Office during the current fiscal year has allowed the department to assist the public with fewer staff. The department has reduced the Public Information Service program to reflect this savings.

County Administrator's Recommendation: I am recommending a budget lower than the department's request. My recommendation supports the requested reorganization in the administrative function of the Assessor's Office, adding a Chief Appraiser position; but I am also recommending that an Account Clerk be eliminated. The

BUDGET UNIT 2070 - ASSESSOR

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

deletion of the Account Clerk was suggested by the department based upon the probability that less clerical staff will be needed when the property data base on-line system is implemented at the end of the current fiscal year. I am also recommending that the Auditor-Appraiser position be approved. The projected increase in property tax revenue that will be gained by adding the Chief Appraiser and the Auditor-Appraiser positions will more than offset the cost of the recommended reorganization. The net effect of my recommendation increases the department's position allocation by one position.

I have recommended to the Assessor that the oil appraisal contract be pursued in the current fiscal year due to the potential revenue to be gained. My recommended reductions in the services and supplies accounts are primarily due to revised garage charge estimates that were received after the department submitted its budget request. In addition, certain services and supplies accounts were reduced slightly to more accurately reflect current year expenditure patterns.

Impact of County Administrator's Recommendation: My recommendation will provide an adequate organizational structure to the department and will enhance its capability to produce property tax revenues. If the workload of clerical and accounting staff are not reduced by the implementation of the property data base on-line system, the department may need to request that the Account Clerk position be reinstated.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT FINANCIAL ADMINISTRATION
FUNCTION GENERAL GOVERNMENT
ACTIVITY FINANCE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2090 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 269,045	\$ 323,508	\$ 959,012	\$ 576,486	\$ 756,438
3000 OTHER CHARGES	\$	\$ 20,889	\$	\$	\$
4000 FIXED ASSETS	\$ 379,630	\$	\$	\$	\$
TOTAL	\$ 648,675	\$ 344,397	\$ 959,012	\$ 576,486	\$ 756,438

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Financial Administration	\$ 95,655	\$ 97,729	\$ 97,729	\$ 97,729
2. Countywide Accounting and Financial Management System	-0-	-0-	308,000	308,000
3. Federal Revenue Sharing General Projects	15,285	10,875	10,875	10,875
4. Community Projects, District 1	935	935	935	24,935
5. Community Projects, District 2	27,254	15,000	15,000	39,607
6. Community Projects, District 3	27,068	-0-	-0-	24,000
7. Community Projects, District 4	7,413	966	-0-	24,966
8. Community Projects, District 5	15,299	8,847	7,847	31,847
9. Suggestion Award Program	5,000	5,000	5,000	5,000
10. Special Boards and Commissions	42,572	40,841	31,408	33,241
11. Public Health Projects	23,632	575,501	34,479	55,525
12. Social Services Projects	48,708	94,127	29,628	31,028
13. Promotion of County Resources	8,150	15,050	-0-	4,100
14. General Government Projects	47,200	94,141	35,585	65,585
Gross Total	\$ 364,171	\$ 959,012	\$ 576,486	\$ 756,438
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$ 364,171	\$ 959,012	\$ 576,486	\$ 756,438
Revenues	\$2,945,791	\$1,379,650	\$1,357,817	\$1,607,238

BUDGET UNIT 2090 - FINANCIAL ADMINISTRATION

PURPOSE

To fund general government programs and projects, public health, social service and projects promoting county resources.

SERVICE DELIVERY PROGRAMS

1. Financial Administration: To provide the necessary financial administration for the preparation of the Federal Revenue Sharing program and the compilation of the county budget.
2. Countywide Accounting and Financial Management System: To provide funds to upgrade the current countywide accounting and financial management system.
3. Federal Revenue Sharing General Projects: To provide funds for the legal administration and audit of federal revenue sharing dollars.
4. Community Projects, District 1: To fund projects within the First Supervisorial District at the discretion of the Board of Supervisors.
5. Community Projects, District 2: To fund projects within the Second Supervisorial District at the discretion of the Board of Supervisors.
6. Community Projects, District 3: To fund projects within the Third Supervisorial District at the discretion of the Board of Supervisors.
7. Community Projects, District 4: To fund projects within the Fourth Supervisorial District at the discretion of the Board of Supervisors.
8. Community Projects, District 5: To fund projects within the Fifth Supervisorial District at the discretion of the Board of Supervisors.
9. Suggestion Award Program: To provide funding for the employee Suggestion Award program. Cash awards will be provided for suggestions that save the county money.
10. Special Boards and Commissions: To provide funding for various boards, commissions, and committees for the implementation of their responsibilities as charged by either the Board of Supervisors or statute, and to support regional organizations providing services to the county.
11. Public Health Projects: To fund public health programs and equipment including senior health screening program.
12. Social Services Projects: To provide funding for service delivery programs providing countywide services such as child care, senior programs, programs providing assistance to the economically disadvantaged, and other social service programs.
13. Promotion of County Resources: To provide funds to organizations such as the San Luis Arts Council and San Luis Obispo County Symphony for the purpose of promoting county resources.
14. General Government Projects: To provide funding for programs and organizations providing countywide services such as animal control programs, radio broadcast of Board of Supervisor meetings, and other projects which do not fit the criteria of public health, social services, or promotion of county resources projects.

SUMMARY OF POSITIONS

No positions are requested or recommended.

BUDGET UNIT 2090 - FINANCIAL ADMINISTRATION

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding allows for the financial and legal administration of federal revenue sharing funds, the continuation of three supervisorial community project funds, as two of the five community project funds have been expended, and the continued funding of the employee Suggestion Awards program. This budget includes requests for funding from seven public health, ten social service, and ten general government community organizations. Requests for funding from six organizations involved in the promotion of county resources are also reflected in this budget. Additionally, requests for funding from various boards and commissions are included. Lastly, this budget includes a request from the County Department of Animal Regulation for a spay/neuter program and the Auditor-Controller's Office and Department of Technical Services to upgrade the countywide accounting and financial management system. This budget unit acts as a depository for all federal revenue sharing funds received during a fiscal year. Federal revenue sharing funds also fund equipment acquisition and capital projects. Requested revenues are based upon two entitlements the county will receive during fiscal year 1983-84, and an estimated amount of interest.

County Administrator's Recommendation: The recommended level of funding provides adequate funding for the financial and legal administration of the Federal Revenue Sharing program, the carry-over of unspent monies for three supervisorial community projects, the continuation of the county's employee suggestion award program, and for various boards and commissions utilized by the county. A list identifying those boards and commissions is provided in the Federal Revenue Sharing section of this document.

I have also included specific recommendations for funding for organizations involved in public health, social service, promotion of county resources, and general government projects in the Federal Revenue Sharing section of this document. Included with these recommendations are the criteria upon which my recommendations were developed.

Impact of County Administrator's Recommendation: The recommended level of funding will provide adequate funding for projects administered by the county. The recommended funding for organizations involved in public health, social services, promotion of county resources, and general government will assist those organizations in providing services to the public during 1983-84.

Board Adopted Changes: As a result of testimony provided during the budget hearings, the Board adjusted funding to several organizations and groups which increased funding by \$29,952 above the recommended amount. Additionally, the Board elected to appropriate \$24,000 to each of the Supervisors' community projects district funds. The Board appropriated funds into this budget unit under General Government Projects to provide for a grant of \$30,000 for the Los Osos Flood/Drainage Project; a \$45,000 loan was also provided but was accomplished outside the budget process. Total appropriations were increased by \$179,952. Revenues for this budget unit were increased by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Interest revenues were re-estimated for final budget purposes accounting for the increased revenues.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2100

BUDGET UNIT COUNTY COUNSEL
FUNCTION GENERAL GOVERNMENT
ACTIVITY COUNSEL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2100 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 561,683	\$ 631,003	\$ 646,497	\$ 648,812	\$ 648,812	
2000 SERVICES & SUPPLIES	\$ 46,796	\$ 52,535	\$ 57,787	\$ 56,031	\$ 56,031	
5000 EXP TRFS & REIMBURS	\$ 12,425	\$ 14,457	\$ 14,622	\$ 14,622	\$ 14,622	
TOTAL	\$ 596,054	\$ 669,081	\$ 689,662	\$ 690,221	\$ 690,221	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Legal Advice	\$446,462	\$392,990	\$394,712	\$394,712
2. Litigation Representation	246,512	311,294	310,131	310,131
Gross Total	\$692,974	\$704,284	\$704,843	\$704,843
Less Cost Applied	\$ 14,447	\$ 14,622	\$ 14,622	\$ 14,622
Net Total	\$678,527	\$689,662	\$690,221	\$690,221
Revenues	\$ 31,601	\$ 30,384	\$ 32,989	\$ 32,989

PURPOSE

The County Counsel is legal advisor to the Board of Supervisors, County Administrator, all county officers, all county departments, Planning Commission, Civil Service Commission, Grand Jury on civil matters, courts, LAFCo and Area Council of Governments. Additionally, the County Counsel is required by law to represent certain independent special districts. The objective as legal advisor is to provide legal advice to clients and prosecute and defend lawsuits with the greatest proficiency possible so as to allow those agencies of government to best serve the people at the least cost.

SERVICE DELIVERY PROGRAMS

1. Legal Advice: Providing the full range of legal service including oral and written opinions, document drafting and review.
2. Litigation Representation: Providing defense of lawsuits against governmental clients and prosecution of lawsuits on behalf of governmental clients including investigation, pleadings, discovery proceedings, motions, trial, post-trial proceedings, and appeals.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0302	County Counsel	A1	1	1	1
0303	Assistant County Counsel	1883	1	1	1
0313	Deputy County Counsel I	1026			
0317	or Deputy Co. Counsel II	1188			

BUDGET UNIT 2100 - COUNTY COUNSEL

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0318	or Deputy Co. Counsel III	1376			
0312	or Deputy Co. Counsel IV	1721	7	7	7
0920	Collections Officer	0701	1	1	1
0950	Intermediate Typist Clerk	0519	2	2	2
0936	Law Clerk 1/2 Time	0725	1	1	1
0930	Senior Typist Clerk	0605	2	2	2
0938	Supervising Administrative Clerk I	0687	1	1	1
Total			16	16	16
<u>Temporary</u>					
	Collections Officer (.5 FTE)		0	1	1
Grand Total			16	17	17

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Sound Cover for Word Processing Printer	A	\$ 520	2221
4	Lockable Filing Cabinets	A	858	2221
			<u>\$1,378</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's budget request represents an increase over 1982-83 levels. The requested increases in the salaries and benefits accounts are primarily due to projected merit increases and the rising costs of employee benefits. The department has also requested temporary help funds to provide for an expected leave of absence by the Collections Officer. The department's request in the services and supplies accounts reflects an increase in litigation representation and travel expenses associated with out-of-county court appearances. Due to the increase in court appearances, the department proposes to allocate an increased amount of staff time to the Litigation Representation service program necessitating a reduction in staff time allocated to the Legal Advice service program.

The department's request includes a slight increase in the level of costs applied for legal support associated with the Fair Political Practices and Federal Revenue Sharing programs. The department is also requesting various office furniture.

Requested revenues are slightly below 1982-83 levels, reflecting an expected loss of revenue from billings to other county departments for the efforts of the County Counsel's Collections program in recovering billings for county departments. This can be partly attributed to the leave of absence of the Collections Officer.

County Administrator's Recommendation: I am recommending a slight increase in funding over the department's requested level. Attorneys in the County Counsel's Office have the option of participating in the County's Pension Trust retirement program or the Defined Contribution retirement program. After the department submitted its budget, it was learned that one attorney opted to change participation

BUDGET UNIT 2100 - COUNTY COUNSEL

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

from the Defined Contribution program to the County's Pension Trust retirement program, which resulted in a slight increase in projected costs. To maintain continuity in the department's Collection program, I concur with requested funding for a temporary help position to provide for the expected leave of absence of the Collections Officer.

I am recommending a reduction in funding from the requested level in the services and supplies accounts to more closely reflect current year funding levels and projections. I am also recommending that funding for attorney education benefits, established by negotiations with attorney bargaining units, be budgeted in the department's services and supplies accounts. This will allow for the elimination of Budget Unit 2101 - Attorney Education, which currently reflects funding for this activity.

Due to funding constraints, I am recommending less than the requested level of fixed assets. My recommendation for fixed assets includes a sound cover for the word processing printer and four filing cabinets.

I am recommending a slight increase in revenue to reflect revenue associated with the department's involvement in nuclear power plant planning.

Impact of County Administrator's Recommendation: The recommended level of funding will allow the department to provide legal assistance based upon the expected demand for services.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT ATTORNEY EDUCATION
FUNCTION GENERAL GOVERNMENT
ACTIVITY PERSONNEL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2101 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 1,680	\$ 1,399	\$	\$	\$
TOTAL	\$ 1,680	\$ 1,399	\$	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Continuing Education	\$1,800	-0-	-0-	-0-
Gross Total	\$1,800	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,800	-0-	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To fund continuing education costs for attorneys within the District Attorney's Office and the County Counsel's Office as a result of the meet and confer process.

SERVICE DELIVERY PROGRAM

1. Continuing Education: Provides for the continued education for attorneys within the District Attorney's Office and the Office of the County Counsel.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: No appropriation is requested for this budget unit. As a result of the 1982 meet and confer sessions with the County Government Attorney's Union and the Deputy County Counsel Association, differing educational benefits were negotiated by the groups. For this reason, it is requested that funding for attorney education be included as part of the affected departments' budgets.

County Administrator's Recommendation: I am recommending that monies for attorney education be budgeted directly in the District Attorney and County Counsel's budgets, and that this budget unit be eliminated.

Impact of County Administrator's Recommendation: My recommendation will have no impact on attorney education, as funding for this benefit will be budgeted directly in the affected departments' budgets for fiscal year 1983-84. As a result, this budget unit will be eliminated.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO. 2110
BUDGET UNIT PERSONNEL
FUNCTION GENERAL GOVERNMENT
ACTIVITY PERSONNEL

EXPENDITURE CLASSIFICATION B.U. 2110 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 345,518	\$ 392,639	\$ 410,962	\$ 406,526	\$ 406,526	
2000 SERVICES & SUPPLIES	\$ 94,448	\$ 134,034	\$ 97,350	\$ 94,844	\$ 94,844	
3000 OTHER CHARGES	\$ 65,000	\$	\$	\$	\$	
5000 EXP TFRS & REIMBURS	\$ 36,605	\$ 38,380	\$ 38,176	\$ 38,176	\$ 38,176	
TOTAL	\$ 468,361	\$ 488,293	\$ 470,136	\$ 463,194	\$ 463,194	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Recruitment, Testing, Classification, and Records	\$314,852	\$325,320	\$320,877	\$320,877
2. Employee Relations, Affirmative Action and Pay Administration	177,104	182,992	180,493	180,493
Gross Total	\$491,956	\$508,312	\$501,370	\$501,370
Less Cost Applied	\$ 38,290	\$ 38,176	\$ 38,176	\$ 38,176
Net Total	\$453,666	\$470,136	\$463,194	\$463,194
Revenues	\$100,997	\$119,300	\$119,300	\$119,300

PURPOSE

The purpose of the Personnel Department is to develop, administer, and maintain an employment system which includes affirmative action, recruitment, testing, placement, classification, maintenance of the unemployment insurance program, grievance and salary administration and employee relations.

SERVICE DELIVERY PROGRAMS

- Recruitment, Testing, Classification and Records: Recruitment and testing for new hires and promotional exams, including processing related grievances; maintenance of eligibility and certification lists and central personnel records; test validation; layoff administration; budget development; support to Civil Service Commission; pre-employment physical exam program; countywide training coordination and skills training in personnel-related subjects; job analysis and classification audits; class plan maintenance, including processing related grievances; bilingual pay certification; personal services contracts; countywide employee evaluation program.
- Employee Relations, Affirmative Action and Pay Administration: Support to Board of Supervisors and County Administrator in all areas of employee relations, including prevailing wage data collection/analysis; participation on salary negotiation teams; fringe benefit studies and proposals; processing employee relations grievances; development and administration of employee relations policies and procedures; contract administration; affirmative action plan administration; unemployment insurance; return to work of rehabilitated employees; injury-on-duty pay.

BUDGET UNIT 2110 - PERSONNEL

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0856	Personnel Director	C8	1	1	1
0950	Intermediate Typist Clerk	0519	1	1	1
0862	Personnel Aide	0702	3	3	3
0874	Personnel Analyst I	0870			
0873	or Personnel Analyst II	1007			
0864	or Personnel Analyst III	1178	2	2	2
0874	Personnel Analyst I 1/2 T.	0870			
0873	or Personnel Analyst II 1/2 T.	1007			
0864	or Personnel Analyst III 1/2 T.	1178	2	2	2
0875	Principal Personnel Analyst	1299	2	2	2
0947	Senior Stenographer Clerk	0636	1	1	1
0930	Senior Typist Clerk	0605	1	1	1
0938	Supervising Administrative Clerk I	0687	1	1	1
Total			14	14	14

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Sound Cover for Word Processing Printer	A	\$520	2221

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Personnel Department has requested an increase in funding for fiscal year 1983-84. The requested increase in the salaries and benefits accounts reflects cost increases for existing personnel and a slight increase associated with the reclassification of one Personnel Analyst to Principal Personnel Analyst. This change was approved by your Board during fiscal year 1982-83. The services and supplies accounts include slight increases in several office-related expenses and an increase in costs for the second year of a two year management representative contract. Additionally, although not reflected in the requested funding level for this budget, word processing equipment has been requested through the Department of Technical Services to increase efficiency and replace two Mag Card typewriters which are in constant need of repair.

Requested revenues are moderately higher than the amount budgeted in the current year. Revenues in this budget represent charges to other county budgets for services provided by the Personnel Department.

County Administrator's Recommendation: I am recommending that this budget be funded at a slightly lower level than requested. I have made slight reductions in this budget to more closely reflect current year funding levels and expenditure projections, as well as to account for the installation of word processing equipment to replace the department's unreliable and costly Mag Card typewriters. My recommendation regarding this equipment is based upon a detailed cost-benefit study completed by the Department of Technical Services. As a result of this recommendation, I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for the acquisition of a sound cover for the word processing printer.

BUDGET UNIT 2110 - PERSONNEL

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing service levels and increase efficiency by replacing its Mag Card typewriters with word processing equipment.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO
BUDGET UNIT DEPT OF EMPLMNT&TRNG SERV
FUNCTION PUBLIC ASSISTANCE
ACTIVITY OTHER ASSISTANCE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2111 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 264,096	\$ 129,246		\$	\$
2000 SERVICES & SUPPLIES	\$ 91,953	\$ 57,838		\$	\$
5000 EXP TRFRS & REIMBURS	\$ 368,162	\$ 187,088		\$	\$
TOTAL	\$ 12,113	\$ 4		\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. All CETA Programs	\$188,155	-0-	-0-	-0-
Gross Total	\$188,155	-0-	-0-	-0-
Less Cost Applied	\$188,155	-0-	-0-	-0-
Net Total	-0-	-0-	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

This budget unit previously provided employment and training services to eligible unemployed, underemployed, and disadvantaged residents of San Luis Obispo County.

SERVICE DELIVERY PROGRAM

1. All CETA Programs: Provides training to unemployed, and underemployed persons who are economically disadvantaged, tax incentive to private businesses to hire CETA eligible participants, and eligible youth with useful summer work.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: In previous years, costs associated with the operation of the Comprehensive Employment Training Act (CETA) program were cost applied from this budget unit to Budget Unit 5660 - Operation Manpower, which was the receiving and disbursement budget for all Comprehensive Employment Training Act funds.

Based upon the Board of Supervisors' decision in 1982 regarding Comprehensive Employment Training Act program administration, the county remained a prime sponsor of the program, while contracting with the local Private Industry Council to administer all of the county's Comprehensive Employment Training Act programs through September 1983. Due to this, all administrative costs associated with this budget unit were eliminated, including allocated positions. Thus, it is no longer necessary to cost apply any operational expenses from this budget unit to Budget Unit 5660 - Operation Manpower.

The county's responsibility for monitoring the contract with the Private Industry Council remains. These costs and offsetting revenues are reflected in the Auditor-Controller's budget, whose office oversees this responsibility.

BUDGET UNIT 2111 - EMPLOYMENT AND TRAINING

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The new Jobs Training Partnership Act will replace the current Comprehensive Employment Training Act program. The county has requested that it be designated as a service delivery area, with the Private Industry Council as the grant recipient and program administrator, and the county relieved of any further responsibility.

County Administrator's Recommendation: I am recommending no funding for this budget unit because of the county's contract with the Private Industry Council wherein they administer the Comprehensive Employment Training Act programs. Costs to the Auditor-Controller for monitoring the county's contract with the Private Industry Council are reflected in the Auditor-Controller's budget unit.

Impact of County Administrator's Recommendation: My recommendation will permit compliance with the Board of Supervisors' decision to contract with the local Private Industry Council, and to reimburse the Auditor-Controller for costs associated with monitoring the Comprehensive Employment Training Act program until September 1983.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2120 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 61,816	\$ 69,477	\$ 83,716	\$ 77,772	\$ 77,772
2000 SERVICES & SUPPLIES	\$ 59,118	\$ 71,629	\$ 78,841	\$ 82,160	\$ 82,160
4000 FIXED ASSETS	\$ 309	\$	\$	\$	\$
TOTAL	\$ 121,243	\$ 141,106	\$ 162,557	\$ 159,932	\$ 159,932

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Local Administration and Management	\$ 68,913	\$ 83,716	\$ 77,772	\$ 77,772
2. Fiduciary Insurance	3,500	3,500	3,500	3,500
3. Professional and Special Services	75,197	75,341	78,660	78,660
Gross Total	\$147,610	\$162,557	\$159,932	\$159,932
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$147,610	\$162,557	\$159,932	\$159,932
Revenues	\$147,610	\$162,557	\$159,932	\$159,932

PURPOSE

To integrate and manage the San Luis Obispo County Employees Retirement Plan, Defined Contribution Plan and Trust, and Deferred Compensation Plan in a manner consistent with the funding requirements of such plans, in order to deliver all benefits payable to participants in an expeditious manner.

SERVICE DELIVERY PROGRAMS

1. Local Administration and Management: To provide staff necessary to daily operations of the Employees Retirement Plan, the Defined Contribution Plan and Trust, and the Deferred Compensation Plan, including the processing of plan enrollments and applications for plan benefits; to provide staff support to the Pension Trust Board of Trustees; to provide counseling and requested information to all plan participants; to maintain records incidental to all such activities, including trust fund management; to provide in-house professional and management services.
2. Fiduciary Insurance: To protect the Pension Trust from losses attributable to breach of the fiduciary duties imposed by law upon the Pension Trust Board of Trustees and staff.
3. Professional and Special Services: To obtain and coordinate the actuarial, accounting, fund management, and disbursement services, not provided in-house, which are necessary to the operation of the Employees Retirement Plan, the Defined Contribution Plan and Trust, and the Deferred Compensation Plan.

BUDGET UNIT 2120 - RETIREMENT PLANS

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0912	Account Clerk	0544	0	1	0
0912	Account Clerk 1/2 Time	0544	0	0	1
0913	Accounting Technician	0694	1	1	1
0871	Retirement Trust Officer	1411	1	1	1
Total			2	3	3

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The title of this budget unit has changed from Pension Trust to Retirement Plans as this budget now manages several county retirement programs. In addition to providing support for all current programs and services, the department's requested level of funding includes an increase for added management responsibility for the Deferred Compensation program. During fiscal year 1982-83, the county opened participation for Deferred Compensation to 1,500 County Employee Association represented employees. Expense charges to these new participants is anticipated to defray the cost to this budget for the requested full-time Account Clerk position. The position is being requested to assist in the clerical and accounting demands placed on the Office for the Deferred Compensation program.

Requested revenues from this budget unit, derived from the fund's trust account as well as charges to new participants in the Deferred Compensation program, totally offset the cost of this budget.

County Administrator's Recommendation: I recommend this budget be funded at a slightly lower level than requested. I am recommending that the requested full-time Account Clerk position be initially allocated at a half time level. Should revenues and workload from the Deferred Compensation program prove to be greater than anticipated, I will return to your Board later in the fiscal year to adjust the level of the position and budget. The department concurs with this approach.

I am also recommending that the services and supplies accounts be increased to provide for costs incurred by the Auditor/Controller's Office for payroll services associated with the Deferred Compensation program. The Auditor will cost apply this budget for providing services.

Finally, I am recommending that certain services and supplies accounts be slightly reduced to more closely reflect current expenditure patterns. Recommended revenues reflect the reduced expenditure recommendation.

Impact of County Administrator's Recommendation: At the recommended funding level, current services and service levels will be maintained for fiscal year 1983-84, and open participation in Deferred Compensation for County Employee Association represented employees will be offered at no cost to the general fund.

Board Adopted Changes: None.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2179 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 20,943	\$ 39,036	\$ 31,687	\$ 26,801	\$ 26,801
4000 FIXED ASSETS	\$ 611	\$	\$	\$	\$
TOTAL	\$ 21,554	\$ 39,036	\$ 31,687	\$ 26,801	\$ 26,801

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Water and Sewage Service	\$31,247	\$31,687	\$26,801	\$26,801
Gross Total	\$31,247	\$31,687	\$26,801	\$26,801
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$31,247	\$31,687	\$26,801	\$26,801
Revenues	\$ 1,225	\$ 1,000	\$ 3,800	\$ 3,800

PURPOSE

To provide water and sewage service to various county departments and other governmental agencies located in and around the County Operations Center located at Camp San Luis Obispo.

SERVICE DELIVERY PROGRAM

1. Water and Sewage Service: Provides for water and sewage service, maintenance of the sewage collection system and sewage treatment services to various county departments and other governmental agencies located in and around the County Operations Center.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided by Budget Unit 2900 - Engineering Services.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Staffing, services, supplies and equipment for the County Operations Center budget unit are provided by the County Engineer's Inter-service Fund - Budget Unit 2900. That budget charges this budget unit for Operations Center services.

The department's requested budget reflects approximately the same level of funding as budgeted in fiscal year 1982-83. The requested level of funding will provide for routine water and sewage service for the County Operations Center. Due to the age and unreliable nature of the water and sewage system, expenditures in this budget unit vary significantly depending upon problems that may occur. During fiscal year 1982-83, two major line failures occurred costing approximately \$7,500 to correct. Future line failures are expected to occur.

BUDGET UNIT 2179 - COUNTY OPERATIONS CENTER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Requested revenues are down slightly from fiscal year 1982-83 budgeted levels, reflecting the level of projected revenues expected to be realized in the current year.

County Administrator's Recommendation: I recommend this budget unit be funded at a slightly lower level than requested. Capital projects for this budget unit will be considered for funding in Budget Unit 2209 - Federal Revenue Sharing Capital Improvement Projects in fiscal year 1983-84. In previous years, this budget funded its own capital projects. As a result of this change, the requested level of funding was reduced in order to reflect a maintenance of service levels in this budget.

I am recommending that requested revenues be increased to more accurately reflect billings to County Schools for water and sewage service.

Impact of County Administrator's Recommendation: At the recommended level of funding, the Operations Center budget will be able to maintain the same levels of service as in fiscal year 1982-83. In addition, funding for capital projects are provided in Budget Unit 2209 - Federal Revenue Sharing Capital Improvement Projects.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2180 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 1,902,652	\$ 2,658,200	\$ 2,826,823	\$ 2,796,500	\$ 2,796,500
2000 SERVICES & SUPPLIES	\$ 1,080,816	\$ 1,239,955	\$ 1,278,077	\$ 1,206,225	\$ 1,209,820
4000 FIXED ASSETS	\$ 6,000	\$ 5,542	\$ 7,000	\$ 3,100	\$ 3,100
5000 EXP TFRS & REIMBURS	\$ 741,715	\$ 1,170,262	\$ 1,203,932	\$ 1,173,318	\$ 1,173,318
TOTAL	\$ 2,247,753	\$ 2,733,435	\$ 2,907,968	\$ 2,832,507	\$ 2,836,100

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Maintenance Projects and Utilities	\$ 525,442	\$ 518,387	\$ 511,387	\$ 511,387
2. General Services Administration	404,370	446,353	444,214	444,214
3. Maintenance Services	777,857	803,010	776,072	776,072
4. Real Property	137,854	123,773	113,716	117,316
5. Custodial Services	624,248	664,938	637,171	637,171
6. Architectural Services	322,733	320,630	312,956	312,956
7. Central Services/Mail	431,456	435,301	428,716	428,716
8. Recreation/Grounds Facilities	779,185	799,508	781,593	781,593
Gross Total	\$4,003,145	\$4,111,900	\$4,005,825	\$4,009,425
Less Cost Applied	\$1,090,867	\$1,203,932	\$1,173,318	\$1,173,318
Net Total	\$2,912,278	\$2,907,968	\$2,832,507	\$2,836,107
Revenues	\$ 291,648	\$ 274,401	\$ 282,011	\$ 285,611

PURPOSE

The Department of General Services is primarily a service department to other county departments. The department is responsible for management of the county properties, veterans' and community buildings, county-operated golf courses, county recreational facilities, facility maintenance, custodial and utility services to most county facilities, purchasing, and mail delivery. Support is given to County Airports, Central Reprographics, Lopez Lake, County Museum and County Garage. The department also administers all of the county's capital program projects.

SERVICE DELIVERY PROGRAMS

1. Maintenance Projects and Utilities: Projects less than \$3,000 required to maintain the existing county facility assets. Included are utility costs for county facilities, and heating, ventilating, and air conditioning maintenance contracts.

BUDGET UNIT 2180 - GENERAL SERVICES

SERVICE DELIVERY PROGRAMS (Continued)

2. General Services Administration: General management, supervision, secretarial and accounting support of all divisions of General Services, County Airports, County Garage, and Central Reprographics.
3. Maintenance Services: Provides general and preventative maintenance of county facilities and force account labor for selected projects.
4. Real Property: Sale, purchase, lease, sublease, relocation assistance, acquisition, disposal and utilization of county real property, including land and improvements. The department also manages central reservations for the county parks, veteran's and community buildings.
5. Custodial Services: The provision of custodial services and related supplies for county facilities.
6. Architectural Services: Analysis, production, administration and implementation of plant acquisition and maintenance projects.
7. Central Services/Mail: Provides a centralized purchasing program for all county departments and special districts under the control of the Board of Supervisors. Also, the division supervises the operations of Central Reprographics and Central Mail; provides for the distribution of incoming U.S. mail and the pick-up, metering, and sorting of outgoing U.S. mail to take advantage of pre-sort discounts.
8. Recreation/Grounds Facilities: Provides ground maintenance and repair to county buildings and recreational areas. Includes management support to Lopez Lake, and county golf courses. Most costs are charged to the Recreation budget for services provided.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0248	General Services Director	C5	1	1	1
0854	Deputy Director of General Services	1525	1	1	1
0911	Account Clerk	0533	2	1	1
0911	Account Clerk 3/4 Time	0533	0	1	1
0905	Accountant I	0846			
0906	or Accountant II	0969			
0907	or Accountant III	1111	1	1	1
0914	Accounting Technician	0681	2	2	2
0620	Architectural Supervisor	1097	1	1	1
0613	Assist. Cap. Proj's. Coordinator	0853			
0615	or Assoc. Cap. Proj's. Coordinator	0939	7	7	7
1304	Buildings Facilities Manager	1367	1	1	1
1303	Buildings Maintenance Supervisor	1058	1	1	1
0922	Buyer	0886	4	4	4
0240	Central Services Manager	1339	1	1	1
1330	Custodial Supervisor	0757	1	1	1
1335	Custodian	0528	22	23	23
1335	Custodian 1/2 Time	0528	1	0	0

BUDGET UNIT 2180 - GENERAL SERVICES

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1314	Facilities Maintenance Mech. I	0666			
1316	or Facilities Maint. Mechanic II	0722			
1315	or Facilities Maint. Mechanic III	0868	13	12	12
1313	Fac. Maintenance Mech. Leadworker	0957	2	2	2
1334	Leadworker Custodian	0587	6	6	6
1317	Locksmith - Maintenance Worker	0868	1	1	1
9669	Maintenance and Service Trainee	0363	0	1	1
1307	Maintenance Painter I	0782			
1308	or Maintenance Painter II	0868	2	2	2
1306	Maintenance Painter Leadworker	0911	1	1	1
1205	Park Area Superintendent	1108	1	1	1
1223	Park Ranger Aide	0549			
1222	or Park Ranger I	0628			
1221	or Park Ranger II	0686	14	14	14
1220	Park Ranger III	0779	4	4	4
1215	Park Ranger IV	0859	3	3	3
0614	Property Manager	1161	1	1	1
0609	Property Management Aide	0673			
0622	or Assistant Real Property Agent	0870			
0623	or Associate Real Property Agent	1007	1	1	1
1206	Recreation Facilities Manager	1367	1	1	1
0909	Senior Account Clerk	0624	2	2	2
0619	Senior Capital Projects Coordinator	1015	2	2	2
0951	Senior Typist Clerk	0593	3	3	3
0927	Supervising Administrative Clerk I	0675	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	5	5	5
Total			109	109	109
<u>Temporary</u>					
	Custodian (FTE)		1	1	0
	Park Ranger Aide (FTE)		2	2	2
Grand Total			112	112	111

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
2	Sound Covers for Word Processing Printers	A	\$ 1,040	2221
1	Reel Mower	R	700	2221
4	Rotary Mowers	R	1,800	2221
1	Chain Saw	R	385	2221
8	Commercial Vacuums with Attachments	R	3,615	2221
1	Commercial Carpet Machine	A	5,985	2221
1	Lettering Machine	A	325	2221
1	Pallet Lift Jack	A	650	2221
			<u>\$14,500</u>	

BUDGET UNIT 2180 - GENERAL SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's budget request reflects a slight reduction from 1982-83 levels. This reduction is primarily due to the department's requested increase in costs applied to Budget Unit 4100 - Recreation Facilities. Although requested costs applied to Recreation Facilities reflects a significant increase compared to the department's original 1982-83 budgeted support costs, requested costs applied represent only a slight increase in support actually provided in 1982-83, as reflected in the Recreation/Grounds Facilities service program. Fiscal year 1982-83 was the first year that management and grounds support directly related to recreation was reflected in this budget and cost applied to the Recreation Facilities budget. As a consequence, the amount budgeted in both budgets was an estimate that turned out to be less than actual support provided for the 1982-83 fiscal year. In recognition of actual experience, both budgets were adjusted as part of the 1982-83 Third Quarter Report.

The department's request in the salaries and benefits accounts includes several personnel changes representing a net savings to the general fund. Additionally, the department is requesting an expansion of a career series for accounting staff and the creation of a career series for clerical staff. Due to a projected increase in the cost of building maintenance, the department is requesting an increase in the services and supplies accounts over 1982-83 levels. The department is also requesting several new and replacement fixed assets to be used for the maintenance of county buildings and recreational facilities.

The department is requesting a substantial reduction in revenue from 1982-83 levels. The decrease in requested revenue reflects a reduction in the expected amount of surplus furniture to be available for auction in fiscal year 1983-84. In prior years, as county departments moved into newly furnished offices, surplus furniture was sold at auctions and the revenue derived from the sale was reflected in this budget unit.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a lower level than requested. Based upon a review of current expenditures for management and grounds support to Budget Unit 4100 - Recreation Facilities, I am recommending costs applied at less than the requested level. So that the recommended reduction in costs applied does not result in a net increase in the department's budget, I am also recommending funding reductions in several expenditure accounts.

I concur with the requested personnel changes which represent a net savings to the general fund. In addition, due to recent turnover in staff and expected salary savings from filling positions at lower steps, I am recommending a slight additional reduction to the requested level of funding in the salaries and benefits accounts. I am also recommending less than the requested level of temporary help. The temporary help Custodian is recommended for deletion, as an additional half time permanent Custodian is being recommended. The requested career series changes, as reclassifications, are not a part of the budget process. Therefore, I am not recommending them.

I have reduced several of the services and supplies accounts to more closely reflect current year funding levels and expenditure patterns and revised estimates on the cost of certain services.

The most significant decrease in service programs is in the Real Property Division. The recommended level of funding for the Real Property Division reflects a

BUDGET UNIT 2180 - GENERAL SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

reduction in the number of buildings that the county leases for housing county departments and the corresponding rental savings.

I am recommending only those fixed assets which will replace essential items which are beyond repair, or additional equipment that is needed to maintain service levels.

Based upon the adoption of the new fee schedule for fiscal year 1983-84, I am recommending slight increases in revenues over the requested level.

Impact of County Administrator's Recommendation: At the recommended level of funding, there will be a slight reduction in maintenance and custodial service to county buildings and recreation facilities.

Board Adopted Changes: The funding level for expenditures and revenues for this budget unit was increased slightly to reflect the department's management responsibilities for the Los Osos Landfill. Additionally, a pallet lift jack was added to the list of fixed assets to be acquired by the department through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL

BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT GEN. FUND-CAPITAL PROJECTS

FUNCTION GENERAL GOVERNMENT

ACTIVITY PLANT ACQUISITION

EXPENDITURE CLASSIFICATION B.U. 2201 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 110,096	\$ 7,512	\$	\$	\$	
3000 OTHER CHARGES	\$ 1,000	\$	\$	\$	\$	
4000 FIXED ASSETS	\$ 6,070,035	\$ 1,417,038	\$	\$	\$	
TOTAL	\$ 6,181,131	\$ 1,424,550	\$	\$	\$	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Capital Projects	\$1,468,846	-0-	-0-	-0-
Gross Total	\$1,468,846	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,468,846	-0-	-0-	-0-
Revenues	\$ 40,000	-0-	-0-	-0-

PURPOSE

This budget provides general fund money for the acquisition of new facilities, purchase of real property and major repair or renovation of existing county facilities.

SERVICE DELIVERY PROGRAM

1. Capital Projects: Provides general fund support to Board adopted capital projects.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

No appropriation is requested or recommended for this budget unit for fiscal year 1983-84. Since fiscal year 1981-82, new capital projects have been funded through Budget Unit 2209 - Federal Revenue Sharing Capital Projects, or through other non-general fund sources. Additionally, my recommendation regarding this budget unit is based upon the Board adopted policy of encumbering funds for current capital projects in which work has been undertaken during the year rather than "reappropriating" funds, as was the practice in prior years. A list of the current projects recommended for encumbrance is included in the Capital Projects section in the back of this document along with a complete listing and discussion of all projects recommended for 1983-84.

Board Adopted Changes: Adjustments to the 1983-84 capital projects list are discussed in the Capital Projects section in the back of this document.

EXPENDITURE CLASSIFICATION B.U. 2207 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
4000 FIXED ASSETS	\$ 499,239	\$ 36,629	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL	\$ 499,239	\$ 36,629	\$ 40,000	\$ 40,000	\$ 40,000

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Capital Projects	\$40,000	\$40,000	\$40,000	\$40,000
Gross Total	\$40,000	\$40,000	\$40,000	\$40,000
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$40,000	\$40,000	\$40,000	\$40,000
Revenues	-0-	\$35,000	\$35,000	\$35,000

PURPOSE

The Accumulative Capital Outlay (ACO) fund was established to provide reserves for future capital projects adopted by the Board of Supervisors.

SERVICE DELIVERY PROGRAM

1. Capital Projects: Funding of Board adopted capital projects with Accumulative Capital Outlay funds.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: No increase in funding has been requested for this budget unit for fiscal year 1983-84. The requested funding level is for two capital projects: Coaxial Cable Installation (\$11,000) and Countywide Storage (\$29,000). The coaxial cable project is a current project for which additional funds are requested to continue the project in 1983-84. The project provides funds for the installation of coaxial cables for cost-effective word processing and data processing applications. The countywide storage project is a new project which would provide funds to address departmental storage and filing space problems, particularly in the government complex and the main county storage facility at Camp San Luis Obispo.

Requested revenues represent an estimate of the interest to be earned during fiscal year 1983-84 on the fund balance and reserves in the Accumulative Capital Outlay fund. The funds remaining in reserves will be used to fund capital projects in future years.

A complete list of all capital projects recommended for fiscal year 1983-84 is included in the Capital Projects section in the back of this document.

BUDGET UNIT 2207 - ACCUMULATIVE CAPITAL OUTLAY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I am recommending that this budget be approved as requested.

Impact of County Administrator's Recommendation: Funding at the recommended level will provide funds to install word processing and data processing coaxial cables and to address departmental storage and filing space problems.

Board Adopted Changes: Adjustments to the 1983-84 Capital Projects list are discussed in the Capital Projects section in the back of this document.

EXPENDITURE CLASSIFICATION B.U. 2209 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 26,747	\$ 115,273		\$ 591,458	\$ 731,281
3000 OTHER CHARGES	\$ 20,000	\$		\$	\$
4000 FIXED ASSETS	\$ 1,993,806	\$ 2,588,613	9,693,381	1,152,457	1,163,134
TOTAL	\$ 2,040,553	\$ 2,703,886	9,693,381	1,743,915	1,894,415

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Capital Projects	\$5,021,663	\$9,693,381	\$1,743,915	\$1,894,415
Gross Total	\$5,021,663	\$9,693,381	\$1,743,915	\$1,894,415
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$5,021,663	\$9,693,381	\$1,743,915	\$1,894,415
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To provide funds for the acquisition of new facilities, purchase of real property, and repair or renovation of existing county facilities.

SERVICE DELIVERY PROGRAM

1. Capital Projects: Funding of Board adopted capital projects with federal revenue sharing money.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested funding level for this budget unit for fiscal year 1983-84 represents the total estimated cost of the capital projects requested for funding with federal revenue sharing money. The Capital Projects section in the back of this document contains more specific information regarding these projects as well as a list of all capital projects recommended for funding in 1983-84.

County Administrator's Recommendation: My recommended funding level for this budget unit is significantly lower than the request. My recommendation is based upon Board adopted budget policies, current project needs, departmental priorities and federal revenue sharing funding limitations. Specific project recommendations are included in the Capital Projects section in the back of this document.

Impact of County Administrator's Recommendation: Funding at the recommended level will provide federal revenue sharing funds for the highest priority capital projects for fiscal year 1983-84.

Board Adopted Changes: All adjustments to the 1983-84 capital projects list are detailed in the Capital Projects section in the back of this document. The Board increased the appropriation for this budget unit by adding three projects to the list of new projects recommended for funding: Women's Jail Water Softener (\$7,000), Chalk Mountain Fencing (\$3,500) and Main Jail Addition (\$140,000).

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2212
BUDGET UNIT SPECIAL AVIATION
FUNCTION GENERAL GOVERNMENT
ACTIVITY PLANT ACQUISITION

ADOPTED

EXPENDITURE CLASSIFICATION B-U. 2212 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 3,470	\$ 12,824	\$ 10,000	\$ 10,000	\$ 10,000	
4000 FIXED ASSETS	\$	\$ 3,023	\$	\$	\$	
TOTAL	\$ 3,470	\$ 15,847	\$ 10,000	\$ 10,000	\$ 10,000	32

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. San Luis Obispo Airport Pavement Repairs	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
2. Oceano Airport Pavement Repairs	6,344	5,000	5,000	5,000
Gross Total	\$11,344	\$10,000	\$10,000	\$10,000
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$11,344	\$10,000	\$10,000	\$10,000
Revenues	-0-	\$10,000	\$10,000	-0-

PURPOSE

To provide for minor maintenance at the San Luis Obispo and Oceano Airports.

SERVICE DELIVERY PROGRAMS

1. San Luis Obispo Airport Pavement Repairs: Provides for the patching and repair of runway/taxiway pavement on an as-needed basis.
2. Oceano Airport Pavement Repairs: Provides for the patching and repair of runway/taxiway pavement on an as-needed basis.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget unit is financed with state grant monies which can only be used for certain maintenance projects at the county airports. The Department of General Services proposes to utilize the requested appropriation to patch and repair the runways and taxiways at both the San Luis Obispo and Oceano Airports. No general fund money is involved.

County Administrator's Recommendation: I am recommending that this budget unit be funded as requested.

Impact of County Administrator's Recommendation: Funding at the recommended level will help the department maintain the county airports at no expense to the general fund.

Board Adopted Changes: Revenues were deleted from this budget unit to reflect the receipt of the amount recommended for fiscal year 1983-84, prior to the end of fiscal year 1982-83.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2215 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
4000 FIXED ASSETS	\$ 25,991	\$ 63,050	\$	\$	\$
TOTAL	\$ 25,991	\$ 63,050	\$	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Structures and Improvements	\$200,558	-0-	-0-	-0-
Gross Total	\$200,558	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$200,558	-0-	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To fund capital improvements at Morro Bay Golf Course.

SERVICE DELIVERY PROGRAM

1. Structures and Improvements: Provides funds to repair and improve the facilities at Morro Bay Golf Course.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: To more easily identify the total costs associated with the Morro Bay Golf Course facility, this budget unit has been combined with Budget Unit 4160 - Morro Bay Golf Course. Recommended capital projects for the Morro Bay Golf Course facility for 1983-84 can be found in Budget Unit 4160 and in summary form in the capital projects section in the back of this document.

Board Adopted Changes: None.

STATE CONTROLLER
COUNTY BUDGET ACT
1964
ADOPTED

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2216
BUDGET UNIT LIBRARY MERGER-PLANT ACQ.
FUNCTION GENERAL GOVERNMENT
ACTIVITY PLANT ACQUISITION

EXPENDITURE CLASSIFICATION B.U. 2216 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY CAO 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 5,293	\$	\$	\$	\$	
4000 FIXED ASSETS	\$ 11,936	\$	\$	\$	\$	
TOTAL	\$ 17,229	\$	\$	\$	\$	26

During fiscal year 1981-82, this budget unit was utilized for the purpose of purchasing furniture for the Los Osos Library. No capital projects that would be funded by this budget are expected to be undertaken in fiscal year 1983-84; therefore, no funds are being requested or recommended. This recommendation will have no impact on the operation of the County Library.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2221 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISOR 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 1,369	\$	\$	\$	\$
4000 FIXED ASSETS	\$ 240,884	\$ 497,458	\$ 740,642	\$ 525,504	\$ 346,884
TOTAL	\$ 242,253	\$ 497,458	\$ 740,642	\$ 525,504	\$ 346,884

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Equipment Acquisition	\$766,877	\$740,642	\$525,504	\$346,884
Gross Total	\$766,877	\$740,642	\$525,504	\$346,884
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$766,877	\$740,642	\$525,504	\$346,884
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To fund recommended fixed assets for general fund budget units.

SERVICE DELIVERY PROGRAM

1. Equipment Acquisition: Provides funds for the purchase of new and replacement equipment and vehicles.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested funding level for this budget represents the total amount of all requested fixed assets for budgets which are supported primarily by general fund dollars. A summary of each department's request is included in the narrative of the appropriate budget unit. Additionally, a complete listing of all requested and recommended fixed assets is located in the Fixed Asset Summary and Capital Improvement Projects section of this document.

County Administrator's Recommendation: As in fiscal year 1982-83, I am recommending that fixed assets for general fund budget units without outside funding sources be funded through this revenue sharing budget. My recommendations are located in each budget unit and in the Fixed Asset Summary and Capital Improvement Projects section of this document.

Impact of County Administrator's Recommendation: At the recommended funding level, high priority fixed asset items will be funded through federal revenue sharing.

Board Adopted Changes: Adjustments to the 1983-84 Equipment Acquisition list include the addition of a professional computer for the Treasurer-Tax Collector, a vehicle for the County Fire Department and a pallet lift jack for General Services. In addition, the Board deleted the inflationary supplement (\$191,594) provided through this budget unit for future vehicle replacement costs. A complete listing of the new and replacement equipment and vehicles approved by the Board is included in the Fixed Asset Summary section in the back of this document.

STATE CONTROLLER
COUNTY BUDGET ACT
1984
ADOPTED

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2222
BUDGET UNIT GEN. FUND-EQUIP. ACQUISITION
FUNCTION GENERAL GOVERNMENT
ACTIVITY OTHER GENERAL

EXPENDITURE CLASSIFICATION B.U. 2222 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 7,857-	\$	\$	\$	\$	
4000 FIXED ASSETS	\$ 6,143	\$	\$	\$	\$	
TOTAL	\$ 1,714-	\$	\$	\$	\$	1

No funds are requested or recommended for this budget unit for fiscal year 1983-84. As in fiscal years 1981-82 and 1982-83, fixed assets for departments primarily funded by the general fund are being recommended through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition. Recommended fixed assets are identified in the departmental budget units as well as in summary form in the back of this document.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2240 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 268,183	\$ 267,807	\$ 298,139	\$ 298,139	\$ 298,139
4000 FIXED ASSETS	\$	\$	\$ 2,600	\$	\$
TOTAL	\$ 268,183	\$ 267,807	\$ 300,739	\$ 298,139	\$ 298,139

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Development Plans	\$ 53,780	\$ 39,266	\$ 39,266	\$ 39,266
2. Public Documents	1,536	1,829	1,829	1,829
3. Committees and Boards	27,861	23,047	23,047	23,047
4. Public Inquiry	36,034	39,321	39,321	39,321
5. Surveyor - General	82,306	81,458	78,858	78,858
6. Parcel Maps	26,031	26,053	26,053	26,053
7. Records of Survey	25,990	37,979	37,979	37,979
8. Flood Hazard and Road Condition Reports	2,226	1,300	1,300	1,300
9. Tract Maps	55,167	50,486	50,486	50,486
Gross Total	<u>\$310,931</u>	<u>\$300,739</u>	<u>\$298,139</u>	<u>\$298,139</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$310,931</u>	<u>\$300,739</u>	<u>\$298,139</u>	<u>\$298,139</u>
Revenues	<u>\$124,189</u>	<u>\$111,907</u>	<u>\$111,907</u>	<u>\$111,907</u>

PURPOSE

To provide surveyor services to the public and county offices as mandated by state law, and as required for orderly development within the county.

SERVICE DELIVERY PROGRAMS

1. Development Plans: Set conditions and plan check grading and drainage referrals for various building permits, mobile home parks, apartments and other development reviews.
2. Public Documents: Store, retrieve, index and microfilm public documents to provide agency and public access to maps and records.
3. Committees and Boards: Provide surveyor services to the Board of Supervisors, Subdivision Review Board, Planning Commission, Underground Structures Committees, Procedures Committee and other boards as necessary.
4. Public Inquiry: Handle routine questions from the public on surveys, permits, subdivisions, flood insurance, drainage, etc.

BUDGET UNIT 2240 - SURVEYOR

SERVICE DELIVERY PROGRAMS (Continued)

- 5. Surveyor - General: Provide surveyor support for special projects, Board of Supervisors, LAFCo, District Attorney, Clerk and other county departments.
- 6. Parcel Maps: Checking maps for recordation, checking improvement plans, inspecting improvements, and general map administration.
- 7. Records of Survey: Map check and field checking.
- 8. Flood Hazard and Road Condition Reports: Compiling flood hazard and road condition reports for the public and for the State Department of Real Estate.
- 9. Tract Maps: Map checking, improvement plan checking, inspection of improvements, and general map administration.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided by Budget Unit 2900 - Engineering Services.

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
2	Microfiche Readers	A	\$600	2221

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Staffing, services, supplies and equipment for the Surveyor's budget unit are provided by the County Engineer's Interservice Fund - Budget Unit 2900. That budget charges this budget unit for surveyor services.

The department's requested budget reflects a reduction in funding from fiscal year 1982-83. However, requested funding is consistent with actual expenditures in 1982-83 and reflects the current downtrend in development. The Surveyor projects decreased work activities for fiscal year 1983-84 for support and services to other county departments, committees and boards, as well as reduced services for map and improvement plan checking, inspection of improvements, and general map administration. The largest reductions in work activity, however, are expected to occur in development plans. Grading and drainage plan checks for building permits, mobile home parks, apartments and other development reviews account for this reduction. Services provided by the Surveyor for records of survey, including map and field checking are expected to increase for fiscal year 1983-84. In addition, the department's request includes funding for two microfiche readers and repair of a microfiche reader/printer. Requested revenues are lower than those budgeted in fiscal year 1982-83, reflecting reduced services.

County Administrator's Recommendation: I recommend this budget unit be funded as requested with two exceptions. I recommend that requested funding for the purchase of two microfiche readers be budgeted in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, and that funding for repair of a microfiche reader/printer be eliminated. Since the time the budget was prepared, repairs have been made to the printer under a maintenance contract. It was learned that the printer may be irreparable if service is required again. Therefore, rather than budgeting for repairs, if a replacement machine is needed it will be considered as a separate fixed asset at a later time.

BUDGET UNIT 2240 - SURVEYOR

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: At the recommended level of funding, the Surveyor will be able to maintain the same levels of service as in fiscal year 1982-83 at a slightly reduced net county cost.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2241 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 68,756	\$ 40,141	\$ 55,706	\$ 56,906	\$ 56,906	
4000 FIXED ASSETS	\$ 932	\$	\$ 1,200	\$	\$	
TOTAL	\$ 69,688	\$ 40,141	\$ 56,906	\$ 56,906	\$ 56,906	1

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Monumentation	\$80,177	\$56,906	\$56,906	\$56,906
Gross Total	\$80,177	\$56,906	\$56,906	\$56,906
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$80,177	\$56,906	\$56,906	\$56,906
Revenues	\$80,177	\$56,906	\$56,906	\$56,906

PURPOSE

To comply with state and county requirements regarding the monumentation of sections and subdivision corners, by searching for, locating and reestablishing survey markers in various tracts throughout the county.

SERVICE DELIVERY PROGRAM

1. Monumentation: Searching, perpetuating and reestablishing section corners and other subdivision corners.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided by Budget Unit 2900 - Engineering Services.

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Hand Held Radio	A	See B.U. 2250	2241

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Staffing, services, supplies and equipment for the Monumentation budget unit are provided by the County Engineer's Interservice Fund - Budget Unit 2900. That budget charges this budget unit for monumentation services.

The department's requested budget reflects a substantial reduction in funding from budgeted amounts in the fiscal year 1982-83 final budget. The request, however, is significantly higher than the adjusted budget for the current year. When developing the fiscal year 1982-83 budget, an error was made in computing available financing to support this budget. Appropriations were reduced approximately \$40,000 during the second quarterly report in order to match expected work levels.

BUDGET UNIT 2241 - MONUMENTATION

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The requested level of funding for fiscal year 1983-84 is equal to anticipated funding for monumentation services. Funding for this service is solely reliant upon fees collected by the County Clerk/Recorder pursuant to state code. When grant deeds conveying real property are submitted, a fee is collected, then transferred to the Monumentation trust fund.

Most of the effort in this budget for fiscal year 1983-84 will be in documenting monuments and other related office work rather than in actually searching, locating and reestablishing survey markers, section corners and other subdivision corners. It is expected that these efforts will increase in fiscal year 1984-85.

Your Board's practice in prior years for this budget has been to appropriate all available monies from the trust fund to this budget unit. The department projects adequate revenues to fund the requested level of service.

County Administrator's Recommendation: I recommend this budget unit be funded at the requested level.

Impact of County Administrator's Recommendation: At the recommended level of funding, monumentation services provided by this budget unit will be maintained at the same levels as provided in fiscal year 1982-83.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2250
BUDGET UNIT TECHNICAL SERVICES
FUNCTION GENERAL GOVERNMENT
ACTIVITY OTHER GENERAL

EXPENDITURE CLASSIFICATION B.U. 2250 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 869,080	\$ 1,003,992	\$ 1,169,351	\$ 1,157,097	\$ 1,147,661	
2000 SERVICES & SUPPLIES	\$ 765,662	\$ 997,938	\$ 1,549,826	\$ 1,353,935	\$ 1,357,252	
4000 FIXED ASSETS	\$ 110,515	\$ 14,951	\$ 104,312	\$ 108,596	\$ 127,986	
5000 EXP TRFRS & REIMBURS	\$ 560,569	\$ 715,083	\$ 826,273	\$ 812,173	\$ 827,971	
TOTAL	\$ 1,184,688	\$ 1,301,798	\$ 1,997,216	\$ 1,807,455	\$ 1,804,928	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Telephones and Switchboard	\$ 520,971	\$ 503,213	\$ 504,113	\$ 504,113
2. Radio Communications	158,660	172,670	177,767	177,767
3. Data Processing Operations	1,005,755	1,265,779	1,189,630	1,202,901
4. Systems Development	241,089	277,275	285,846	285,846
5. Systems Maintenance	241,089	277,275	256,450	256,450
6. Consultation and Planning	42,717	42,876	42,876	42,876
7. Word Processing	143,433	284,401	162,946	162,946
Gross Total	\$2,353,714	\$2,823,489	\$2,619,628	\$2,632,899
Less Cost Applied	\$ 791,730	\$ 826,273	\$ 812,173	\$ 827,971
Net Total	\$1,561,984	\$1,997,216	\$1,807,455	\$1,804,928
Revenues	\$ 567,974	\$ 515,068	\$ 534,986	\$ 534,986

PURPOSE

To satisfy the information processing and communication needs of the county in a cost-effective manner through centralized funding, planning, operation and control for all radio communication, telephone, data processing and word processing functions. These services are also available to any government agency willing to share the total costs.

SERVICE DELIVERY PROGRAMS

- Telephones and Switchboard: Administers and controls the county telephone system. This includes phone consulting services to county agencies, coordinating phone changes, billing for phone services, and operating the telephone switchboard.
- Radio Communications: Provides two-way radio communications, supervision of system implementation, and system maintenance for county user departments. Medical communications between the Sheriff's Office, hospitals, and ambulances is also provided.

BUDGET UNIT 2250 - TECHNICAL SERVICES

SERVICE DELIVERY PROGRAMS (Continued)

3. Data Processing Operations: Produces the actual information processing results via the computer. The tasks include computer operation, data entry, computer output microfilm (C.O.M.), scheduling, quality assurance, forms handling and other related production activities, on an up to twenty-four hour per day basis, as required.
4. Systems Development: Provides for the implementation of new computer services and tools. These new additions to the data processing workload either provide new capabilities to the county or replace or enhance overburdened manual efforts.
5. Systems Maintenance: Provides for changes and modifications necessary for the continued usefulness of current computer-based county processes to ensure that ongoing processes continue to meet legislative, policy and organizational changes.
6. Consultation and Planning: Provides assistance to other departments in assessing needs for communications, computer-based processes, word processing, and the general uses of technologies.
7. Word Processing: Manages, controls, and provides word processing capabilities, including training and technical assistance, to those county departments where such equipment can reduce costs.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0858	Dir. of Technical Services	B7	1	1	1
0905	Accountant I	0846			
0906	or Accountant II	0969	1	1	1
0954	Communications Supervisor	1164	1	1	1
0959	Communications Technician I	0835			
0958	or Communications Tech. II	0939	2	2	2
0958	or Communications Tech. II 1/2 T.	0939	1	1	1
0995	Computer Operations Supervisor	0913	1	1	1
0970	Computer Systems Technician Aide	0513	1	1	1
0987	Computer Systems Technician I	0617			
0988	or Computer Systems Technician II	0707	5	5	5
0986	Data Entry Operator Trainee	0497			
0985	or Data Entry Operator I	0550			
0984	or Data Entry Operator II	0594			
0983	or Data Entry Operator III	0647	3	3	2
0975	Programmer	0867			
0974	or Programmer Analyst I	1044	6	9	8
0973	or Programmer Analyst II	1151	3	3	3
0973	or Programmer Analyst II 1/2 Time	1151	1	1	1
0925	Secretary	0636	1	1	1
0971	Senior Computer Systems Technician	0869	1	1	1
0978	Senior Systems Software Specialist	1289	1	1	1
0977	Supervising Programmer Analyst	1244	3	3	3
0962	Switchboard Operator	0508			

BUDGET UNIT 2250 - TECHNICAL SERVICES

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0960	or Chief Switchboard Operator	0554	1	1	1
0979	Systems Software Specialist	1166	1	2	2
0980	Technical Services Analyst	1090	1	1	1
0961	Telephone Coordinator	0668	1	1	1
Total			36	40	38

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
9	Terminals	A	\$ 16,569	2250
1	Printer	A	7,140	2250
9	Black Gold Terminals with Wands	A	34,200	2250
2	Black Gold Terminals without Wands	A	3,580	2250
2	Black Gold Portable Terminals	A	3,150	2250
10	Black Gold Modems	A	15,000	2250
1	Black Gold Multiplexor	A	10,000	2250
1	OCLC Terminal	A	3,922	2250
1	Standard Professional Computer	A	4,974	2250
1	Engineering Professional Computer	A	5,974	2250
1	Water Quality Computer	A	10,000	2250
1	Hand Held Radio (Budget Unit 2241)	A	1,300	2250
2	VHF Portable Radios with Vehicle Mounts (Budget Unit 4150)	R	3,833	2250
1	Agricultural Commissioner Computer with Modem and Printer	A	8,344	2250
4	Radio Transmitters (Budget Unit 2590)	R	22,000	2221
1	Sound Cover for Word Processing Printer	A	520	2221
1	Printer Forms Tractor	A	345	2221
1	Printer Table	A	322	2221
10	Automatic Identification for Radio Repeaters	A	1,050	2221
3	Standard Professional Computers	A	14,922	2221
1	Aircraft Radio (Budget Unit 2670)	A	1,300	2221
10	Pagers (Budget Unit 2670)	R	3,750	2221
2	UHF Portable Radios with Chargers (Budget Unit 2560)	A	3,800	2221
3	Printers	R	2,835	2221
1	Central Processing Unit Upgrade	A	82,615	2221
12	Terminals	A	22,092	2221
			<u>\$283,537</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
2	Printers	E*	\$ 10,880
1	Communication Monitor	E	2,443
1	Autocom	E	9,265

*Existing

BUDGET UNIT 2250 - TECHNICAL SERVICES

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT (Continued)

Quantity	Item	Code	Amount
2	Tape Units	E	\$ 6,514
1	Water Quality Disk Unit	E	2,000
1	Central Processing Unit	E	52,922
1	Hospital System	E	48,412
1	Air Quality Disk	E	2,361
			<u>\$134,797</u>

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of Technical Services has requested a significant increase in funding for fiscal year 1983-84. The increase in the salaries and benefits accounts includes four additional positions: a System Software Specialist and three Programmers. The System Software Specialist is requested to help resolve computer operating system problems which result in the loss of computer billing time, cause expensive job reruns and waste processing time. Additionally, this position is requested to keep pace with vendor system software modifications, increase programmer productivity and provide a cost-effective alternative to purchasing software support from outside sources. The three additional Programmers are requested to provide support to ongoing and mandated programs and to address the significant backlog of potentially cost-effective data processing applications, including upgrading the countywide accounting and financial management system, as requested by the Auditor-Controller.

The requested increase in the services and supplies accounts is primarily associated with data processing and word processing equipment and maintenance expenses. The increase in the data processing service programs includes a new data processing system for the Library, which is referred to as the Black Gold system, and is cost applied to Budget Unit 4000 - Library; funds to upgrade the main computer central processing unit to adequately handle current and projected processing requirements; election card handling equipment; and lease and maintenance expenses for terminals and equipment associated with the property tax information system and for the Sheriff's Department. The increase in the word processing program includes an upgrade to the central word processing configuration to allow additional terminals to be added to the system, and word processing equipment and maintenance expenses for several departments which requested word processing for 1983-84, including Personnel, County Fire, Health, Superior Court, Municipal Court and the Agricultural Commissioner.

The requested funding level in the fixed assets accounts is primarily for word processing, data processing and communications equipment items requested through Technical Services by other departments. This equipment is funded through this budget unit if it is offset by revenue, or cost applied to another department, or through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, if the requesting department is primarily funded by the general fund. A complete listing of requested equipment items is included in the fixed assets section of this document.

The requested increase in costs applied is attributable to the Black Gold library data processing system funded by the Library. Finally, requested revenues are slightly lower than the current year budgeted amount. This reflects the allocation of available data processing resources between general fund and non-general fund users, and represents an increase in the level of support provided to general fund users.

BUDGET UNIT 2250 - TECHNICAL SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I am recommending that this budget unit be funded at a significantly lower level than requested. I have included funding for three of the four additional requested positions for fiscal year 1983-84: the System Software Specialist and two Programmers. I am recommending the System Software Specialist as a cost-effective method of providing software support, increasing the efficiency of the computer operating system and developing programmer productivity tools in an increasingly complex computer operating environment. I am recommending the two Programmer positions to address the increasing backlog of potentially cost-effective data processing applications requested by departments, including the upgrade of the countywide accounting and financial management system requested by the Auditor-Controller. Funds for the upgrade project are also included in my recommended funding level for Budget Unit 2090 - Federal Revenue Sharing Financial Administration.

My recommended funding level for the services and supplies accounts is significantly lower than requested. The reduction is the result of several changes, primarily in the data processing and word processing service programs. I am recommending the data processing terminals and the upgrade to the main computer central processing unit be funded as fixed asset purchases rather than through a rent/lease arrangement, due to the significant cost savings that can be realized through this alternative. I have also deleted funds for the requested new word processing installations, except for Personnel, and maintenance expenses for County Fire, including the upgrade to the central word processing equipment in Technical Services. Word processing equipment is only recommended if the results of a detailed cost-benefit study show that it is a cost-effective alternative to existing equipment. Many of these studies have not yet been completed.

I have included funds in the fixed assets accounts for this budget for those items which are revenue offset or cost applied to other departments. Additionally, I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for the most critical equipment items requested through Technical Services. In addition to the terminals and central processing unit upgrade mentioned above, these items include four radio transmitters to replace the Sheriff's tactical radio communications channel; three printers to replace worn out equipment in Probation, Municipal Court and the District Attorney's Office; communications equipment for County Fire and the District Attorney's investigative staff; and two professional computers for the Planning Department, which have been deducted from the funding level in that budget unit.

Recommended costs applied are slightly lower than requested based upon a recalculation of dimension telephone system costs for the Department of Social Services. And, finally, recommended revenues are slightly higher than requested due to adjustments for Hospital computer software, communications equipment items and Career Criminal Apprehension Program (CCAP) revenues.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing service levels, maintain the integrity of the computer operating system, address the increasing backlog of potentially cost-effective data processing applications and acquire several high priority fixed asset equipment items.

BUDGET UNIT 2250 - TECHNICAL SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Board Adopted Changes: The Board made several adjustments to this budget unit which resulted in a net decrease in the appropriation and an increase in costs applied. The adjustments include the deletion of one Data Entry Operator position; an increase in the funding level and costs applied to allow for the acquisition of six computer terminals for Family Support and one professional computer and component equipment for the Agricultural Commissioner; a reduction in costs applied to reflect a decrease in the level of data processing support provided to Alcoholism Services; and a slight increase in funding for software and maintenance expenses associated with the acquisition of a professional computer for the Treasurer-Tax Collector. The acquisition cost of the computer for the Treasurer-Tax Collector was added to the fixed asset equipment list for Technical Services funded through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition.

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO. 2290

BUDGET UNIT SERVICES TO SPEC. DISTRICT
FUNCTION GENERAL GOVERNMENT
ACTIVITY OTHER GENERAL

EXPENDITURE CLASSIFICATION B.U. 2290 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 45,528	\$ 136,252	\$ 160,530	\$ 141,030	\$ 291,030	
TOTAL	\$ 45,528	\$ 136,252	\$ 160,530	\$ 141,030	\$ 291,030	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Assessment Apportionments	\$ 6,363	\$ 6,620	\$ 6,620	\$ 6,620
2. General and Undistributed Engineering	27,261	27,190	27,190	27,190
3. Assessment District Formations	11,221	15,721	11,221	11,221
4. Special Assessment Districts	10,831	19,149	4,149	4,149
5. Road Purpose Expenditures	97,606	91,850	91,850	91,850
6. Cooperative Road Improvement Projects	-0-	-0-	-0-	150,000
Gross Total	\$153,282	\$160,530	\$141,030	\$291,030
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$153,282	\$160,530	\$141,030	\$291,030
Revenues	\$ 3,100	\$ 9,808	\$ 11,696	\$ 11,696

PURPOSE

To provide support in fiscal, legal and engineering areas to districts in the formation process, to perform general utility and district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors.

SERVICE DELIVERY PROGRAMS

- Assessment Apportionments: Provides for assessment apportionments on property that is changing in character (lot splits, subdivisions, etc.) for all assessment districts in the county.
- General and Undistributed Engineering: Provides funds for administrative costs associated with providing general design, planning and engineering services to unfunded special districts, as well as assisting the Board of Supervisors in establishing and administering policies for Special Districts budget preparation and fiscal control, public relations and governmental planning.

BUDGET UNIT 2290 - SERVICES TO SPECIAL DISTRICTS

SERVICE DELIVERY PROGRAMS (Continued)

3. Assessment District Formations: Funds the costs of creating special assessment districts to finance local improvements for sewer, water, drainage, etc. as authorized by the Board of Supervisors.
4. Special Assessment Districts: Funds the costs of setting up special assessment districts to the point of improvements financing.
5. Road Purpose Expenditures: Funds expenditures for cattle guard maintenance and contributions to the Engineer's Interservice Fund for the purchase of equipment to be used primarily for road purposes. These expenditures were formerly made directly out of Budget Unit 2920 - Roads, but have been disallowed from that budget by the State Controller.
6. Cooperative Road Improvement Projects: Provides funding for 30 percent of the cost of potential new construction or improvements to roads in established subdivisions or developments.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided by Budget Unit 2900 - Engineering Services.

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Self Contained Breathing Apparatus	A	\$ 995	2221
1	Flask Shaker	A	560	2221
1	Microwave Oven	A	500	2221
1	Well Fluid Level Measurement Device	A	833	2221
1	30-Ton King Pin and Brake Anchor			
	Pin Pusher	A	900	2221
1	Truck-type Wheel Bearing Lock-Nut			
	Wrench Set	A	350	2221
1	Wiring Tester	A	1,400	2221
1	Sound Cover for Word Processing			
	Printer	A	520	2221
			<u>\$6,058</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Staffing, services, supplies and equipment for the Services to Special Districts budget unit are provided by the County Engineer's Interservice Fund - Budget Unit 2900. That budget charges this budget unit for services.

The department's requested budget is up slightly over fiscal year 1982-83. Funding is requested for special assessment district services in fiscal year 1983-84, to provide monies for the design and formation costs associated with the development of the east Cambria parking lot. In fiscal year 1982-83, funding for two parking lots in Cambria was budgeted in this budget unit and in Budget Unit 2090 - Federal Revenue Sharing General Government/District 2 Community Projects. The west parking lot is expected to be completed in fiscal year 1982-83, but due to project delays which have resulted in increased costs, the east lot will not be completed until fiscal year 1983-84.

BUDGET 2290 - SERVICES TO SPECIAL DISTRICTS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

In addition, the requested budget includes slight increases in work activity for assessment district formations, as additional work is anticipated in creating assessment districts for local improvements for sewer, water and drainage projects. The requested level of funding for this budget also includes monies for road purpose expenditures. It was determined by the State Controller's Office last year that cattle guard crossing expenditures and contributions to an interservice fund for capital outlay purchases are not legal expenditures of the Road fund. Therefore, funding for these purposes are budgeted in this budget unit and, correspondingly, reduced from the general fund contribution to the Roads budget.

Finally, the department is requesting that approximately \$6,000 be funded in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for the purchase of new equipment items. The requested equipment includes items that are shared by not only the divisions within the Engineer's Department, but by many of the special districts within the county as well. Due to strict accounting and auditing procedures, the Engineer cannot budget for new equipment items in the interservice fund that are shared by multiple users. The only new equipment that can be budgeted in the interservice fund is that which is directly beneficial, and paid for, by a single user. Therefore, the Engineer is requesting the equipment be purchased through this budget unit with federal revenue sharing monies. Full payment for the equipment will be transferred during fiscal year 1983-84 from Budget Unit 2900 - Engineering Services, and credited as revenue to this budget unit. This accounts for the increase in requested revenues over fiscal year 1982-83.

County Administrator's Recommendation: I recommend this budget unit be funded at a lower level than requested. The decrease is primarily due to the reduction of funding for special assessment district services for the east parking lot in Cambria. The unexpended balance for this project, estimated to be \$15,000, will be reappropriated into fiscal year 1983-84, in Budget Unit 2090 - Federal Revenue Sharing General Government/District 2 Community Projects. The remainder of funding needed to complete the project is included in the recommended level of funding for this budget unit. As was the case in fiscal year 1982-83, a guarantee bond will be required to assure repayment of the county's expenses for engineering services related to the Cambria parking project.

Funding for assessment district formations has also been reduced slightly in order to maintain services at the same level as provided in fiscal year 1982-83. In addition, I am recommending that requested funding for road purpose expenditures, as well as funding for the purchase of new equipment items for the Engineer's Interservice Fund be approved.

I am recommending that revenues be increased slightly to reflect state reimbursement for nuclear power plant planning. The Engineer charges this budget for time spent on training, drills, exercises and updating plans for nuclear power plant emergency response.

Impact of County Administrator's Recommendation: At the recommended level of funding, current service levels will be maintained.

Board Adopted Changes: The Board approved \$150,000 for potential cooperative road improvement projects when considering Budget Unit 2920 - Roads. The Board directed staff to place funding into a new budget unit or an existing one to provide monies for 30 percent of the cost of new construction or improvements to roads in established subdivisions or developments. Funding was placed into this budget unit and a new service program created in order to account for the funds; a one year sunset clause for this concept was also adopted by the Board.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT INSURANCE
FUNCTION GENERAL GOVERNMENT
ACTIVITY OTHER GENERAL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2340 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 65,960	\$ 79,310	\$ 97,558	\$ 80,730	\$ 80,730
2000 SERVICES & SUPPLIES	\$ 321,531	\$ 343,917	\$ 448,554	\$ 720,512	\$ 720,512
4000 FIXED ASSETS	\$	\$	\$ 425	\$	\$
5000 EXP. TRFRS & REIMBURS	\$ 24,346	\$ 22,766	\$ 19,475	\$ 19,475	\$ 19,475
TOTAL	\$ 363,145	\$ 400,461	\$ 527,062	\$ 781,767	\$ 781,767

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Risk Management Program	\$ 15,249	\$ 13,495	\$ 12,605	\$ 12,605
2. Claims Administration	39,231	9,505	9,505	9,505
3. Insurance Policy Administration	510,479	228,315	228,165	228,165
4. Self-Insurance	4,179	220,382	216,201	216,201
5. Employee Benefits	15,429	37,259	19,531	19,531
6. Workers' Compensation & Safety	33,845	37,581	315,235	315,235
Gross Total	\$618,412	\$546,537	\$801,242	\$801,242
Less Cost Applied	\$ 30,990	\$ 19,475	\$ 19,475	\$ 19,475
Net Total	\$587,422	\$527,062	\$781,767	\$781,767
Revenues	\$270,836	\$119,797	\$111,880	\$111,880

PURPOSE

To provide consolidated management of the County's Risk and Insurance Programs, including Self-Insured Liability and Property, Employee Benefits, Self-Insured Workers' Compensation, Aviation Liability, Hospital Professional Liability, and Self-Insured Unemployment Insurance. To coordinate and evaluate the countywide safety program to reduce accidents causing injuries to county employees and the public.

SERVICE DELIVERY PROGRAMS

- Risk Management Program: Includes all activities involved in identifying and analyzing risk exposure areas; developing recommendations on how to manage these risks; reviewing current legislation for impact on the county's risk exposure areas.
- Claims Administration: Includes activities and costs associated in processing of claims filed against the county.
- Insurance Policy Administration: Includes activities involved in broker selection, placement of insurance policies, payment of premiums, and development of underwriting data and costs of insurance policies.

BUDGET UNIT 2340 - INSURANCE

SERVICE DELIVERY PROGRAMS (Continued)

- 4. Self-Insurance: Includes all activities related to the Self-Insurance Trust Fund operation as well as the County General Fund contribution to the Trust Fund.
- 5. Employee Benefits: Includes all activities involved in the placement, negotiation, drafting of specifications, and administration of employee benefit plans.
- 6. Workers' Compensation and Safety: Includes the costs associated with the administration of Workers' Compensation and Safety Programs.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
9655	Insurance Manager	1299	1	1	1
0870	Safety and Claims Coordinator	1178	1	1	1
	Employee Benefits Aide	0691	0	1	0
Total			2	3	2

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Four-Drawer Locking Filing Cabinet	A	\$425	2221

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested appropriation for this budget is significantly lower than the current year. However, requested revenues are also lower, so the net county cost for this budget is up by a substantial amount. Due to a delay in implementing a required change in the process of charging losses and premiums to departments, those costs are not reflected in general fund supported budgets for 1983-84. Instead, they are shown in this budget, resulting in an apparent net increase. However, when reductions in other budgets' insurance accounts are considered, combined with a second change which transfers the costs of certain insurance expenses to the Self-Insurance Trust Fund, the net increase is less than \$15,000 and is primarily due to the purchase of one new insurance policy, Public Officials Errors and Omissions. Reduced revenues are also due to the changes highlighted above.

A new position, Employee Benefit Aide, is also requested. This position was also requested last year to take on the workload increase which resulted from the county becoming self-insured for health and dental benefits in 1982-83. However, the position was not recommended at that time because of insufficient workload data. The division has since developed detailed workload statistics in justification for the position. The cost of the position would be 60 percent revenue offset by the Self-Insurance Trust Fund.

One additional filing cabinet is also requested to store certain worker's compensation records. Due to a change in state law which requires such records to be retained for 30 years, existing file space is inadequate.

BUDGET UNIT 2340 - INSURANCE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: My recommendation is significantly higher than the requested budget. After the requested budget was submitted, an actuarial study was released which recommended a significant increase in current workers' compensation rates. Due to a lack of time, we were not able to determine specific amounts to be applied to each budget unit. Pending that determination, an amount sufficient to fund the increase is recommended for placement in this budget. The correct amounts will be distributed to departmental budgets along with salary adjustments later in the fiscal year.

I am not recommending the new position because it was determined during discussions on this budget that the Auditor-Controller's Office would not be able to give up certain responsibilities and records that were critical elements of the new position's job tasks. The rest of the salary accounts are recommended as requested. I am recommending several reductions in the services and supplies accounts due to current year projections and the most current information on expenditure patterns. I am recommending that the filing cabinet be purchased through the revenue sharing fund, with that fund receiving reimbursement from the Workers' Compensation Trust Fund.

Finally, revenues are recommended at lower than requested levels to reflect reductions associated with the requested, but not recommended, position. Recommended revenues are also adjusted by an amount reflective of the costs associated with implementing and administering the county's excess insurance program for the County Medically Indigent Adult program.

Impact of County Administrator's Recommendation: At the recommended funding level, one new insurance policy will be obtained, other services and programs will be maintained, and an amount sufficient to fund the workers' compensation rate increase will be provided.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2500
BUDGET UNIT SUPERIOR COURT
FUNCTION PUBLIC PROTECTION
ACTIVITY JUDICIAL

EXPENDITURE CLASSIFICATION B.U. 2500	ACTUAL EXPENDITURES 1981-82	ESTIMATED ACTUAL EXPENDITURES 1982-83	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84	F U N D
			DEPARTMENT REQUEST 1983-84	RECOMMENDED BY C A O 1983-84		
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1000 SALARIES & BENEFITS	\$ 339,466	\$ 398,363	\$ 445,956	\$ 410,442	\$ 410,442	
2000 SERVICES & SUPPLIES	\$ 333,882	\$ 211,694	\$ 273,793	\$ 260,902	\$ 260,902	
3000 OTHER CHARGES	\$ 2,020	\$	\$	\$	\$	
TOTAL	\$ 675,368	\$ 610,057	\$ 719,749	\$ 671,344	\$ 671,344	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Civil Case Processing	\$277,753	\$351,103	\$342,385	\$342,385
2. Criminal Case Processing	399,693	243,986	241,684	241,684
3. Court/Conservatorship Investigations	-0-	43,419	39,609	39,609
4. Family Court Mediation	-0-	81,241	47,666	47,666
Gross Total	\$677,446	\$719,749	\$671,344	\$671,344
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$677,446	\$719,749	\$671,344	\$671,344
Revenues	\$250,300	\$230,995	\$236,595	\$236,595

PURPOSE

To render judgment in all cases brought before the court, trying all civil jury cases within five months of the Memorandum to Set, and all short causes within 90 days. All criminal cases must be tried within 60 days of the filing, unless time is waived by the defendant.

SERVICE DELIVERY PROGRAMS

- Civil Case Processing: Hear law and motion matters, conduct settlement conferences, set trials, preside at trials, both with and without jury; hear contested cases and conduct default trials in family law matters, conduct hearings and trials in cases in equity, conduct hearings and trials in matters involving title to property; conduct hearings on adoptions, appeals from lower court, probate matters and conservatorships.
- Criminal Case Processing: Conduct arraignments, hearings, other law and motion matters, trials with and without jury, and habeas corpus matters; conduct hearings and trials of contested issues in juvenile matters.
- Court/Conservatorship Investigations: Investigate proposed conservatees; review conservatorship cases and prepare recommendations for the court; audit accountings filed by conservators and oversee management of the estate to ensure that the conservatee is dealt with in a manner to preserve their dignity in spite of their incapacity.
- Family Court Mediation: Mediate and resolve child custody disputes in family law cases; provide court ordered supervision of visitations; provide assistance and support in implementing court orders and stipulations.

BUDGET UNIT 2500 - SUPERIOR COURT

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0124	Superior Court Judge	H5	4	4	4
0306	Assistant Court Executive Officer	1188	1	1	1
	Assistant Family Court Mediator		0	1	0
1525	Court Conservatorship Investigator	0938	1	1	1
0307	Court Executive Officer	1883	1	1	1
0129	Court Reporter	1098	4	4	4
0305	Family Court Mediator	1097	1	1	1
0934	Superior Court Secretary	0668	2	2	2
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
Total			15	16	15

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Superior Court has requested a significant increase in funding for fiscal year 1983-84. The requested increase in the salaries and benefits accounts includes funds for an additional Family Court Mediator position and a reclassification of the Assistant Court Executive Officer position from the level of Attorney II to Attorney IV. The additional Family Court Mediator is requested to assist with an increasing number of cases referred to mediation as a remedy for litigated custody and visitation issues.

The increase in the services and supplies accounts includes additional funds for the requested Family Court Mediator position, increases in several office-related accounts and a higher level of funding for travel, transportation and training for the judiciary and court administrative staff. The court has also requested funds to refurbish an antique table and acquire a new couch and video equipment. Additionally, word processing equipment has been requested through the Department of Technical Services, which is the central coordinating and funding budget for the county's word processing program. The court has also redefined its service programs to more accurately depict the costs associated with conservatorship investigations and family court mediation services.

Requested revenues for fiscal year 1983-84 are lower than the current year budgeted amount. This reflects the transfer of jury-related revenue sources to Budget Unit 2530 - Jury Commissioner, a reduced level of state aid for the fourth judicial position and slightly lower projections for court reporter and family court mediation revenues.

County Administrator's Recommendation: I am recommending that this budget be funded at a significantly lower level than requested. I have not included funds for the additional Family Court Mediator position as this represents an increase in service levels without offsetting revenues. I have also deleted the additional funds associated with the requested reclassification of the Assistant Court Executive Officer, pending the completion of a reclassification study by the Personnel Department. Additionally, I have reduced the services and supplies accounts to more closely reflect current year funding levels and expenditure projections. It should be noted, however, that an increased level of trial activity in the Superior Court during fiscal year 1983-84 could adversely affect the expenditure level in this budget.

BUDGET UNIT 2500 - SUPERIOR COURT

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

I have not included funds in Budget Unit 2221 - Equipment Acquisition, Federal Revenue Sharing, for the requested fixed asset equipment items due to funding limitations and more critical needs in other departments. Finally, I am not recommending word processing for the Superior Court at this time. My recommendation regarding this equipment is based upon a cost-benefit study conducted by the Department of Technical Services which resulted in the finding that it would not be cost effective to install word processing equipment in the court in 1983-84.

Impact of County Administrator's Recommendation: Funding at the recommended level should allow the court to maintain existing service levels.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO. 1
BUDGET UNIT COUNTY CLERK/RECORDER
FUNCTION PUBLIC PROTECTION
ACTIVITY JUDICIAL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2509 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 599,679	\$ 672,771	\$ 904,679	\$ 904,679	\$ 904,679
2000 SERVICES & SUPPLIES	\$ 372,881	\$ 257,555	\$ 528,270	\$ 497,418	\$ 551,020
5000 EXP TRRS & REIMBURS	\$ 15,800	\$ 9,476	\$ 15,904	\$ 15,904	\$ 15,904
TOTAL	\$ 956,760	\$ 920,850	\$ 1,417,745	\$ 1,386,193	\$ 1,439,799

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Superior Court	\$ 522,699	\$ 591,419	\$ 591,419	\$ 591,419
2. Board of Supervisors	68,787	83,268	83,268	83,268
3. Assessment Appeals	7,706	7,239	7,239	7,239
4. Elections	288,776	484,623	484,623	484,623
5. Recorder	217,857	197,574	197,548	197,548
6. Document Conversion	64,884	68,826	38,000	91,602
Gross Total	\$1,170,709	\$1,432,949	\$1,402,097	\$1,455,699
Less Cost Applied	\$ 18,229	\$ 15,904	\$ 15,904	\$ 15,904
Net Total	\$1,152,480	\$1,417,045	\$1,386,193	\$1,439,795
Revenues	\$ 908,428	\$ 974,861	\$ 999,861	\$1,064,865

PURPOSE

The County Clerk/Recorder is the ex-officio Clerk of the Superior Court, Clerk of the Board of Supervisors, Registrar of Voters and Recorder of official and legal documents. The goal of the County Clerk/Recorder is to provide staff for all Court and Board sessions, all sessions of the Assessment Appeals Board, the Air Pollution Control Board and City Selection Committee; to file and process in a timely manner and record the legal documents presented to those bodies; to safely keep and maintain the permanent records of the Court, Board, Recorder and the registration to vote of all electors residing within the county; and, to conduct all state, county, school and district elections held within the county.

SERVICE DELIVERY PROGRAMS

1. Superior Court: File and index miscellaneous documents; issue marriage licenses; and prepare special certifications. Attend and take minutes of all Superior Court sessions including empanelment of the Grand Jury and Naturalization ceremonies; preserve and maintain all Superior Court files and records; process passport applications.
2. Board of Supervisors: Attend and take minutes of all sessions of the Board of Supervisors, Air Pollution Control Hearing Board, City Selection Committee; preserve and maintain files and records of the Board.

BUDGET UNIT 2509 - COUNTY CLERK/RECORDER

SERVICE DELIVERY PROGRAMS (Continued)

3. Assessment Appeals: Attend and take minutes of all sessions of Assessment Appeals Board; preserve and maintain files and records of the Board.
4. Elections: Provide for registration to vote of all electors residing within the county; prepare and maintain indexes to registration by precinct; conduct all state, county, school and district elections.
5. Recorder: Record and maintain records and legal documents and provide photographic copies of said documents upon request.
6. Document Conversion: To microfilm official documents pursuant to AB 332.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0108	County Clerk-Recorder	A2	1	1	1
0109	Deputy County Clerk-Recorder	1285	1	1	1
0911	Account Clerk	0533	1	1	1
0914	Accounting Technician	0681	1	1	1
0933	Board of Supervisors Clerk	0714	2	2	2
0986	Data Entry Operator Trainee	0497			
0985	or Data Entry Operator I	0550			
0984	or Data Entry Operator II	0594			
0983	or Data Entry Operator III	0647	2	2	2
9643	Elections Clerk	0630	1	1	0
0923	Elections Supervisor	0946	1	1	1
9642	Legal Process Clerk I	0593	3	4	4
9641	Legal Process Clerk II	0668	4	5	7
0909	Senior Account Clerk	0624	1	1	1
0951	Senior Typist Clerk	0593	2	2	2
0932	Superior Court Clerk I	0714	5	5	5
0931	Superior Court Clerk II	0773	2	2	2
0927	Supervising Administrative Clerk I	0675	1	1	0
9640	Supervising Legal Process Clerk	0757	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	9	8	8
Total			38	39	39
<u>Contract</u>					
	Cadastral Drafter		0	1	1
Grand Total			38	40	40

LIST OF APPROVED FIXED ASSETS

Quantity	Item	Code	Amount	Funding Budget
4	Correcting Typewriters	R	\$ 3,860	2221
50	Voting Booths - used	A	4,375	2221
50	Punching Units - used	A	5,470	2221
			<u>\$13,705</u>	

BUDGET UNIT 2509 - COUNTY CLERK/RECORDER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Fiscal year 1983-84 will represent the first full year that the County Clerk's budget is combined with the Recorder's budget. These two offices were consolidated on January 1, 1983. The County Clerk/Recorder is requesting a budget that is substantially higher than the current fiscal year primarily because two elections will be held in fiscal year 1983-84. The department has requested that one Intermediate Typist Clerk position be deleted and a Legal Process Clerk I be added to the Recorder's function effective September 1, 1983, and that the position allocation for the Superior Court function be increased by one Legal Process Clerk II. The position change in the Recorder's Division is part of a reorganization of that function and will allow recordings to be made on a more timely basis. The requested position in the Superior Court function will provide support to the Court and will provide staff for the increased workload the department has experienced since fiscal year 1981-82. The requested position will be 100 percent revenue offset from funds to be received from the federal government as authorized in recent legislation.

The department has also requested funds to hire a Drafter under contract to prepare maps to reflect the redistricting plan approved by your Board. The completion of the maps are necessary for the County Clerk/Recorder to conduct the supervisorial election in June, 1984. Funding has also been requested to continue the Document Conversion project, which involves microfilming of official documents pursuant to legislation.

The increase in the services and supplies accounts is primarily due to the expense of conducting two elections in 1983-84. Only one election was conducted in 1982-83. The department has also requested funds to supplement election equipment based upon the projected number of registered voters for the Presidential election in November, 1984; and has requested replacement typewriters for the Superior Court function.

Requested revenue is up significantly over fiscal year 1982-83 reflecting revenue to be received from cities and special districts for the cost of the November election, which is 100 percent revenue offset providing the county and state do not add issues to the ballots. Property transfer tax revenue and recording fees are lower than those budgeted for fiscal year 1982-83, but are projected at a higher level than the actual revenue anticipated to be received from these sources during the year.

A number of the service programs in this budget unit are increased because the department has prorated the cost of the Deputy County Clerk/Recorder position to each program in order to reflect true program costs. The Recorder's service program is reduced as a result of this proration.

County Administrator's Recommendation: I am recommending that this budget unit be approved at the department's requested level with one exception, that the Document Conversion project be reduced to reflect only those funds projected to be received during fiscal year 1983-84. The Conversion project is funded by fees collected in addition to the regular recording fee. I am recommending a reduced funding level because a portion of the program may be completed in the current fiscal year, thus expending some of the funds.

BUDGET UNIT 2509 - COUNTY CLERK/RECORDER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

My recommendation includes approval of the requested changes to the position allocation and authorizes a contract Cadastral Drafter to prepare maps for the redistricting plan. My recommended funding level is based upon the justification provided in the department's request and because the projected election costs for fiscal year 1983-84 reflects the department's need. I am also recommending that the requested equipment items be approved.

The cost applied amount recommended in this budget is a reimbursement for the Fair Political Practices activity and is slightly lower than the current fiscal year due to employee turnover which reduced the salary costs charged to the program. I have also increased revenues to include new monies available from the federal government for the purpose of defraying costs for the District Attorney's family support function. This revenue was not included in the department's request because accurate figures were not available at the time the department submitted the budget.

Impact of County Administrator's Recommendation: The recommended funding level will provide the necessary support to the Superior Court function for handling an increased workload, will provide for the updating of supervisorial maps, and for funding of elections.

Board Adopted Changes: The Board increased the appropriation for this budget unit to include the June 30, 1983, balance of the restricted funds for the Micrographic Conversion project. Revenues for this budget unit were increased by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Property transfer tax revenues were increased based upon actual revenues received in 1982-83.

EXPENDITURE CLASSIFICATION B.U. 2510	ACTUAL EXPENDITURES 1981-82	ESTIMATED ACTUAL EXPENDITURES 1982-83	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84
			DEPARTMENT REQUEST 1983-84	RECOMMENDED BY C.A.O. 1983-84	
(1)	(2)	(3)	(4)	(5)	(6)
1000 SALARIES & BENEFITS	\$ 943,973	\$ 997,225	\$ 1,168,897	\$ 1,157,092	\$ 1,157,092
2000 SERVICES & SUPPLIES	\$ 232,452	\$ 292,648	\$ 306,321	\$ 282,016	\$ 282,016
TOTAL	\$ 1,176,425	\$ 1,289,873	\$ 1,475,218	\$ 1,439,108	\$ 1,439,108

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Criminal Division	\$ 678,051	\$ 767,113	\$ 748,336	\$ 748,336
2. Traffic and Parking Division	401,604	427,813	417,341	417,341
3. Civil Division and Small Claims	251,691	240,461	234,575	234,575
4. Juvenile Traffic Process	44,011	39,831	38,856	38,856
Gross Total	\$1,375,357	\$1,475,218	\$1,439,108	\$1,439,108
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,375,357	\$1,475,218	\$1,439,108	\$1,439,108
Revenues	\$ 705,400	\$ 818,188	\$ 792,900	\$ 792,900

PURPOSE

To provide the countywide Municipal Court in San Luis Obispo County with central court and clerical functions at the county seat in the City of San Luis Obispo and with branch courts for full court functions in Grover City and Paso Robles. To provide timely process on all matters within the jurisdiction of the Municipal Court.

The Municipal Court has original trial jurisdiction in criminal misdemeanor and infraction cases, except those of which the juvenile court is given jurisdiction, and in all civil cases arising within its district in which the amount in controversy is \$15,000 or less. The Municipal Court conducts arraignments in infraction and misdemeanor cases, and a judge of the Court, acting as a magistrate, conducts arraignments and preliminary examinations in felony cases.

SERVICE DELIVERY PROGRAMS

1. Criminal Division: Arraignment and preliminary examination on felonies. Arraignment, trial, and sentencing on misdemeanors. Arraignment, trial and sentencing on infractions, other than Vehicle Code. Trial and sentencing on Vehicle Code infractions. With limited exceptions, the matters before the Criminal Division require mandatory appearance in court and can not be concluded by bail forfeiture without appearance.
2. Traffic and Parking Division: Arraignment and sentencing in infraction matters in the Vehicle Code, and county and city ordinances concerning the

BUDGET UNIT 2510 - MUNICIPAL COURT

SERVICE DELIVERY PROGRAMS (Continued)

safe operation and parking of motor vehicles. With limited exceptions, mandatory court appearance is not required and matters can be concluded by bail forfeiture without appearance.

3. Civil Division and Small Claims: Trial jurisdiction in civil cases to \$15,000, and small claims in civil cases to \$1,500.
4. Juvenile Traffic Process: At the request of the Superior Court and with the concurrence of the Municipal Court, the Board of Supervisors transferred jurisdiction over juvenile infraction traffic to the Municipal Court so that the Municipal Court might provide that service to the Superior Court.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0123	Municipal Court Judge	2778	4	4	4
0315	Clerk Administrator	C7	1	1	1
0911	Account Clerk	0533	1	1	1
0914	Accounting Technician	0681	1	1	1
0316	Assistant Clerk Administrator	1016	1	1	1
0985	Data Entry Operator I	0550	2	2	2
0125	Municipal Court Clerk I	0508	20	20	20
0126	Municipal Court Clerk II	0593	9	9	9
0127	Municipal Court Clerk III	0675	4	4	4
0128	Municipal Court Clerk IV	0714	5	5	5
Total			48	48	48

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
3	Cassette Dictating Units	A	\$2,355	2221
1	Cassette Transcribing Unit	A	715	2221
2	Cassette Portable Dictating Units	A	800	2221
			<u>\$3,870</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
3	Photocopiers	E	\$3,091

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Municipal Court has requested a significant increase in funding for fiscal year 1983-84. The requested increase includes salary and benefit cost increases for existing personnel and full-year costs for three Municipal Court Clerk positions which were allocated in the current year, effective January 1, 1983. The increase in the services and supplies accounts is primarily the result of the increasing complexity of the judicial process as well as a continued increase in court filing and trial activity. Additionally, the

BUDGET UNIT 2510 - MUNICIPAL COURT

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

court has requested an increased funding level for travel, transportation and training for the judiciary and court administrative staff. This increase is the result of recent judicial and administrative personnel changes and increased activity in the branch courts in Grover City and Paso Robles. The court has also requested funds for certain fixed assets, including dictating/transcribing equipment and several modular furniture equipment and accessory items to provide additional file and storage space.

Requested revenues are also significantly higher than the current year budgeted amount. The projected increase reflects the increased level of activity in the Municipal Court and is based upon year-end projections for fiscal year 1982-83.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a slightly lower level than requested. I have reduced the salaries and benefits accounts to reflect revised calculations of the overtime, extra help, medical and retirement accounts. I have also made several reductions in the services and supplies accounts to more closely reflect current year funding levels and expenditure projections. Additionally, based upon discussions with the court regarding its dictating/transcribing needs, I am recommending a reduced level of funding for the requested dictating/transcribing equipment. I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for the court's top priority dictating/transcribing equipment items. However, I have not included funds for the requested modular furniture equipment, as the court's filing and storage space concerns are being considered through the capital projects budget.

Recommended revenues are also slightly lower than requested by the court. I have adjusted the court's request to account for the distribution of certain revenues to other funds, including the road fund and the law library trust fund.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the Municipal Court to maintain existing service levels and to improve efficiency by acquiring its top priority dictating/transcribing equipment items.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 2530

BUDGET UNIT JURY COMMISSIONER
FUNCTION PUBLIC PROTECTION
ACTIVITY JUDICIAL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2530 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 57,272	\$ 61,709	\$ 64,568	\$ 66,894	\$ 66,894	
2000 SERVICES & SUPPLIES	\$ 153,964	\$ 132,929	\$ 185,934	\$ 136,344	\$ 136,344	
4000 FIXED ASSETS	\$ 2,893	\$	\$	\$	\$	
TOTAL	\$ 214,129	\$ 194,638	\$ 250,502	\$ 203,238	\$ 203,238	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Qualifying/Summoning Jurors	\$160,901	\$205,670	\$166,655	\$166,655
2. Juror Statistics	29,116	42,324	34,551	34,551
3. Grand Jury/Coroner's Jury	1,919	2,508	2,032	2,032
Gross Total	\$191,936	\$250,502	\$203,238	\$203,238
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$191,936	\$250,502	\$203,238	\$203,238
Revenues	\$ 25,000	\$ 7,000	\$ 18,000	\$ 18,000

PURPOSE

The Jury Commissioner is appointed pursuant to the Code of Civil Procedure 204.1 to assist the judges in making selections of trial jurors and grand jurors, to assist in the selection of juries in justice and municipal courts and to perform other collateral duties as assigned.

Prospective jurors are summoned, qualified and assigned to trial courts for jury selection as the needs of the courts dictate.

SERVICE DELIVERY PROGRAMS

1. Qualifying/Summoning Jurors: Integrate names from the Voter Registration and Driver Registration files to compile the prospective juror master list. Select prospective juror pools and mail questionnaire/summons and process. Supply an adequate number of prospective jurors to the courts for selection of trial juries. Present orientation and control the movement of prospective jurors to and from voir dire. Prepare and verify payment of jury fees.
2. Juror Statistics: Collect and analyze pertinent statistical data to monitor and control the jury system in order to effectively supply the courts with an appropriate number of prospective jurors.
3. Grand Jury/Coroner's Jury: Recruitment and qualification of prospective jurors for the selection of the Grand Jury by the Superior Court and the Coroner's Jury by the Municipal Court.

BUDGET UNIT 2530 - JURY COMMISSIONER

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0927	Supervising Administrative Clerk I	0675			
0130	or Jury Commissioner	0789	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	2	2
Total			3	3	3
<u>Temporary</u>					
	Typist Clerk - 1/2 T.		0	1	1
Grand Total			3	4	4

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Data Processing Workstation	A	\$410	2221

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Jury Commissioner has requested a significant increase in funding for fiscal year 1983-84. The increase in the salaries and benefits accounts includes funds for a temporary help Typist Clerk position to assist with the workload associated with increased jury trial activity in the Superior and Municipal Courts. The requested increase in the services and supplies accounts is also the result of increased jury trial activity, which is expected to cause an increase in the cost of qualifying and summoning jurors. The office has also requested funds for the acquisition of certain fixed assets, including modular furniture items and a data processing work station to complement data processing equipment acquired under a state grant.

Revenues for fiscal year 1982-83 represent a one-time grant provided through the State Judicial Council. Requested revenues for fiscal year 1983-84 are revenues that were previously reflected in Budget Unit 2500 - Superior Court, but are being transferred to this budget to more accurately reflect reimbursement for civil jury trials and jury trials involving cases arising from state institutions.

County Administrator's Recommendation: I am recommending that the Jury Commissioner's budget be adopted as requested with several revisions. Because the actual impact of increased jury trial activity in the Superior and Municipal Courts is largely unknown at this time, I am recommending a significant reduction in the services and supplies accounts to more closely reflect current year funding levels and expenditure projections. I am also recommending a slight increase in the salaries and benefits accounts to more accurately reflect the cost of the requested temporary help Typist Clerk position. The temporary help position is being recommended in order to help control jury expenses by allowing the Jury Commissioner to devote more time to develop and analyze juror statistics.

Additionally, I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for the requested data processing work station. The requested modular furniture items were requisitioned by the office through the

BUDGET UNIT 2530 - JURY COMMISSIONER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

current year's budget. Finally, based upon discussions with the Jury Commissioner and the Clerk-Recorder's Office regarding the transfer of revenues to this budget unit from the Superior Court, I am recommending a slightly increased level of funding in the revenue accounts for fiscal year 1983-84.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the Jury Commissioner's Office to maintain existing service levels and will provide additional clerical staffing to assist with the increasing workload associated with summoning and qualifying jurors.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2550 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 353,680	\$ 361,480	\$ 397,628	\$ 397,628	\$ 397,628
TOTAL	\$ 353,680	\$ 361,480	\$ 397,628	\$ 397,628	\$ 397,628

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Primary Public Defender	\$256,480	\$263,724	\$263,724	\$263,724
2. Conflict Public Defender	\$105,000	\$133,904	\$133,904	\$133,904
Gross Total	\$361,480	\$397,628	\$397,628	\$397,628
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$361,480	\$397,628	\$397,628	\$397,628
Revenues	\$ 15,275	\$ 17,000	\$ 17,000	\$ 17,000

PURPOSE

To provide Public Defender services at a minimum cost to defendants unable to afford private attorneys.

SERVICE DELIVERY PROGRAMS

1. Primary Public Defender: To contract at a competitive cost for public defender services.
2. Conflict Public Defender: To contract at a competitive cost for public defender services in the event the Primary Public Defender has a conflict of interest.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Primary and conflict of interest public defender services are provided on a contractual basis with local law firms. The present contracts are scheduled to expire at the end of the current fiscal year. The requested funding level for this budget unit represents the estimated cost of providing primary and conflict of interest public defender services in fiscal year 1983-84.

Requested revenues are slightly higher than the current year budgeted amount. This reflects the anticipated level of reimbursement from the state for the defense of indigents and for the defense of inmates in state institutions. Additionally, staff is pursuing the possibility of implementing procedures for charging defendants for all or a portion of the cost of providing legal assistance, either through the public defender or private counsel appointed by the courts.

BUDGET UNIT 2550 - PUBLIC DEFENDER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I am recommending that this budget unit be funded as requested. Based upon the results of a recent Request for Proposals process for primary and conflict of interest public defender services, your Board directed staff to negotiate contracts for these services with qualifying proposers, and if negotiations are unsuccessful, to solicit additional proposals under either current or revised proposal specifications. Additional information regarding the results of this process will be provided to your Board prior to the fiscal year 1983-84 budget hearings. I may revise my recommended funding level for this budget unit at that time.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow for the continued provision of primary and conflict of interest public defender services on a contractual basis.

Board Adopted Changes: The Board approved a three-year contract with a law firm for Primary Public Defender services on June 27, 1983. On July 18, 1983, the Board approved a one-year contract with two attorneys for Conflict Public Defender services.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT DISTRICT ATTORNEY
FUNCTION PUBLIC PROTECTION
ACTIVITY JUDICIAL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2560 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 905,529	\$ 1,006,409	\$ 1,346,702	\$ 1,099,692	\$ 1,099,692
2000 SERVICES & SUPPLIES	\$ 154,722	\$ 148,940	\$ 273,700	\$ 205,440	\$ 205,440
TOTAL	\$ 1,060,251	\$ 1,155,349	\$ 1,620,402	\$ 1,305,132	\$ 1,305,132

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Felony Prosecutions	\$ 653,131	\$ 911,476	\$ 734,137	\$ 734,137
2. Misdemeanor Prosecutions	452,129	607,651	489,424	489,424
3. Juvenile Court Assistance	100,416	101,275	81,571	81,571
Gross Total	\$1,205,676	\$1,620,402	\$1,305,132	\$1,305,132
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,205,676	\$1,620,402	\$1,305,132	\$1,305,132
Revenues	\$ 10,000	\$ 57,600	\$ 59,600	\$ 59,600

PURPOSE

To prosecute criminal violations which occur in the County of San Luis Obispo and provide assistance to the Juvenile Court.

SERVICE DELIVERY PROGRAMS

1. Felony Prosecutions: To accomplish the tasks necessary to prosecute felony crime violators including: investigating crimes, answering citizen inquiries, filing complaints, assisting victims, coordinating witness court appearances, handling pre-trial motions, presenting evidence to juries and judges, and post-trial motions.
2. Misdemeanor Prosecutions: To perform the tasks necessary to prosecute misdemeanor crime violators including: investigating crimes, filing complaints, answering citizen inquiries, assisting victims, coordinating witness court appearances, handling pre-trial motions, presenting evidence to juries and judges, and post-trial procedures.
3. Juvenile Court Assistance: To provide the required assistance to the Probation Department and Juvenile Court in the processing of juvenile offenders from investigation through post-disposition procedure.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
Permanent					
0105	District Attorney	A8	1	1	1

BUDGET UNIT 2560 - DISTRICT ATTORNEY

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0308	Deputy District Attorney I	1069			
0309	or Deputy District Attorney II	1238			
0311	or Deputy District Attorney III	1434			
0314	or Deputy District Attorney IV	1776	11	14	12
0301	Chief Deputy District Attorney	1844	2	2	2
9648	Chief District Atty. Investigator	1170	1	1	1
9645	District Attorney Investigator I	0849			
9646	or District Atty. Investigator II	0973	2	4	2
0860	Legal Assistant	0773	1	1	1
0926	Secretary	0624	1	1	1
0951	Senior Typist Clerk	0593	6	6	6
0937	Small Claims Court Advisor	0700	0	1	0
0928	Supervising Administrative Clerk II	0757	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
Total			27	33	28
<u>Temporary</u>					
	Small Claims Court Advisor 1/3 T.		1	0	1
Grand Total			28	33	29

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
2	Sound Covers for Word Processing Printers	A	\$1,040	2221
1	Management Chair	R	285	2221
			<u>\$1,325</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$2,835

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The District Attorney's Office has requested a significant increase in funding for fiscal year 1983-84. The requested increase in the salaries and benefits accounts includes six additional permanent positions. An additional Attorney II position is requested to assist with the workload associated with increased filing and trial activity in the Municipal Court. A second Attorney II position is requested to prosecute major felony offenses committed by inmates in state institutions. Responsibility for prosecuting these cases is being transferred to the District Attorney's Office from the State Attorney General through legislation effective July 1, 1983. The state will reimburse the county for the costs associated with prosecuting these cases. An additional Investigator II position is requested to provide increased investigative support to the department's

BUDGET UNIT 2560 - DISTRICT ATTORNEY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

legal staff. A Small Claims Court Advisor is requested to continue, on a permanent basis, the pilot project implemented in the department as a result of recent legislation which requires the county to provide an advisory service to small claims court litigants. And, finally, an Attorney IV position and a second Investigator II position are requested to staff a career criminal unit, which would concentrate prosecution efforts on career criminals including repeat and professional burglars.

The requested funding level for the services and supplies accounts includes increases in several office and office-related expenses and significant increases for the costs associated with additional trial activity, change of venue in major felony cases and educational seminars and conferences. The department has also requested funding for several fixed assets including two additional vehicles, a correcting typewriter, two word processing sound covers and three office chairs.

Requested revenues for fiscal year 1983-84 are also significantly higher than the current year budgeted amount. The increase primarily reflects reimbursement by the state for the costs associated with prosecuting cases arising from state institutions.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a significantly lower level than requested. I have reduced the salaries and benefits accounts to include funds for two of the six additional requested positions. I am recommending the Attorney II position requested to prosecute major felony cases committed by inmates in state institutions, contingent upon the realization of revenues at least equal to the costs associated with this position. I have also included funds for a temporary Small Claims Court Advisor position to continue, on a temporary basis, the Small Claims Court Advisory Service implemented as a pilot program during the current year. Because an evaluation of this program will not be completed until after the budget hearings, I will be returning to your Board at a later date with a recommendation for providing the advisory service on a permanent basis. No other new positions are included in my recommended funding level for this budget unit. However, the District Attorney is pursuing a grant for the requested career criminal unit. If grant funding is secured, I will return to your Board at a later date with a recommendation regarding the associated positions. The District Attorney has informed me that he intends to appear before your Board during budget hearings to address the issue of creating the career criminal unit.

My recommended funding level for the services and supplies accounts is also significantly lower than requested. I have reduced several of these accounts to more closely reflect current year funding levels and expenditure projections. It should be noted, however, that a continued increase in the incidence of change of venue in major felony cases could adversely affect the expenditure level in this budget. I am also recommending a reduced funding level for the requested fixed assets. I have included funds for the department's top priority equipment items in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition. These items include two word processing sound covers and one office chair. Additionally, two hand held portable radio units for the department's investigative staff are included among the recommended fixed assets for the Department of Technical Services, which is the coordinating budget unit for communications equipment.

Recommended revenues are slightly higher than requested. The increase reflects reimbursement for the costs associated with Atascadero State Hospital cases, which were inadvertently omitted from the department's revenue request.

BUDGET UNIT 2560 - DISTRICT ATTORNEY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing services, continue the Small Claims Court Advisory Service on a temporary basis, assume the additional responsibility of prosecuting major felony offenses committed by inmates in state institutions and acquire its top priority equipment items.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84BUDGET UNIT FAMILY SUPPORT
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2561 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (5)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.D. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 356,215	\$ 353,332	\$ 419,597	\$ 398,175	\$ 398,175
2000 SERVICES & SUPPLIES	\$ 88,452	\$ 186,363	\$ 247,141	\$ 225,959	\$ 238,000
4000 FIXED ASSETS	\$ 2,477	\$ 878	\$ 878	\$ 965	\$ 965
TOTAL	\$ 447,144	\$ 540,573	\$ 667,616	\$ 625,099	\$ 637,140

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Aid to Families with Dependent Children	\$232,407	\$303,765	\$284,420	\$289,905
2. Aid to Families without Dependent Children	201,457	204,958	191,905	195,606
3. Out-of-County Activities	128,864	158,893	148,774	151,642
Gross Total	\$562,728	\$667,616	\$625,099	\$637,153
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$562,728	\$667,616	\$625,099	\$637,153
Revenues	\$546,661	\$635,684	\$619,847	\$644,195

PURPOSE

To collect child support from non-custodial parents to defray expenditures by the custodial parent and/or the San Luis Obispo County Social Services Department.

SERVICE DELIVERY PROGRAMS

1. Aid to Families with Dependent Children: To provide for the execution of judgments to reimburse the County of San Luis Obispo for welfare expenditures.
2. Aid to Families without Dependent Children: To interview and open case files for all child support applicants requesting assistance, conduct paternity investigations, and enforce court orders to collect voluntary or involuntary child support.
3. Out-of-County Activities: The utilization of an out-of-county agency to pursue the parent of a child residing in San Luis Obispo County.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0914	Accounting Technician	0681	1	1	1
0314	Deputy District Attorney IV	1776	1	1	1
9645	District Attorney Investigator I	0849			
9646	or District Attorney Invest. II	0973	3	3	3
9647	District Attorney Invest. III	1063	1	1	1

BUDGET UNIT 2561 - FAMILY SUPPORT

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
9649	Family Support Officer	0728	3	4	3
9649	Family Support Officer 3/4 Time	0728	1	0	1
0951	Senior Typist Clerk	0593	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	3	4	3
Total			14	15	14
<u>Temporary</u>					
	Typist Clerk 1/2 T.		0	0	1
Grand Total			14	15	15

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Correcting Typewriter	R	\$965	2561

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Family Support Division of the District Attorney's Office has requested a significant increase in funding for fiscal year 1983-84. The requested increase in the salaries and benefits accounts reflects increased costs for existing personnel and includes funds for an additional Typist Clerk position as well as for a reallocation of a Family Support Officer from three-quarter time to full time.

The requested increase in the services and supplies accounts is primarily due to a new state requirement regarding services purchased from other agencies. As a result of this new requirement, Family Support's budget must now reflect direct billing for services provided by accounting personnel in the Department of Social Services. Although this change increases the appropriation in this budget, it does not result in an overall net increase in county costs because it is subtracted from the appropriation in Social Services as a cost applied. Family Support has also requested funds for a replacement typewriter.

Revenues in this budget unit have traditionally exceeded expenses as a result of state and federal funding formulas that provide reimbursement for a percentage of the division's administrative expenses as well as incentive payments for exceeding support recovery goals. Under the incentive payment formula, Family Support has experienced significant increases in collections over the past several years. However, due to reductions in the reimbursement rates and the requirement to reflect direct billing for services provided by other agencies, it may no longer be possible to realize revenues equal to or in excess of expenditures in this budget unit.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a significantly lower level than requested. I have reduced the salaries and benefits accounts to reflect funding of a temporary Typist Clerk position rather than the requested permanent, full time position. I am not recommending any changes to the division's permanent position allocation at this time. The temporary Typist Clerk position is recommended to allow Family Support to implement a

BUDGET UNIT 2561 - FAMILY SUPPORT

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

new collections program, on a trial basis, utilizing property tax exemption information to establish liens against property owned by absent parents to secure court-ordered child support payments. If the program is successful and results in the realization of additional revenues, as projected, I may return to your Board at a later date with a revised recommendation regarding the Typist Clerk position. I have also reduced the services and supplies accounts to more closely reflect current year funding levels and expenditure projections. Additionally, my recommended funding level includes funds for the requested replacement typewriter.

Recommended revenues are slightly lower than requested and are based upon revised calculations utilizing more current reimbursement information. The funding goal for this budget is to have revenues offset expenditures. My recommendation for this budget for fiscal year 1983-84 falls short of that goal. The recommendation, however, was developed taking into consideration revenues realized in excess of expenditures by Family Support in prior years.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow Family Support to maintain existing service levels, acquire a correcting typewriter and implement a new collections program on a trial basis.

Board Adopted Changes: The Board increased the appropriation and revenues for this budget unit to allow for the acquisition of six computer terminals to assist with the division's support collections effort.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2562
BUDGET UNIT VICTIM/WITNESS ASSISTANCE
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2562	ACTUAL EXPENDITURES 1981-82	ESTIMATED ACTUAL EXPENDITURES 1982-83	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84	F U N D
			DEPARTMENT REQUEST 1983-84	RECOMMENDED BY C A O 1983-84		
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1000 SALARIES & BENEFITS	\$ 63,956	\$ 66,805	\$ 68,219	\$ 68,219	\$ 68,219	
2000 SERVICES & SUPPLIES	\$ 1,980	\$ 2,514	\$ 5,412	\$ 4,022	\$ 4,022	
3000 OTHER CHARGES	\$	\$ 17,837	\$ 16,661	\$	\$	
TOTAL	\$ 65,936	\$ 87,156	\$ 90,292	\$ 72,241	\$ 72,241	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Victim Assistance	\$41,385	\$54,175	\$43,345	\$43,345
2. Witness Assistance	27,590	36,117	28,896	28,896
Gross Total	\$68,975	\$90,292	\$72,241	\$72,241
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$68,975	\$90,292	\$72,241	\$72,241
Revenues	\$34,058	\$56,661	\$40,000	\$40,000

PURPOSE

To reduce crime and increase criminal justice efficiency by providing a multi-disciplinary program with coordination between all criminal justice and social service agencies within the county to aid the victims of crime and minimize inconveniences to witnesses.

SERVICE DELIVERY PROGRAMS

1. Victim Assistance: Review police reports to ascertain needs of victims; provide immediate, 24-hour on-call assistance to victims when necessary, including counseling, food, shelter and clothing; train law enforcement officers in victimology.
2. Witness Assistance: Provide special victim/witness services such as court escort, transportation assistance, intimidation control, property return and crisis counseling.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
9637	Victim Assistance Coordinator I	0861	1	1	1
9636	Victim Assistance Coordinator II	1130	1	1	1
Total			2	2	2

BUDGET UNIT 2562 - VICTIM/WITNESS ASSISTANCE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Victim/Witness Assistance Division of the District Attorney's Office has requested a significant increase in funding for fiscal year 1983-84. The increase is primarily due to the inclusion of Domestic Violence Programs Special Fund monies in the division's requested funding level. Domestic Violence Programs Special Fund monies are generated from the imposition of a surcharge on marriage license fees and are used to support programs which provide services to the victims of domestic violence and their children. The Victim/Witness Assistance Division is the local agency charged with disbursing the special fund monies and monitoring the approved program. However, rather than appropriating these funds during the normal budget process, the appropriation has traditionally been made at midyear, based upon the results of an application review and selection process. The requested increase in funding also reflects increased costs in the salaries and benefits accounts for existing personnel and a slight increase in the services and supplies accounts for travel and transportation expenses.

Domestic Violence Programs Special Fund monies are also included in the division's requested revenues for fiscal year 1983-84. The county is allowed to retain a certain percentage of these monies to offset the costs associated with administering the fund and monitoring the approved program. Additionally, requested revenues reflect a slight increase in funding from the State Office of Criminal Justice Planning, which has traditionally offset approximately 50 percent of the cost of this budget.

County Administrator's Recommendation: My recommended funding level for this budget for fiscal year 1983-84 does not include Domestic Violence Programs Special Fund monies in the expenditure accounts or in revenues. As in previous years, I am recommending that these funds be appropriated outside of the normal budget process. Additionally, I have made a slight reduction in the services and supplies accounts to more closely reflect current year funding levels and expenditure projections.

The Victim/Witness Assistance Division continues to effectively utilize staff and volunteers of the Rape Crisis Center and Women's Shelter program to assist in the work of the Victim/Witness program. As a result of these efforts, the division estimates annual savings of approximately \$150,000 in countywide court-related expenses.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the Victim/Witness Assistance Division to maintain existing service levels.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2570

BUDGET UNIT GRAND JURY
FUNCTION PUBLIC PROTECTION
ACTIVITY JUDICIAL

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2570 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D 7
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 16,607	\$ 37,517	\$ 41,651	\$ 37,300	\$ 37,300	
TOTAL	\$ 16,607	\$ 37,517	\$ 41,651	\$ 37,300	\$ 37,300	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Committee Investigations	\$22,067	\$26,651	\$22,300	\$22,300
2. Audit	1,200	-0-	-0-	-0-
3. Special Audit	13,800	15,000	15,000	15,000
Gross Total	\$37,067	\$41,651	\$37,300	\$37,300
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$37,067	\$41,651	\$37,300	\$37,300
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To review the management and operation of county departments, to investigate and recommend improvements in efficiency and corrective actions and to investigate charges of misconduct and violations of law by county officials.

SERVICE DELIVERY PROGRAMS

- Committee Investigations: To fulfill the responsibility of reviewing county operation and management, certain departments are selected each year for thorough committee investigation. Interim or final reports are prepared for submission to the Board of Supervisors, which acknowledge needs, recommend improvements and suggest possible corrective measures.
- Audit: To fulfill the responsibility of auditing the financial records of the county and the management of county departments.
- Special Audit: With approval of the Superior Court, the Grand Jury may order special audits to investigate possible irregularities or possible misconduct by county or city officials or staff.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Grand Jury is requesting funds that would maintain the same service levels as provided in fiscal year 1982-83 and would allow Grand Jury members to attend training seminars. The Grand Jury anticipates that the current year budget will be over-spent and that an appropriation adjustment

BUDGET UNIT 2570 - GRAND JURY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

will be necessary prior to year's end to cover training expenses incurred in fiscal year 1982-83. The requested budget also provides funding to cover management audits that may be required during the year.

County Administrator's Recommendation: I am not recommending that additional funds be provided for training seminars. Our goal for developing the recommendation for funding the Grand Jury's budget was to maintain current service levels and cost. Should next year's Grand Jury place a high priority on training for its members, they can provide training within the recommended level of funding.

My recommended funding level provides for the Grand Jury's operational expense and management audits based upon the current spending level. I have adjusted the service and supply accounts to reflect actual spending patterns which includes funds to cover telephone expense based upon projected costs during fiscal year 1982-83.

I am recommending that the audit service program be eliminated from this budget because the Grand Jury and Board of Supervisor's financial audit is funded within the Board of Supervisor's budget.

Impact of County Administrator's Recommendation: At the recommended level of funding the Grand Jury will be able to provide services at the same level as approved in fiscal year 1982-83. At this level of funding, training costs will not be provided for Grand Jury members to attend seminars.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2590

BUDGET UNIT SHERIFF-CORONER
FUNCTION PUBLIC PROTECTION
ACTIVITY POLICE PROTECTION

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2590 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 5,104,844	\$ 5,305,561	\$ 6,077,619	\$ 5,474,183	\$ 5,573,942	
2000 SERVICES & SUPPLIES	\$ 1,159,165	\$ 1,256,899	\$ 1,292,578	\$ 1,057,907	\$ 1,065,910	
4000 FIXED ASSETS	\$ 5,763	\$ 344		\$	\$	
5000 EXP TFRS & REIMBURS	\$ 2,084	\$ 2,295		\$	\$	
TOTAL	\$ 6,267,688	\$ 6,560,509	\$ 7,370,197	\$ 6,532,090	\$ 6,639,852	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Administration	\$ 333,630	\$ 379,998	\$ 302,197	\$ 302,197
2. Patrol	2,692,478	3,025,641	2,789,503	2,815,613
3. Detectives	934,846	1,075,464	1,056,354	1,056,354
4. Custody	1,131,678	1,656,216	1,277,596	1,353,485
5. Civil	650,071	437,356	420,612	420,612
6. Administrative Services	586,572	595,061	582,911	582,911
7. Training	68,752	117,961	53,075	58,838
8. Career Criminal Apprehension Program	-0-	82,500	49,842	49,842
Gross Total	\$6,398,027	\$7,370,197	\$6,532,090	\$6,639,852
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$6,398,027	\$7,370,197	\$6,532,090	\$6,639,852
Revenues	\$ 299,625	\$ 507,815	\$ 433,624	\$ 442,598

PURPOSE

The purpose of the Sheriff's Department is to enforce federal, state, and county criminal and civil laws and statutes within the unincorporated areas of San Luis Obispo County and to assist or take over such enforcement within the incorporated areas if needed; to provide for the custody, safekeeping, and welfare of all prisoners; to encourage safety and crime prevention; to perform the legal aspects of the coroner functions within the county; and to provide for order and public safety in the Superior and Municipal Courts of the county.

SERVICE DELIVERY PROGRAMS

1. Administration: Direct, coordinate, and control the functions of the office of Sheriff-Coroner-Marshall.
2. Patrol: Preserve the peace, respond to citizens' requests for assistance, and prevent criminal activity.
3. Detectives: Investigate criminal activities and prepare for prosecution where indicated, provide coroner investigative functions, and determine the circumstances, manner, and the cause of all violent deaths.

BUDGET UNIT 2590 - SHERIFF-CORONER

SERVICE DELIVERY PROGRAMS (Continued)

4. Custody: Operate the county jail and court services; provide custodial care, vocational training, rehabilitative services, prisoner transportation, booking, food services, inmate workers, alternate forms of incarceration and bailiff marshal services to the courts.
5. Civil: Receive and serve all civil processes and notices including summons, complaints, attachments, garnishments, and subpoenas.
6. Administrative Services: Process, store, and maintain all department records and warrants, provide central transcribing services, and maintain control over departmental property, including evidence.
7. Training: Provide minimum training as required by the California Peace Officers Standards and Training (P.O.S.T.) for the Officers, Reserve Officers, Correctional Officers and other personnel as needed.
8. Career Criminal Apprehension Program: This program is partially funded with grant funds made available through the State Office of Criminal Justice Planning. The program draws upon automated crime analysis information to more effectively deploy the manpower available for enforcement and to concentrate efforts on identifying and apprehending career criminals.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0107	Sheriff-Coroner	89	1	1	1
0911	Account Clerk	0533	2	2	2
8884	Administrative Analyst I	0870			
8883	or Administrative Analyst II	1007			
8882	or Administrative Analyst III	1178	1	1	1
0332	Captain	1302	2	2	2
1340	Cook II	0642	2	3	2
0354	Corr. Officer Food Service Supv.	0849	1	1	1
0338	Deputy Sheriff	0849	74	80	74
0342	Dispatcher	0655	10	10	10
0355	Identification Technician	0927	1	1	1
0334	Lieutenant	1186	7	7	7
0926	Secretary	0624	1	1	1
0909	Senior Account Clerk	0624	1	1	1
0343	Senior Dispatcher	0687	3	3	3
0345	Senior Sheriff's Corr. Officer	0783	3	5	3
0951	Senior Typist Clerk/Senior Clerk	0593	8	8	8
0336	Sergeant	0983	10	12	11
0347	Sheriff's Correctional Officer	0746	28	39	31
1336	Storekeeper I	0565			
1331	or Storekeeper II	0623	1	1	1
0927	Supervising Administrative Clerk I	0675	1	1	1
0928	Supervising Administrative Clerk II	0757	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	12	18	14
	Undersheriff		0	1	0
Total			170	199	176

BUDGET UNIT 2590 - SHERIFF-CORONER

SUMMARY OF POSITIONS (Continued)

<u>Job</u> <u>Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Contract</u>					
	Crime Analyst		1	1	1
	Senior Typist Clerk		1	1	1
<u>Temporary</u>					
	Reserve Deputies (2.25 FTE)		3	3	3
	Typist Clerk (.25 FTE)		1	1	1
Grand Total			176	205	182

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
8	Self-Contained Breathing Units	A	\$ 7,400	2221
2	Food Service Carts	A	2,600	2221
2	Food Service Carts	R	2,600	2221
1	Gas Baking Oven	R	4,500	2221
5	Micro-Cassette Dictation Units	R	1,875	2221
1	Standard Cassette Transcribing Unit	R	750	2221
1	Typewriter	R	755	2221
1	Meat Grinder Attachment	R	500	2221
			<u>\$20,980</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
2	Photocopiers	E	\$12,080

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Sheriff's Department has requested a substantial increase in funding for fiscal year 1983-84. The increase is primarily attributable to the department's request for 29 additional permanent positions. However, subsequent to submitting that request, the department submitted a revised request which significantly reduced the requested increase. The revised request includes 14 additional positions rather than the 29 positions included in the original submittal. The 14 additional positions include three Intermediate Typist Clerks, one Undersheriff, two Sergeants, one Senior Correctional Officer, five Correctional Officers and two Deputy Sheriffs. Additionally, the requested funding level includes two contract positions associated with the Career Criminal Apprehension Program (CCAP), which is partially funded with grant funds made available through the State Office of Criminal Justice Planning. These positions were approved by your Board during fiscal year 1982-83.

The requested increase in the services and supplies accounts reflects the department's request for 29 additional positions, Career Criminal Apprehension Program expenses and increased funding for travel, transportation and training for existing staff. Although not reflected in the requested funding level, the department has also requested funding for several fixed asset equipment items through Budget Unit 221 - Federal Revenue Sharing Equipment Acquisition. The requested items include eight self-contained breathing units, one washing machine and two dryers for the

BUDGET UNIT 2590 - SHERIFF-CORONER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

department's laundry facility, two data processing printers associated with the California Law Enforcement Telecommunications System (CLETS), four food service carts, one gas baking oven, ten cassette dictation units, and three typewriters. A complete listing of the requested equipment is included in the Fixed Assets section of this document.

Requested revenues are also significantly higher than the current year budgeted amount. The increase includes Career Criminal Apprehension Program funds, an increase in the number of federal inmate days, full-year revenues for the jail weekender program and reimbursement for training expenses for existing staff as well as the additional positions requested for 1983-84.

County Administrator's Recommendation: I am recommending that this budget be funded at a substantially lower level than requested. However, even at this reduced level, the recommended funding level represents an increase of \$134,000 over the current year appropriation. My recommended funding level is based upon the department's revised request, which included 14 additional permanent positions. Of these positions, I am recommending funding for the department's top priority position, which is an Intermediate Typist Clerk assigned to the custody bureau. This position was authorized by your Board during fiscal year 1982-83 as a temporary position in conjunction with the opening of the inmate holding facility in the Government Center. Transferring this position to permanent status is a cost-effective alternative to staffing the booking function with correctional officers.

No other changes to the department's permanent position allocation are included in my recommended funding level. The 13 positions which are not recommended for funding represent an expansion of service levels without offsetting revenues or other cost justification. Additionally, there are several projects, either in progress or in the development stage, which could have a significant impact on the operation and organization of the Sheriff's Department. These projects include a requested reclassification of the department's two Captain positions, the Jail Needs Assessment Study which was funded in the capital projects budget in 1982-83, the Career Criminal Apprehension Program which is entering its second year, additional data processing applications to automate the department's manual information systems, and the potential utilization of airport security personnel on a limited basis to assist in the civil division. Although not reflected in the Sheriff Department's budget, a considerable amount of data processing resources in the Department of Technical Services is being allocated toward the development of automated information systems for the Sheriff's Department, which could result in significant cost savings and operational efficiencies.

My recommended funding level for the services and supplies accounts is also significantly lower than requested. The reduced level of funding reflects my recommendation regarding the requested positions as well as the reductions made by the department in its revised budget request. The most significant reductions are in the travel, transportation and training expense accounts. Additionally, the funding level in the services and supplies accounts is lower than the current year budgeted amount due to cost savings associated with the expansion of the county's dimension telephone system to include the Sheriff's Department, and significantly lower garage cost estimates for 1983-84.

I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition for several of the department's highest priority fixed asset items.

BUDGET UNIT 2590 - SHERIFF-CORONER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

These items include eight self-contained breathing units, four food service carts, one gas baking oven, a phased approach to replacing the requested dictating/transcribing equipment, one replacement typewriter and a meat grinder attachment which will increase the efficiency of the food preparation process.

At the recommended funding level, service program funding levels within the Sheriff's budget have fluctuated significantly from 1982-83 budgeted levels. These changes reflect increases in salaries and benefits for existing personnel, an internal reorganization of personnel within the department, and inclusion of the Career Criminal Apprehension Program. In December of 1982, your Board approved three additional permanent positions in the Sheriff's budget to staff the new inmate holding facility in the Government Center. At the time this was done, the Sheriff created a Court Services Unit and transferred supervisory responsibility for bailiffs from the Civil Bureau to the Custody Bureau; seven Deputy Sheriffs were transferred from Civil to Custody. This change explains the significant reduction in funding for the Civil Bureau in 1983-84 compared to the current year.

Finally, recommended revenues are slightly lower than requested. The reduction is primarily the result of the changes made in the travel, transportation and training accounts, but also reflects the transfer of a portion of the Career Criminal Apprehension Program funds to Technical Services to offset a certain percentage of the data processing equipment and maintenance expenses associated with this program. Additionally, in accordance with recent legislative authorization, staff is pursuing the possibility of charging convicted defendants, sentenced to serve time in the county jail, for the costs associated with incarceration.

It is my understanding that the Sheriff intends to appear before your Board during the budget hearings to address the department's request for additional positions.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing service levels, continue to participate in the Career Criminal Apprehension Program and acquire several high priority fixed asset equipment items.

Board Adopted Changes: The appropriation for this budget unit was increased to reflect the costs associated with five additional positions allocated by the Board during the budget hearings. The additional positions include one Intermediate Typist Clerk, one Sergeant and three Correctional Officers. Revenues were also increased slightly to account for reimbursable training costs for the additional positions.

EXPENDITURE CLASSIFICATION B.U. 2595 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 368,927	\$ 453,531	\$ 419,460	\$ 410,742	\$ 425,642
4000 FIXED ASSETS	\$ 17,773	\$ 2,122			
TOTAL	\$ 386,700	\$ 455,653	\$ 419,460	\$ 410,742	\$ 425,642

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Subvention Program Implementation	\$407,243	\$419,460	\$410,742	\$425,642
Gross Total	\$407,243	\$419,460	\$410,742	\$425,642
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$407,243	\$419,460	\$410,742	\$425,642
Revenues	\$407,243	\$419,460	\$410,742	\$425,642

PURPOSE

The County Justice System Subvention Program is a state grant program administered by the California Department of Youth Authority. The goals of the program are to protect society from crime and delinquency and to protect and care for children and youths who are in need of services as a result of truancy, running away and being beyond the control of their parents. The subvention monies are for specified programs intended to assist counties in achieving these goals by maintaining and improving local criminal justice systems, encouraging greater selectivity in the kinds of juvenile and adult offenders retained in the community, reducing the number of offenders reentering local criminal justice systems and providing appropriate services and facilities for children and youths.

SERVICE DELIVERY PROGRAM

1. Subvention Program Implementation: The County Justice System Subvention Program provides funding for various programs relating to crime and delinquency which are recommended to the Board of Supervisors by the County Justice System Advisory Group.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget unit serves as the cost control center to receive and disburse San Luis Obispo County's entitlement under the County Justice System Subvention Program. The requested funding level reflects a preliminary estimate of the county's entitlement for fiscal year 1983-84.

County Administrator's Recommendation: I am recommending this budget be funded at a slightly lower level than requested. The recommended funding level is based upon the Department of Youth Authority's most recent allocation estimates for fiscal

BUDGET UNIT 2595 - JUSTICE SYSTEM SUBVENTION PROGRAM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

year 1983-84. The actual allocation of County Justice System Subvention Program funds will not be known until the state's fiscal year 1983-84 budget has been adopted. Additionally, several changes to the subvention program are being considered by the legislature which could significantly change the nature of this program. For this reason and due to the state's uncertain fiscal situation, I may return to your Board at a later date with a revised recommendation regarding this budget.

The individual project recommendations and funding levels identified below reflect the recommendations of the County Justice System Advisory Group. Under the subvention program, the Advisory Group is charged with the responsibility of evaluating programs for meeting local justice system needs and making recommendations to the Board of Supervisors regarding the disbursement of these funds. The Group's recommendations are the result of a detailed project review and selection process.

1. County Advisory Group Support (\$25,377): This element provides for continued administration of the County Justice System Subvention Program. The funding level includes small percentages of salaries and benefits for county staff who work on the program. Also included is funding for an independent contract for program monitoring, overall project liaison, Advisory Group assistance and other technical assistance and services.
2. Tri-Cities Juvenile Task Force (\$72,290): This program provides for a portion of the cost of three sworn officers in the Arroyo Grande, Grover City and Pismo Beach Police Departments. The officers assigned to the Task Force conduct a variety of educational programs, provide counseling services and concentrate on alcohol-related activities for juvenile offenders.
3. Pre-Delinquent Intervention Program (\$36,561): This program is administered jointly by the Paso Robles Public Schools and Paso Robles Police Department. The goal of the program is to provide a systematic approach to coordinating the resources of the school, family, police department and community to focus on the needs of pre-delinquent youth. The program utilizes Cal Poly interns to provide intensive counseling services to pre-delinquent youth and their parents.
4. Probation Outreach (\$78,691): This program provides decentralized probation services throughout the county. Juvenile Probation Officers are placed directly in various communities to provide intake screening of first-time misdemeanor and/or minimally involved juvenile offenders and first-time felony offenders referred from the District Attorney, personal and family counseling and crisis resolution, and informal supervision.
5. Community Service Work Project (\$56,957): This project provides work service assignments to certain juvenile offenders as a dispositional alternative or adjunct to probation. Work assignments are designed to allow minors to engage in a work project in which practical experience can be gained in work attitudes, employer expectations, ethics and personal pride. A second component of the project focuses on preparing minors for realistic employment expectations through testing and counseling. The project is provided and administered by the Probation Department.
6. Juvenile Offenders Program (\$60,912): This program provides readily accessible substance abuse counseling services to adolescents, educational programs to students, parents and community groups and consultation to schools and others involved with the adolescent population. The program interfaces with school,

BUDGET UNIT 2595 - JUSTICE SYSTEM SUBVENTION PROGRAM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

law enforcement, probation and other agencies serving adolescents and provides a focus for the provision of services. The project is implemented through the County Drug Program.

7. Parent Effectiveness Training/Youth Effectiveness Training (\$69,793): The primary problem with which this project deals is the breakdown in communications and deterioration of relationships between parent and child. Training courses and family crisis intervention services are provided to court-ordered juvenile offenders and their parents. The program is conducted by the Probation Department.
8. Jobs for Youth (\$5,081): Administered by the South Bay Advocates for Youth, this program matches area employers with youths who seek part-time employment opportunities. The recommended funding level for fiscal year 1983-84 is significantly lower than the amount allocated to this program in the current year.
9. South County Youth Employment Office (\$5,080): This program was funded as a pilot project during fiscal year 1982-83. It is administered by the South County Youth Guidance Council, which is a newly organized, non-profit corporation formed to promote youth needs in the south county. The recommended appropriation will be used to develop programs of youth employment and find jobs to help reduce the youth unemployment rate in the south county. Educational, vocational and avocational skills will also be taught to enhance the chances for youth employment.

Impact of County Administrator's Recommendation: At the recommended level of funding, County Justice System Subvention Program funds will be allocated to the top priority projects identified by the County Justice System Advisory Group. However, due to the funding limitations of this program and the increasing cost of some of the ongoing projects, three new projects will not receive funding and one existing project, the Jail Treatment Program, will be discontinued.

Board Adopted Changes: Expenditures and revenues for this budget unit were increased by the Board to allow the Jail Treatment Program to continue at its current service level until more information is available regarding the County's funding allocation for fiscal year 1983-84, and the amount of carryover funds from the current year is known.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2620 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 23,744	\$	\$	\$	\$	
TOTAL	\$ 23,744	\$	\$	\$	\$	20

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Special Roads	-0-	-0-	-0-	-0-
Gross Total	-0-	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	-0-	-0-	-0-	-0-
Revenues	\$29,183	\$74,334	\$74,334	\$68,386

PURPOSE

To serve as a depository for the special road tax on unincorporated areas of the county.

SERVICE DELIVERY PROGRAM

1. Special Roads: Revenue from special road taxes are transferred from this budget to Budget Unit 2920 - Roads, and used to fund a school crossing guard program and other road-purpose expenditures.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: No funding is requested for this budget unit. In fiscal year 1982-83, the title of this budget unit was changed from Crossing Guards to Special Roads. This budget unit's only function is to act as a depository for road tax on the unincorporated areas of the county. All tax revenues for fiscal year 1983-84 will be collected in this budget unit and then transferred to Budget Unit 2920 - Roads.

Crossing Guards program costs are budgeted as a service program in the Roads budget, and will be paid out of that budget. Prior to fiscal year 1982-83, the Crossing Guards program was funded directly from this budget unit with the balance of estimated revenues transferred to the Roads budget. This budget unit remains in existence only because the Streets and Highways Code requires that the special roads property tax revenues be initially deposited into a fund other than the one from which operating costs are paid. Additionally, receipt of property tax revenues must be disclosed in a public document, and this budget collects property tax related revenues.

BUDGET UNIT 2620 - SPECIAL ROADS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Requested revenues for this budget unit are up significantly over fiscal year 1982-83. Monies credited to this budget unit from the Special District Augmentation Fund are included in the request for the first time, accounting for the increase.

County Administrator's Recommendation: I recommend this budget unit be approved as submitted.

Impact of County Administrator's Recommendation: Service levels will not be impacted in fiscal year 1983-84, as services will be provided in Budget Unit 2920 - Roads.

Board Adopted Changes: Revenues for this budget unit were reduced by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Homeowners property tax relief and business inventory tax subventions were reduced based upon the state's adopted budget.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. No 2660
BUDGET UNIT PROBATION DEPARTMENT
FUNCTION PUBLIC PROTECTION
ACTIVITY DETENTION AND CORRECTION

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2660 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 1,878,232	\$ 2,075,423	\$ 2,172,120	\$ 2,154,602	\$ 2,154,602	
2000 SERVICES & SUPPLIES	\$ 312,333	\$ 273,352	\$ 246,473	\$ 237,951	\$ 237,951	
3000 OTHER CHARGES	\$ 100,388	\$ 57,734	\$ 90,000	\$ 65,000	\$ 65,000	
4000 FIXED ASSETS	\$ 2,862	\$ 1,000	\$	\$	\$	
5000 EXP TFRS & REIMBURS	\$ 128,133	\$ 194,374	\$ 222,959	\$ 205,441	\$ 205,441	
TOTAL	\$ 2,165,682	\$ 2,213,135	\$ 2,285,634	\$ 2,252,112	\$ 2,252,112	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Residential & Personal Care	\$ 709,310	\$ 755,051	\$ 731,711	\$ 731,711
2. Supervision and Counseling	648,835	595,654	578,136	578,136
3. Health Care Services	15,000	45,484	45,484	45,484
4. Educational Services	68,345	69,793	69,793	69,793
5. Court Services	401,161	412,934	412,934	412,934
6. Management & Operations	645,965	629,677	619,495	619,495
Gross Total	\$2,488,616	\$2,508,593	\$2,457,553	\$2,457,553
Less Cost Applied	\$ 199,108	\$ 222,959	\$ 205,441	\$ 205,441
Net Total	\$2,289,508	\$2,285,634	\$2,252,112	\$2,252,112
Revenues	\$ 148,500	\$ 95,879	\$ 95,879	\$ 95,879

PURPOSE

The goals of the Probation Department are to protect the community, rehabilitate probationers, prevent crime and delinquency, and protect non-delinquent youth.

SERVICE DELIVERY PROGRAMS

1. Residential and Personal Care: Includes juvenile detention, return of juveniles to their county of jurisdiction or residence, placement in foster and group homes, and commitments to juvenile hall, county camps, and the California Youth Authority.
2. Supervision and Counseling: Includes pre-court diversion, special counseling for juveniles, and supervision of juvenile wards and adult felons and misdemeanants.
3. Health Care Services: Includes diagnostic and treatment services, mainly for juvenile wards.
4. Educational Services: Includes the parent, youth, and teacher effectiveness training courses.
5. Court Services: Includes conducting investigations and preparing reports to the municipal, superior, and juvenile courts.

BUDGET UNIT 2660 - PROBATION

SERVICE DELIVERY PROGRAMS (Continued)

6. Management and Operations: Includes collections, business and clerical services, departmental management, and operational expenses.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0213	Chief Probation Officer	B8	1	1	1
0911	Account Clerk	0533	1	1	1
8887	Administrative Analyst Aide	0668			
8884	or Administrative Analyst I	0870			
8883	or Administrative Analyst II	1007			
8882	or Administrative Analyst III	1178	1	1	1
0920	Collections Officer	0701	1	1	1
1341	Cook I	0550	1	1	1
1340	Cook II	0642	1	1	1
0319	Deputy Chief Probation Officer	1340	1	1	1
0324	Deputy Probation Officer I	0796			
0323	or Deputy Probation Officer II	0957	36	36	36
0321	Deputy Probation Officer III	1045	4	4	4
1344	Food Service Worker 1/2 Time	0514	1	1	1
0320	Probation Division Manager	1177	4	4	4
0951	Senior Typist Clerk	0593	2	2	2
0927	Supervising Administrative Clerk I	0675	1	1	1
0928	Supervising Administrative Clerk II	0757	1	1	1
0910	System 6 Operator	0612	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	8	8	8
0953	Typist Clerk 3/4 Time	0465			
0952	or Intermediate Typist Clk. 3/4 T.	0508	1	1	1
Total			66	66	66
<u>Contract</u>					
	Deputy Probation Officer		7	7	7
<u>Temporary</u>					
	Deputy Probation Officer (1.5 FTE)		3	2	2
	Intermediate Typist Clerk (.75 FTE)		0	1	1
	Nurse Practitioner 1/2 Time		0	1	1
Grand Total			76	77	77

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
6	Dictation Units	R	\$2,970	2221
3	Transcribing Units	R	1,485	2221
2	Typewriters	R	1,980	2221
1	Wet/Dry Vacuum Cleaner	R	900	2221
			<u>\$7,335</u>	

BUDGET UNIT 2660 - PROBATION

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Probation Department has requested a slight overall reduction in funding for fiscal year 1983-84. The reduction is reflected in the services and supplies accounts and is primarily due to more accurate accounting and projections of costs for the operation of the Juvenile Services Center. This is the first time the department has had the benefit of a full year of operating experience at the juvenile services facility. The salaries and benefits accounts include normal cost increases for existing personnel and a request for a half time Nurse Practitioner position on a temporary help basis to provide medical support to the Juvenile Services Center. This service was previously budgeted in the services and supplies accounts, but can be provided at considerably less cost on a temporary help basis.

The department's budget request also reflects an increase in funding for three existing projects funded with grant monies made available through the County Justice System Subvention Program. The expenses associated with these projects are cost applied to Budget Unit 2595 - Justice System Subvention Program, and have no impact on the general fund. Additionally, the department has requested funding for several fixed assets. Requested replacement fixed asset items include two typewriters, a wet/dry vacuum cleaner, a videotape recorder and dictation/transcribing equipment. New fixed asset items include a medical instrument cart and a CPR trainer.

Requested revenues are considerably lower than the current year budgeted amount. The reduction is primarily due to a recent California Supreme Court decision in which the Court ruled that parents or guardians of juveniles confined in secure facilities may no longer be charged for the costs of such confinement. In fiscal year 1982-83, the department budgeted over \$71,000 in revenues from this source.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a slightly lower level than requested. I have reduced the services and supplies accounts to reflect revised estimates for Central Stores and County Garage charges, and have deleted funds for certain maintenance and improvement projects at the Juvenile Services Center. These projects will be considered for funding through the capital projects budget and the countywide maintenance budget in the Department of General Services. Additionally, the "other charges" accounts have been reduced to more closely reflect current year expenditure projections. The appropriation in these accounts is for the payment of out-of-home placements of juvenile wards of the court. Because expenditures in these accounts are not within the control of the department, actual expenditure levels can fluctuate significantly from year-to-year depending upon the number of juveniles in placement and the amount the department is charged by the individual homes in which the juveniles are placed.

I am recommending funding for the department's top priority equipment items through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition. This includes a phased approach for replacing the department's dictation/transcribing equipment, replacing two of the department's oldest typewriters and replacing a wet/dry vacuum cleaner used at the Juvenile Services Center.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing service levels.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2670 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 27,411	\$ 7,909	\$	\$	\$
2000 SERVICES & SUPPLIES	\$ 948,800	\$ 948,739	\$ 1,018,389	\$ 956,216	\$ 1,011,815
4000 FIXED ASSETS	\$ 6,201	\$ 12,286	\$	\$	\$
TOTAL	\$ 982,412	\$ 968,934	\$ 1,018,389	\$ 956,216	\$ 1,011,815

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Fire Protection	\$1,041,000	\$1,018,389	\$956,216	\$1,011,815
Gross Total	\$1,041,000	\$1,018,389	\$956,216	\$1,011,815
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,041,000	\$1,018,389	\$956,216	\$1,011,815
Revenues	\$ 14,348	\$ 21,350	\$ 17,850	\$ 27,850

PURPOSE

To provide fire protection and emergency services in areas of the county outside of incorporated cities and fire protection districts.

SERVICE DELIVERY PROGRAM

1. Fire Protection: Fire protection and emergency services for the areas of the county outside of incorporated cities and fire protection districts.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided through a contract with the California Department of Forestry.

LIST OF APPROVED FIXED ASSETS

Quantity	Item	Code	Amount	Funding Budget
1	Fire Engine - Remaining Payment	R	\$74,500	2221
1	Sedan	R	8,000	2221
1	Resuscitator	A	750	2221
4	Fire Hose Nozzles (1-1/2")	R	1,360	2221
1	Fire Hose Nozzle (2-1/2")	R	460	2221
1	Siamese Ball Valve	R	600	2221
3	Proximity Suits	R	3,600	2221
			\$89,270	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The county contracts with the California Department of Forestry for fire protection services. The department's requested level of funding is slightly less than that budgeted for fiscal year 1982-83. The primary

BUDGET UNIT 2670 - COUNTY FIRE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

reason for the reduction is because the department has requested that three firefighter positions at the Templeton Station be eliminated. During fiscal year 1981-82, the County Fire Department relocated its Paso Robles Fire Station to Templeton. Three paid firefighter positions were replaced in fiscal year 1982-83 by a volunteer company in Templeton, maintaining service levels.

The department's request includes two new positions, a Fire Captain Drill Master and a Fire Equipment Mechanic. These two positions are requested because of the increased training requirements of the department's eleven volunteer fire companies and the increased maintenance workload for the department's mobile equipment fleet.

The request also includes a significant increase in volunteer firefighter expense reimbursement as the number of calls, which includes volunteer response to emergencies, has increased substantially. The department is requesting over \$100,000 in fixed assets, which includes the remaining payment for replacement of a fire engine. Finally, requested revenues are up slightly over fiscal year 1982-83.

County Administrator's Recommendation: I recommend this budget unit be funded at a lower level than requested. My recommendation includes requested funding for all current positions at 1982-83 rates. This budget will need to be adjusted to provide for salary increases for state employees during the fiscal year when other budgets are increased.

The recommended level of funding includes requested funding for volunteer fire fighter expense reimbursement. Several of the department's budget accounts were reduced slightly based upon current expenditure patterns. Recommended fixed assets include funding for the remaining payment for a fire engine. In addition, only that equipment which maintains current service levels or represents vital safety related items are recommended. Requested revenues have been reduced slightly.

No new positions are recommended in this budget, although the current service level will be maintained. The department wishes to reallocate the three firefighter positions, eliminated in the 1982-83 fiscal year, by replacing them with two new positions. Funding for the new positions is not included in my recommendation. Both positions are highlighted below as a policy issue for your Board's consideration.

1. Fire Captain Drill Master: This position would be responsible for training those volunteer companies which are not supported with paid personnel. The increased number of volunteer companies means additional training and has placed a burden on state training officers who have been providing the training. This position is being requested in order to create equitable training responsibilities between the state and county. Because this position represents an increase in service levels, it is not recommended.
2. Fire Equipment Mechanic: This position is requested to maintain existing vehicle maintenance standards. State heavy equipment operators, who are presently performing the vehicle maintenance duties, are being used on state brush conversion projects during the winter months and have been unable to keep up with maintenance responsibilities. The department's vehicle fleet consists of twelve fire engines, three rescue trucks, one pickup truck and one station wagon. The cost of the mechanic position would be 50 percent offset with revenues and savings. This position is not recommended as it, too, represents an increase in service levels.

BUDGET UNIT 2670 - COUNTY FIRE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: At the recommended level of funding, the County Fire Department will be able to maintain current service levels.

Board Adopted Changes: Appropriations for this budget unit were increased by the Board during the budget hearings to provide for a Fire Captain Drill Master and a Fire Equipment Mechanic. In addition, \$8,000 was appropriated into Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, to fund a vehicle for the Drill Master. Finally, revenues were increased as a result of funding the Fire Equipment Mechanic. The Fire Department will receive \$10,000 from the Bureau of Land Management to support the position.

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2690

BUDGET UNIT RESOURCE CONSERVATION

FUNCTION PUBLIC PROTECTION

ACTIVITY FLOOD CONTROL SOIL & WATER CON

EXPENDITURE CLASSIFICATION B.U. 2690 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
3000 OTHER CHARGES	\$ 9,000	\$ 9,750	\$ 7,750	\$ 7,750	\$ 7,750	
TOTAL	\$ 9,000	\$ 9,750	\$ 7,750	\$ 7,750	\$ 7,750	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Resource Conservation Districts	\$4,500	\$7,750	\$7,750	\$7,750
Gross Total	\$4,500	\$7,750	\$7,750	\$7,750
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$4,500	\$7,750	\$7,750	\$7,750
Revenues	\$4,500	\$7,750	\$7,750	\$7,750

PURPOSE

To continue an effective resource conservation program in order to provide for the wise use of our natural resources by providing for the administration of natural resources within three Resource Conservation Districts.

SERVICE DELIVERY PROGRAM

1. Resource Conservation Districts: Provides funds to each of the Resource Conservation Districts.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Resource conservation districts qualify as special districts and, as such, are eligible for funding from the Special District Augmentation Fund.

It is requested that funding for resource conservation districts be allocated in this budget unit, and that the same amount of revenue from the Special District Augmentation Fund be approved.

The requested level of funding represents an increase to resource conservation districts for fiscal year 1983-84 from the final budget for fiscal year 1982-83. However, during the Special District Augmentation Fund hearing held during fiscal year 1982-83, funds were increased for the Upper Salinas and Las Tablas Conservation Districts, and included an allowance of \$2,000 for the one-time funding of a special election for the Upper Salinas Conservation District which was held during fiscal year 1982-83. The adopted level of funding for each of the three resource

BUDGET UNIT 2690 - RESOURCE CONSERVATION

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

conservation districts for fiscal year 1982-83 is: Upper Salinas - \$6,000, Las Tablas - \$2,500, and Coastal San Luis - \$1,250.

The requested level of funding would provide the following amounts to the three resource conservation districts in the county: Upper Salinas - \$4,000, Las Tablas - \$2,500, and Coastal San Luis - \$1,250.

County Administrator's Recommendation: I recommend this budget unit be funded at the requested level.

Impact of County Administrator's Recommendation: The recommended level of funding will allow for a maintenance of current service levels and support for fiscal year 1983-84.

Board Adopted Changes: None.

1964

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL

BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2700

BUDGET UNIT WILDLIFE AND GRAZING

FUNCTION PUBLIC PROTECTION

ACTIVITY FLOOD CONTROL SOIL & WATER CON

EXPENDITURE CLASSIFICATION B.U. 2700 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 333	\$ 26,886	\$ 40,000	\$ 40,000	\$ 40,000	
TOTAL	\$ 333	\$ 26,886	\$ 40,000	\$ 40,000	\$ 40,000	16

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Range Improvement	\$35,000	\$35,000	\$35,000	\$35,000
2. Predator Control	5,000	5,000	5,000	5,000
Gross Total	\$40,000	\$40,000	\$40,000	\$40,000
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$40,000	\$40,000	\$40,000	\$40,000
Revenues	\$20,222	\$15,167	\$15,167	\$18,567

PURPOSE

The Taylor Grazing Act of 1934 provides that 50 percent of the grazing fees on Bureau of Land Management land outside of organized grazing districts be returned to the state. The California Public Resources Code requires the state share to be distributed to the counties in proportion to the grazing fees received and specifies that funds shall be expended by the counties for range improvements and for control of predators. The Public Resources Code also established a Grazing Advisory Board, which is appointed by the Board of Supervisors and is required to meet at least once annually and recommend to the Board of Supervisors plans or projects for range development and predator control.

SERVICE DELIVERY PROGRAMS

1. Range Improvement: Provides funding for projects such as fencing and water development research.
2. Predator Control: Provides funds to the Environmental Health Division of the Health Agency to hire a trapper, as needed, to control predators on private and public range land.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested budget reflects a proposed continuation of current service levels for wildlife and grazing projects. This budget represents a separate fund which generates revenues through payments by livestock owners to the Bureau of Land Management for grazing of animals on federal land.

BUDGET UNIT 2700 - WILDLIFE AND GRAZING

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The grazing fees collected are returned to the state and then distributed to counties. The use of funds are restricted to activities which provide for range improvements and predator control.

Requested revenues are lower than the amount budgeted for fiscal year 1982-83 reflecting a reduction in fees charged to livestock owners for grazing privileges on Bureau of Land Management property. The reduction in revenue will not impact service levels, as projected expenses during fiscal year 1983-84 will be partially funded from revenues collected in previous years.

County Administrator's Recommendation: I recommend this budget be funded at the requested level. Late in the budget process, a request from the Grazing Advisory Board was made to credit 75 percent of the interest earned on the average cash balance of the wildlife and grazing fund to that fund rather than to the county general fund. Under the proposal, the remaining 25 percent interest would continue to be credited to the general fund. I am not recommending adoption of the Grazing Advisory Board's request because the current level of interest income derived from the grazing fund would not offset the costs of support provided by county departments to the Grazing Advisory Bureau and because of the precedent that the requested action would establish.

Impact of County Administrator's Recommendation: Funding at the requested level will allow for continuation of specific projects funded through the Range Improvement and Predator Control programs, as recommended by the Wildlife and Grazing Committee and approved by the Board of Supervisors.

Board Adopted Changes: Revenues for this budget unit were increased due to the Board's decision to credit 50 percent of interest earned on the average daily cash balance to the Bureau of Land Management Grazing fund -- estimated to be \$3,400 for fiscal year 1983-84.

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ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL

BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO. 2710

BUDGET UNIT FISH AND GAME
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2710 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 5,585	\$ 10,653	\$ 11,187	\$ 11,187	\$ 8,187	
4000 FIXED ASSETS	\$ 1,431	\$	\$ 3,000	\$ 3,000	\$ 3,000	
TOTAL	\$ 7,016	\$ 10,653	\$ 14,187	\$ 14,187	\$ 11,187	31

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Education	\$ 3,536	\$ 3,536	\$ 3,536	\$ 3,536
2. Habitat Improvement	2,026	2,026	2,026	2,026
3. Research	500	500	500	500
4. Community Information	249	249	249	249
5. Recreation	249	249	249	249
6. Field Equipment	3,000	3,000	3,000	3,000
7. Committee Operating Expenses	4,925	4,627	4,627	1,627
Gross Total	\$14,485	\$14,187	\$14,187	\$11,187
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$14,485	\$14,187	\$14,187	\$11,187
Revenues	\$ 8,000	\$10,797	\$10,797	\$10,797

PURPOSE

Under direction of the Board of Supervisors, to oversee the expenditure of funds generated by fines levied as a result of Fish and Game violations; to encourage education and activities related to Fish and Game.

SERVICE DELIVERY PROGRAMS

- Education: Films, filmstrips, motivational materials, awards certificates, hunter safety, naturalist time, books, pamphlets.
- Habitat Improvement: Terrestrial: Forestry projects, control burns, spring development, chaparral management, native plantings, guzzler installation and maintenance. Aquatic: Artificial reefs, water level maintenance, stream improvements, barrier removal, flow control.
- Research: Fisheries and wildlife research, habitat reconnaissance, historical fisheries and wildlife surveys, studies to support and maintain species.
- Community Information: News items, publicity, fish and game regulation information, signs.

BUDGET UNIT 2710 - FISH AND GAME

SERVICE DELIVERY PROGRAMS (Continued)

5. Recreation: Nature trails, access to fish and wildlife areas, public wildlife area development for non-consumptive use.
6. Field Equipment: Field biology equipment including but not limited to cameras, vehicles, scanners, scopes, traps, fencing, nets, thermometers, etc.
7. Committee Operating Expenses: Reimbursement of committee members for monthly meetings, copying, phone calls, postage, secretarial time, vehicle maintenance and insurance.

SUMMARY OF POSITIONS

No positions are requested or recommended.

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
--	Assorted Field Equipment	A/R	\$3,000	2710

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The funds in this budget unit are accumulated from Fish and Game fines. Their use is restricted to those activities which promote and conserve fish and game. Equipment requests in this budget are subject to individual confirmation by the Board of Supervisors during the year. I have requested a slight reduction to this budget based upon an expenditure pattern that has developed during the current fiscal year. Should actual expenditures exceed revenues for fiscal year 1983-84, the difference will be made up from the fund balance that has accrued to the Fish and Game fund.

County Administrator's Recommendation: The requested level of funding is recommended in the program areas indicated. Revenues are recommended above the current year based on receipts through the first seven months.

As in the current year, I am recommending that \$2,500 be set aside in the Fish and Game contingency fund for unforeseen expenses during the fiscal year.

Impact of County Administrator's Recommendation: The recommended funding will allow the same level of activity to be conducted next year as is being provided during 1982-83.

Board Adopted Changes: Reductions in appropriations to this budget unit were made by the Board during budget hearings because an existing truck was surplused, eliminating the need for budgeted funds for gas, oil, and garage charges. Additionally, maintenance costs for a boat in the amount of \$300 was added to this budget.

1964

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2730

BUDGET UNIT AGRICULTURAL COMMISSIONER

FUNCTION PUBLIC PROTECTION

ACTIVITY PROTECTIVE INSPECTION

EXPENDITURE CLASSIFICATION B.U. 2730 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 618,731	\$ 676,376	\$ 725,932	\$ 725,932	\$ 725,932	
2000 SERVICES & SUPPLIES	\$ 166,571	\$ 187,483	\$ 195,402	\$ 172,476	\$ 180,206	
4000 FIXED ASSETS	\$ 987	\$ 9,966	\$	\$	\$	
5000 EXP TRFRS & REIMBURS	\$ 1,751	\$ 1,237	\$ 2,045	\$ 2,212	\$ 2,212	
TOTAL	\$ 784,538	\$ 872,588	\$ 919,289	\$ 896,196	\$ 903,926	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Pest Management	\$471,567	\$439,320	\$429,856	\$437,586
2. Inspection Services	116,054	102,146	101,952	101,952
3. Pest Exclusion & Detection	161,607	195,214	191,532	191,532
4. Device Inspection	86,910	122,328	113,877	113,877
5. Quantity Control	36,162	46,351	45,540	45,540
6. Petroleum Weighmaster Inspection	14,603	15,975	15,651	15,651
Gross Total	\$886,903	\$921,334	\$898,408	\$906,138
Less Cost Applied	\$ 5,726	\$ 2,045	\$ 2,212	\$ 2,212
Net Total	\$881,177	\$919,289	\$896,196	\$903,926
Revenues	\$420,807	\$438,394	\$441,182	\$452,764

PURPOSE

The Agricultural Commissioner is responsible for the promotion and protection of the county and state agricultural industry, public health, safety and welfare, the consumer and the environment. The Sealer of Weights and Measures is responsible for equity prevailing in all commercial transactions involving quantity of product.

SERVICE DELIVERY PROGRAMS

- Pest Management: Conduct a comprehensive Pesticide Use Enforcement Program to eradicate, prevent the spread and/or limit the impact of serious pests.
- Inspection Services: Provide consumer and agricultural industry protection through enforcement programs in fruit, vegetable, and egg quality control; apiary regulation, nursery and seed inspection; and compile statistics for the annual crop report.
- Pest Exclusion and Detection: Prevent the introduction of serious pests by inspection of plant quarantine shipments, phytosanitary certification procedures and detection activities.
- Device Inspection: Inspect and test for accuracy all devices for commercial purposes used for weighing, measuring, or counting.

BUDGET UNIT 2730 - AGRICULTURAL COMMISSIONER

SERVICE DELIVERY PROGRAMS (Continued)

5. Quantity Control: Weigh or measure containers or amounts of commodities sold to determine if they contain the quantity represented and whether they are being sold in accordance with the law.
6. Petroleum Weighmaster Inspection: Inspection of petroleum products to determine if they are being sold in accordance with the law and review of records and procedures of weighmasters (public, private and public-at-large) for the purpose of assuring equity in transactions.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0201	Ag. Comm./Sealer of Weights & Measures/Air Pollution Officer	C2	1	1	1
0809	Agricultural Inspector Trainee	0687			
0808	or Agricultural Inspector I	0749			
0806	or Agricultural Inspector II	0827			
0805	or Agricultural Inspector III	0894	12	12	12
0801	Assistant Agricultural Commissioner	1165	1	1	1
0823	Chief Deputy Sealer of Weights and Measures	1132	1	1	1
0804	Deputy Agricultural Commissioner	0987	2	2	2
0927	Supervising Administrative Clerk I	0675	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	2	2
0826	Wts. & Measures Inspector Trainee	0687			
0824	or Weights & Measures Inspector I	0749			
0821	or Weights & Measures Inspector II	0827			
0825	or Weights & Measures Inspector III	0894	3	3	3
Total			23	23	23
<u>Contract</u>					
	Ag. Inspector - Trapping		3	0	0
<u>Temporary</u>					
	Ag. Inspector - Trapping (FTE)		0	3	3
	Rodent Control Foremen (FTE)		0	1	1
Grand Total			26	27	27

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Refrigerator	A	\$ 730	2221
1	Free Standing Work Surface	A	240	2221
1	Two-Drawer Lateral Locking File Cabinet	R	342	2221
			<u>\$1,312</u>	

BUDGET UNIT 2730 - AGRICULTURAL COMMISSIONER

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$1,200

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Agricultural Commissioner has requested an increase in funding for fiscal year 1983-84. The requested increase includes salary and benefit cost increases for existing personnel and funding for temporary help agricultural inspectors for a trapping program designed to combat the Mediterranean Fruit Fly and other exotic pests. The state is providing additional funding to the county to continue a program in fiscal year 1983-84. The department is also requesting increased funding for temporary help to employ rodent control foremen for the Ground Squirrel program. Efforts will be concentrated in the North County in 1983-84 where the ground squirrel population is largest. All costs associated with the rodent control and ground squirrel programs are revenue offset.

The increase in the services and supplies accounts is primarily due to costs associated with the trapping program. The department is also requesting slight increases for equipment maintenance and replacement and repair of tools. Requested funding for agricultural and bait materials for resale has been reduced significantly for fiscal year 1983-84 reflecting the two-year purchase cycle of the department.

The department is also requesting funds for fixed assets which include mobile radios, a refrigerator and office furniture. Costs applied in this budget for fiscal year 1983-84 represent weed control and abatement work performed at the county's airports and charged to the Airports budget. Costs applied have been reduced from the fiscal year 1982-83 level because the Agricultural Commissioner no longer provides assistance in predator control to Budget Unit 2700 - Wildlife and Grazing.

Requested revenues are also higher than the current year level. The increase is primarily due to state revenue for the trapping program. The department is also projecting increased revenue for lettuce and vegetable inspections.

County Administrator's Recommendation: I am recommending this budget unit be funded at a lower level than requested. I concur with the department's requested level of funding for the salaries and benefits accounts, reflecting a continuation of the state funded trapping program in fiscal year 1983-84. I have reduced several of the services and supplies accounts to more accurately reflect current year expenditures. Costs applied have been increased slightly to reflect a more accurate level of weed control work performed at the airports. I am recommending a reduced level of funding for fixed assets. I have included funds in Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, for purchase of those items which are essential for the department's daily operations.

I am recommending a slight increase in requested revenue to reflect reimbursement by the state for the department's involvement in the county's nuclear power plant emergency response planning effort.

Impact of County Administrator's Recommendation: The recommended level of funding will allow the Agricultural Commissioner to maintain existing service levels while providing for the continuation of the trapping program.

BUDGET UNIT 2730 - AGRICULTURAL COMMISSIONER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Board Adopted Changes: Appropriations and revenues for this budget were increased in order to reflect the purchase of a professional computer which will be funded by the county and reimbursed by the State Department of Food and Agriculture as part of the trapping program. Revenues were also increased to account for monies expected to be received from the state for nursery inspection contracts.

EXPENDITURE CLASSIFICATION B.U. 2750 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 80,693	\$ 90,576	\$ 96,256	\$ 96,256	\$ 96,256	
2000 SERVICES & SUPPLIES	\$ 10,495	\$ 10,096	\$ 13,625	\$ 13,089	\$ 13,089	
TOTAL	\$ 91,188	\$ 100,672	\$ 109,881	\$ 109,345	\$ 109,345	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Project Review	\$ 54,001	\$ 57,138	\$ 56,859	\$ 56,859
2. Environmental Impact Report Evaluation	10,385	10,988	10,935	10,935
3. Public Information	20,769	21,976	21,869	21,869
4. Public Hearings	6,231	6,593	6,561	6,561
5. Environmental Impact Report Proposal Preparation	5,192	5,494	5,467	5,467
6. Administration	7,269	7,692	7,654	7,654
Gross Total	\$103,847	\$109,881	\$109,345	\$109,345
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$103,847	\$109,881	\$109,345	\$109,345
Revenues	\$ 34,600	\$ 28,850	\$ 28,850	\$ 28,850

PURPOSE

The purpose of the Office of Environmental Coordinator is to assist elected and appointed county officials and the public in evaluating potential impacts of land use projects, both private and county, on environmental resources as required in the California Public Resources Code.

SERVICE DELIVERY PROGRAMS

1. Project Review: Involves preparation of written evaluations of projects for consideration by the Board of Supervisors, and preparation of Negative Declarations by the Environmental Coordinator. This function consumes the largest portion of staff time.
2. Environmental Impact Report Evaluation: Includes review and supervision of draft preparation; written summarization of all public and agency responses reviewed concerning Draft Environmental Impact Reports; preparation of written analysis of major issues raised during agency and public review period; and preparation of findings.
3. Public Information: Includes making Draft Environmental Impact Reports available; providing a source of data to the public regarding the California Environmental Quality Act; and pre-application review.

BUDGET UNIT 2750 - ENVIRONMENTAL COORDINATOR

SERVICE DELIVERY PROGRAMS (Continued)

4. Public Hearings: Attendance at Planning Commission and the Board of Supervisors meetings to present initial findings on projects and to present Environmental Impact Reports when such reports have been prepared.
5. Environmental Impact Report Proposal Preparation: Preparation of requests for proposals from Environmental Impact Report consultants; outlining the scope of needed investigation when an Environmental Impact Report has been ordered by the Board of Supervisors or when the applicant seeks to have a report prepared for his project.
6. Administration: Includes office administration, setting up trust accounts, preparation of budget and budget-related activities, determination and establishment of operational procedures, committee meetings.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0877	Environmental Coordinator	1299	1	1	1
0863	Environmental Specialist	0859	2	2	2
Total			3	3	3

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
2	Chairs	A	\$570	2221

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested budget provides for maintenance of current staffing and service levels. A majority of the increase in the request is in the salary accounts to reflect 1983-84 step increases for the three staff positions in this division. Several furniture items are also requested. Most of these items would be used by the staff to view maps or other large documents which are common in the environmental review function. Additionally, two chairs would be used by interns who currently have work space available but who have to borrow chairs from other locations in the office.

Requested revenues are down, reflecting the current year's actual receipt and incorporating the new fee schedule adopted by the Board.

County Administrator's Recommendation: With minor reductions in the service and supply accounts, I am recommending that this budget be funded as recommended. The recommended reductions are based upon most recent cost information and current year projections.

I am also recommending that two chairs be funded. The other work surface requests have merit, but since a conference room is available nearby, I feel that space can be used to display large documents when needed.

Impact of County Administrator's Recommendation: At the recommended funding level, current services will be maintained.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 2760 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 169,614	\$ 162,760	\$	\$	\$	
2000 SERVICES & SUPPLIES	\$ 40,525	\$ 44,021	\$	\$	\$	
4000 FIXED ASSETS	\$ 36,746	\$	\$	\$	\$	
5000 EXP TRFRS & REIMBURS	\$ 636	\$ 75	\$	\$	\$	
TOTAL	\$ 246,249	\$ 206,796	\$	\$	\$	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Recording Documents	\$115,249	-0-	-0-	-0-
2. Index Documents	21,377	-0-	-0-	-0-
3. Film Documents	21,377	-0-	-0-	-0-
4. Photocopy - Assist Public	49,165	-0-	-0-	-0-
5. Reports	8,548	-0-	-0-	-0-
6. Property Transfer Tax	2,141	-0-	-0-	-0-
7. Document Conversion	64,884	-0-	-0-	-0-
Gross Total	\$282,741	-0-	-0-	-0-
Less Cost Applied	\$ 1,000	-0-	-0-	-0-
Net Total	\$281,741	-0-	-0-	-0-
Revenues	\$561,600	-0-	-0-	-0-

PURPOSE

The County Recorder is responsible for recording and maintaining records of legal documents and providing the general public with photocopies of such documents upon request.

SERVICE DELIVERY PROGRAMS

- Recording Documents: Examine all documents for recordability and stamp documents with identifying numbers. Includes administration and supervision.
- Index Documents: Index original documents into data entry to create a combined grantor/grantee index and a daily fee book.
- Film Documents: Inspect daily film strip for quality control.
- Photocopy - Assist Public: Prepare copy order request forms and photocopies, help with historical research, mail documents to taxpayers.
- Reports: Preparation of all probationary and annual evaluation reports, monthly statistical, quarterly, and annual budget reports.
- Property Transfer Tax: Determination if a document subjects an owner to the property transfer tax.

BUDGET UNIT 2760 - COUNTY RECORDER

SERVICE DELIVERY PROGRAMS (Continued)

7. Document Conversion: To microfilm official documents pursuant to AB 3332.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Effective January 1, 1983, the County Clerk's Office and the County Recorder's Office were consolidated into one department. The department is requesting that funds for the Recorder's function of the department be budgeted in Budget Unit 2509 - County Clerk/Recorder.

County Administrator's Recommendation: I recommend that this budget unit be eliminated and that funding for the recorder function be included in Budget Unit 2509 - County Clerk/Recorder. This is consistent with the recent consolidation of the two departments.

Impact of County Administrator's Recommendation: There will not be an impact on this budget unit because funding for the Recorder's function will be included in the County Clerk/Recorder budget.

Board Adopted Changes: None.

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ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2790

BUDGET UNIT EMERGENCY SERVICES

FUNCTION PUBLIC PROTECTION

ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2790 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 49,749	\$ 56,053	\$ 63,561	\$ 63,561	\$ 63,561	
2000 SERVICES & SUPPLIES	\$ 238,296	\$ 7,394	\$ 9,758	\$ 9,758	\$ 9,758	
4000 FIXED ASSETS	\$ 723	\$	\$	\$	\$	
TOTAL	\$ 288,768	\$ 63,447	\$ 73,319	\$ 73,319	\$ 73,319	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. General Emergency Planning	\$27,020	\$29,093	\$29,093	\$29,093
2. Nuclear Power Plant Emergency Planning	27,020	39,092	39,092	39,092
3. Emergency Preparedness/Coordination	6,756	3,423	3,423	3,423
4. Public Information	6,755	1,711	1,711	1,711
Gross Total	<u>\$67,551</u>	<u>\$73,319</u>	<u>\$73,319</u>	<u>\$73,319</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$67,551</u>	<u>\$73,319</u>	<u>\$73,319</u>	<u>\$73,319</u>
Revenues	<u>\$33,819</u>	<u>\$52,597</u>	<u>\$52,597</u>	<u>\$52,597</u>

PURPOSE

To coordinate the emergency response resources within the county in the event of a disaster which might endanger the safety of persons and/or property. In pursuing this goal, the Office of Emergency Services must work with the California Office of Emergency Services at the state level and the Federal Emergency Management Agency at the federal level.

SERVICE DELIVERY PROGRAMS

1. General Emergency Planning: Development and maintenance of the San Luis Obispo County/Cities Basic Plan For Peacetime Emergencies; development of specific contingency plans and annexes to the plan; assist in the development of coordinated emergency plans for outside agencies and jurisdictions.
2. Nuclear Power Plant Emergency Planning: Coordination and maintenance of the San Luis Obispo County/Cities Nuclear Power Plant Emergency Response Plan; coordination of response and evacuation planning, including development of standard operating procedures to the plan.
3. Emergency Preparedness/Coordination: Preparation of those reports required by the California Office of Emergency Services and Federal Emergency Management Agency so as to maintain the county's eligibility to participate fully in state and federal funding programs; respond to inquiries for Civil Disaster

BUDGET UNIT 2790 - EMERGENCY SERVICES

SERVICE DELIVERY PROGRAMS (Continued)

and Emergency Services materials and information; coordinate and assist in the planning of simulated disaster exercises in cooperation with appropriate state, county, and local agencies.

4. Public Information: Development of public emergency information procedures throughout the county; prepare materials concerning emergency preparedness for public distribution; discuss before public groups and organizations the emergency organization of the county.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0844	Emergency Services Coordinator I	0870			
0845	or Emerg. Services Coordinator II	1007			
0846	or Emerg. Services Coordinator III	1178	2	2	2
Total			2	2	2

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding for the Office of Emergency Services is up slightly over fiscal year 1982-83. The entire increase can be attributed to increases in the salary accounts, as requested services and supplies are less than the current year's budget. The requested budget would allow for maintenance of service levels. Funding levels within service programs have been adjusted slightly from fiscal year 1982-83 to more accurately reflect work activity.

Requested revenues are increased significantly over fiscal year 1982-83 due to increased reimbursement from the Emergency Management Assistance Program and Nuclear Planning Program (Senate Bill 1473). Reimbursements from these programs will increase revenues to the extent that net county costs for this division of the Administrative Office will be approximately \$13,000 less than budgeted amounts for fiscal year 1982-83.

County Administrator's Recommendation: I recommend this budget unit be funded at the requested level.

Impact of County Administrator's Recommendation: At the recommended level of funding, the Office of Emergency Services will be able to maintain the same levels of service as in fiscal year 1982-83 at a reduced net county cost.

Board Adopted Changes: The Board directed staff during budget hearings to develop a proposal for conducting a survey in order to evaluate the county's education program for emergency services, and bring the proposal and information back to the Board later in the year.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2800
BUDGET UNIT PLANNING DEPARTMENT
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2800 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 1,190,471	\$ 1,213,111	\$ 1,336,453	\$ 1,322,142	\$ 1,322,142	
2000 SERVICES & SUPPLIES	\$ 180,989	\$ 171,193	\$ 194,964	\$ 179,196	\$ 188,996	
5000 EXP TRFRS & REIMBURS	\$ 1,868-	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ 1,369,592	\$ 1,384,304	\$ 1,531,417	\$ 1,501,338	\$ 1,511,138	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Public Information and Applications	\$ 149,286	\$ 145,735	\$ 145,735	\$ 155,535
2. Board, Commissions and County Agency Support	94,668	92,071	89,897	89,897
3. Area Council of Governments Support	45,950	45,347	42,647	42,647
4. General Plan/Ordinance Update	233,560	232,523	224,843	224,843
5. Land Use Entitlements	268,156	290,213	289,152	289,152
6. Building and Safety Services and Enforcement	685,883	725,528	709,064	709,064
Gross Total	\$1,477,503	\$1,531,417	\$1,501,338	\$1,511,138
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,477,503	\$1,531,417	\$1,501,338	\$1,511,138
Revenues	\$1,057,144	\$1,108,901	\$1,090,434	\$1,100,234

PURPOSE

The purposes of the Planning Department are to administer, implement, enforce, and provide staff support in regard to adopted land use regulations and policies of the county as defined by: the general plan and its implementing ordinances; the Building Code; the Local Coastal Plan; and the Agricultural Preserve and Capital Improvement programs; thereby protecting the public interest in the use of land in San Luis Obispo County.

SERVICE DELIVERY PROGRAMS

1. Public Information and Applications: Responding to general inquiries on land use regulations and building permits. Providing initial review and acceptance of all permit applications filed with the department and ordinance interpretations.
2. Board, Commissions and County Agency Support: Professional and clerical staff support to the County Planning Commission, Board of Supervisors, various commissions (including the Airport Land Use Commission), and county agencies such as LAFCo, the County Engineer and General Services Department.

BUDGET UNIT 2800 - PLANNING DEPARTMENT

SERVICE DELIVERY PROGRAMS (Continued)

3. Area Council of Governments Support: Primary staff support to the Area Council of Governments. Also includes administration of the Regional Transportation Agency special funding program.
4. General Plan/Ordinance Update: The maintenance and update of the county general plan and related ordinances. Included is the processing of amendments initiated by the Board of Supervisors, completion and adoption of the Local Coastal Plan, updating the Housing Element, implementation of the Resource Management System, and participation in the forthcoming update of the Master Water and Sewerage Plan.
5. Land Use Entitlements: The processing of all land use permit applications, including staff review and approval of development plans, tract maps and specific plans.
6. Building and Safety Services and Enforcement: Includes the processing, plan check, and field inspection of all projects requiring building or construction permit approval. Also includes all Planning Department enforcement of land use and building codes, nuisance abatement activities, and compliance of conditions of approval on development projects.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0237	Planning Director	B4	1	1	1
0911	Account Clerk	0533	1	1	1
0914	Accounting Technician	0681	1	1	1
0616	Architectural Engineering Assistant	1045	2	4	3
0654	Assistant Planning Director	1386	1	1	1
0625	Building Inspector Trainee	0778			
0626	or Building Inspector	0893	6	6	6
0621	Chief Building Inspector	1392	1	1	1
0940	Planning Commission Clerk	0700	1	1	1
0607	Planning Drafter	0748	2	1	1
0606	Planning Technician	0622			
0605	or Assistant Planner	0818			
0604	or Associate Planner	1024	11	10	10
0628	Senior Building Inspector	0985	2	2	2
0603	Senior Planner	1130	7	7	7
0946	Senior Stenographer Clerk	0624	1	1	1
0951	Senior Typist Clerk/Senior Clerk	0593	3	3	3
0928	Supervising Administrative Clerk II	0757	1	1	1
0910	System 6 Operator	0612	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	3	3
Total			44	45	44

BUDGET UNIT 2800 - PLANNING DEPARTMENT

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Sound Cover for Word Processing Printer	A	\$ 520	2221
1	Wide Carriage Sound Cover	A	618	2221
1	Drafting Table	A	500	2221
1	Conference Recorder, and Transcriber with Microphones and Stands	A	1,725	2221
1	Opaque Projector	A	850	2221
1	48" Tack Board	A	70	2221
1	24" Tack Board	A	55	2221
			<u>\$4,338</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$4,044

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's budget request represents an increase over 1982-83 levels. The department is requesting an increase in the salaries and benefits accounts due to several proposed staffing changes. To avoid a delay in building permit processing associated with the additional review required by new state mandated energy regulations, the department is requesting the replacement of one Associate Planner by an Architectural Engineering Assistant and one additional Architectural Engineering Assistant. The department is also requesting the replacement of one Planning Drafter by one Typist Clerk to provide the necessary clerical support required to expedite building permits.

The department's request in the services and supplies accounts represents a decrease from 1982-83 levels. The department's requested fixed assets includes three pieces of office furniture, a system to record public meetings conducted in the Planning Commission's new hearing room, a word processing sound cover, and an opaque projector for the display of maps. Additionally, the department is requesting two personal computers to facilitate and track the building permit processing. The requested personal computers are reflected in Budget Unit 2250 Technical Services.

Based upon the new fee schedule, the department is requesting an increase in revenues from 1982-83 levels, which primarily reflects increased plan check fees. The department is also projecting an increase in state funding associated with the department's work in the Coastal Energy Impact program.

County Administrator's Recommendation: In an effort to maintain the current level of general fund support to the Planning Department and to offset the costs of the requested personal computers budgeted in Budget Unit 2250 - Technical Services, I am recommending funding at less than the requested level. In the salaries and benefits accounts, I am recommending the replacement of one Associate Planner by one Architectural Engineering Assistant because the cost of this position is offset by revenue generated from fees associated with the new energy regulations. However, to avoid exceeding the allowed level of general fund support, I am not recommending the additional Architectural Engineering Assistant. Due to salary

BUDGET UNIT 2800 - PLANNING DEPARTMENT

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

savings associated with the department's request, I concur with the replacement of one Planning Drafter by one Typist Clerk. While these staffing changes represent no increase in the department's position allocation list, they do reflect a redistribution of funding within the department's service programs.

In the services and supplies accounts, I am recommending a reduction from the requested level of funding to more accurately reflect current year expenditure patterns. I concur with the department's requested equipment to record public hearings conducted in the Planning Commission's hearing room. I also concur with the department's request for an opaque projector which will result in a savings due to a reduction in the number of transparencies used. I am not recommending the requested office furniture.

I am recommending revenues at less than the requested level. Based upon the new fee schedule, this recommendation reflects a more accurate projection of anticipated revenues.

Impact of County Administrator's Recommendation: At the recommended level of funding, current service levels will be maintained with no increase in general fund support to the department.

Board Adopted Changes: The appropriation for this budget unit was increased to allow for microfilming projects. Revenues were increased by the same amount, reflecting charges for certain categories of permits resulting from the fee schedule adopted by the Board for 1983-84.

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO. 2840

BUDGET UNIT ANIMAL REGULATION
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2840 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 266,874	\$ 300,899	\$ 330,690	\$ 315,930	\$ 315,930	
2000 SERVICES & SUPPLIES	\$ 115,503	\$ 135,860	\$ 171,033	\$ 148,703	\$ 157,798	
5000 EXP TFRS & REIMBURS	\$	\$ 9,800-	\$	\$ 9,800-	\$ 9,800-	
TOTAL	\$ 382,377	\$ 426,959	\$ 501,723	\$ 454,833	\$ 463,928	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Administration	\$ 60,305	\$ 74,306	\$ 63,323	\$ 63,323
2. Licensing	41,281	37,779	37,779	37,779
3. Education	20,740	20,375	16,145	16,145
4. Shelter	64,464	60,101	60,101	60,101
5. Enforcement	261,027	299,662	277,485	277,485
6. Spay-Neuter	4,650	9,500	9,800	18,895
Gross Total	\$452,467	\$501,723	\$464,633	\$473,728
Less Cost Applied	-0-	-0-	\$ 9,800	\$ 9,800
Net Total	\$452,467	\$501,723	\$454,833	\$463,928
Revenues	\$252,601	\$287,000	\$255,280	\$255,280

PURPOSE

The County Department of Animal Regulation provides animal control services to all unincorporated areas and, through contracts, to all seven incorporated cities. The goal of the department is to reduce health and safety hazards and nuisances caused by strays and wild or domesticated small animals.

SERVICE DELIVERY PROGRAMS

1. Administration: Management and supervision of the animal control programs, record keeping, communications and dispatch headquarters including receiving and release of animals.
2. Licensing: Collect license fees, issue licenses and receipts for licenses, enforce license ordinances and state and local rabies control laws. The rabies suppression program is conducted in cooperation with the County Health Department.
3. Education: The dissemination of information on the necessity of animal control to the public through programs to schools, youth and service groups, and other media.
4. Shelter: Facility for care, housing and disposal of animals seized or delivered.

BUDGET UNIT 2840 - ANIMAL REGULATION

SERVICE DELIVERY PROGRAMS (Continued)

5. Enforcement: Patrol and investigation of complaints, including those involving animal bites; issuance of citations required to enforce animal control ordinances.
6. Spay-Neuter: Provides for spay-neuter of dogs and cats to limit the proliferation of unattended animals in the county.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1407	Director of Animal Regulation	F7	1	1	1
0911	Account Clerk	0533	1	1	1
1417	Animal Control Officer	0654	7	7	7
1419	Animal Control Aide	0512	0	1	1
0427	Community Services Aide	0482	1	1	1
1420	Kennelworker	0593	1	1	1
1421	Senior Animal Control Officer	0797	1	2	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	1	1
Total			14	15	14

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Answering Machine with Counter and 3 Tapes	A	\$ 525	2221
1	Portable Video Player with Battery	A	1,275	2221
			<u>\$1,800</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's request represents a significant increase over 1982-83 levels. The requested increase is due, in part, to requested staffing changes. Presently, the department is supervised by the Director of Animal Regulation and a Senior Animal Control Officer during normal working hours. Weekend supervision is provided on an on-call basis with the Director and Senior Officer sharing the responsibility on alternating weekends. To provide for on-site weekend supervision, the department is requesting an additional Senior Animal Control Officer. Additionally, because the department's clerical staff cannot adequately respond to all public inquiries, the department is requesting that an existing Typist Clerk position be replaced by an Animal Control Aide. The requested staffing changes are reflected in the increased level in the Enforcement service program.

The department's requested increase in the service and supplies accounts is primarily due to an increase in garage charges which also contributes to the increase in the Enforcement service program. The department is also requesting continued funding for the Spay-Neuter program.

The department is requesting a number of fixed assets including a telephone answering machine, a portable video player, a typewriter, and office furniture.

BUDGET UNIT 2840 - ANIMAL REGULATION

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Based upon an anticipated increase in departmental efficiency associated with the requested additional Senior Animal Control Officer, the department is requesting a substantial increase in revenue over 1982-83 levels.

County Administrator's Recommendation: I am recommending a reduction in funding from the requested level. In the salaries and benefits accounts, I am not recommending the requested additional Senior Animal Control Officer. Although the additional Senior Animal Control Officer would perform the desired supervisory duties during the weekends, sufficient workload does not exist to justify an additional Senior Animal Control Officer during the regular work week when the current Senior Animal Control Officer and the Director are present. I will be working with the department during fiscal year 1983-84 to implement a more cost-effective approach to weekend supervision. To enhance the department's ability to respond to public inquiries, I concur with the department's request to replace a Typist Clerk with an Animal Control Aide.

I am recommending that several of the services and supplies accounts be reduced to more accurately reflect current year expenditure patterns. Garage charges were reduced to reflect revised estimates for vehicle use, representing the most significant decrease in the services and supplies accounts. For the second year, the department is requesting federal revenue sharing funds to operate a spay-neuter program, which I am recommending. Details of this recommendation can be found in the Federal Revenue Sharing section of this document.

In the fixed assets accounts, I am recommending the telephone answering machine and the portable video player because these items will result in a savings in other areas. I am not recommending the department's request for a typewriter or office furniture as these items can be acquired from surplus furniture.

I am recommending revenues at less than the requested level due to my recommendation not to fund the additional Senior Animal Control Officer. Additionally, because 1982-83 marked the first year of the two-year license program, insufficient data exists to support the requested increase in license revenue, which is the department's largest source of revenue.

Impact of County Administrator's Recommendation: At the recommended level of funding, service levels will be maintained.

Board Adopted Changes: The appropriation for this budget was increased to account for monies received from the cities in 1982-83 for spay/neuter certificates issued by the Department of Animal Regulation. These monies will be used for payment to veterinarians for spay/neuter activities in 1983-84.

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO
BUDGET UNIT LOCAL AGENCY FORMATION CO
FUNCTION PUBLIC PROTECTION
ACTIVITY OTHER PROTECTION

EXPENDITURE CLASSIFICATION B.U. 2850 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 61,308	\$ 75,324	\$ 77,385	\$ 77,385	\$ 77,385
2000 SERVICES & SUPPLIES	\$ 10,775	\$ 11,615	\$ 15,002	\$ 14,487	\$ 14,487
5000 EXP TRFS & REIMBURS	\$ 1,734	\$	\$	\$	\$
TOTAL	\$ 70,349	\$ 86,939	\$ 92,387	\$ 91,872	\$ 91,872

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. LAFCo Administration	\$ 8,762	\$ 9,239	\$ 8,724	\$ 8,724
2. Programs and Services	65,714	69,290	69,290	69,290
3. Spheres of Influence	13,143	13,858	13,858	13,858
Gross Total	\$87,619	\$92,387	\$91,872	\$91,872
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$87,619	\$92,387	\$91,872	\$91,872
Revenues	\$ 6,520	\$ 6,000	\$ 6,000	\$ 7,000

PURPOSE

To review all proposals for changes of organization and/or reorganizations involving cities or special districts; to develop spheres of influence which will contribute to the logical and reasonable development of local governments in the county; to shape the orderly development and coordination of local governmental agencies so as to provide for present and future needs of the county and its communities.

SERVICE DELIVERY PROGRAMS

1. LAFCo Administration: Preparation and control of the Commission's budget, its bylaws and daily operations; review and analysis of proposed legislation, making recommendations on same; act for the Commission in contact with city, district, county officials and the public to assure coordination of municipal service requirements and to meet the Local Agency Formation Commission's (LAFCo's) legal responsibilities.
2. Programs and Services: Accepting, researching and preparing recommendations on all proposals for annexation, formation, detachment, dissolution, consolidation, incorporation and reorganization; coordinating actions with agencies or departments, performing relative to negotiation on property tax revenue transfer and governmental appropriations limitations and making all legally required filing for other agencies to complete approved proposals.
3. Spheres of Influence: To initiate and make studies of existing governmental agencies; inventorying them and determining their maximum service areas and capacities; to develop and determine the sphere of influence of each local governmental agency within the county.

BUDGET UNIT 2850 - LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF POSITIONS

<u>Job</u> <u>Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0878	Deputy Executive Officer - LAFCo	1373	1	1	1
0879	LAFCo Analyst	1007	1	1	1
Total			2	2	2

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Local Agency Formation Commission has requested a budget which would provide for the maintenance of current programs and would allow them to comply with state mandates. The major increase is in the salary accounts to reflect anticipated 1983-84 step adjustments for the two staff persons in this division. The department has also requested a free standing table to be used for review of maps. Currently, there is no work surface in the office which can accommodate these maps, which are used frequently by the staff.

Requested revenue is below current year allocations based upon the current year's projection of projects and the amounts derived from those projects.

County Administrator's Recommendation: I am recommending a slight reduction in the service and supply accounts based upon current projections for 1982-83. These projections are lower than the departments projections made earlier in the year. I am not recommending that the table be funded at this time. Although there is a need for a large work surface when using maps, the division can use a large table in a conference room nearby for this purpose. With these exceptions, I am recommending that the budget be funded as requested.

Impact of County Administrator's Recommendation: At the recommended funding level, current services will be maintained.

Board Adopted Changes: Due to a change in the fee schedule to allow charges for each organizational change occurring in a reorganization, the Board increased anticipated revenues by \$1,000.

EXPENDITURE CLASSIFICATION B.U. 2860 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISOR 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
4000 FIXED ASSETS	\$ 99,844	\$	10,000		
TOTAL	\$ 99,844	\$	10,000		

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Public Protection	-0-	\$10,000	-0-	-0-
Gross Total	-0-	\$10,000	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	-0-	\$10,000	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To provide Federal Revenue Sharing funding for projects and programs for public protection.

SERVICE DELIVERY PROGRAM

1. Public Protection: To support those organizations promoting projects and programs to enhance the safety of the public.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding is comprised of a request from the Morro Bay Fire Department. A detailed description of this project is provided in the Federal Revenue Sharing section of this document.

County Administrator's Recommendation: I am recommending no funding for the organization in this budget unit. The criteria upon which I based my recommendation are discussed in the Federal Revenue Sharing section of this document.

Impact of County Administrator's Recommendation: At the recommended level of funding, no public protection projects will be funded in 1983-84.

Board Adopted Changes: None.

ADOPTED

EXPENDITURE CLASSIFICATION 8.J. 2911	ACTUAL EXPENDITURES 1981-82 2	ESTIMATED ACTUAL EXPENDITURES 1982-83 3	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 6	7
			DEPARTMENT REQUEST 1983-84 4	RECOMMENDED BY D AND 1983-84 5		
2000 SERVICES & SUPPLIES	\$ 677	\$ 973	\$ 15,000	\$ 15,000	\$ 15,000	
TOTAL	\$ 677	\$ 973	\$ 15,000	\$ 15,000	\$ 15,000	11

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Oso Flaco Recreation Area	\$ 5,300	-0-	-0-	-0-
2. Oceano Campground	9,200	\$ 9,200	\$ 9,200	\$ 9,200
3. Planning	500	500	500	500
4. Off-Highway Projects	-0-	5,300	5,300	5,300
Gross Total	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>
Revenues	<u>\$11,035</u>	<u>\$13,140</u>	<u>\$13,140</u>	<u>\$13,140</u>

PURPOSE

To develop, operate and maintain facilities for off-highway vehicles and to protect restricted areas from use by off-highway vehicles.

SERVICE DELIVERY PROGRAMS

1. Oso Flaco Recreation Area: Provides for restroom clean-up, refuse disposal, and general maintenance of the Oso Flaco Recreation Area.
2. Oceano Campground: Provides for services to campers who use the dune area for off-highway motor vehicle recreation, including clean-up of restrooms, campsites, barbecue pits, and showers.
3. Planning: Provides for a planning program for off-highway motor vehicle usage.
4. Off-Highway Projects: Selected off-highway projects.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding represents the maintenance of service levels from fiscal year 1982-83. The request for fiscal year 1983-84 is developed as a result of an expected fund balance available as of June 30, 1983, in addition to expected revenue generation during the year.

BUDGET UNIT 2911 - OFF-HIGHWAY MOTOR VEHICLE FEES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Revenues utilized to fund this budget are restricted to off-highway vehicle related activities. Three projects are requested for fiscal year 1983-84, Oceano Campground, Planning and Off-Highway Projects. Off-Highway Projects, a new service delivery program, will allow the Board to approve such projects during the year as they are developed.

No appropriation is being requested for the service delivery program Oso Flaco Recreation Area, as the state has taken over responsibility for that program.

County Administrator's Recommendation: I recommend this budget unit be funded at the requested level.

Impact of County Administrator's Recommendation: The recommended level of funding will provide for a reduction in one service program, as the state has taken over responsibility for the Oso Flaco Recreation Area, and an increase in another service program, which will allow the Board of Supervisors to approve selected off-highway projects during fiscal year 1983-84, should a suitable project be proposed.

Board Adopted Changes: None.

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ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA

BUDGET UNIT EXPENDITURE DETAIL

BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2920

BUDGET UNIT ROADS

FUNCTION PUBLIC WAYS AND FACILITIES

ACTIVITY PUBLIC WAYS

EXPENDITURE CLASSIFICATION B.U. 2920 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 4,832,485	\$ 5,250,411	\$ 6,012,630	\$ 6,012,630	\$ 7,552,630	
TOTAL	\$ 4,832,485	\$ 5,250,411	\$ 6,012,630	\$ 6,012,630	\$ 7,552,630	2

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Roads Maintenance	\$3,494,279	\$3,839,500	\$3,839,500	\$4,339,500
2. Roads Construction	1,550,131	1,573,130	1,573,130	2,613,130
3. School Crossing Guards	32,000	31,000	31,000	31,000
4. Undistributed Engineering Programs	224,000	280,000	280,000	280,000
5. Insurance	261,000	180,000	180,000	180,000
6. Countywide Overhead Assessment	126,500	109,000	109,000	109,000
Gross Total	\$5,687,910	\$6,012,630	\$6,012,630	\$7,552,630
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$5,687,910	\$6,012,630	\$6,012,630	\$7,552,630
Revenues	\$3,504,539	\$3,743,857	\$3,743,857	\$3,997,857

PURPOSE

To carry out the Board of Supervisors' policies regarding administration of the county maintained road system, and to administer the Streets and Highways Code where applicable. In addition, to keep in a state of good and safe repair the county's 1,240 miles of road, culverts, bridges, and traffic signs; to increase traffic safety and control right-of-way encroachments.

SERVICE DELIVERY PROGRAMS

- Roads Maintenance: Maintenance of roads, roads structures, and right-of-way in the unincorporated areas of San Luis Obispo County.
- Roads Construction: Design, survey and construction supervision services for county contracts, Federal Aid Secondary and Federal Aid Urban projects, curbs and gutters activities; includes contract payments, right-of-way services and payments, and participation with state and federal agencies.
- School Crossing Guards: Provide for crossing guard protection on county roads near schools in the unincorporated areas.
- Undistributed Engineering Programs: Includes general traffic engineering, transportation planning, property management and road abandonments, cable television franchise administration, permits, encroachments, roads accounting and budgeting and other road services not previously defined.

BUDGET UNIT 2920 - ROADS

SERVICE DELIVERY PROGRAMS (Continued)

5. Insurance: Road Fund's annual allocation of the county's liability insurance premiums.
6. Countywide Overhead Assessment: Cost of general fund support for Roads, incurred in other budgets, and billed to Roads.

SUMMARY OF POSITIONS

Personnel for this budget unit are provided by Budget Unit 2900 - Engineering Services.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Engineering Department administers the Roads budget. Staffing, supplies, services and equipment for the Roads budget are provided by the County Engineer's Interservice Fund - Budget Unit 2900. That budget charges this budget unit for roads-related services.

The department's budget request is up over fiscal year 1982-83. In recognition of the significant requested increase in the general fund contribution that would be required to maintain service levels, the requested level of funding is slightly less than the County Engineer considers necessary to maintain the same level of service as in fiscal year 1982-83. Inflationary increases for Roads labor, equipment and materials costs are reflected in the requested budget. Estimated salary increases for fiscal year 1983-84 are included in the department's request, as this budget funds its own cost-of-living salary adjustments approved by the Board of Supervisors. Salaries and benefits represent approximately 30 percent of this budget.

The largest increase in the department's budget request is reflected in roads maintenance. The major cost increase is for the Roads' share of equipment use from the Engineer's Interservice Fund motor pool because of an accelerated rate of replacement reserve which has been incorporated into the 1983-84 rental rates. The replacement reserve will diminish the need to budget large amounts of money for equipment replacement in any one year, providing more funding for construction and maintenance projects. The department's request also reflects increases in roads construction and undistributed engineering programs.

In addition to the appropriation request for the Roads budget, nearly \$92,000 of road-purpose funding is also requested in Budget Unit 2290 - Services to Special Districts. Funding in that budget would finance cattle guard maintenance expenditures and would provide for the purchase of new equipment required by the Roads budget. These type of expenditures are for the benefit of the Roads budget, but may not legally be made directly from the Road fund as a result of an audit conducted during fiscal year 1981-82.

The department's request also includes a cancellation of nearly \$78,000 of general reserves to finance the Roads budget during 1983-84. These funds were placed into reserve for fiscal year 1982-83 as a result of a higher than expected transfer of funds to the Roads budget from Budget Unit 2620 - Special Roads. The Special Roads budget acts as a depository for road tax. All tax revenues are collected in that budget and then transferred to the Roads budget to fund the School Crossing Guards program and other Roads programs.

BUDGET UNIT 2920 - ROADS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Requested revenues for the 1983-84 Roads program are up over fiscal year 1982-83. This is due to slight increases in estimates for gas tax revenues. The Road fund will realize an additional \$155,000 in revenues during 1983-84 as a result of the enactment of Senate Bill 215, which became effective January 1, 1982.

County Administrator's Recommendation: I am recommending that the Roads budget be approved as requested. The recommended budget represents a funding level which the County Engineer considers necessary for 1983-84 Roads programs.

My recommendation will support the Engineer's required level of roads maintenance, which is the department's top priority. The 1983-84 Roads maintenance budget has increased more than \$345,000 over the current year and nearly \$1 million over the past three years.

The recommended level of funding provides a general fund contribution to the Roads budget of over \$1,880,000, which is nearly \$227,000 or fifteen percent more than in fiscal year 1982-83. My recommendation for such a large increase in this budget is based upon available financing from the general fund and the Board's policy to maintain service levels within the constraints of available financing. I do not recommend that any additional general fund contribution be provided to the Roads budget for fiscal year 1983-84.

Should Roads revenues, excepting storm damage related revenues, be realized at a rate greater than anticipated in fiscal year 1982-83 or 1983-84, I recommend that any excess fund balance available be deducted from the general fund contribution. Conversely, if an unexpended appropriation results at the end of the current year or should storm damage related revenues be received in either 1982-83 or 1983-84, I will recommend at a later date that the 1983-84 appropriation be increased by those amounts.

Impact of County Administrator's Recommendation: The recommended level of funding will allow the County Engineer to maintain most services and programs at the same level as in fiscal year 1982-83.

Board Adopted Changes: Appropriations and revenues were increased \$40,000 due to an accounting change to one of the 1983-84 road construction programs. Revenues were also increased to account for monies which were expected to be received in 1982-83 but will not be received until 1983-84. In addition, during the budget hearings the Board approved an additional \$1 million to provide for storm damage repairs and \$500,000 for new road construction and maintenance projects. Monies were also earmarked for potential grant funded road projects within incorporated cities, but no appropriation was made in this budget. Instead, \$100,000 was included in the interfund transfer to the Roads budget and placed into a special reserve. Finally, \$150,000 was appropriated into Budget Unit 2290 - Services to Districts, to provide for 30 percent of the cost of new construction or improvements to roads in established subdivisions or developments.

COUNTY OF SAN LUIS OBISPO
ENGINEERING DEPARTMENT

1983-84 ROAD CONSTRUCTION PROGRAM

<u>Length Miles</u>	<u>Location</u>	<u>Description</u>	<u>Total</u>	<u>Source</u>
0.2	Orcutt Road at Avocado Lane	Realign Curve	\$ 17,400 (C) 184,200 (F)	FAS
1.7	Orcutt Rd. - Starting 1.6 mi. South of Biddle Road extending southerly	Realign & Widen Rd. - Replace Drainage Structures	109,500 (C)*	FAS
0.1	Encina Ave. - Santa Margarita	Replace Timber Bridge	15,600 (C) 83,200 (F)	BR
0.4	Los Osos Valley Road Sunset to South Bay Blvd.	Widen to Four Lanes	72,000 (C)*	FAU
0.2	Tefft St. at Eucalyptus Street-Nipomo	Improve Sight Distance	57,200 (A)	FAU
2.4	Pomeroy Road - Willow Rd. to Tefft St.	Aerial Mapping	6,000 (C)*	FAS
0.1	Simmler-Bitterwater Rd. about 11 miles north of State Highway 58	Move Road Away from Slide	84,600 (A)	
0.2	Tefft St. at Hazel Lane	Widen Pavement - Provide Left Turn Lanes	10,000 (A)*	
	Dana - Foothill, Royal Oak Place (Felts Rd.) Old Morro Rd., San Simeon Creek, Shadow Canyon, Huasna Townsite	Replace Timber Bridges with Culverts	12,300 (A)*	
0.15	Corbett Canyon Site No. 2 - 0.2 mi. south of Badger Canyon Lane	Realign Curve & Install Drainage Structure	27,500 (A)*	
0.2	Corbett Canyon Site No. 3 - near Hischer Lane	Realign Curve & Install Drainage Structure	12,000 (A)*	
0.1	Lopez Dr. Bridge over Arroyo Grande Creek	Retrofit Bridge for Earthquake	2,500 (A)*	
-	Various Locations	Storm Damage Repair & Restoration	1,442,000 (A)	
0.1	Buckley Road - 0.4 mi. West of Santa Fe Road	Bridge Study	5,100 (A)*	
-	Various Roads	A.C. Blanket	688,130 (A)	
-	Various Roads	Curb & Gutter Design	30,000 (A)	
1.0	Main Street, Cambria Cornwall St. to Burton Dr.	Aerial Mapping	2,500 (A)	
-	Baywood-Los Osos	Road Drainage Improvements	15,000 (A)*	
0.1	Santa Fe Road-0.2 mi. South of Tank Farm Road	Bridge Study	3,800 (A)	
TOTAL			\$2,392,630 (A) 220,500 (C) 267,400 (F)	
TOTAL CONSTRUCTION PROGRAM			\$2,880,530	

(A) All County Funds
(C) County's share of project
(F) Federal and/or State's share of project
FAS Federal Program - Federal Aid Secondary
FAU Federal Program - Federal Aid Urban
BR Federal Program - Bridge Replacement

*Design and Right-of-Way Only

ADOPTED

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 2930
BUDGET UNIT PUBLIC TRANSPORTATION
FUNCTION PUBLIC WAYS AND FACILITIES
ACTIVITY PUBLIC WAYS

EXPENDITURE CLASSIFICATION B.U. 2930 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 13,475	\$ 29,778	\$ 99,668	\$ 29,778	\$ 29,778	
3000 OTHER CHARGES	\$	\$ 5,800	\$	\$	\$	
TOTAL	\$ 13,475	\$ 35,578	\$ 99,668	\$ 29,778	\$ 29,778	5

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Transportation Projects	\$29,778	\$99,668	\$29,778	\$29,778
Gross Total	\$29,778	\$99,668	\$29,778	\$29,778
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$29,778	\$99,668	\$29,778	\$29,778
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To provide federal revenue sharing funding for transportation projects and programs for various community organizations.

SERVICE DELIVERY PROGRAM

1. Transportation Projects: To provide funding for various community transportation programs.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding includes requests from the following community organizations: South Bay Seniors People Helping People, Mental Health Association, Squire Canyon Community Services District, and two projects from the County Engineer. A detailed description of these projects is presented in the Federal Revenue Sharing section of this document.

County Administrator's Recommendation: I am recommending funding for the County Engineer's Senior Van program. I am not recommending funding for the other requests that appear in this budget unit. The criteria upon which I based my recommendations are discussed in the Federal Revenue Sharing section of this document.

Impact of County Administrator's Recommendation: At the recommended level of funding, the County Engineer's Senior Van program will receive funding during fiscal year 1983-84.

Board Adopted Changes: None.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2940 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 179,652	\$ 203,264	\$ 208,975	\$ 207,693	\$ 207,693
2000 SERVICES & SUPPLIES	\$ 98,995	\$ 89,526	\$ 110,187	\$ 106,629	\$ 106,629
5000 EXP. TRF. & REIMBURS.	\$ 176-				
TOTAL	\$ 278,471	\$ 292,790	\$ 319,162	\$ 314,322	\$ 314,322

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. San Luis Obispo Airport	\$284,268	\$293,350	\$292,676	\$292,676
2. Oceano Airport	19,963	25,812	21,646	21,646
Gross Total	\$304,231	\$319,162	\$314,322	\$314,322
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$304,231	\$319,162	\$314,322	\$314,322
Revenues	\$269,829	\$294,305	\$303,745	\$303,745

PURPOSE

The Airports budget funds the management, security, maintenance, and operation of San Luis Obispo and Oceano airports. Functionally, the airports are under the Department of General Services, which administers county policy relating to airport operations.

SERVICE DELIVERY PROGRAMS

1. San Luis Obispo Airport: The management, security, operation and maintenance of the San Luis Obispo County Airport.
2. Oceano Airport: Management and maintenance of the Oceano County Airport.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0852	Airports Manager	1237	1	1	1
1406	Airport Maintenance Worker	0722	1	1	1
1405	Airport Operations Specialist	0812	3	3	3
1404	Lead Airport Oper. Specialist	0875	1	1	1
Total			6	6	6
<u>Contract</u>					
	Airport Intern		1	1	1

BUDGET UNIT 2940 - AIRPORTS

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Temporary</u>					
	Airport Oper. Specialist (.50 FTE)		1	1	1
	Airport Maint. Worker (.50 FTE)		1	1	1
Grand Total			9	9	9

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's budget request reflects an increase in funding from fiscal year 1982-83. Requested increases in the salaries and benefits accounts are primarily due to projected merit increases and the rising costs of employee benefits. The department plans to continue to use temporary help police reserves during training, vacation, sick leave and holiday time that airport police take off, in order to eliminate overtime costs. The department's request also includes continued funding for an airport intern to collect fees and monitor traffic at the Oceano Airport.

Requested increases in the services and supplies accounts are due to rising utility and maintenance costs associated with the completion of the new airport terminal and installation of additional taxiway lights at the San Luis Obispo Airport. The department has also requested funding for a new pavement sweeper.

Requested revenues are up significantly over fiscal year 1982-83 reflecting expected increases in landing and parking fee receipts. The increase is due to the resumption of regular air carrier service which was disrupted by the closure of Swift Aire Lines. The department is also requesting an increase in parking revenue, due to the installation of parking meters which will replace the parking concessionaire.

County Administrator's Recommendation: I am recommending funding at a slightly lower level than the department's request. In the salaries and benefits accounts, I am recommending slightly less funding for temporary help police reserves due to a recalculation of expected leave time for the permanent positions. In the services and supplies accounts, I am recommending funding at less than the department's request due to revised cost estimates for office supplies and garage charges. In addition, I am not recommending funding the department's request for minor paving repairs at each county airport as funding exists for this purpose in the Special Aviation budget. Due to budget constraints, I am not recommending funding the department's request for a pavement sweeper.

I concur with the department's request for the continued use of police reserves to eliminate overtime costs, as well as the airport intern to collect fees and monitor traffic at the Oceano Airport.

Based upon the rate at which revenues are being realized in fiscal year 1982-83, I am recommending slight increases over the department's requested revenues.

Impact of County Administrator's Recommendation: At the recommended level of funding, air services to San Luis Obispo County will be maintained at current levels. The net county cost of this budget for 1983-84 will be reduced significantly at the recommended level.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO. 2
BUDGET UNIT CULTURAL SERVICE PROJECTS
FUNCTION RECREATION & CULTURAL SERVICE
ACTIVITY CULTURAL SERVICES

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 2960 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 6,500	\$ 1,200	\$ 27,189	\$	\$
TOTAL	\$ 6,500	\$ 1,200	\$ 27,189	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Cultural Services	\$1,200	\$27,189	-0-	-0-
Gross Total	\$1,200	\$27,189	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,200	\$27,189	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To provide federal revenue sharing funding for cultural and recreational projects and programs.

SERVICE DELIVERY PROGRAM

1. Cultural Services: To support cultural projects such as theater productions produced by community organizations.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding is comprised of requests from the following community organizations: Central Coast Children's Theatre, Explorer Post 6 Boy Scouts, Cuesta College Booster Club, Avila Theater Guild, Butterfly Productions, San Luis Obispo Road Runners, Tuesday Poetry Workshop, Civic Ballet of San Luis Obispo, San Luis Obispo County Special Olympics, and South Bay Advocates for Youth. Detail for these projects is presented in the Federal Revenue Sharing section of this document.

County Administrator's Recommendation: I am recommending no funding for organizations within this budget unit. The criteria upon which I based my recommendation are discussed in the Federal Revenue Sharing section of this document.

Impact of County Administrator's Recommendation: At the recommended level of funding, no organizations within this budget unit will be funded.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO. 3000
BUDGET UNIT HEALTH DEPARTMENT
FUNCTION HEALTH AND SANITATION
ACTIVITY HEALTH

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3000 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 2,187,656	\$ 2,392,339	\$ 2,561,579	\$ 2,481,568	\$ 2,502,153	
2000 SERVICES & SUPPLIES	\$ 424,464	\$ 523,011	\$ 520,832	\$ 502,332	\$ 500,071	
3000 OTHER CHARGES	\$	\$ 6-	\$	\$	\$	
4000 FIXED ASSETS	\$ 14,134	\$	\$	\$	\$	
5000 EXP TRFS & REIMBURS	\$ 17,950-	\$ 22,055-	\$ 21,510-	\$ 21,510-	\$ 16,879-	
TOTAL	\$ 2,608,304	\$ 2,893,289	\$ 3,060,901	\$ 2,962,390	\$ 2,985,345	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Public Health Administration	\$ 429,334	\$ 413,524	\$389,493	\$389,493
2. Environmental Health	564,133	589,256	571,741	571,741
3. Public Health Nursing	1,179,027	1,216,976	1,171,432	1,171,432
4. Child Health and Disability Prevention Program	162,712	170,830	166,715	166,715
5. Public Health Laboratory Services	275,703	295,069	286,965	286,965
6. Home Health Agency	295,739	396,756	396,054	414,378
7. Emergency Medical Care Committee	-0-	-0-	1,500	1,500
Gross Total	\$2,906,648	\$3,082,411	\$2,983,900	\$3,002,224
Less Cost Applied	\$ 17,910	\$ 21,510	\$ 21,510	\$ 16,879
Net Total	\$2,888,738	\$3,060,901	\$2,962,390	\$2,985,345
Revenues	\$1,276,948	\$1,381,099	\$1,381,099	\$1,404,054

PURPOSE

To provide Public Health and Sanitation Services necessary to preserve and protect the public health as required by state and local laws and regulations. To provide needed health services as approved by the Board of Supervisors to further the health, safety, and well-being of the citizens of the county.

SERVICE DELIVERY PROGRAMS

1. Public Health Administration: Overall administration and clerical support, vital statistics reporting section, personnel, payroll and purchasing, and operational support costs.
2. Environmental Health: Inspections of food, water, waste waters, bathing places, housing, vector control, land use, radiological health, rabies control and solid waste. Activities include routine inspections to determine compliance with public health laws, complaint investigations, permit issuance, epidemiological investigation, information services, sample collection, and public education.

BUDGET UNIT 3000 - HEALTH DEPARTMENT

SERVICE DELIVERY PROGRAMS (Continued)

3. Public Health Nursing: Public health nursing for preventive and therapeutic care through prenatal clinics, family planning clinics, genetic counseling, child health counseling, women, infants and children nutrition program (WIC), cancer screening clinics, tuberculosis and communicable disease control, venereal disease control, dental health, PHN field services, and pre-placement medical exam program.
4. Child Health and Disability Prevention Program: A screening program for early and periodic assessment of the health status of children who are Medi-Cal beneficiaries under the age of 21, and of all children 0-6 years, especially those who are entering first grade in the fall semester.
5. Public Health Laboratory Services: Public health laboratory services, assistance in the diagnosis, control, and prevention of diseases that concern the health of the public, epidemiological investigations, environmental health and safety monitoring, information and consultation to private laboratories and the medical community in the laboratory science field.
6. Home Health Agency: A subdivision of the Public Health Nursing Division, the agency is licensed by the state to provide skilled nursing services in the home on an intermittent basis by registered nurses, licensed physical therapists, speech and occupational therapists and certified home health aides. Services are provided to patients in their home under written orders from the patient's physician.
7. Emergency Medical Care Committee: Provide support funds for the Emergency Medical Care Committee such as printing, films, duplicating and other costs of committee activity. Provide secretarial staff support to the Emergency Medical Care Committee.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0225	Health Agency Dir./Health Officer	A0	1	1	1
0911	Account Clerk	0533	2	2	2
9632	Communicable Disease Investigator	0723	1	1	1
0427	Community Service Aide	0482	6	6	6
0410	Cross Connection Inspector	0876	1	1	1
8401	Director of Environmental Health	1304	1	1	1
0412	Director of Public Health Nursing	1315	1	1	1
8406	Environmental Health Aide	0700	1	1	1
8405	Env. Health Officer I	0803			
8407	or Environmental Health Officer II	0921			
8403	or Environmental Health Officer III	1016	9	9	9
8580	Health Educator	1056	1	0	0
0872	Health Care Analyst	1007	1	1	1
0428	Home Health Aide	0539	2	2	2
0428	Home Health Aide 1/2 Time	0539	1	2	2
0446	Laboratory Assistant II	0605	2	2	2
8538	Patient Services Representative	0571	1	1	1
0440	Public Health Laboratory Director	1211	1	1	1
0442	Public Health Microbio. I 1/2 Time	0939	3	3	3

BUDGET UNIT 3000 - HEALTH DEPARTMENT

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0441	Public Health Microbiologist II	1037	2	2	2
0418	Public Health Nurse I	0913			
0418	or Public Health Nurse I 1/4 Time	0913	1	0	0
0416	or Public Health Nurse II	0968	13	13	13
0416	or Public Health Nurse II 1/2 Time	0968	0	1	1
0419	or Public Health Nurse III	1037	6	6	6
0541	Pre-Licensed Nurse	0764			
0540	or Registered Nurse I	0886			
0537	or Registered Nurse II	0931	1	1	2
0537	Registered Nurse II 3/4 Time	0931			
0537	or Registered Nurse II 1/2 Time	0931	3	3	3
0926	Secretary	0624	1	1	1
0909	Senior Account Clerk	0624	2	2	2
0951	Senior Typist Clerk	0593	5	5	5
0951	Senior Typist Clerk 1/2 Time	0593	1	1	1
0928	Supervising Administrative Clerk II	0757	1	1	1
8402	Supervising Env. Health Sanitarian	1175	2	2	2
0534	Supervising Nurse	1119	1	1	1
0414	Supervising Public Health Nurse	1110	4	4	4
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	12	13	12
0953	Typist Clerk 3/4 Time	0465			
0952	or Intermediate Typist Clk. 3/4 T.	0508	1	1	1
0953	Typist Clerk 1/2 Time	0465			
0952	or Intermediate Typist Clk. 1/2 T.	0508	5	5	5
Total			96	97	97
<u>Contract</u>					
	Public Health Physician		0	1	0
	Public Health Physician 3/4 Time		1	0	1
	Nutritionist 3/4 Time		1	1	1
	Occupation Therapist		1	1	1
<u>Temporary</u>					
	Intermediate Typist Clerk 1/2 Time		1	1	1
	Public Health Nurse		1	1	1
	Public Health Microbiologist 1/4 T.		0	1	1
	Dental Coordinator		1	1	1
Grand Total			102	104	104

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Low Temperature Freezer	A	\$ 5,460	2221
2	Microscopes	A	2,216	2221
1	Exam Table	A	1,378	2221
1	Combustible Gas and Oxygen Meter	A	1,030	2221

BUDGET UNIT 3000 - HEALTH DEPARTMENT

LIST OF APPROVED FIXED ASSETS (Continued)

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Refrigerator	R	\$ 620	2221
1	Doptone	A	570	2221
1	Electronic Cash Register	A	1,349	2221
1	Correcting Typewriter	R	965	2221
1	Kitchen Unit 3 in 1	R	743	2221
			<u>\$14,331</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
2	Photocopiers	E	\$2,168

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget that contains various changes in the method of providing public health services for fiscal year 1983-84, but essentially maintains patient services at the current level. The department is requesting that the Health Educator position be eliminated and that a Public Health Nurse position currently allocated at one-quarter time be increased to one-half time. The department also requests that a half time Home Health Aide and an Intermediate Typist Clerk be added to its position allocation. The Home Health Aide position will be 100 percent offset with Medicare revenue and is being requested due to an increased caseload, as reflected in the Home Health Agency Service program. The net increase to the position allocation is one position. The department's request also increases the Public Health Physician's contract hours from three-quarter time to full time in order to provide more coverage at satellite clinics, and increases the temporary help by a one-quarter time Public Health Microbiologist. The Microbiologist will provide additional staff time to meet the demand for services in that area; the Microbiologist services are revenue offset.

In the services and supplies accounts, the department has requested funds to provide consulting services to the Health Agency for health related studies, and has requested funds to contract with an outside organization to provide health education services to the community. The contract for health education services would cost less than the current method of employing a full time Health Educator as reflected in the Public Health Administration service program.

The department has requested fixed assets to replace worn out equipment items, equipment to enhance the efficiencies of the department and items to equip two additional public health clinic examination rooms.

The cost applied amount in this budget unit reimburses the department for employment physicals requested by the Personnel Department, and a portion of the Health Agency Director's salary that is reimbursed to the general fund by various divisions within the Health Agency.

Requested revenues are projected at a higher level than in fiscal year 1982-83 due to an increase in the volume of services and fees.

County Administrator's Recommendation: I am recommending a lower level of funding for this budget unit than the department requested. The recommended level of funding for this budget unit conforms with your Board's policy of maintaining health care services at the sharing level provided under Assembly Bill 8, State Aid

BUDGET UNIT 3000 - HEALTH DEPARTMENT.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

for Health, for fiscal year 1983-84. The recommended reductions are based upon the department's priority in an effort to maintain the mandated and basic health care programs within the funding constraints.

The recommended reductions in the salary accounts will be made by maintaining the Public Health Physician's contract hours at the current level and eliminating the requested Intermediate Typist Clerk position. The balance of the reductions to the salary accounts, to remain within the Assembly Bill 8 matching level, will come from anticipated salary savings during the year. With the exception of these changes, I recommend that the positions be approved as the department requested.

In the services and supplies accounts, I have eliminated the requested funds for consulting services for health related studies and for contracting with an outside organization for health education services. I have also reduced the County Garage, utilities and medical supplies accounts based upon a more current projection of actual cost. These savings were applied to cover the cost of word processing, which I anticipate to be implemented in the Health Department during the 1983-84 fiscal year.

My recommendation for fixed assets does not include replacement for all of the requested equipment items because I feel that some of the existing equipment will serve the department's needs through fiscal year 1983-84. I also am not recommending the items to equip the examination room that will be created in the Health Department remodel, because I am not sure the remodeling project will be completed in fiscal year 1983-84.

I am also recommending that funds to provide support to the Emergency Medical Care Committee be included in this budget unit. This program was previously funded in Budget Unit 3281 - Emergency Medical Services Program, along with start-up funding for the Emergency Medical Services Agency, which was implemented in the current fiscal year. If the Health Agency provides ongoing support to the Emergency Medical Services Agency in fiscal year 1983-84, it is more appropriate to have funds budgeted within this budget unit along with other public health programs. For these reasons, I have recommended that the Emergency Medical Services budget be eliminated.

The Emergency Medical Services Agency requested ongoing support for the Emergency Medical Technician II program in the amount of \$30,000, after the department had submitted its budget. I am recommending that \$20,000 of the requested amount be approved on a dollar for dollar matching basis with the cities. I have recommended that \$10,000 of the county's matching amount be funded in Budget Unit 2090 Federal Revenue Sharing General Government. If the cities' contributions exceed federal revenue sharing funds, then I am recommending that the balance of the county match be funded from this budget unit up to a maximum of \$10,000. In order for the department to afford this cost, it will be necessary to reduce the county contribution to the hospital by a like amount and transfer the funds to this budget unit.

Impact of County Administrator's Recommendation: At the recommended level of funding the Public Health Physician's hours will remain at the current level and additional physician time will not be available in satellite clinics. Less clerical time will be available to the department, making it necessary to reduce and reassign the current workload; the word processing equipment should benefit the

BUDGET UNIT 3000 - HEALTH DEPARTMENT

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

department in this area. Consulting services, to assist the department in health related studies, will be delayed until next fiscal year. Health Education activities will be performed by existing staff at a reduced level. The reduction to medical supplies will make it necessary for the department to give prescriptions for family planning to eligible clients rather than issuing actual supplies. The equipment that was not recommended for the Public Health Clinic may be reconsidered later if the Health Department remodel is approved as part of the Capital Projects budget for fiscal year 1983-84, and completed prior to year-end.

Board Adopted Changes: The Board approved one additional Registered Nurse II position for the Home Health Agency program with a corresponding increase to the appropriation and revenue accounts.

EXPENDITURE CLASSIFICATION B.U. 3051	ACTUAL EXPENDITURES 1981-82	ESTIMATED ACTUAL EXPENDITURES 1982-83	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84	F U N D
			DEPARTMENT REQUEST 1983-84	RECOMMENDED BY C A O 1983-84		
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1000 SALARIES & BENEFITS	\$ 276,274	\$ 261,809	\$ 281,663	\$ 281,663	\$ 281,663	
2000 SERVICES & SUPPLIES	\$ 34,685	\$ 33,541	\$ 35,864	\$ 35,864	\$ 35,864	
5000 EXP TFRS & REIMBURS	\$ 310,959	\$ 293,995	\$ 317,527	\$ 317,527	\$ 317,527	
TOTAL	\$	\$ 1,355	\$	\$	\$	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. In-Home Supportive Service (Direct)	\$217,858	\$224,623	\$224,623	\$224,623
2. In-Home Supportive Service (Indirect)	92,917	92,904	92,904	92,904
Gross Total	\$310,775	\$317,527	\$317,527	\$317,527
Less Cost Applied	\$310,775	\$317,527	\$317,527	\$317,527
Net Total	-0-	-0-	-0-	-0-
Revenues	-0-	-0-	-0-	-0-

PURPOSE

The goal of the Homemaker Services is to provide non-medical supportive services and in-home care for physically and mentally handicapped individuals; to employ Homemaker Workers according to Civil Service regulations and state program guidelines; to provide in-service training and guidance for all Homemaker Services employees; to coordinate all client services with the Department of Social Services; to evaluate and implement in-home supportive services to the standards of the National Homemaker/Home Health Aide Association.

SERVICE DELIVERY PROGRAMS

1. In-Home Supportive Service (Direct): This supportive service is the salaries and benefits of staff providing direct client care and the travel involved in serving these clients.
2. In-Home Supportive Service (Indirect): The indirect supportive service is the supervising and clerical staff salaries and benefits and related operational costs of the program.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0454	Chore-Homemaker Field Supervisor	0583	2	2	2
0456	Chore-Homemaker Services Coord.	0788	1	1	1
0452	Community Homemaker	0417	2	2	2

BUDGET UNIT 3051 - HOMEMAKER SERVICES

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0452	Community Homemaker 3/4 T.	0417	1	1	1
0452	Community Homemaker 1/2 T.	0417	18	18	18
0452	Community Homemaker 1/4 T.	0417	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
Total			26	26	26
<u>Temporary</u>					
	Community Homemaker (FTE)		3	3	3
Grand Total			29	29	29

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget based upon the same caseload and the same level of service as received in fiscal year 1982-83. The services provided are a result of a contractual arrangement between the Department of Social Services and the Health Agency. The contract must be approved by the state. The state pays 100 percent of the cost through Budget Unit 3200 - Social Services Administration.

County Administrator's Recommendation: I am recommending that this budget be approved as submitted because it represents the estimated dollar amount to be received from the state for the Homemaker program; and because it will allow the department to meet its contractual obligation during fiscal year 1983-84. The net county cost for performing the service is zero.

Impact of County Administrator's Recommendation: At the recommended level of funding, the department will provide the same level of in-home services to the physically and mentally handicapped as provided in fiscal year 1982-83.

Board Adopted Changes: None.

STATE CONTROLLER
COUNTY BUDGET ACT
1964
ADOPTED

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 3060
BUDGET UNIT SPECIAL PUBLIC HEALTH
FUNCTION HEALTH AND SANITATION
ACTIVITY HEALTH

EXPENDITURE CLASSIFICATION B.U. 3060 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 134,775	\$			\$	
2000 SERVICES & SUPPLIES	\$ 60	\$	\$	\$	\$	
TOTAL	\$ 134,835	\$	\$	\$	\$	9

This budget unit provided direct nursing services to the Nipomo Health Clinic, Incorporated, and was 100 percent reimbursed to the county by the clinic. The Nipomo Health Clinic now operates from its new facility in Nipomo and the contractual arrangement between the clinic and the county terminated June 30, 1982. Funds have not been requested or recommended since fiscal year 1981-82.

Public health services for the Nipomo residents are provided from the Grover City branch. Funding for the service is provided in Budget Unit 3000 - Health Department.

Board Adopted Changes: None.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3070 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 2,242,121	\$ 2,331,813	\$ 2,691,140	\$ 2,647,347	\$ 2,673,000
2000 SERVICES & SUPPLIES	\$ 1,299,322	\$ 1,242,096	\$ 1,168,055	\$ 1,188,539	\$ 1,189,730
3000 OTHER CHARGES	\$	\$	\$	\$ 5,762	\$ 5,760
4000 FIXED ASSETS	\$ 7,433	\$ 2,556	\$ 5,762	\$	\$
5000 EXP TRFRS & REIMBURS	\$ 78,997	\$ 100,017	\$ 104,221	\$ 60,912	\$ 87,810
TOTAL	\$ 3,469,879	\$ 3,476,448	\$ 3,760,736	\$ 3,780,736	\$ 3,780,736

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. 24-Hour Care Services	\$1,040,230	\$1,081,350	\$1,081,350	\$1,081,350
2. Outpatient Services	967,223	1,033,270	1,033,270	1,033,270
3. Day Treatment Services	876,794	935,266	935,266	935,266
4. Community Services and Training	591,483	627,443	627,443	627,443
5. Drug Program	253,459	266,145	222,836	249,736
Gross Total	\$3,729,189	\$3,943,474	\$3,900,165	\$3,927,065
Less Countywide Overhead	\$ 98,203	\$ 78,517	\$ 58,517	\$ 58,517
Less Cost Applied	\$ 104,221	\$ 104,221	\$ 60,912	\$ 87,812
Net Total	\$3,526,765	\$3,760,736	\$3,780,736	\$3,780,736
Revenues	\$3,293,614	\$3,490,817	\$3,490,817	\$3,490,817

PURPOSE

To plan for and provide information, education, and community services related to the field of mental health, to provide treatment and alternatives to placement within the State Mental Hospital System and to comply with local, state, and federal mental health regulations.

SERVICE DELIVERY PROGRAMS

1. 24-Hour Care Services: Provides brief voluntary and involuntary 24-hour hospital care to, and evaluation of, acute and chronic mentally ill people in need of removal from their immediate surroundings. Offers intensive and crisis-oriented treatment and emergency care.
2. Outpatient Services: Provides crisis and emergency psychiatric services as well as ongoing treatment for those people able to utilize regular outpatient contacts with the treatment staff. Offers individual and group therapy approaches as well as supervision of medication and psychiatric evaluation for diagnostic purposes in establishing treatment plans and follow-up care. The Case Management unit provides after-care and supportive services to chronically disturbed individuals in order for them to be maintained in the community.

BUDGET UNIT 3070 - MENTAL HEALTH

SERVICE DELIVERY PROGRAMS (Continued)

3. Day Treatment Services: Partial hospitalization for acute and chronically disturbed people who would benefit from removal from their immediate surroundings for a portion of each day. This day-long program offers a variety of individual and group therapy approaches that serve as an alternative to 24-hour care.
4. Community Services and Training: Provides information, training, education, and consultation to other agencies and the community. Includes in-service training to mental health staff.
5. Drug Program: This service offers treatment and community services related to drug abuse and drug-related problems including drug diversion and residential treatment. Provides services to the jail and participates with other community agencies in the development of preventative programs.
6. Genesis House: It is a residential treatment program for Heroin addicts who otherwise would be in the county jail or probation programs. It is county funded.
7. State Hospital: Provides long-term treatment for mentally disturbed persons for which other treatment alternatives are not available. No appropriation is necessary. The "payment" for services is made in the form of reduced revenues from the state.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0911	Account Clerk	0533	1	2	2
0905	Accountant I	0846			
0906	or Accountant II	0969			
0907	or Accountant III	1111	1	1	1
0914	Accounting Technician	0681	1	1	1
1335	Custodian 3/4 Time	0528	2	2	2
0502	Director of Mental Health Services	2532	1	1	1
1334	Leadworker Custodian	0587	1	1	1
0580	Medical Records Administrator	0876	1	1	1
0582	Medical Records Technician	0642	1	1	1
8570	Mental Health Nurse Trainee	0869			
8573	or Mental Health Nurse I	0913			
8572	or Mental Health Nurse II	1006	4	5	5
8571	or Mental Health Nurse III	1110	1	1	1
8524	Mental Health Program Chief	1164	4	4	4
8531	Mental Health Program Coordinator	1271	2	2	2
8529	Mental Health Therapist I	0749			
8528	or Mental Health Therapist II	0869			
8527	or Mental Health Therapist III	0957			
8526	or Mental Health Therapist IV	1056	54	45	45

BUDGET UNIT 3070 - MENTAL HEALTH

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
8529	Mental Health Therapist I 3/4 Time	0749			
8528	or " " " II 3/4 T.	0869			
8527	or " " " III 3/4 T.	0957			
8526	or " " " IV 3/4 T.	1056	1	1	1
8576	Mental Health Worker Aide	0504			
8575	or Mental Health Worker I	0642			
8574	or Mental Health Worker II	0707	5	4	4
0525	Psychologist	1270	4	4	4
0926	Secretary	0624	1	1	1
0909	Senior Account Clerk	0624	1	1	1
0951	Senior Typist Clerk	0593	2	2	2
0522	Staff Psychiatrist	2448	2	2	2
0927	Supervising Administrative Clerk I	0675	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	9	10	10
0953	Typist Clerk 1/2 T.	0465			
0952	or Intermediate Typist Clk. 1/2 T.	0508	2	2	2
Total			102	95	95
<u>Contract</u>					
	Mental Health Financial				
	Interviewer 1/2 T.		1	1	1
<u>Temporary</u>					
	Mental Health Nurse I 1/2 T.		1	1	1
	Mental Health Worker I		2	2	2
	Mental Health Worker II		3	3	2
	Mental Health Worker II 3/4 T.		0	0	1
	Typist Clerk 3/4 T.		1	1	1
Grand Total			110	103	103

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
2	Compact Sedans (used)	R	See B.U. 2300	3070

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$3,500

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Mental Health is requesting a level of funding based upon the Governor's proposed budget which includes a three percent cost-of-living increase for fiscal year 1983-84, with a ten percent county match for out-patient services, and a 15 percent match for inpatient and State Hospital services, as required by the state. Mental Health has also requested funds from the County Medical Services program to provide services to clients who become eligible during

BUDGET UNIT 3070 - MENTAL HEALTH

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

the year. The County Medical Services program, which replaces the state administered Medically Indigent Adult (MIA) program, is 100 percent state funded and does not require a county match; the revenue accounts reflect the additional revenue.

Although the Governor's budget allows for a three percent increase, the county's share for Mental Health programs for fiscal year 1983-84 has increased above that level. This is due to the state's elimination of the nonfederal Medi-Cal program for Mental Health clients. Previously, the revenue from this program offset the cost of Mental Health services, and reduced the dollars upon which the county's match was calculated.

The department's request also includes various changes to its position allocation, resulting in a net reduction of seven permanent positions. The reductions in personnel were made in the current fiscal year in order for Mental Health to remain within its funding allocation. Funds are also requested to cover the replacement cost of a vehicle.

The request includes funding for the continuation of two projects under the County Justice System Subvention program. The Jail Treatment and Juvenile Offender programs are funded through state grant monies.

Additionally, Mental Health is requesting funds to offset the contractual allowance for the ancillary services purchased from General Hospital and not reimbursed under the Mental Health Short-Doyle program. The county's share of the cost for the State Hospital for fiscal year 1983-84 is over \$52,000. The payment for the State Hospital is made in the form of reduced revenues from the state. Requested revenues have been adjusted accordingly for fiscal year 1983-84.

The requested appropriation is decreased by the countywide overhead charge so revenues will exceed expenditures by this amount. This additional revenue will allow the general fund to be reimbursed for the cost of the countywide overhead for Mental Health programs for fiscal year 1983-84.

County Administrator's Recommendation: The gross total of my recommended budget is lower than the department's request. My recommendation eliminates funding for the Jail Treatment program which provides counseling and educational services to jail clients who have drug related problems. I have also deleted one Mental Health Therapist III position, and the extra help funds that were associated with the program. The program was funded through Mental Health's cost applied account from a state grant for Correctional and Crime Prevention programs. I have deleted the program because the department was notified, after the budget was submitted, that the County Justice System Advisory Group did not approve funding for the Jail Treatment program for fiscal year 1983-84.

I have also reduced the countywide overhead costs to reflect the actual cost of overhead for fiscal year 1983-84. I have increased the appropriation by a like amount in order to allow for a budget which will maximize the available funding from the state for Mental Health services. Finally, I have removed funding from the fixed assets account for replacement of a vehicle, and placed it within the contribution to other agencies account to reflect the proper account for the expenditure.

The recommendation includes the deletion of eight positions from the position allocation, including the position for the Jail Treatment program, provides funds for the required county match, and the contractual allowance for ancillary services from General Hospital.

BUDGET UNIT 3070 - MENTAL HEALTH

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: At the recommended funding level, Mental Health programs, with the exception of the Jail Treatment program, will remain at essentially the same level as in fiscal year 1982-83.

Board Adopted Changes: The Board increased the appropriation and cost applied accounts within this budget unit to provide approximately six months funding for the Jail Treatment program during fiscal year 1983-84.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 5 BU NO 3075

BUDGET UNIT ALCOHOLISM SERVICES
FUNCTION HEALTH AND SANITATION
ACTIVITY HEALTH

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3075 (1)	ACTUAL EXPENDITURES		ESTIMATED ACTUAL EXPENDITURES		EXPENDITURE ESTIMATES		APPROVED ADOPTED		FUND
	1981-82		1982-83		DEPARTMENT REQUEST 1983-84	RECOMMENDED BY C A O 1983-84	BY THE BOARD OF SUPERVISORS 1983-84		
(1)	(2)		(3)		(4)	(5)	(6)		(7)
1000 SALARIES & BENEFITS	\$ 492,478	\$	406,740	\$	488,633	\$ 477,383	\$	501,751	
2000 SERVICES & SUPPLIES	\$ 157,645	\$	118,355	\$	131,609	\$ 121,513	\$	121,513	
4000 FIXED ASSETS	\$ 741	\$	11,404	\$	7,300	\$ 7,300	\$	7,300	
5000 EXP TRFS & REIMBURS	\$ 45-	\$	351-	\$		\$	\$		
TOTAL	\$ 650,819	\$	536,148	\$	627,542	\$ 606,196	\$	630,564	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Non-residential Programs	\$568,560	\$573,049	\$551,703	\$571,317
2. Second Chance Program	70,000	77,000	77,000	81,754
Gross Total	\$638,560	\$650,049	\$628,703	\$653,071
Less Countywide Overhead	\$ 23,779	\$ 22,507	\$ 22,507	\$ 22,507
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$614,781	\$627,542	\$606,196	\$630,564
Revenues	\$638,560	\$650,049	\$628,703	\$628,703

PURPOSE

Prevention, treatment and rehabilitation are provided to protect the health and safety of county residents. The purpose is to reduce the problems associated with the overuse of alcohol, by assisting and treating alcohol abusers, alcoholics, and significant others.

SERVICE DELIVERY PROGRAMS

1. Non-residential Programs: Includes indirect services, provides individualized treatment to those persons with alcohol problems and to those who are affected by those problems. Also provides services to youth and their families who have begun to exhibit potential harmful behavior because of their use of alcohol. Education and prevention programs are provided to schools, community groups, and interested individuals. Information, referral programs, outreach, drop-in, follow-up, and community awareness services also are provided.
2. Second Chance Program: One year long treatment program for second or multiple drinking-driver offenders.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0914	Accounting Technician	0681	1	1	1
9635	Alcoholism Health Educator	0957	1	1	1
8577	Alcoholism Therapist I	0749			
8578	or Alcoholism Therapist II	0912	7	7	7
8584	Director of Alcoholism Services	1335	1	1	1
0926	Secretary	0624	1	1	1
8579	Supervising Alcoholism Therapist	1056	4	4	4

BUDGET UNIT 3075 - ALCOHOLISM SERVICES

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	4	4	4
Total			19	19	19

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
27	Chairs	R	\$ 4,050	3075
1	16 mm Projector	R	1,200	3075
5	Films	A	2,500	3075
1	Video Cassette 1/2" Color Recorder	A	1,500	3075
1	1/2" Color Video Camera	A	1,500	3075
1	Color Video Monitor	A	600	3075
			<u>\$11,350</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$1,713

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Alcoholism Services is requesting a budget based upon the Governor's proposed budget, a ten percent county match and the amount of revenue expected to be generated through client fees for fiscal year 1983-84. Under state law, a percentage of drunk driving conviction fines are designated to support alcoholism programs. The revenue is collected by the court during the year and deposited in a trust fund for Alcoholism Services. The state allows the county to provide the required ten percent match from this source, so no general fund dollars are included in this budget.

Alcoholism Services is requesting an increase in its Second Chance program based upon anticipated revenues to be received in fiscal year 1983-84. The Second Chance program is 100 percent revenue offset. The request also includes funds to purchase various fixed assets necessary for Alcoholism Services' operation.

The requested appropriation is decreased by \$22,507 so revenues will exceed the expenditures by this amount. The \$22,507 additional revenue will allow the general fund to be reimbursed for the cost of countywide overhead for alcoholism programs for fiscal year 1983-84.

County Administrator's Recommendation: I am recommending that this budget be approved at a lower level than requested. The recommendation is based upon the state's preliminary allocation of funds for fiscal year 1983-84, which was received by Alcoholism Services after it submitted its budget. The reductions were made based upon Alcoholism Services' priorities for providing services within the funding constraints.

My recommendation includes approval of the various fixed asset items requested by Alcoholism Services.

BUDGET UNIT 3075 - ALCOHOLISM SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: At the recommended level of funding it will be necessary for Alcoholism Services to absorb any cost-of-living adjustment that may be granted by the county during fiscal year 1983-84. In order to absorb the cost, the non-residential services will be provided at a lower level than in fiscal year 1982-83. Depending upon the final state allocation of funds, it may be necessary for Alcoholism Services to request a larger allocation from the fines money collected for Alcoholism Services.

Board Adopted Changes: The Board increased the appropriation in this budget unit to include an amount equal to the unspent revenues collected for Alcoholism Services during fiscal year 1982-83, as required by State Code.

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO
BUDGET UNIT AIR POLLUTION CONTROL
FUNCTION HEALTH AND SANITATION
ACTIVITY HEALTH

EXPENDITURE CLASSIFICATION B.U. 3090 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 156,671	\$ 171,918	\$ 178,104	\$ 178,104	\$ 179,6
2000 SERVICES & SUPPLIES	\$ 182,031	\$ 175,900	\$ 113,863	\$ 126,395	\$ 126,3
4000 FIXED ASSETS	\$ 71,432	\$ 3,443	\$ 12,882	\$ 8,023	\$ 8,0
5000 EXP TRFS & REIMBURS	\$ 72-	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 410,062	\$ 351,261	\$ 304,849	\$ 312,522	\$ 314,0

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Administrative Services	\$ 48,869	\$ 57,722	\$ 58,060	\$ 58,060
2. Engineering Services	48,166	44,911	47,047	48,565
3. Field Services	42,062	41,896	43,431	43,431
4. Technical Services	65,701	98,321	99,021	99,021
5. Sulfur Dioxide Study	101,556	61,999	64,963	64,963
Gross Total	\$306,354	\$304,849	\$312,522	\$314,040
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$306,354	\$304,849	\$312,522	\$314,040
Revenues	\$255,416	\$230,737	\$236,107	\$234,574

PURPOSE

The Air Pollution Control District provides protection from air pollution damage through control of air pollution at its source, and is responsible for assuring that federal and state air quality standards are achieved and maintained. This is accomplished through a countywide air quality attainment and maintenance plan.

SERVICE DELIVERY PROGRAMS

1. Administrative Services: Provide management of district programs including supervision of line programs, project manager for Air Quality Attainment and Maintenance Plan, budgeting and grant applications, interagency coordination of programs, representation on various county and state committees.
2. Engineering Services: Evaluate permit applications for all new or modified sources, including emission fuel tests, to determine compliance with control strategies and impact of emissions on general air quality; develop new control strategies; conduct annual countywide emissions inventory; administer emission reduction credit system.
3. Field Services: Assurance of continued compliance of existing sources through regular inspection of facilities, scheduling source tests and assisting engineer in testing, patrol and field surveillance, investigation of citizen complaints, preparing for office and district attorney hearings, hearing board cases, and court action.

BUDGET UNIT 3090 - AIR POLLUTION CONTROL

SERVICE DELIVERY PROGRAMS (Continued)

4. Technical Services: Monitor air quality throughout the county to compare to air quality standards. Provide information used to determine strategies that should be implemented and progress toward achieving and maintaining the standards.
5. Sulfur Dioxide Study: This is a special air monitoring project funded by local private industry through a nonprofit corporation. The district reviews the work and disburses funds on a monthly basis. The project includes monitoring of airborne sulfur compounds, particulate matter and wind speed and direction.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0832	Air Pollution Control Engineer I	0950			
0829	or Air Poll. Control Engineer II	1087	1	1	1
0830	Air Pollution Control Inspector I	0742			
0831	or Air Poll. Control Inspector II	0860	1	1	1
0833	Air Pollution Control Technician I	0800			
0828	or Air Poll. Control Technician II	0904	1	1	1
0827	Director of Air Pollution Control	1268	1	1	1
0948	Stenographer Clerk	0533	1	1	1
Total			5	5	5
<u>Contract</u>					
	Air Pollution Control Technician I		1	1	1
Grand Total			6	6	6

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Mid-size Sedan (used)	R	See B.U. 2300	3090
2	Particulate Samplers	R	\$2,800	3090
3	Air Quality Instrument Flowmeters	A	1,125	3090
1	Calibration Orifice	R	375	3090
1	Microwave Oven	A	400	3090
			<u>\$4,700</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: Subsequent to the adoption of the Air Pollution Control District's 1982-83 budget, several changes to the appropriations and revenues were made which significantly increased the district's budget. The district received a \$40,000 grant from industry sources to fund a Coastal Air Monitoring program, and a \$43,000 grant for continued funding of the Sulfur Dioxide Study through calendar year 1983. Revenues were increased by equal amounts. Although the district's budget request represents a slight reduction from budgeted amounts for fiscal year 1982-83, it actually represents a substantial decrease from 1982-83 adjusted levels. The district's services and supplies accounts, overall, are down

BUDGET UNIT 3090 - AIR POLLUTION CONTROL

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

substantially from 1982-83 adjusted levels. The requested level of funding only includes six months of funding for the Sulfur Dioxide Study, as the grant is effective through December, 1983. Should additional grant funds become available, the department will request an adjustment to the budget later in the fiscal year.

Certain services and supplies accounts are up over the current year, reflecting increased costs for equipment maintenance and support from the Department of Technical Services for data processing services. The district anticipates continued funding for the Coastal Air Monitoring program during fiscal year 1983-84.

The district is requesting a slight increase in appropriations for fixed assets over fiscal year 1982-83. This request includes funding for the replacement of a vehicle and irreparable air monitoring equipment, a microwave oven, and office furniture.

County Administrator's Recommendation: I am recommending a slight increase in appropriations over the requested level. This increase is primarily due to an overhead charge I am recommending be assessed for the first time to this budget to offset the costs of providing general fund support to the district. I have also included in the recommended level of funding an insurance charge for the district's portion of the county's self-insurance program.

Certain of the district's services and supplies accounts were reduced to more accurately reflect current expenditure patterns. Funding for office supplies and County Garage charges was reduced, reflecting revised estimates for these accounts. I am also recommending only those equipment items which are essential to maintain the district's service levels.

Requested revenues have been increased slightly to provide for reimbursement by the state for the district's involvement in nuclear power plant planning. The recommended level of funding also includes a contingency to provide for expected salary increases and any unforeseen expenses during fiscal year 1983-84.

Impact of County Administrator's Recommendation: The recommended level of funding will allow for current service levels to be maintained with the exception that the Sulfur Dioxide Study will be funded for only six months. At the recommended funding level, planned expenditures will exceed projected revenues. The shortfall between revenues and expenditures will be made up by the fund balance available at the end of the 1982-83 fiscal year.

Board Adopted Changes: The appropriation for this budget unit was increased to provide temporary help while regular staff participates in nuclear power plant planning. Revenues for this budget were reduced by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized; the business inventory tax subvention to this budget was slightly reduced based upon the state's adopted budget.

EXPENDITURE CLASSIFICATION B.U. 3200 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 3,309,787	\$ 3,075,687	\$ 3,360,214	\$ 3,367,407	\$ 3,440,719	
2000 SERVICES & SUPPLIES	\$ 1,110,394	\$ 1,124,204	\$ 1,085,500	\$ 1,078,305	\$ 1,078,305	
3000 OTHER CHARGES	\$	\$	\$ 13,364	\$ 13,364	\$ 13,364	
4000 FIXED ASSETS	\$ 43,032	\$ 13,855	\$ 2,746	\$ 2,748	\$ 2,748	
5000 EXP TRFS & REIMBURS	\$ 63,296	\$ 11,847	\$ 60,152	\$ 60,152	\$ 60,152	
TOTAL	\$ 4,399,917	\$ 4,174,189	\$ 4,401,672	\$ 4,401,672	\$ 4,474,984	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Cash Assistance	\$1,802,737	\$1,747,417	\$1,747,417	\$1,784,073
2. Food Assistance	615,334	501,001	501,001	537,657
3. Medical Assistance	978,332	996,852	996,852	996,852
4. Social Service Assistance	1,651,066	1,436,983	1,436,983	1,436,983
Gross Total	\$5,047,469	\$4,682,253	\$4,682,253	\$4,755,565
Less Countywide Overhead	\$ 219,084	\$ 220,429	\$ 220,429	\$ 220,429
Less Cost Applied	\$ 22,583	\$ 60,152	\$ 60,152	\$ 60,152
Net Total	\$4,805,802	\$4,401,672	\$4,401,672	\$4,474,984
Revenues	\$3,892,700	\$3,774,936	\$3,506,910	\$3,561,894

PURPOSE

To provide all required Financial and Social Service Programs to eligible persons and families consistent with federal, state, and county laws, regulations, ordinances, and policies within established fiscal constraints utilizing efficient administrative procedures and effective management practices.

SERVICE DELIVERY PROGRAMS

- Cash Assistance: Provide financial aid for those eligible persons who lack financial support and care; protect and preserve individuals and/or family unit as the key to sound growth and development of children; rehabilitate or provide the opportunity for rehabilitation of the family or individuals wherever possible and make available to children who cannot live in their own homes the kind of care and treatment best suited to their needs.
- Food Assistance: Provides increased food purchasing ability by providing food stamps redeemable in participating stores with the goal of raising the nutrition level of low income households whose limited purchasing power contributes to hunger and malnutrition.
- Medical Assistance: Provides health care services to eligible persons including medical services, social services, devices, drugs and any other medical care provided by regulations.

BUDGET UNIT 3200 - DEPARTMENT OF SOCIAL SERVICES

SERVICE DELIVERY PROGRAMS (Continued)

4. Social Services Assistance: Provide protection to endangered children and adults; find foster homes; place and supervise children; place relinquished children in approved adoptive homes. Authorize provision of Homemaker/Chore services for aged and disabled persons; provide information and referral to appropriate resources for Family Planning Services, Child Care Services, Health Services and Employment Services, provide social services to registrants in the Work Incentive Program.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1501	Social Services Director	B3	1	1	1
0911	Account Clerk	0533	8	8	8
0905	Accountant I	0846			
0906	or Accountant II	0969			
0907	or Accountant III	1111	1	1	1
0914	Accounting Technician	0681	3	3	3
0986	Data Entry Operator Trainee	0497			
0985	or Data Entry Operator I	0550			
0984	or Data Entry Operator II	0594			
0983	or Data Entry Operator III	0647	3	3	3
1523	Eligibility Supervisor	0787	10	10	10
1538	Eligibility Worker I	0571			
1534	or Eligibility Worker II	0622	51	43	47
1534	or Eligibility Worker II 1/2 Time	0622	5	5	5
1527	Eligibility Worker III	0687	8	8	8
0957	Mail Clerk	0508	1	1	1
9508	Principal Soc. Svcs. Division Mgr.	1339	1	1	1
0926	Secretary	0624	1	1	1
0909	Senior Account Clerk	0624	2	2	2
9510	Social Services Division Manager	1217	1	1	1
1530	Social Svc. Investigative Assistant	0787	2	2	2
1531	Social Services Investigator	0938	1	1	1
9513	Social Services Program Analyst	1090	1	1	1
9511	Social Services Program Assistant	1130	1	1	1
1520	Social Services Program Specialist	0913	2	2	2
1536	Social Worker I	0735			
1532	or Social Worker II	0803	6	5	5
1524	Social Worker III	0886	7	7	7
1519	Social Worker IV	1024	6	6	6
1512	Social Worker Supervisor I	0995	1	1	1
1516	Social Worker Supervisor II	1141	2	2	2
1338	Stock Clerk	0528	1	1	1
0927	Supervising Administrative Clerk I	0675	4	4	4
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	15	15	15

BUDGET UNIT 3200 - DEPARTMENT OF SOCIAL SERVICES

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0953	Typist Clerk 1/2 Time	0465			
0952	or Intermed. Typist Clerk 1/2 Time	0508	1	1	1
Total			146	137	141

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Sound Cover for Word Processing Printer	A	\$ 520	3200
-	Window Coverings	A	1,000	3200
1	Conference Table	A	468	3200
2	Four-Drawer Legal File Cabinet	A	760	3200
5	Mid-size Sedans (used)	R	See B.U. 2300	3200
			<u>\$2,748</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
5	Photocopiers	E	\$10,873

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget lower than the amount approved for fiscal year 1982-83 due to the reduction of state and federal funding made during the current fiscal year. Because of the decreased funding, service programs, with the exception of the Medical Assistance program, were considerably reduced in the current year. The department's requested budget would maintain services at the same level as those provided in fiscal year 1982-83. The Medical Services program is at a higher level because your Board has authorized the department to determine eligibility for the County Medical Services program. Social Services is reimbursed for this service with state funds granted to the county for administering the Medical Services program.

The request includes a reduction in the department's position allocation of eight eligibility workers and one social worker. The decrease in the eligibility workers is due to a declining caseload. The social services worker is being eliminated as a result of a decrease in federal funds for Social Service programs. The positions within this budget unit provide support to the various benefit assistance budgets that are administered by the Department of Social Services.

The department is also requesting several equipment items, which are necessary for the department's daily operations. In addition, five vehicles are due for replacement. Funding is requested to supplement the replacement reserve and is budgeted in the 3000 series accounts. These monies will be transferred to the Garage budget to provide for replacement of the vehicles.

The cost applied account has increased due to an accounting change required by the state. The dollars represent reimbursement to Social Services by the Family

BUDGET UNIT 3200 - DEPARTMENT OF SOCIAL SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Support Division of the District Attorney's Office, for services provided during the year. Previously, the state reimbursed Family Support for the cost, and it was deposited in its revenue accounts. The state has now requested that the reimbursement be identified in the Social Services budget.

County Administrator's Recommendation: I am recommending that the budget be approved as submitted, with a slight adjustment between the salaries and benefits and the services and supplies accounts. The recommended funding level will allow the department to provide the same level of service as provided in the second half of the current fiscal year. The adjustment to the salary and service and supplies accounts is due to an anticipated reduction in garage charges during fiscal year 1983-84. I have placed the additional dollars in the salary accounts because Social Services will have to absorb any cost-of-living increase that may be granted for 1983-84. This amount will be applied toward that cost, and will allow the department to maximize its funding allocation. My recommendation also includes the approval of the requested equipment items. The revenue accounts have been reduced based upon the latest information received from the state.

Impact of County Administrator's Recommendation: The requested level of funding was based upon funding available from the state and federal governments for fiscal year 1983-84 at the time the department prepared the budget. Subsequent funding information was received which reduced the level of funding as identified in my recommended revenue level. Should the level of available funding from the state and federal governments hold true, it will be necessary to reduce the expenditures in this budget accordingly.

Board Adopted Changes: The Board approved funding for four additional Eligibility Worker positions which were needed due to an increase in caseload. The revenue accounts were also increased to identify the state/federal share of the cost.

EXPENDITURE CLASSIFICATION B.U. 3210 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
3000 OTHER CHARGES	\$ 56,271	\$ 31,800	\$ 41,270	\$ 41,270	\$ 41,270	
TOTAL	\$ 56,271	\$ 31,800	\$ 41,270	\$ 41,270	\$ 41,270	1

SERVICE PROGRAM BUDGET SUMMARY

	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
<u>Service Program</u>				
1. State Aid Adult Program	\$81,469	\$41,270	\$41,270	\$41,270
Gross Total	\$81,469	\$41,270	\$41,270	\$41,270
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$81,469	\$41,270	\$41,270	\$41,270
Revenues	\$81,469	\$41,270	\$41,270	\$41,270

PURPOSE

To issue financial assistance to eligible aged, blind and disabled applicants or recipients of Supplemental Security Income/State Supplemental Payments to meet needs arising out of individual circumstances not otherwise provided for by the SSI/SSP Program.

SERVICE DELIVERY PROGRAM

1. State Aid Adult Programs: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons who make application for benefits under emergency loans, interim assistance, or special circumstances.

SUMMARY OF POSITIONS

Personnel for this program are provided by Budget Unit 3200 - Social Services Administration.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds based upon current caseload and expenditure levels, in order to provide benefit payments to eligible persons or families applying for assistance. This program is state mandated, with the state reimbursing the county for 100 percent of the cost. The estimated expenditures for fiscal year 1982-83 are considerably lower than the budgeted amounts for 1982-83 because the anticipated cost-of-living increase for the benefit payments was not granted by the state, and because the caseload was at a lower than expected level. The department anticipates the same level of cases during fiscal year 1983-84.

County Administrator's Recommendation: I recommend this budget be approved as submitted, as it represents an accurate reflection of the current and expected costs for fiscal year 1983-84.

BUDGET UNIT 3210 - STATE AID ADULT PROGRAMS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: The recommended level of funding will allow current service levels to be maintained.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 3230
BUDGET UNIT AID TO FAMILIES W/ DEP.C.
FUNCTION PUBLIC ASSISTANCE
ACTIVITY AID FAM W/DEP CHILDREN

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3230 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
3000 OTHER CHARGES	\$ 7,452,461	\$ 7,384,985	\$ 7,581,648	\$ 7,581,648	\$ 7,581,648	
TOTAL	\$ 7,452,461	\$ 7,384,985	\$ 7,581,648	\$ 7,581,648	\$ 7,581,648	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Aid to Families with Dependent Children	\$8,992,398	\$7,581,648	\$7,581,648	\$7,581,648
Gross Total	\$8,992,398	\$7,581,648	\$7,581,648	\$7,581,648
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$8,992,398	\$7,581,648	\$7,581,648	\$7,581,648
Revenues	\$8,542,778	\$7,203,808	\$7,203,808	\$7,203,808

PURPOSE

To issue financial assistance to needy eligible families with dependent children who are deprived of one or both parents because of death, incapacitation, or continued absence.

SERVICE DELIVERY PROGRAM

1. Aid to Families with Dependent Children: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits.

SUMMARY OF POSITIONS

Personnel for this program are provided by Budget Unit 3200 - Social Services Administration.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds based upon current caseload and expenditure levels for fiscal year 1983-84 in order to provide benefit payments to eligible persons or families applying for assistance. This program is state mandated with the state reimbursing the county 95 percent on all claims submitted. The estimated expenditures for fiscal year 1982-83 are considerably lower than the budgeted amounts because the anticipated cost-of-living increase for the benefit payments was not granted by the state as expected.

A slight increase between the requested funds and the estimated expenditures for fiscal year 1982-83 exists, representing full year costs for three new categories of aid that were added to this program by the state midyear. The department anticipates that these programs will continue throughout fiscal year 1983-84.

BUDGET UNIT 3230 - AID TO FAMILIES WITH DEPENDENT CHILDREN

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I recommend this budget be approved as submitted, as it represents an accurate reflection of the current and expected costs for fiscal year 1983-84.

Impact of County Administrator's Recommendation: The recommended level of funding will allow current service levels to be maintained.

Board Adopted Changes: None.

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3235 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
3000 OTHER CHARGES	\$ 1,469,840	\$ 1,525,222	\$ 1,693,904	\$ 1,693,904	\$ 1,693,904	
TOTAL	\$ 1,469,840	\$ 1,525,222	\$ 1,693,904	\$ 1,693,904	\$ 1,693,904	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Aid to Families with Dependent Children - Unemployed	\$1,633,044	\$1,693,904	\$1,693,904	\$1,693,904
Gross Total	\$1,633,044	\$1,693,904	\$1,693,904	\$1,693,904
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,633,044	\$1,693,904	\$1,693,904	\$1,693,904
Revenues	\$1,535,061	\$1,592,270	\$1,592,270	\$1,592,270

PURPOSE

To issue financial assistance to needy eligible families with dependent children who are deprived of parental support because of unemployment.

SERVICE DELIVERY PROGRAM

1. Aid to Families with Dependent Children - Unemployed: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits.

SUMMARY OF POSITIONS

Personnel for this program are provided by Budget Unit 3200 - Social Services Administration.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds based upon an expected seven percent increase in caseload for fiscal year 1983-84. The increase is based upon current and prior experience. This program is state mandated with the state reimbursing the county for 94 percent on all claims submitted. The estimated expenditures for fiscal year 1982-83 are considerably lower than the budgeted amount because the anticipated cost-of-living increase for the benefit payments was not granted by the state in fiscal year 1982-83.

County Administrator's Recommendation: I recommend this budget be approved as submitted, as it represents an accurate reflection of the current and expected costs for fiscal year 1983-84.

Impact of County Administrator's Recommendation: The recommendation will provide funds which will maintain the estimated caseload for fiscal year 1983-84.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO
BUDGET UNIT AID TO CHILDREN-BOARDING
FUNCTION PUBLIC ASSISTANCE
ACTIVITY AID CHILD BOARD HOMES & IN

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3240 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
3000 OTHER CHARGES	\$ 659,724	\$ 872,315	\$ 907,206	\$ 907,206	\$ 907,206
TOTAL	\$ 659,724	\$ 872,315	\$ 907,206	\$ 907,206	\$ 907,206

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Support/Care of Persons	\$722,323	\$907,206	\$907,206	\$907,206
Gross Total	\$722,323	\$907,206	\$907,206	\$907,206
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$722,323	\$907,206	\$907,206	\$907,206
Revenues	\$700,654	\$622,136	\$622,136	\$622,136

PURPOSE

To issue financial assistance of eligible needy children who cannot remain in their own homes.

SERVICE DELIVERY PROGRAM

1. Support/Care of Persons: To appropriate sufficient funds to provide necessary financial assistance to all eligible children living in Foster Care Homes under the jurisdiction of the Juvenile Court.

SUMMARY OF POSITIONS

Personnel for this program are provided by Budget Unit 3200 - Social Services Administration.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds based upon an estimated ten additional placements of eligible persons or families applying for assistance under this program. The estimated cost for the current fiscal year is higher than the budgeted amount because of the anticipated increase of 127 placements during the year. The projected increase in caseload for fiscal year 1983-84 is based upon this trend.

This program is state mandated with the state reimbursing the county for 97 percent of its cost through December 1983. Beginning January 1, 1984, matching funds from the state will revert to the formula of 41 percent state and 59 percent county. This formula represents the one that was in effect prior to the passage of Proposition 13 and legislation granting state bail out monies to counties. The department's requested level of revenues reflects this change.

BUDGET UNIT 3240 - AID TO CHILDREN - BOARDING

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I recommend this budget be approved as submitted, as it represents an accurate reflection of the current and expected costs for fiscal year 1983-84.

Impact of County Administrator's Recommendation: The recommendation will provide funds which will maintain the estimated caseload for fiscal year 1983-84 at a significantly higher county cost.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO
BUDGET UNIT MEDICAL ASSISTANCE PROG
FUNCTION PUBLIC ASSISTANCE
ACTIVITY MEDICAL SERVICES

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3280 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
3000 OTHER CHARGES	\$ 692,197	\$ 882,658	\$ 831,463	\$ 825,061	\$ 825,061
TOTAL	\$ 692,197	\$ 882,658	\$ 831,463	\$ 825,061	\$ 825,061

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Contribution for Local Medical Care Program	\$692,207	\$692,207	\$692,207	\$692,207
2. Contribution to Hospital for Countywide Overhead	190,451	139,256	132,854	132,854
Gross Total	\$882,658	\$831,463	\$825,061	\$825,061
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$882,658	\$831,463	\$825,061	\$825,061
Revenues	-0-	-0-	-0-	-0-

PURPOSE

Provide funds for medical care for indigent persons and for the county's share of the Medi-Cal program.

SERVICE DELIVERY PROGRAMS

1. Contribution for Local Medical Care Program: Payments to the General Hospital for medical costs which are non-reimbursable costs under the Medicare and Medi-Cal programs; and for uncollectable charges to the medically indigent.
2. Contribution to Hospital for Countywide Overhead: This program provides funding to the hospital enterprise fund to offset the cost or a portion of the cost of the countywide overhead chargeable to the hospital.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a lower level of funding for fiscal year 1983-84 due to the reduction in countywide overhead charges that will be incurred during the year. Total overhead charges for the Hospital for fiscal year 1983-84 are \$248,704. The balance of the charge will be reimbursed to the general fund by the Hospital's enterprise fund. The amount requested for the local program is based upon the same level of funding as provided in the current fiscal year.

BUDGET UNIT 3280 - MEDICAL ASSISTANCE PROGRAM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: The county is responsible for providing care to the medically indigent. The amount identified for the Local Medical Care program is the county's contribution to the Hospital for this purpose. The money is transferred to the enterprise fund during the year as revenue. I am recommending an amount lower than the Hospital requested for countywide overhead because the request, if funded, would exceed the Assembly Bill 8 sharing limitation. The recommended reduction was derived after discussion with the department and is based upon the department's effort to maintain mandated and basic health care programs within the funding constraints of Assembly Bill 8.

Impact of County Administrator's Recommendation: Because the reduction to the recommended level of funding is relatively small in comparison to total revenues received by the Hospital, I do not anticipate the recommendation to impact the Hospital's operations during fiscal year 1983-84.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 3281 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 20,765	\$ 26,405	\$ 1,500	\$	\$
TOTAL	\$ 20,765	\$ 26,405	\$ 1,500	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Emergency Medical Care Committee	\$ 1,500	\$1,500	-0-	-0-
2. Emergency Medical Services Agency	14,956	-0-	-0-	-0-
Gross Total	\$16,456	\$1,500	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$16,456	\$1,500	-0-	-0-
Revenues	\$ 7,478	-0-	-0-	-0-

PURPOSE

Provides support to the Emergency Medical Care Committee, appointed by the Board of Supervisors.

SERVICE DELIVERY PROGRAMS

1. Emergency Medical Care Committee: Provide medical support funds for the Emergency Medical Care Committee such as printing, films, duplicating and other costs of committee activity. Provide secretarial staff support to Emergency Medical Care Committee.
2. Emergency Medical Services Agency: Provide county's share of funds for support of the Local Emergency Medical Services Agency and Emergency Medical Technician II training program.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds based upon the same level of funding that was provided in fiscal year 1982-83 for support to the Emergency Medical Care Committee.

The department has not requested funding for the Emergency Medical Services Agency through this budget unit because the Emergency Medical Technician II training program was implemented during the current fiscal year. If the department provides ongoing support to the Emergency Medical Services Agency, it would be necessary to reduce an existing health service program by a like amount in order to remain within the Assembly Bill 8 sharing limitation.

BUDGET UNIT 3281 - EMERGENCY MEDICAL SERVICES PROGRAM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

County Administrator's Recommendation: I am recommending that this budget unit be eliminated and that funds to provide support services and supplies for the Emergency Medical Care Committee be included in Budget Unit 3000 - Health Department. Previously, this budget provided the county's share of funding for support of the Emergency Medical Technician II training program. Fifty percent of the cost of the program was offset with Special Needs and Priority funding from the state. The implementation of the Emergency Medical Technician II training program has been completed and the Special Needs and Priority funds were 100 percent expended as of December 31, 1982. For these reasons, I feel that this budget unit is no longer necessary.

Impact of County Administrator's Recommendation: My recommendation will not have an impact because funding to support the Emergency Medical Care Committee will be provided in the Health Department budget. Ongoing support to the Emergency Medical Services Agency has been considered in the Health Department's budget along with its other public health programs.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 3285 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 30,008	\$ 47,198	\$ 38,930	\$ 38,930	\$ 38,930
2000 SERVICES & SUPPLIES	\$ 214,463	\$ 243,170	\$ 277,500	\$ 231,500	\$ 231,500
TOTAL	\$ 244,471	\$ 290,368	\$ 316,430	\$ 270,430	\$ 270,430

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Jail Dispensary	\$ 78,677	\$ 74,230	\$ 74,230	\$ 74,230
2. Emergency Room or Hospital Care	211,915	159,864	149,864	149,864
3. Rape Victim/Child Abuse Program	4,000	82,336	46,336	46,336
Gross Total	\$294,592	\$316,430	\$270,430	\$270,430
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$294,592	\$316,430	\$270,430	\$270,430
Revenues	-0-	-0-	-0-	-0-

PURPOSE

The purpose of this program is to provide cost effective quality medical care as required for persons who are inmates of the jail, who are under arrest, or who are on a law enforcement agency hold, and to provide funding for medical examinations for victims of sexual assault and children whom law enforcement or protective services suspect are victims of child abuse.

SERVICE DELIVERY PROGRAMS

- Jail Dispensary: Registered nurses and a physician provide mandated medical care for jail inmates and Juvenile Hall wards. The nurses also coordinate referrals for other services, such as drug abuse and alcohol programs, as well as Mental Health Services. Twenty-four hour backup care is provided by the General Hospital Emergency Room.
- Emergency Room or Hospital Care: This program purchases hospital care for acutely ill or injured law enforcement patients under the direction of a physician. The program includes emergency transport to the hospital, referral specialist physician or services, hospital inpatient care, emergency room care, and other ancillary services not available at the jail dispensary.
- Rape Victim/Child Abuse Program: This program provides funds for mandated medical examinations to determine whether there is evidence of child abuse. The results of the examinations will provide information which will be used by child protective services and law enforcement for the purpose of taking

BUDGET UNIT 3285 - LAW ENFORCEMENT MEDICAL CARE

SERVICES DELIVERY PROGRAMS (Continued)

appropriate action to safeguard the child. This program also provides funds for medical examinations and follow-up for victims of rape and provides funding for General Hospital staff support of the Sexual Assault Response Team (SART).

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
Permanent					
0536	Head Nurse 3/4 Time	1015	1	0	0
0536	Head Nurse 1/2 Time	1015	0	1	1
0537	Registered Nurse II 1/2 Time	0931	1	0	0
0537	Registered Nurse II 3/4 Time	0931	0	1	1
Total			2	2	2

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting funds in this budget based upon immediate past history and anticipated medical needs for 1983-84. The request includes adjustments to the position allocation, reducing the Head Nurse position from three-quarter time to half time, and increasing the Registered Nurse position from half time to three-quarter time. These adjustments have slightly decreased the Jail Dispensary program for fiscal year 1983-84.

The department has also requested that the Medical Care - Child Abuse program be expanded to include the cost of the Sexual Assault Rape Team (SART) program. This cost was previously identified in the Emergency Room or Hospital Care Service program. The Sexual Assault Rape Team program provides funding for medical examinations of victims for the purpose of determining evidence for law enforcement agencies to assist in the prosecution of suspects. Additionally, the Sexual Assault Rape Team program provides counseling and follow-up services to the victim. The Sexual Assault Rape Team program is similar to the Child Abuse program; neither program provides funding for acute medical care. Because of this, it seems more appropriate to combine the Rape Victim and Child Abuse programs into one program. The department is requesting a higher level of funding for the Rape Victim/Child Abuse program for fiscal year 1983-84 due to an increase in demand for Sexual Assault Rape Team's services.

County Administrator's Recommendation: I am recommending a budget that is lower than the department's request. My recommendation decreases the funding level for the Rape Victim/Child Abuse program, and provides less funds for acute medical care for jail inmates. The reason I am recommending the reduction in the Rape Victim/Child Abuse program, is because it is the only program within this budget unit that includes non-mandated functions. The recommended funding level conforms with your Board's policy of maintaining health care services at the sharing level provided under Assembly Bill 8, State Aid for Health. The recommended service level reductions were based upon the department's priorities in an effort to maintain the mandated and basic health care programs within the funding constraints.

My recommendation includes approval of the requested changes to the position allocation and the requested adjustment to the service programs.

BUDGET UNIT 3285 - LAW ENFORCEMENT MEDICAL CARE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: Due to the nature of the services provided within this budget unit, it is difficult to estimate actual need. Should demand for the mandated services increase above the recommended funding level, it will be necessary to increase this budget accordingly. If this happens, it will also be necessary to reduce health services in other budget units by a like amount in order to remain within your Board's policy for state/county sharing of health care costs. If the demand for services of the Rape Victim/Child Abuse program are in accordance with the department's requested funding level, it will be necessary to limit the non-mandated services within the program for the balance of the fiscal year. The effect of this action would be a decrease in counseling and follow-up services for victims, and a reduction in administration services provided to the Sexual Assault Rape Team.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

BUDGET UNIT GENERAL RELIEF
FUNCTION PUBLIC ASSISTANCE
ACTIVITY GENERAL RELIEF

EXPENDITURE CLASSIFICATION B.U. 3290 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
3000 OTHER CHARGES	\$ 126,936	\$ 117,337	\$ 202,205	\$ 202,205	\$ 202,205	
TOTAL	\$ 126,936	\$ 117,337	\$ 202,205	\$ 202,205	\$ 202,205	1

SERVICE PROGRAM BUDGET SUMMARY

	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
<u>Service Program</u>				
1. General Relief Program	\$220,481	\$202,205	\$202,205	\$202,205
Gross Total	\$220,481	\$202,205	\$202,205	\$202,205
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$220,481	\$202,205	\$202,205	\$202,205
Revenues	-0-	-0-	-0-	-0-

PURPOSE

To issue financial assistance to eligible persons and families in need who are not eligible for Federal and State Aid Programs.

SERVICE DELIVERY PROGRAM

- General Relief Program: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits.

SUMMARY OF POSITIONS

Personnel for this program are provided by Budget Unit 3200 - Social Services Administration.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's requested level of funding for this budget unit in fiscal year 1983-84 is based upon a slight increase to the current level of caseloads. The estimated expenditures in this budget unit for fiscal year 1982-83 are lower than budgeted due to a reduction in caseload from expected levels. The request is based upon the current year caseload trend.

County Administrator's Recommendation: I recommend that this budget be approved as submitted, as it represents an accurate reflection of projected costs for fiscal year 1983-84.

Impact of County Administrator's Recommendation: The recommendation will provide funds which will maintain the estimated caseload for fiscal year 1983-84. The county is obligated to provide General Relief to eligible applicants. If the caseload should increase above anticipated levels, it will be necessary to increase this budget accordingly.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 - B.U. NO
BUDGET UNIT CALIF CHILDRENS SERVICES
FUNCTION HEALTH AND SANITATION
ACTIVITY CRIPPLED CHILDRENS SERVICE

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 3320 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 189,917	\$ 204,497	\$ 214,562	\$ 214,562	\$ 214,562
2000 SERVICES & SUPPLIES	\$ 345,987	\$ 377,956	\$ 287,922	\$ 267,922	\$ 267,922
TOTAL	\$ 535,904	\$ 582,453	\$ 502,484	\$ 482,484	\$ 482,484

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Financial Screening	\$ 16,227	\$ 13,050	\$ 13,050	\$ 13,050
2. Program Administration	45,327	48,272	48,272	48,272
3. Medical Treatment Payment	309,743	306,198	286,198	286,198
4. Physical Therapy	126,446	134,964	134,964	134,964
Gross Total	<u>\$497,743</u>	<u>\$502,484</u>	<u>\$482,484</u>	<u>\$482,484</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$497,743</u>	<u>\$502,484</u>	<u>\$482,484</u>	<u>\$482,484</u>
Revenues	<u>\$375,807</u>	<u>\$380,063</u>	<u>\$365,063</u>	<u>\$365,063</u>

PURPOSE

The California Children's Services Program administers state, federal, and county funds which provide medical diagnosis and treatment for children with congenital and acquired disabilities. It determines client eligibility, monitors professional services, provides case management, and bills and collects fees according to state regulations and codes. Designation of treatable disorders and financial eligibility standards are determined at the state level.

SERVICE DELIVERY PROGRAMS

1. Financial Screening: Includes case findings, screening new referrals and yearly reevaluation of existing cases for medical and financial eligibility.
2. Program Administration: Includes setting up charts, issuing diagnostic and treatment authorizations, maintaining correspondence, work-up clinics, attending clinics, communicating with physicians, hospitals, therapists, and patients' families.
3. Medical Treatment Payment: Includes fee checking, follow-up of health insurance payments, quarterly reports, posting and processing claims for payment.
4. Physical Therapy: Includes administering physical and occupational therapy, record keeping and filing reports.

BUDGET UNIT 3320 - CALIFORNIA CHILDREN'S SERVICES

SUMMARY OF POSITIONS

<u>Job</u> <u>Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0911	Account Clerk	0533	1	1	1
0435	CA Children's Services Supervisor	0728	1	1	1
0434	Sr. Therap./Phy. Handic'd. Children	0985	1	1	1
0951	Senior Typist Clerk	0582	1	1	1
0433	Therapist/Phy. Handicapped Children	0894	1	1	1
0433	Therap./Phy. H'c'd. Child. 3/4 T.	0894	1	1	1
0433	Therap./Phy. H'c'd. Child. 1/2 T.	0894	2	2	2
0566	Therap./Phy. H'c'd. Children Aide	0575	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
Total			10	10	10

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget based upon estimated caseload and available funding from the state. The projected expenditures in this budget unit for fiscal year 1982-83 are higher than the budgeted amount because of the total cost of one case which was in excess of \$100,000. An adjustment to this budget unit was necessary in fiscal year 1982-83 to provide for these excessive costs.

This program is state mandated, with the state reimbursing the county for approximately 75 percent on all claims submitted. Additionally, approximately 50 percent of the net county cost for this budget is reimbursed by the state under Assembly Bill 8, State Aid for Health.

County Administrator's Recommendation: My recommended funding level is lower than the department's request and provides for basically the same level of service as approved in fiscal year 1982-83, excluding the excessive costs for one case that was incurred during the current year. The recommended level of funding conforms with your Board's policy for maintaining health care services at the state/county sharing level, as provided under Assembly Bill 8. The recommended service reduction is based upon the department's effort to maintain mandated and basic health care programs within the funding constraints of Assembly Bill 8.

Impact of County Administrator's Recommendation: Due to the nature of the services provided in this budget unit, it is difficult to estimate actual need. Should demand for services prove greater than the recommended funding level, it will be necessary to adjust this budget accordingly. If this should happen, it will also be necessary to reduce health services in other budget units by a like amount in order to remain within your Board's policy for state/county sharing of health care costs.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

EXPENDITURE CLASSIFICATION B.U. 3330 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 135,304	\$ 146,687	\$ 150,181	\$ 150,181	\$ 150,181
2000 SERVICES & SUPPLIES	\$ 8,357	\$ 9,177	\$ 10,191	\$ 9,931	\$ 9,931
TOTAL	\$ 143,661	\$ 155,864	\$ 160,372	\$ 160,112	\$ 160,112

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Counseling and Claims Filing	\$154,302	\$158,990	\$158,730	\$158,730
2. Transporting Indigent Veterans	2,280	1,382	1,382	1,382
Gross Total	\$156,582	\$160,372	\$160,112	\$160,112
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$156,582	\$160,372	\$160,112	\$160,112
Revenues	\$ 9,810	\$ 9,650	\$ 9,650	\$ 9,650

PURPOSE

To assist all veterans, their dependents and survivors in obtaining assistance or maximum benefits to which they may be entitled by the Acts of Congress or the State Legislature.

SERVICE DELIVERY PROGRAMS

1. Counseling and Claims Filing: Counseling all taxpayers seeking assistance and filing of claims for those persons found to be potentially eligible.
2. Transporting Indigent Veterans: Providing transportation to Veterans' Administration hospitals for the indigent veteran who has an appointment, but has no other way of getting to the hospital due to physical, mental or economic reasons.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
0252	Veterans Service Officer	F2	1	1	1
0868	Assistant Vets. Serv. Officer I	0722			
0866	or Assistant Vets. Serv. Officer II	0827	3	3	3
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	2	2	2
Total			6	6	6

BUDGET UNIT 3330 - VETERANS SERVICE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting an increase in funding over 1982-83 levels. Requested funding in the salaries and benefits accounts reflects a slight increase due to one scheduled employee promotion and increased costs for salaries and benefits. Requested funding for the services and supplies accounts are up slightly over the current year reflecting the costs associated with counseling and claims filing.

The department's revenue request reflects a decrease from 1982-83 levels due to a reduction in state aid.

County Administrator's Recommendation: I concur with the department's requested level of funding in the salaries and benefits accounts. I am recommending a slight reduction in funding from the requested level in the services and supplies accounts to more accurately reflect current year expenditure patterns.

Due to a reduction in state aid to Veterans Services programs, I concur with the department's revenue request.

Impact of County Administrator's Recommendation: At the recommended level of funding current service levels to veterans, their dependents, and survivors will be maintained.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 4000 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 822,421	\$ 906,912	\$ 1,046,153	\$ 1,033,752	\$ 1,033,752
2000 SERVICES & SUPPLIES	\$ 376,448	\$ 445,809	\$ 674,634	\$ 655,067	\$ 655,067
3000 OTHER CHARGES	\$	\$ 7,118	\$	\$	\$
4000 FIXED ASSETS	\$ 417	\$ 29,076	\$ 14,772	\$ 14,772	\$ 14,772
5000 EXP TRFRS & REIMBURS	\$ 275-	\$ 548-	\$	\$	\$
TOTAL	\$ 1,199,011	\$ 1,388,367	\$ 1,735,559	\$ 1,703,591	\$ 1,703,591

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Full Library Service	\$ 923,353	\$ 999,298	\$ 982,767	\$ 982,767
2. Bookmobile Service	50,960	56,028	47,075	47,075
3. Branch Support	371,603	474,298	467,814	467,814
4. Special Projects	48,891	205,935	205,935	205,935
Gross Total	\$1,394,807	\$1,735,559	\$1,703,591	\$1,703,591
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,394,807	\$1,735,559	\$1,703,591	\$1,703,591
Revenues	\$ 318,858	\$ 504,768	\$ 489,600	\$ 465,795

PURPOSE

To provide library services to county residents (except to residents of Paso Robles, which maintains an independent library), through books and other media which contain informational, educational, and recreational materials.

SERVICE DELIVERY PROGRAMS

1. Full Library Service: Those libraries where the county budgets for staff and operating expenses.
2. Bookmobile Service: Library service in a vehicle provided in various locations in the county on a regular schedule.
3. Branch Support: Administration, book ordering, branch supervision, processing and all behind-the-scenes operation in providing services to the library user.
4. Special Projects: This program provides funds for the removal of handicap barriers in various branch libraries and for the implementation of the library automation project.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
Permanent					
0210	Library Director	C4	1	1	1
0914	Accounting Technician	0681	1	1	1

BUDGET UNIT 4000 - LIBRARY

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1001	Assistant Library Director	1088	1	1	1
1012	Bookmobile Driver-Clerk	0571	1	1	1
1005	Branch Librarian Assistant	0599	1	2	1
1005	Branch Librarian Asst. 3/4 Time	0599	3	1	2
1005	Branch Librarian Asst. 1/2 Time	0599	3	2	2
1005	Branch Librarian Asst. 1/4 Time	0599	2	4	4
1003	Librarian I 1/2 Time	0773	0	1	1
1003	Librarian I	0773			
1004	or Librarian II	0844	5	5	5
1011	Librarian III	0929	1	1	1
0967	Page	0465	4	4	4
0967	Page 3/4 Time	0465	2	2	2
0967	Page 1/2 Time	0465	2	2	2
0967	Page 1/4 Time	0465	0	3	2
0926	Secretary	0624	1	1	1
1008	Supervising Branch Library Asst.	0655	7	9	9
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	8	7	7
0953	Typist Clerk 3/4 Time	0465			
0952	or Intermediate Typist Clk. 3/4 T.	0508	4	6	5
0953	Typist Clerk 1/2 Time	0465			
0952	or Intermediate Typist Clk. 1/2 T.	0508	4	3	3
0953	Typist Clerk 1/4 T.	0465			
0952	or Intermediate Typist Clk. 1/4 T.	0508	1	0	1
Total			52	57	56
<u>Temporary</u>					
	Branch Library Assist. 1/4 T.		1	1	1
	Data Entry Operator I		0	2	2
	Intermediate Typist Clerk		1	1	1
	Intermediate Typist Clerk 1/2 Time		1	1	1
	Librarian I 1/8 Time		1	1	1
	Page 1/4 Time		1	1	1
Grand Total			57	64	63

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
5	Correcting Typewriters	R	\$ 4,175	4000
3	16 mm Projectors	R	2,325	4000
1	Electronic Typewriter	A	1,400	4000
1	Electronic Typewriter	A	1,825	4000
8	16 mm Films	A	2,500	4000
11	Side Chairs	R	1,322	4000
-	Shelving	A	1,225	4000
			<u>\$14,772</u>	

BUDGET UNIT 4000 - LIBRARY

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Photocopier	E	\$1,056

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department is requesting a budget that is considerably higher than fiscal year 1982-83. The request includes funds to increase the position allocation by two and one half positions, fund the first phase of the library automation project, cover the cost of rent and utilities at the South Higuera Street facility, remove handicap barriers at various county libraries, and purchase equipment necessary for the department's operations.

The additional positions are being requested to handle an increased workload in various branches and to allow the department to extend the hours in three branch libraries based upon requests from library users. The increased temporary help positions requested are directly associated with the library automation project.

The library automation project was requested in the current fiscal year, but was not approved due to funding constraints. The automation project would be done jointly with the libraries in the Black Gold system and would allow greater efficiencies, including a computerized inventory book control. The implementation of the automation project will be completed over a two to three year period. Each phase of implementation is a separate project and each would provide a benefit to the department's operation.

Requested revenue includes funds from the state which were approved in current year legislation for library operations for fiscal year 1983-84.

County Administrator's Recommendation: I am recommending a budget lower than the department's request. I am not recommending that positions to increase the hours at three branch libraries be approved. The reason I am not recommending the increased hours is based upon your Board's policy of maintaining current service levels. I am recommending that the remaining requested positions and the temporary help positions requested for normal operations be approved to assist the department with its increased workload. I am also recommending that the automation project and the additional temporary help positions associated with the project be approved. The automation project is recommended because of the potential savings in staff and operating costs. If revenues remain at anticipated levels, sufficient funds should be available in the library fund to cover the cost of the entire project over a two to three year period. Because each phase is a separate project, the department will be able to evaluate project costs and available funds on an annual basis.

Several of the services and supplies accounts were reduced from the requested level to more accurately reflect current year expenditure patterns. My recommendation includes funds to cover the cost of rent and utilities at the South Higuera Street facility, to remove handicap barriers and to purchase the requested equipment.

Revenues recommended in this budget unit were reduced based upon more current funding information that became available after the department submitted its budget. The revenue estimates do not include property tax revenue. The property tax revenue, along with the interfund transfer from the general fund for the Director's salary, and the estimated fund balance as of June 30, 1982, will provide sufficient funds to cover the recommended operational budget, contingencies and

BUDGET UNIT 4000 - LIBRARY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

reserves for the library during fiscal year 1983-84. The recommended revenue includes funds anticipated from the state as provided in existing statute.

My recommendation also provides that \$16,666 be restricted in the library reserves to cover replacement costs of the bookmobile. In fiscal year 1982-83, your Board authorized \$5,000 per year to be reserved for this purpose. The \$16,666 covers the period of March, 1980, when the bookmobile was purchased, through June 30, 1984.

Impact of County Administrator's Recommendation: The recommended level of funding will provide the department with adequate staff to meet its current workload, will allow the department to implement the first two phases of the automation project and will provide equipment necessary for the department's operation. The hours at the branch libraries will remain the same as in fiscal year 1982-83.

Board Adopted Changes: Revenues for this budget were reduced by the Board on August 22, 1983, when the tax rates were set and revenue estimates finalized. Homeowners property tax relief and business inventory tax subventions were reduced based upon the state's adopted budget.

EXPENDITURE CLASSIFICATION B.U. 4030 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 72,810	\$ 74,765	\$ 78,802	\$ 78,802	\$ 78,802
2000 SERVICES & SUPPLIES	\$ 43,644	\$ 49,353	\$ 53,032	\$ 45,428	\$ 45,428
5000 EXP TFRS & REIMBURS	\$ 1,418	\$ 6,999	\$ 5,175	\$ 5,175	\$ 5,175
TOTAL	\$ 115,036	\$ 117,119	\$ 126,659	\$ 119,055	\$ 119,055

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Agriculture	\$ 64,594	\$ 65,916	\$ 62,115	\$ 62,115
2. 4-H Youth	25,839	26,367	24,846	24,846
3. Family and Consumer Science	15,502	15,820	14,908	14,908
4. Community Resource Development	10,335	10,547	9,938	9,938
5. Public Information	10,335	10,547	9,938	9,938
6. Marine Science	2,583	2,637	2,485	2,485
Gross Total	\$129,188	\$131,834	\$124,230	\$124,230
Less Cost Applied	\$ 6,336	\$ 5,175	\$ 5,175	\$ 5,175
Net Total	\$122,852	\$126,659	\$119,055	\$119,055
Revenues	-0-	-0-	-0-	-0-

PURPOSE

Cooperative Extension is a three-way partnership between the U. S. Department of Agriculture at the federal level (20 percent), the University of California at the state level (60 percent) and the County of San Luis Obispo at the local level (20 percent). Its purpose is to disseminate factual information and develop new information in program areas relating to: (1) Agriculture, (2) 4-H Youth, (3) Family and Consumer Science, (4) Community Resource Development, (5) Public Information, and (6) Marine Science.

SERVICE DELIVERY PROGRAMS

1. Agriculture: Assist farmers and livestock producers in growing and marketing their crops and animals as economically, efficiently, and safely as possible.
2. 4-H Youth: An educational program for urban and rural youth from the ages of 9 to 19.
3. Family and Consumer Science: Development of programs which stress practical concerns relating to human nutrition, money management, selection and care of clothing, and food buying, preparation, and preservation.
4. Community Resource Development: Help public and private groups and agencies with community decision-making problems.

BUDGET UNIT 4030 - FARM ADVISOR

SERVICE DELIVERY PROGRAMS (Continued)

5. Public Information: Provide backyard gardeners and small farmers with information relating to gardening, farming and animal management.
6. Marine Science: An off-campus teaching program of the University of California to provide educational opportunities to the people of San Luis Obispo County concerning its ocean and coastal resources.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0951	Senior Typist Clerk	0593	1	1	1
0927	Supervising Administrative Clerk I	0675	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
0953	Typist Clerk 1/2 Time	0465			
0952	or Intermediate Typist Clk. 1/2 T.	0508	2	2	2
Total			5	5	5
<u>Temporary</u>					
	Field and Lab Assistant 1/8 T.		1	1	1
Grand Total			6	6	6

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
2	Photocopiers	E	\$1,945

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Farm Advisor's budget request represents a slight increase in expenditures over the current year. Increases in the salaries and benefits accounts are due, in part, to a request for additional funding for the department's temporary help account. An extra-help Field and Lab Assistant is hired part-time to assist advisors with research projects.

Increases in the services and supplies accounts are primarily due to the department's request to fund a portion of the National Weather Service Fruit Frost program. The Farm Advisor is also requesting additional file cabinets.

County Administrator's Recommendation: I am recommending this budget unit be funded at a lower level than the department's requested budget. In order to maintain current levels of support provided by the Field and Lab Assistant, I have included the department's request for a slight increase in temporary help hours in the recommended level of funding. In the services and supplies accounts, I am recommending funding at less than the department's request due to the announced termination by the National Weather Service of the Fruit Frost program. Additionally, I have reduced funding for office supplies and garage charges based upon revised cost estimates. Lastly, because of the department's recent move to new, completely furnished offices, I am not recommending that the department's request for additional files be funded.

BUDGET UNIT 4030 - FARM ADVISOR

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Impact of County Administrator's Recommendation: The recommended level of funding will allow the department's programs to be maintained at the same level as in fiscal year 1982-83.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

ADOPTED

COUNTY BUDGET FORM SCHEDULE 6 B.U. NO 4040

BUDGET UNIT TRAFFIC SAFETY PROGRAM
FUNCTION EDUCATION
ACTIVITY OTHER EDUCATION

EXPENDITURE CLASSIFICATION B.U. 4040 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 26,326	\$ 41,709	\$ 48,141	\$ 47,709	\$ 47,709
2000 SERVICES & SUPPLIES	\$ 12,348	\$ 4,681	\$ 12,826	\$ 7,749	\$ 7,749
4000 FIXED ASSETS	\$	\$ 420	\$	\$	\$
TOTAL	\$ 38,674	\$ 46,810	\$ 60,967	\$ 55,458	\$ 55,458

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Educational Services	\$46,717	\$60,967	\$55,458	\$55,458
Gross Total	\$46,717	\$60,967	\$55,458	\$55,458
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$46,717	\$60,967	\$55,458	\$55,458
Revenues	\$48,750	\$64,800	\$64,800	\$64,800

PURPOSE

The Traffic Safety program serves as an educational component of the Probation Department with the goal of rehabilitating convicted drunk drivers.

SERVICE DELIVERY PROGRAM

1. Educational Services: The Driving While Intoxicated course has the objective of reducing the incidence of repeat drunk driving among first offenders.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
9630	Alcohol Education Director	1045	1	1	1
9631	Alcohol Education Specialist 1/2 T.	0957	1	1	1
Total			2	2	2

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Traffic Safety budget is a self-supporting budget funded by enrollment fees in the Driving While Intoxicated course. The Probation Department has requested a significant increase in funding for this budget for fiscal year 1983-84. The requested increase includes salary and benefit cost increases for existing personnel and salary increases for fiscal year 1983-84. The department has also requested funds in the services and supplies accounts to compensate the half time Alcohol Education Specialist on a claims basis for classroom activities. Additionally, to more accurately reflect the total costs associated with the traffic safety program, the department has included costs not previously reflected in this budget for telephone services and for the rental of public school rooms in outlying areas.

BUDGET UNIT 4040 - TRAFFIC SAFETY PROGRAM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Requested revenues are also significantly higher than the current year budgeted amount. This reflects an increase in the enrollment fee effective July 1, 1983, and is based upon the projected number of enrollments in the Driving While Intoxicated course.

County Administrator's Recommendation: I am recommending this budget unit be funded at a slightly lower level than requested. I have reduced the salaries and benefits accounts to reflect a slightly lower salary adjustment than anticipated by the department. I have also deleted the funds requested in the services and supplies accounts to compensate the Alcohol Education Specialist on a claims basis for classroom activities. I am recommending that the classroom activities remain a part of the duties and responsibilities of the permanent half time position and not be compensated separately as requested. Additionally, to further delineate the true costs associated with the traffic safety program, I have included a charge for countywide overhead in my recommended funding level.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the department to maintain existing service levels in the traffic safety program.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 4100 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY CAO 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 597,521	\$ 34,778	\$ 36,190	\$ 18,714	\$ 18,714
2000 SERVICES & SUPPLIES	\$ 176,168	\$ 415,338	\$ 437,202	\$ 413,242	\$ 413,242
3000 OTHER CHARGES	\$ 6,538	\$	\$	\$	\$
5000 EXP TRS & REIMBURS	\$ 102,864	\$	\$	\$	\$
TOTAL	\$ 677,363	\$ 450,116	\$ 473,392	\$ 431,956	\$ 431,956

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Lifeguard Program	\$ 35,759	\$ 36,190	\$ 18,714	\$ 18,714
2. Avila Parking	7,639	-0-	-0-	-0-
3. Grounds Support	345,491	437,202	413,242	413,242
Gross Total	\$388,889	\$473,392	\$431,956	\$431,956
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$388,889	\$473,392	\$431,956	\$431,956
Revenues	\$191,525	\$168,710	\$184,810	\$184,810

PURPOSE

Functionally under the Department of General Services, this budget provides recreation services to county residents. All full time employees are allocated under Budget Unit 2180 - General Services, and services rendered are charged to this budget on a cost applied basis.

SERVICE DELIVERY PROGRAMS

- Lifeguard Program: Provides lifeguard services to Avila Beach and Cayucos Beach, and various county-operated swimming pools.
- Avila Parking: Provides for parking at Avila Beach on a daily basis. Fees are collected by a gate attendant.
- Grounds Support: Provides grounds maintenance provided by the General Services budget.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
Temporary	Lifeguard (1.5 FTE)		3	3	2

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the Recreation Facilities budget. The department's budget request represents a substantial increase over 1982-83 levels. The requested increase is based upon

BUDGET UNIT 4100 - RECREATION FACILITIES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

current year expenditures for recreation activities incurred in Budget Unit 2180 - General Services, and represents a more accurate estimate than the current arrangement.

Fiscal year 1982-83 marked the first year that all full time allocated positions were listed in General Services' budget. Management and grounds staff support for recreation are charged to this budget on a cost applied basis. Only those costs directly associated with recreational activities are reflected in this budget.

As a result of the cancellation of the Avila parking fee, the department is requesting no funding for this service program. The department is requesting funding for temporary help lifeguards for county beaches and swimming pools.

The revenue request represents a significant decrease from 1982-83 levels. This reduction is primarily a result of your Board's decision to rescind the parking fee for the Avila Beach parking lot. Additionally, the department is requesting a reduction in several revenue accounts to more accurately reflect revenue realized in 1982-83.

County Administrator's Recommendation: I am recommending that this budget unit be funded at a significantly lower level than requested. At the recommended level of funding, this budget is up over \$43,000 from fiscal year 1982-83. Service levels will not be increased, however. Cost accounting through February 1983 indicates that much more support is being provided to Recreation Facilities than budgeted in fiscal year 1982-83.

The recommended budget represents a more accurate level of recreation and grounds support required in fiscal year 1983-84. Budget Unit 2180 - General Services, cost applies this budget for personnel, services and supplies costs. The funding levels of these two budgets taken together represent a reduction in net county costs for fiscal year 1983-84 of over \$20,000.

Based upon a review of current expenditures, I am recommending funding at less than the requested level for recreation and grounds support. Additionally, due to the transfer of the county beach, pier, and parking lot in Avila Beach to the Port San Luis Obispo Harbor District, I am recommending a reduction in funding to reflect the elimination of these facilities and the lifeguards assigned to Avila Beach.

Lastly, based upon the current receipt of revenue associated with camping fees, I am recommending an increase in revenue from the requested level.

Impact of County Administrator's Recommendation: This budget, as recommended, more accurately reflects the cost of providing the same level of recreation services at county parks, beaches and lakes.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 4150
BUDGET UNIT LOPEZ RECREATION AREA
FUNCTION RECREATION & CULTURAL SERVICES
ACTIVITY RECREATION FACILITIES

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 4150 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 296,537	\$ 343,425	\$ 376,424	\$ 376,424	\$ 376,424
2000 SERVICES & SUPPLIES	\$ 192,298	\$ 199,931	\$ 228,514	\$ 279,875	\$ 279,875
4000 FIXED ASSETS	\$ 20,228	\$ 156,713	\$ 152,339	\$ 124,721	\$ 124,721
TOTAL	\$ 509,063	\$ 700,069	\$ 757,277	\$ 781,020	\$ 781,020

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Park Operations and Maintenance	\$593,929	\$604,938	\$656,299	\$656,299
2. Capital Improvements	245,104	152,339	124,721	124,721
Gross Total	\$839,033	\$757,277	\$781,020	\$781,020
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$839,033	\$757,277	\$781,020	\$781,020
Revenues	\$856,010	\$757,277	\$781,020	\$781,020

PURPOSE

The purpose of the Lopez Recreation Area is to provide a year-round lake oriented recreational facility open to the general public. In the scope of recreational opportunities are included such areas as camping, fishing, boating, swimming, interpretive and educational activities. The entire cost of operations, maintenance and capital development of this facility is recovered through user fees and charges.

SERVICE DELIVERY PROGRAMS

- Park Operations and Maintenance: This program includes all other expenses of the lake, including fish, plants, and structural maintenance.
- Capital Improvements: This program includes the renovation and long term capital improvements at Lopez Lake.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
1224	Park Operations Coordinator	0859	1	1	1
1222	Park Ranger I	0628			
1221	or Park Ranger II	0686	7	7	7
1220	Park Ranger III	0779	2	2	2
1219	Park Supervisor	1045	1	1	1
Total			11	11	11

BUDGET UNIT 4150 - LOPEZ RECREATION AREA

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Temporary</u>					
	Park Ranger Aide (FTE)		6	7	7
	Lifeguards		2	2	2
Grand Total			19	20	20

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	1/2 Ton Pickup	R	See B.U. 2300	4150
1	Patrol Boat and Trailer	R	\$13,000	4150
2	VHF Portable Radios with Vehicle Mounts	R	See B.U. 2250	4150
1	Boom Crane	R	2,800	4150
			<u>\$15,800</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the Lopez Recreation Area budget. The department's budget request represents a substantial reduction from fiscal year 1982-83. The decrease in requested appropriations is primarily due to a reduction in the number of proposed capital projects identified to be undertaken in 1983-84 at Lopez Lake. Capital projects are detailed in the Capital Projects section of this document. In the salaries and benefits accounts, the department is requesting a slight increase from the 1982-83 level to fund an additional temporary help Park Ranger Aide to assist in night patrol and gate security, as well as to provide evening ranger patrols during peak vacation months. Requested fixed assets include replacement of a truck, a patrol boat and trailer, two radios, and a boom crane.

Requested revenues are down substantially from fiscal year 1982-83. Revenues in this budget are derived from charging the cost of operations provided by the general fund to the Lopez Flood Control District. Since capital improvements requests are down, the overall operations budget has decreased resulting in lower revenues. Lopez Lake gate receipts are shown as revenue in the Lopez Flood Control District budget. To maintain the integrity of the Lopez Recreation Area fund, the department proposes that expenditures not exceed revenues.

County Administrator's Recommendation: I am recommending a funding level for this budget that is higher than the department's request. The increase is due to the assessment of a countywide overhead charge of approximately \$41,000. An overhead charge is being assessed to this budget for the first time in 1983-84 to offset the costs of support provided by general fund departments. An insurance charge has also been included in the recommended funding level, as insurance charges were not available at the time the department submitted the budget request. Insurance costs for 1983-84 have increased substantially over the current year, reflecting a change in the way the county's self-insurance fund is administered.

In the salaries and benefits accounts, I concur with the department's request for an additional temporary help Park Ranger Aide. Several of the services and supplies accounts have been reduced to more accurately reflect current year

BUDGET UNIT 4150 - LOPEZ RECREATION AREA

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

expenditure patterns. I have included in the recommended level of funding the department's request for equipment items, but I am recommending a reduction in funding for capital improvement projects, as several projects have been deferred.

I am recommending that requested revenues be increased to fund the recommended increase in expenditures. At the recommended level, it is expected that sufficient revenues will be realized to offset expenditures. Should revenues not be realized at the anticipated rate, capital projects will be postponed.

Impact of County Administrator's Recommendation: At the recommended level of funding, costs associated with support from general fund departments will be recovered and operation levels maintained, while the integrity of the Lopez Recreation Area fund will be preserved.

Board Adopted Changes: None.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 4
BUDGET UNIT MORRO BAY GOLF COURSE
FUNCTION RECREATION AND CULTURAL SER
ACTIVITY RECREATION FACILITIES

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 4160 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
1000 SALARIES & BENEFITS	\$ 173,139	\$ 202,880	221,251	213,850	213,850
2000 SERVICES & SUPPLIES	\$ 147,057	\$ 140,230	181,091	191,009	191,009
4000 FIXED ASSETS	\$ 24,005	\$ 21,560	168,125	188,620	188,620
TOTAL	\$ 344,201	\$ 364,670	570,467	593,479	593,479

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Golf Course Operations	\$359,039	\$402,342	\$404,859	\$404,859
2. Capital Equipment	24,084	27,625	25,000	25,000
3. Capital Improvement	200,558	140,500	163,620	163,620
Gross Total	\$583,681	\$570,467	\$593,479	\$593,479
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$583,681	\$570,467	\$593,479	\$593,479
Revenues	\$459,752	\$490,207	\$490,207	\$490,207

PURPOSE

The purpose of this budget is to provide funds to maintain and operate an 18-hole championship golf course and supporting facilities.

SERVICE DELIVERY PROGRAMS

1. Golf Course Operations: This program includes maintenance of greens, fairways, tees, and grounds associated with the golf course.
2. Capital Equipment: This program provides for the acquisition of equipment necessary to adequately maintain the course.
3. Capital Improvement: This program provides for construction projects to repair and improve the golf course.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
1121	Equipment Mechanic I	0819	1	1	1
1217	Golf Course Supervisor	0859	1	1	1
1234	Greenskeeper	0628	5	5	5
1233	Lead Greenskeeper	0686	1	1	1
Total			8	8	8
<u>Temporary</u>					
	Greenskeeper (1 FTE)		2	2	2
Grand Total			10	10	10

BUDGET UNIT 4160 - MORRO BAY GOLF COURSE

LIST OF APPROVED FIXED ASSETS

Quantity	Item	Code	Amount	Funding Budget
1	Greensmower	R	See B.U. 2300	4160
1	Tractor with Loader	R	See B.U. 2300	4160

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the budget for the Morro Bay Golf Course. For the first time, requested appropriations in this budget include funding requests for capital improvement projects which in prior years were reflected in Budget Unit 2215 - Morro Bay Golf Course Capital Projects. This change is proposed to more accurately reflect the true costs of operating the golf course. When compared to 1982-83 appropriations for golf course operations and capital projects, this budget request represents a slight decrease from 1982-83 levels. However, because requested appropriations exceed requested revenues, the department is proposing to use a substantial portion of accumulated reserves to fund the 1983-84 budget.

Requested funding for maintenance of the golf course is up significantly over fiscal year 1982-83. The department's request includes a slight increase in the salaries and benefits accounts to provide for maintenance of greens on weekends and evening watering. The department is proposing to institute a 44-hour work week for Greenskeepers in order to accomplish the work. The requested level of funding also includes substantial increases in the services and supplies accounts due to rising garage charges and increased custodial support for care of clubhouse facilities. In addition, the department's request includes funds for replacement of a greens-mower and a tractor, and an additional aerator and solvent tank. Three capital projects at the golf course have also been requested.

The department's requested revenues reflect a significant increase over 1982-83 levels. The additional revenue is primarily due to projected increases in the number of annual passes issued for privately owned golf carts.

County Administrator's Recommendation: I concur with the department's request that capital improvement projects be reflected in this budget unit. This will provide a more accurate picture of the true costs of operating the golf course.

In the salaries and benefits accounts, I am recommending the elimination of the proposed 44-hour work week as this represents an increase in service levels. I have also recommended that funding be placed into contingencies to provide for salary increases for 1983-84.

In the services and supplies accounts, I am recommending that a countywide overhead charge of approximately \$20,000 be assessed to this budget unit for services provided to the golf course by general fund departments. In addition, I have included in the recommendation an insurance charge to this budget. Insurance charges were not available at the time the department submitted the budget request. Various services and supplies accounts were reduced to more accurately reflect current year expenditure patterns. Office supplies and garage charges were reduced most significantly reflecting revised estimates for 1983-84 costs.

In the fixed assets accounts for the golf course, I have adjusted the requested funding for capital improvement projects by deleting one project and increasing the funding levels for the other projects to reflect more accurate project cost estimates. The requested aerator and solvent tank have been deleted from the recommended fixed assets list.

BUDGET UNIT 4160 - MORRO BAY GOLF COURSE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Finally, I concur with the department's requested level of revenue for fiscal year 1983-84.

Impact of County Administrator's Recommendation: At the recommended level of funding, the operation and maintenance of the Morro Bay Golf Course will continue at current levels.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 4170 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D S
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)		
1000 SALARIES & BENEFITS	\$ 117,153	\$ 162,955	\$ 171,579	\$ 171,579	\$ 171,579	
2000 SERVICES & SUPPLIES	\$ 134,999	\$ 116,818	\$ 174,311	\$ 150,142	\$ 173,830	
TOTAL	\$ 252,152	\$ 279,773	\$ 345,890	\$ 321,721	\$ 345,409	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Golf Course Operation	\$324,673	\$345,890	\$321,721	\$345,409
Gross Total	\$324,673	\$345,890	\$321,721	\$345,409
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$324,673	\$345,890	\$321,721	\$345,409
Revenues	\$278,500	\$265,761	\$265,761	\$265,761

PURPOSE

To provide funds to maintain and operate Chalk Mountain Golf Course, an 18-hole championship course, and supporting facilities.

SERVICE DELIVERY PROGRAM

1. Golf Course Operation: This program includes maintenance of greens, fairways, tees, and grounds associated with the golf course.

SUMMARY OF POSITIONS

Job Class	Position	Range	Current	Requested	Adopted
<u>Permanent</u>					
1121	Equipment Mechanic I	0819	1	1	1
1217	Golf Course Supervisor	0859	1	1	1
1234	Greenskeeper	0628	4	4	4
1233	Lead Greenskeeper	0686	1	1	1
Total			7	7	7
<u>Temporary</u>					
	Greenskeeper (.5 FTE)		1	1	1
Grand Total			8	8	8

LIST OF APPROVED FIXED ASSETS

Quantity	Item	Code	Amount	Funding Budget
1	Rotary Spreader	A	\$3,600	2221
1	Spray Hose and Reel	A	1,296	2221
			\$4,896	

BUDGET UNIT 4170 - CHALK MOUNTAIN GOLF COURSE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the Chalk Mountain Golf Course budget. The department's budget request represents a significant increase over fiscal year 1982-83 appropriation levels. The department's request for the salaries and benefits accounts are up slightly over the current year as a result of merit increases and increases in employee benefit costs as approved by your Board during fiscal year 1982-83. No personnel changes have been requested by the department. The increase in the department's services and supplies accounts is primarily due to the cost of repairing and maintaining equipment and machinery and replacing worn tools. Additionally, due to the high quantity of sodium in the irrigation water, the department's request includes funding for chemicals and support from the Engineering Department for the treatment of reclaimed water and the sodium saturated soil. The department's fixed assets request also includes funding for a new rotary spreader and spray hose and reel.

The department's requested level of revenue represents a reduction from 1982-83 levels, based upon a more accurate projection of the level of play at the golf course for fiscal year 1983-84.

Since the department's 1983-84 request reflects the continuation of a sizeable operating deficit, the department is researching the feasibility of contracting with a private vendor for the operation and management of the course.

County Administrator's Recommendation: I am recommending a funding level for this budget which is lower than the department's request, due to the large operating deficit requested. The level of funding I am recommending for the golf course will result in a deficit of approximately \$56,000 for fiscal year 1983-84.

I concur with the department's requested levels of funding for repair and maintenance of equipment and machinery and replacement of worn tools. The recommended level of funding will also provide for a continuation of grounds maintenance at the course in order to preserve the quality of the course as well as revenues generated by play.

I am recommending that several of the services and supplies accounts be reduced to more accurately reflect current year expenditure patterns. Garage charges have been reduced to reflect revised estimates for vehicle use. I have recommended a reduced level of funding for water and soil testing at the course. This reduction will not impact the level of support provided by the Engineering Department.

To maintain the quality of the course, I am recommending funding for the requested fixed assets. I concur with the department's requested level of revenues as it represents an accurate projection of play during fiscal year 1983-84.

Finally, I wish to highlight as a policy issue for your Board's consideration the future management and operation of the Chalk Mountain Golf Course. Considering the large fiscal deficits the county has incurred since the course opened, I feel it imperative and recommend that your Board direct staff to pursue contracting with a private vendor for the management and operation of the course.

Impact of County Administrator's Recommendation: At the recommended level of funding, the department will be able to operate and maintain the course at the same level as in 1982-83.

Board Adopted Changes: The appropriation for this budget unit was increased to provide funds to purchase water from the Atascadero Mutual Water Company during the construction of a new sewer plant, which will interrupt the course's normal effluent water supply.

COUNTY OF SAN LUIS OBISPO

STATE OF CALIFORNIA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR FISCAL YEAR 1983-84

COUNTY BUDGET FORM SCHEDULE 6 BU NO 4180

BUDGET UNIT MUSEUM
FUNCTION RECREATION & CULTURAL SERVICES
ACTIVITY CULTURAL SERVICES

ADOPTED

EXPENDITURE CLASSIFICATION B.U. 4180 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$ 27,120	\$ 32,595	\$ 34,795	\$ 32,595	\$ 32,595	
TOTAL	\$ 27,120	\$ 32,595	\$ 34,795	\$ 32,595	\$ 32,595	1

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Museum Maintenance	\$10,595	\$11,695	\$ 9,495	\$ 9,495
2. Curatorial Services	22,000	23,100	23,100	23,100
Gross Total	\$32,595	\$34,795	\$32,595	\$32,595
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$32,595	\$34,795	\$32,595	\$32,595
Revenues	-0-	-0-	-0-	-0-

PURPOSE

The County Historical Museum provides for the presentation, display, and interpretation of objects of historical interest and value to San Luis Obispo County. It is operated by the County Historical Society under a negotiated contract.

SERVICE DELIVERY PROGRAMS

1. Museum Maintenance: To provide structural, custodial, and grounds maintenance to the County Museum.
2. Curatorial Services: Professional services rendered by the County Historical Society under a negotiated agreement with the county.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The department's budget request represents a slight increase over 1982-83 levels. This increase is due to a rise in the cost of curatorial services as provided in the multi-year contract negotiated with the County Historical Society. The budget request also includes a slight increase in funding from 1982-83 levels for maintenance and utility costs associated with the operation of the museum.

County Administrator's Recommendation: I concur with the department's requested increase for curatorial services. In order to maintain services levels as well as the county's cost for operation of the Museum, however, I am recommending funding for maintenance at slightly less than the requested level.

Impact of County Administrator's Recommendation: At the recommended level of funding, current support to the museum will be maintained.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 4200 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 20,955	\$ 259		\$	\$
3000 OTHER CHARGES	\$ 373,293	\$ 916,822		\$	\$
TOTAL	\$ 394,248	\$ 917,081		\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Tax Anticipation Notes - Debt Service	\$928,050	-0-	-0-	-0-
Gross Total	\$928,050	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$928,050	-0-	-0-	-0-
Revenues	\$928,050	-0-	-0-	-0-

PURPOSE

To provide for the appropriation for interest and the cost of issuing tax anticipation notes which will mature during the fiscal year.

SERVICE DELIVERY PROGRAM

1. Tax Anticipation Notes - Debt Service: Provides funds to pay the interest, the cost of issuing tax anticipation notes, and for the cost of obtaining the notes.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: This budget unit provides funds to cover the cost of interest and the cost of issuing tax anticipation notes which mature during the fiscal year. The notes are obtained to finance county operations during dry periods when property taxes are unavailable. The Auditor has not requested funding in this budget unit for fiscal year 1983-84 because he does not anticipate that "dry period financing" will be needed. Tax anticipation notes were not obtained in fiscal year 1982-83 so no expenditures have been made in this budget unit. Accordingly, the offsetting revenue budgeted for fiscal year 1982-83 will not be realized.

County Administrator's Recommendation: I recommend that no funding be approved in this budget unit for fiscal 1983-84 because the Auditor-Controller has determined it will not be necessary to obtain dry period financing.

Impact of County Administrator's Recommendation: There will be no impact on county services as a result of my recommendation.

Board Adopted Changes: None.

EXPENDITURE CLASSIFICATION B.U. 5112 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)	F U N D (7)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C A O 1983-84 (5)		
2000 SERVICES & SUPPLIES	\$	\$	\$ 2,500	\$ 2,500	\$ 2,500	
TOTAL	\$	\$	\$ 2,500	\$ 2,500	\$ 2,500	12

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. Litter Clean-up	\$2,500	\$2,500	\$2,500	\$2,500
Gross Total	\$2,500	\$2,500	\$2,500	\$2,500
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$2,500	\$2,500	\$2,500	\$2,500
Revenues	-0-	\$ 400	\$ 400	\$ 400

PURPOSE

To provide funds to carry out selected litter control projects approved by the Board of Supervisors.

SERVICE DELIVERY PROGRAM

1. Litter Clean-up: Selected litter control projects.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The requested level of funding represents the expected fund balance available as of June 30, 1983, in addition to expected revenue generation during fiscal year 1983-84. All funds are received as a result of fines levied for litter violations. Although there are no specific projects requested for fiscal year 1983-84, the appropriation will allow the Board to approve such projects during the year as they are developed.

County Administrator's Recommendation: I recommend this budget unit be funded at the requested level.

Impact of County Administrator's Recommendation: The recommended level of funding will allow the Board of Supervisors to approve a litter clean-up project during fiscal year 1983-84 should a suitable project be proposed. The recommendation represents a maintenance of service levels provided in fiscal year 1982-83.

Board Adopted Changes: The Board approved a request from the Department of General Services during the budget hearings for litter clean-up projects at four county parks.

EXPENDITURE CLASSIFICATION B.U. 5660 (1)	ACTUAL EXPENDITURES 1981-82 (2)	ESTIMATED ACTUAL EXPENDITURES 1982-83 (3)	EXPENDITURE ESTIMATES		APPROVED ADOPTED BY THE BOARD OF SUPERVISORS 1983-84 (6)
			DEPARTMENT REQUEST 1983-84 (4)	RECOMMENDED BY C.A.O. 1983-84 (5)	
2000 SERVICES & SUPPLIES	\$ 1,715,122	\$ 806,269	\$	\$	\$
TOTAL	\$ 1,715,122	\$ 806,269	\$	\$	\$

SERVICE PROGRAM BUDGET SUMMARY

Service Program	Allowed 1982-83	Requested 1983-84	Recommended 1983-84	Board Adopted 1983-84
1. CETA Programs	\$646,866	-0-	-0-	-0-
Gross Total	\$646,866	-0-	-0-	-0-
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$646,866	-0-	-0-	-0-
Revenues	\$646,866	-0-	-0-	-0-

PURPOSE

This budget unit previously received, accounted for, and controlled grants received under the Comprehensive Employment and Training Act (CETA) of 1973, the Emergency Jobs Extension Act of 1976, and the Youth Employment and Demonstration Act of 1977.

SERVICE DELIVERY PROGRAM

1. CETA Programs: Provides the mechanism whereby federal funding is received and accounted for as a separate fund in the county budget. Provides funding for all CETA programs provided by San Luis Obispo County as prime sponsor, including the cost of administration.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: No appropriation is being requested for this budget unit for fiscal year 1983-84. In the past, this budget contained all department funds and included costs assigned to Budget Unit 2111 - Employment and Training Services. This budget also included funds needed to pay participants' wages, fringe benefits, on-the-job training, service costs, and administrative costs for the operation of various programs by subrecipient agencies.

The Board of Supervisors decided during 1982-83 to remain a prime sponsor of the Comprehensive Employment Training Act (CETA) until September, 1983. The county currently contracts with the local Private Industry Council to administer all of the county's Comprehensive Employment Training Programs. Monies are no longer received into this budget unit to be distributed; rather, they are allocated to the Private Industry Council. The exception is costs incurred by the Auditor-Controller's Office for their responsibility to monitor the county's contract with

BUDGET UNIT 5660 - OPERATION MANPOWER

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

the Private Industry Council. These costs, and the offsetting revenues, are reflected in the Auditor-Controller's budget.

Under the new Jobs Training Partnership Act, the current Comprehensive Employment Training Act program will be replaced. The county has requested that it be designated a service delivery area, with the Private Industry Council being the grant recipient and program administrator, and the county being relieved of any further responsibility.

County Administrator's Recommendation: I am recommending no funding for this budget unit because of the county contract with the Private Industry Council to administer the Comprehensive Employment Training Act programs. The funding is passed directly to the Private Industry Council and is therefore no longer part of the county budget.

Impact of County Administrator's Recommendation: My recommendation will permit compliance with the Board of Supervisors' decision to contract with the local Private Industry Council.

Board Adopted Changes: None.

FEDERAL REVENUE SHARING

1983-84 FEDERAL REVENUE SHARING PROJECTS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Approach to Developing 1983-84 Federal Revenue Sharing Recommendations

The application process for Federal Revenue Sharing funds for fiscal year 1983-84 included sending out notices of application availability to community groups, senior citizen organizations, and the news media. A Proposed Use Hearing was held January 19, 1983, which gave the public the opportunity to discuss the proposed use of federal revenue sharing monies for the upcoming fiscal year. Applications were due February 22, 1983. The Administrative Office reviewed the applications and developed a recommendation based upon the Board's policies.

The requested funding is comprised of four major elements: funding for financial and legal administration of federal revenue sharing funds; funding for capital projects; funding for equipment acquisition; and funding for boards and commissions and community organizations. The total amount requested is \$11,817,460.

The requested and recommended levels of funding for the administration of federal revenue sharing funds and other in-house county projects can be found in Budget Unit 2090 - Federal Revenue Sharing Financial Administration. Funding detail for capital projects can be found in the Capital Projects section of this document. Funding detail for equipment acquisition can be found in the Equipment Acquisition section of this document. A summary of special boards and commissions, community organization projects and general government projects appears on Chart 1, along with my recommendations for all federal revenue sharing funds by budget unit.

The recommended level of funding for community organizations, promotion of county resources and general government projects is higher than current year funding levels. This is primarily due to a request from the Auditor/Controller's Office and the Department of Technical Services to upgrade the existing countywide accounting and financial management system. Due to the scheduled termination of the Federal Revenue Sharing program in September 1983, the county will only receive two entitlements compared to four entitlements received in fiscal year 1982-83, which, with interest, is estimated to be \$1,357,817. Funding beyond this amount is available through the cancellation of all reserves and the estimated fund balance to be available at the close of fiscal year 1982-83.

My recommendations were developed with input from the Health Agency, Probation and Social Services' Departments. The San Luis Obispo Social Services Coordinating Council was also given the opportunity to review project requests, but they initially declined to do so due to the short time available to review applications and to a reduction in their staff. They have since requested to review project requests. However, due to the lateness of their request, input was not incorporated into this budget document. The Social Services Coordinating Council has indicated their intention to have input available for the Board prior to budget hearings.

Based upon your Board's adopted budget policies for 1983-84 regarding use of federal revenue sharing funds and input from the above agencies, my recommendations for funding were developed on the basis of the following priorities:

1. Top priority for funding was for memberships to boards and commissions.
2. Second priority was given to organizations used by county departments.
3. Third priority was given to organizations with low administrative costs.
4. Fourth priority was given to operational expenses for boards and commissions providing services to the county.

5. Fifth priority was given to organizations providing countywide services which have previously received revenue sharing money.
6. Funding was not recommended for organizations which need the money to balance their budgets, which were providing less than countywide services, were requesting continuation funding or requested funding for salaries.

Based upon my review of the requests for federal revenue sharing funds, I am not recommending funding for third priority requests. Due to the wide range of information submitted by applicants, it was not possible to accurately determine and equitably evaluate each organization's administrative costs. Because third priority criteria could not be considered exclusive of the other criteria, it was considered along with other priorities. I am also not recommending funding for fifth priority requests. This recommendation is due to funding constraints and the Board's expressed desire to not foster a dependency on federal revenue sharing funds. Lastly, funding was not recommended for those organizations not falling into higher priority categories, which needed the money to balance their budgets, which were providing less than countywide services, were requesting continuation funding or requesting funding for salaries. Based upon this criteria, my recommendations follow.

Explanation of Chart 1

This chart contains a listing of all organization/project requests for federal revenue sharing monies and includes historical information as well as requested and recommended funding for fiscal year 1983-84.

Selected Issues Contained in County Administrator's Recommendations

1. Maintaining Funding Levels

In those areas where it is recommended that federal revenue sharing monies be allocated, we attempted to not allow any greater grant than the current year. In keeping with the Board's expressed desire not to increase service or budget levels, those organizations which previously received federal revenue sharing monies and were found to be eligible for another year, had amounts recommended based upon receipt of 1982-83 monies. These included community organizations such as Hospice and Help Us Stay At Home, and boards and commissions which included the Commission on the Status of Women and the Central Coast Commission for Senior Citizens Area Agency on Aging.

2. Less Than Current Year Funding Levels

Some organizations receiving federal revenue sharing monies in 1982-83 requested less monies for fiscal year 1983-84 to maintain their programs. These included the Economic Opportunity Commission - Senior Health Screening program, and People Self-Help Housing. My recommendations for these groups reflects the lower request levels.

3. Membership Fee Increases

Some requests for organizations requiring membership fee increases were recommended, which included the California Water Resources Association and the County Supervisors Association of California.

4. Emergency Medical Services Agency

The Emergency Medical Services Agency requested ongoing support for the Emergency Medical Technician I and II program in the amount of \$30,000. Last year, the agency received \$45,000 from federal revenue sharing monies for the onetime purchase of radio communications equipment. I am recommending that \$20,000 of the requested amount be approved on a dollar-for-dollar matching basis with the cities. I have recommended that \$10,000 of the county's matching amount be funded in Budget Unit 2090 - Federal Revenue Sharing Financial Administration. If the cities' contributions exceed available

federal revenue sharing funds, the balance of the county match would be funded from Budget Unit 3000 - Health Department, up to a maximum of \$10,000. This approach was suggested by the Health Agency Director.

5. Health Commission

The Health Commission received \$11,046 for start-up costs for fiscal year 1982-83. This was to be a onetime funding request. Therefore, I am recommending that no monies be granted to this organization for fiscal year 1983-84.

6. Upgrading of Countywide Accounting and Financial Management System

The Auditor/Controller's Office and the Department of Technical Services have identified the need for and have requested a project to upgrade the countywide accounting and financial management system. Recommended funding is for various data processing computer equipment items and the cost for an outside consultant to develop and implement a package which will upgrade the existing system, should that alternative prove to be the most cost effective way to proceed. The upgraded system would help the county receive maximum reimbursement for services provided to outside agencies and would help the county protect revenues already received.

Impact of County Administrator's Recommendation:

Recommended funding will provide assistance to community organizations and three county departments during fiscal year 1983-84 at an increased funding level from the current year.

Board Adopted Changes: As a result of testimony provided during the budget hearings, the Board adjusted funding to several organizations and groups which increased funding by \$29,952 above the recommended amount. Additionally, the Board elected to appropriate \$24,000 to each of the Supervisors' community projects district funds. Finally, the Board appropriated funds into this budget unit under General Government Projects to provide for a grant of \$30,000 for the Los Osos Flood/Drainage Project; a \$45,000 loan was also provided but was accomplished outside the budget process. Total appropriations were increased by \$179,952.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> <u>(B.U. 2090)</u>				
Financial Administration	\$ 95,655	\$ 97,729	\$ 97,729	Provide financial administration of the Federal Revenue Sharing program and compile county budget.
Upgrade Countywide Accounting and Financial Management System	-0-	-0-	308,000	Funds for computer equipment and consultant fees.
Federal Revenue Sharing General Projects	15,285	10,875	10,875	Legal administration and audit of Federal Revenue Sharing dollars.
Community Projects District 1	935	935	24,935	Fund projects within 1st Supervisorial District at discretion of Board.
Community Projects District 2	27,254	15,000	39,607	Fund projects within 2nd Supervisorial District at discretion of Board.
Community Projects District 3	27,068	-0-	24,000	Fund projects within 3rd Supervisorial District at discretion of Board.
Community Projects District 4	7,413	966	24,966	Fund projects within 4th Supervisorial District at discretion of Board.
Community Projects District 5	15,299	8,847	31,847	Fund projects within 5th Supervisorial District at discretion of Board.
Suggestion Award Program	5,000	5,000	5,000	Funding for employee Suggestion Award Program.
Special Boards and Commissions				
California Water Resources Association	175	181	181	Membership to boards and commissions.
Central Coast Commission for Senior Citizens - Area Agency on Aging	7,600	15,000	7,600	Membership; meets matching requirement.
Commission on the Status of Women	4,167	6,000	6,000 ^a	Commission providing service to the county.
County Board of Parole Commission	150	120	120	Commission providing service to the county.
County Supervisors Association of California	11,746	13,508	13,508	Membership to boards and commissions.
Delinquency Prevention Commission	2,800	3,000	2,800	Commission providing service to the county.

^aFunds not to be used for mileage reimbursement.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> <u>(B.U. 2090)</u>				
Special Boards and Commissions (Continued)				
National Association of Counties	\$ -0-	\$ 1,882	\$ 1,882	Membership to boards and commissions.
San Luis Obispo Chamber of Commerce	400	425	425	Membership to boards and commissions.
Southern California Supervisors Association	625	725	725	Membership to boards and commissions.
Public Health Projects				
Economic Opportunity Commission - Senior Health Screening Program	21,582	21,479	21,479	Organization used by county depart- ments.
Economic Opportunity Commission - Home Cleaning Project	-0-	5,960	-0-	Organization needs requested money to balance their budget.
Emergency Medical Services Agency - Fund EMT I and II Training	-0- ^b	30,000	20,000	Organization used by county depart- ment.
Health Commission of San Luis Obispo County - Funding for Commission and Boards	-0- ^c	15,000	11,046	Organization rarely used by one county department and previously received revenue sharing monies.
Health Commission of San Luis Obispo County - Countywide Fund Raising Campaign	-0- ^c	50,000	-0-	Priority #2 for organization.
Hospice of San Luis Obispo County - Grief and Bereavement Counseling	3,000	5,000	3,000	Organization used by county depart- ments.
Morro Bay Senior Citizens Inc. - New Building for Health Day Care	-0-	437,000	-0-	Organization does not provide county- wide services.
Natoma Council of Camp Fire Inc. - Health Improvement at Camp Natoma	-0-	4,062	-0-	Organization which has previously received revenue sharing money.

^b Monies provided in fiscal year 1982-83 through B.U. 2221 for one-time equipment acquisition purchase of radio communications equipment - \$45,000.

^c Received \$11,046 during fiscal year 1982-83 for start-up funds.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> <u>(B.U. 2090)</u>				
Public Health Projects (Continued)				
Statewide Nursing Program - Provide Courses for Registered Nurses	\$ -0-	\$ 7,000	\$ -0-	Organization does not provide county-wide services.
Social Services				
Five Cities Meals on Wheels - Deliver Hot Meals	2,500	2,500	2,500	Organization used by county departments.
Functional Living Inc. - Bingo Equipment and Chairs	-0-	3,500	-0-	Organization does not provide county-wide services.
Harvest Bag Inc. - Distributing Vegetables & USDA Dairy Products	-0-	3,828	3,828	Organization used by county departments.
Help Us Stay At Home - In-Home Supportive Care	12,500	15,000	12,500	Organization used by county departments.
Help Us Stay At Home - Senior Advocacy Service	-0-	7,000	-0-	Priority #2 for organization.
Hotline of San Luis Obispo - Hotline Crisis Intervention	3,000	3,000	3,000	Organization used by county departments.
Hotline of San Luis Obispo - Service for Spanish Speaking Population	-0-	4,209	-0-	Priority #2 for organization.
Nipomo Senior Citizens Inc. - Remodel Old Nipomo Clinic	-0-	16,430	-0-	Organization does not provide county-wide services.
Retired Senior Volunteer Program - Share Housing Agreement	-0-	2,500	-0-	Priority #2 for organization.
San Luis Obispo Child Development Center - Supplies and Equipment	3,800	14,060	5,200	Organization used by county departments.
San Luis Obispo County Family YMCA - Child Care and Supplies	-0-	2,300	-0-	Organization does not provide county-wide services and has previously received federal revenue sharing monies.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> <u>(B.U. 2090)</u>				
Social Services (Continued)				
San Luis Obispo Grass Roots II - Rent Assistance	\$ -0-	\$ 6,000	\$ -0-	Request is for rent of building for Grass Roots II. Organization needs requested money to balance budget for this project.
San Luis Obispo Grass Roots II - Transportation Assistance	-0- ^d	4,000	4,000	Organization used by county departments.
Promotion of County Resources				
Central Coast Radio Players - Production of Radio Dramas	-0-	1,200	-0-	Organization needs the requested money to balance their budget.
India Inc. - Poetry and Jazz Concerts	-0-	2,000	600	Requesting money for ongoing expenses.
San Luis Obispo County Arts Council - Assistance to Artists and Art Groups	4,250	3,550	-0-	Organization which has previously received revenue sharing money. Requesting money to provide consulting services to artists and ongoing expenses.
San Luis Obispo County Band - Various Concerts and Parades	1,000	1,800	1,000	Organization which has previously received revenue sharing money. Requesting money for ongoing expenses.
San Luis Obispo County Symphony - Concert Performances	2,000	5,000	2,000	Organization which has previously received revenue sharing money. Requesting money for ongoing expenses.
San Luis Obispo County Youth Symphony - 1983-84 Season Concerts	500	1,500	500	Organization has previously received revenue sharing money. Requesting money for ongoing expenses including salaries and facilities rental.

^d Unable to match funds adopted by Board of Supervisors 1982-83 - \$9,600.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> <u>(B.U. 2090)</u>				
General Government				
Action for Animal Rights - Spay/Neuter Program	\$ -0-	\$ 20,000	\$ -0-	Same service is provided by a county department.
Department of Animal Regulation - Spay/Neuter Program	9,800	9,800	9,800	Countywide spay/neuter program.
Economic Opportunity Commission - Senior Information Referral and Assistance	2,900	18,000	-0-	Organization which has previously received revenue sharing money. Requesting money for program expansion.
Environmental Center of San Luis Obispo - Repair Storm Damage at Recycling Center	-0-	1,500	-0-	Organization needs requested money to balance their budget.
KCBX Radio - Broadcast Board of Supervisors Meetings	5,000	6,550	5,000	Services utilized by county for broadcast of Board of Supervisors meetings.
Los Osos Flood/Drainage Project - Grant	-0-	-0-	30,000	One-time grant approved by the Board of Supervisors for flood-drainage problems in Los Osos.
Natural History Association - Docent Program	-0-	2,185	-0-	Organization needs the requested money to balance their budget.
Oceano Depot Association - Depot Restoration	-0-	7,500	-0-	Organization does not provide county-wide services.
People Self-Help Housing - Volun- teer Housing Rehabilitation	24,500	15,785	15,785	Organization used by county departments.
Retired Senior Volunteer Program - Mileage Reimbursement	5,000	10,000	5,000	Organization used by county departments.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Financial Administration</u> (B.U. 2090)				
General Government (Continued)				
Santa Lucia Area Council Boy Scouts - Renovation of Scout Office	\$ -0-	\$ 7,671	\$ -0-	Organization which has previously received revenue sharing money. Requesting funding to cover renovation.
Woods Animal Shelter - Investigate Humane Complaints	-0-	4,950	-0-	Organization needs the requested money to balance their budget. Organization has previously received revenue sharing money.
Total Revenue Sharing Financial Administration	<u>\$ 322,904</u>	<u>\$ 959,012</u>	<u>\$ 756,438</u>	
<u>Federal Revenue Sharing Capital Projects</u> (B.U. 2209)				
*Includes projects approved in current or prior years but not yet undertaken.	<u>\$5,021,663</u>	<u>\$9,693,381</u>	<u>\$1,894,415</u>	See Capital Projects section.
Total Revenue Sharing Capital Projects	<u>\$5,021,663</u>	<u>\$9,693,381</u>	<u>\$1,894,415</u>	
<u>Federal Revenue Sharing Equipment Acquisition</u> (B.U. 2221)				
	<u>\$ 766,877</u>	<u>\$ 740,642</u>	<u>\$ 346,884</u>	See Equipment Acquisition section.
Total Revenue Sharing Equipment Acquisition	<u>\$ 766,877</u>	<u>\$ 740,642</u>	<u>\$ 346,884</u>	
<u>Federal Revenue Sharing Public Safety Programs</u> (B.U. 2860)				
Morro Bay Fire Department - Purchase Air Compressor	\$ -0-	\$ 10,000	\$ -0-	Organization needs money to balance their budget and does not provide countywide services.
Total Federal Revenue Sharing Public Safety Program	<u>\$ -0-</u>	<u>\$ 10,000</u>	<u>\$ -0-</u>	
<u>Federal Revenue Sharing Public Transportation</u> (B.U. 2930)				
County Engineer - Cambria Parking District	\$ -0-	\$ 19,149	\$ -0-	Funding is provided in another budget unit and also in District 2 Community Projects.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Public Transportation</u> <u>(B.U. 2930)</u>				
County Engineer - Senior Vans	\$ 29,778	\$ 30,121	\$ 29,778	Project is countywide in scope, providing transportation for Senior Citizens throughout San Luis Obispo County.
Mental Health Association - Purchase Van	-0-	5,000	-0-	Request includes money to be used for salaries and administrative costs.
South Bay Seniors People Helping People - Purchase Van	-0-	9,698	-0-	Organization does not provide countywide services.
Squire Canyon Community Services - Road Improvement Project	-0-	35,700	-0-	Organization does not provide countywide services.
Total Federal Revenue Sharing Public Transportation	\$ 29,778	\$ 99,668	\$ 29,778	
<u>Federal Revenue Sharing Cultural Service Projects</u> <u>(B.U. 2960)</u>				
Avila Theatre Guild - Build Stage, Buy Seats	\$ -0-	\$ 2,300	\$ -0-	Organization does not provide countywide services.
Butterfly Productions - Theater Productions and Acting Workshops	-0-	3,900	-0-	Organization does not provide countywide services.
Central Coast Children's Theatre - Touring Show at Public Libraries	-0-	1,459	-0-	Organization needs money to balance budget, and previously received revenue sharing money.
Civic Ballet of San Luis Obispo - Upgrade Sets for Annual Ballet	-0-	5,000	-0-	Organization needs the requested money to balance their budget.
Cuesta College Booster Club - Finance Athletic Programs	-0-	500	-0-	Organization does not provide countywide services.
Explorer Post 6 Boy Scouts - Attend 1983 Olympics	-0-	500	-0-	Organization does not provide countywide services.
San Luis Obispo County Special Olympics - Area Coordinator and 1/2 Time Secretary	-0-	10,000	-0-	Request is for funding for salaries. Organization has previously received revenue sharing money.

CHART 1

FEDERAL REVENUE SHARING
SUMMARY OF REQUESTS AND ADOPTED AMOUNTS

<u>Organization/Project</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>	<u>Comment</u>
<u>Federal Revenue Sharing Cultural Service Projects</u> <u>(B.U. 2960)</u>				
San Luis Obispo Road Runners - PE and Vocational Training Equipment	\$ -0-	\$ 1,000	\$ -0-	Organization does not provide county- wide services.
South Bay Advocates for Youth - Summer Recreation Program	1,200	2,000	-0-	Organization does not provide county- wide services. Organization has pre- viously received revenue sharing money.
Tuesday Poetry Workshop - Workshop for Young People	-0-	530	-0-	Organization needs the requested money to balance their budget.
Total Federal Revenue Sharing Cultural Service Projects	<u>\$ 1,200</u>	<u>\$ 27,189</u>	<u>\$ -0-</u>	
<u>Federal Revenue Sharing Contingencies</u> <u>(B.U. 4365)</u>				
	<u>\$ 231,822</u>	<u>\$ 287,568</u>	<u>\$ 302,752</u>	
Total Federal Revenue Sharing Contingencies	<u>\$ 231,822</u>	<u>\$ 287,568</u>	<u>\$ 302,752</u>	
<u>Federal Revenue Sharing Reserves</u>	<u>\$1,148,716</u>	<u>\$ -0-</u>	<u>\$ 317,053</u>	
Total Federal Revenue Sharing Reserves	<u>\$1,148,716</u>	<u>\$ -0-</u>	<u>\$ 317,053</u>	

<u>SUMMARY OF BUDGET UNITS</u>	<u>Allowed 1982-83</u>	<u>Amount Requested</u>	<u>Amount Adopted</u>
<u>Federal Revenue Sharing Budget Units</u>			
Financial Administration, B.U. 2090	\$ 364,171	\$ 959,012	\$ 756,438
Capital Projects, B.U. 2209	5,021,663	9,693,381	1,894,415
Equipment Acquisition, B.U. 2221	766,877	740,642	346,884
Safety Programs, B.U. 2860	-0-	10,000	-0-
Public Transportation, B.U. 2930	29,778	99,668	29,778
Cultural Service Projects, B.U. 2960	1,200	27,189	-0-
Contingencies, B.U. 4365	231,822	287,568	302,752
Reserves	<u>1,148,716</u>	<u>-0-</u>	<u>317,053</u>
TOTAL FEDERAL REVENUE SHARING	<u>\$7,564,227</u>	<u>\$11,817,460</u>	<u>\$3,647,320</u>

FIXED ASSET SUMMARY
AND
CAPITAL PROJECTS

FIXED ASSET AND LEASE/PURCHASE EQUIPMENT SUMMARY

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department's Request: This section of the budget document contains a complete listing of all requested and recommended fixed assets and lease/purchase equipment for fiscal year 1983-84.

County Administrator's Recommendation: I am recommending that fixed assets for budgets which are supported primarily by general fund dollars be funded through Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition. Those budget units which have outside funding sources will fund their own equipment purchases. Additionally, I am recommending that lease/purchase equipment be funded through the budget units requesting these items.

A summary discussion of each department's requested fixed assets and any equipment obtained on a lease/purchase agreement is included in the narrative of the appropriate budget unit in the General County Budgets section or in the Inter-service Fund/Enterprise Budgets section of this document. The charts on the following pages include a listing of all requested and recommended fixed assets, designation of whether the equipment is additional or replacement, the cost and identification of the funding budget unit. For Budget Unit 2670 - County Fire, \$55,000 was requested in 1983-84 for the remaining payment of a fire engine, \$55,000 was funded in 1982-83. I am recommending \$74,500 in 1983-84 for the remaining payment of the fire engine. After consultation with the Auditor/Controller, it was learned that unspent monies in 1982-83 could not be encumbered into 1983-84 as planned, to provide for the purchase of the fire engine. Therefore, \$19,500 of funds budgeted in 1982-83 will be reverted to fund balance available, and a like amount has been added to the County Fire Department's request for 1983-84.

The lease/purchase equipment list includes a listing of all requested and recommended lease/purchase equipment, designation of whether the equipment is additional or existing and the cost. For fiscal year 1983-84, there were no requests for additional lease/purchase equipment by any departments.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow for the purchase of high priority equipment and vehicles and the lease/purchase of high priority equipment within available resources.

Board Adopted Changes: Adjustments to the 1983-84 Equipment Acquisition List include the addition of a professional computer for the Treasurer-Tax Collector, a vehicle for the County Fire Department and a pallet lift jack for General Services. In addition, six computer terminals and one professional computer including a printer and modem were added to Budget Unit 2250 - Technical Services' fixed asset list. A complete listing of the new and replacement equipment and vehicles approved by the Board for 1983-84 is contained on the following pages.

1983-84 FINAL BUDGET
LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Description of Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget Unit</u>
<u>2040 - ADMINISTRATION</u>				
1	Sound Cover for Word Processing Printer	A*	\$ 520	2221
			520	
<u>2060 - TREASURER/TAX COLLECTOR</u>				
4	Secretary Chairs	R**	860	2221
1	Secretary Chair	A	215	2221
1	Side Chair with Arms	R	265	2221
1	Electronic Typewriter with Memory	R	1,400	2221
1	Lateral File	A	450	2221
			3,190	
<u>2100 - COUNTY COUNSEL</u>				
1	Sound Cover for Word Processing Printer	A	520	2221
4	Lockable Filing Cabinets	A	858	2221
			1,378	
<u>2110 - PERSONNEL</u>				
1	Sound Cover for Word Processing Printer	A	520	2221
			520	
<u>2180 - GENERAL SERVICES</u>				
2	Sound Covers for Word Processing Printers	A	1,040	2221
1	Reel Mower	R	700	2221
4	Rotary Mowers	R	1,800	2221
1	Chain Saw	R	385	2221
8	Commercial Vacuums with Attachments	R	3,615	2221
1	Commercial Carpet Machine	A	5,985	2221
1	Lettering Machine	A	325	2221
1	Pallet Lift Jack	A	650	2221
			14,500	
<u>2240 - SURVEYOR</u>				
2	Microfiche Readers	A	600	2221
			600	
<u>2241 - MONUMENTATION</u>				
1	Hand-Held Radio	A	See B.U.	2250 2241
<u>2250 - TECHNICAL SERVICES</u>				
9	Terminals	A	16,569	2250
1	Printer	A	7,140	2250
9	Black Gold Terminals with Wands	A	34,200	2250

*Additional

**Replacement

Quantity	Description of Item	Code	Amount	Funding Budget Unit
<u>2250 - TECHNICAL SERVICES</u>				
2	Black Gold Terminals without Wands	A	\$ 3,580	2250
2	Black Gold Portable Terminals	A	3,150	2250
10	Black Gold Modems	A	15,000	2250
1	Black Gold Multiplexor	A	10,000	2250
1	OCLC Terminal	A	3,922	2250
1	Standard Professional Computer	A	4,974	2250
1	Engineering Professional Computer	A	5,974	2250
1	Water Quality Computer	A	10,000	2250
1	Hand-Held Radio (B.U. 2241)	A	1,300	2250
2	VHF Portable Radios with Vehicle Mounts (B.U. 4150)	R	3,833	2250
1	Agricultural Commissioner Computer with Modem & Printers	A	8,344	2250
4	Radio Transmitters (B.U. 2590)	R	22,000	2221
1	Sound Cover for Word Processing Printer	A	520	2221
1	Printer Forms Tractor	A	345	2221
1	Printer Table	A	322	2221
10	Automatic Identification for Radio Repeaters	A	1,050	2221
3	Standard Professional Computers	A	14,922	2221
1	Aircraft Radio (B.U. 2670)	A	1,300	2221
10	Pagers (B.U. 2670)	R	3,750	2221
2	UHF Portable Radios with Chargers (B.U. 2560)	A	3,800	2221
3	Printers	R	2,835	2221
1	Central Processing Unit Upgrade	A	82,615	2221
12	Terminals	A	22,092	2221
			283,537	
<u>2290 - SERVICES TO SPECIAL DISTRICTS</u>				
1	Self-contained Breathing Apparatus	A	995	2221
1	Flask Shaker	A	560	2221
1	Microwave Oven	A	500	2221
1	Well Fluid Level Measurement Device	A	833	2221
1	30-Ton King Pin and Brake Anchor Pin Pusher	A	900	2221
1	Truck-Type Wheel Bearing Lock-Nut Wrench Set	A	350	2221
1	Wiring Tester	A	1,400	2221
1	Sound Cover for Word Processing Printer	A	520	2221
			6,058	
<u>2300 - GARAGE</u>				
1	Mid-size Station Wagon	R	8,800	
19	Mid-size Sedans (used)	R	135,600	
1	Mid-size Pickup 4 x 4	R	10,600	
6	1 Ton Cargo Vans	R	63,600	
1	Dump Truck	R	42,000	
1	3/4 Ton Flatbed Truck	R	15,000	
1	Mid-size Pickup	R	9,000	
4	Compact Sedans, A/C (used)	R	29,000	

Quantity	Description of Item	Code	Amount	Funding Budget Unit
<u>2300 - GARAGE (Continued)</u>				
12	Patrol Sedans	R	\$134,400	
3	Full Sedans, 4 D, A/C, Radio	R	22,500	
3	Compact Pickups, Toolbox, Radio	R	28,800	
1	Compact Pickup, Toolbox, Radio, A/C	R	10,200	
1	Compact Pickup, Toolbox, Radio, Trailer Pkg.	R	10,000	
1	Compact Pickup, Maxicab, 2 x 2, A/C, Camper Shell	R	10,800	
1	Compact Pickup, 6' Cargo Box, Radio	R	9,000	
1	Compact Pickup, Radio	R	9,500	
1	Compact Pickup	R	9,000	
2	1/2 Ton Trucks, Cab & Chassis	R	21,600	
1	3/4 Ton Pickup, Utility Body	R	14,300	
1	Compact Sedan, Two Door (used)	R	7,000	
1	Mower, equal	R	10,335	
1	Tractor, equal	R	15,525	
			626,560	
	Replacement Reserve		347,355	2300
	Garage		214,997	2300
	Mental Health		5,762	3070
	Air Pollution Control		3,323	3090
	Social Services		13,364	3200
	Lopez Recreation Area		6,113	4150
	Morro Bay Golf Course		25,000	4160
	Hospital		10,646	6000
			626,560	
<u>2340 - INSURANCE</u>				
1	Four-Drawer Locking Filing Cabinet	A	425	2221
			425	
<u>2509 - COUNTY CLERK/RECORDER</u>				
4	Correcting Typewriters	R	3,860	2221
50	Voting Booths - used	A	4,375	2221
50	Punching Units - used	A	5,470	2221
			13,705	
<u>2510 - MUNICIPAL COURT</u>				
3	Cassette Dictating Units	A	2,355	2221
1	Cassette Transcribing Unit	A	715	2221
2	Cassette Portable Dictating Units	A	800	2221
			3,870	
<u>2530 - JURY COMMISSIONER</u>				
1	Data Processing Workstation	A	410	2221
			410	

<u>Quantity</u>	<u>Description of Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget Unit</u>
<u>2560 - DISTRICT ATTORNEY</u>				
2	Sound Covers for Word Processing Printers	A	\$ 1,040	2221
1	Management Chair	R	285	2221
			<u>1,325</u>	
<u>2561 - FAMILY SUPPORT</u>				
1	Correcting Typewriter	R	965	2561
			<u>965</u>	
<u>2590 - SHERIFF-CORONER</u>				
8	Self-Contained Breathing Units	A	7,400	2221
2	Food Service Carts	R	2,600	2221
2	Food Service Carts	A	2,600	2221
1	Gas Baking Oven	R	4,500	2221
5	Micro-Cassette Dictation Units	R	1,875	2221
1	Typewriter	R	755	2221
1	Meat Grinder Attachment	R	500	2221
1	Standard Cassette Transcribing Unit	R	750	2221
			<u>20,980</u>	
<u>2660 - PROBATION</u>				
9	Dictation/Transcribing Equipment Items	R	4,455	2221
2	Typewriters	R	1,980	2221
1	Wet/Dry Vacuum Cleaner	R	900	2221
			<u>7,335</u>	
<u>2670 - COUNTY FIRE</u>				
1	Fire Engine - Remaining Payment	R	74,500	2221
1	Sedan	R	8,000	2221
1	Resuscitator	A	750	2221
4	Fire Hose Nozzles (1-1/2")	R	1,360	2221
1	Fire Hose Nozzle (2-1/2")	R	460	2221
1	Siamese Ball Valve	R	600	2221
3	Proximity Suits	R	3,600	2221
			<u>89,270</u>	
<u>2710 - FISH AND GAME</u>				
-	Assorted Field Equipment	A/R	3,000	2710
			<u>3,000</u>	
<u>2730 - AGRICULTURAL COMMISSIONER</u>				
1	Refrigerator	A	730	2221
1	Free Standing Work Surface	A	240	2221
1	Two-Drawer Lateral Locking File Cabinet	R	342	2221
			<u>1,312</u>	
<u>2750 - ENVIRONMENTAL COORDINATOR</u>				
2	Chairs	A	570	2221
			<u>570</u>	

<u>Quantity</u>	<u>Description of Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget Unit</u>
<u>2800 - PLANNING</u>				
1	Sound Cover for Word Processing Printer	A	\$ 520	2221
1	Wide Carriage Sound Cover	A	618	2221
1	Drafting Table	A	500	2221
1	Conference Recorder, and Transcriber with Microphones and Stands	A	1,725	2221
1	Opaque Projector	A	850	2221
1	48" Tack Board	A	70	2221
1	24" Tack Board	A	55	2221
			<u>4,338</u>	
<u>2840 - ANIMAL REGULATION</u>				
1	Answering Machine with Counter and 3 Tapes	A	525	2221
1	Portable Video Player with Battery	A	1,275	2221
			<u>1,800</u>	
<u>2900 - ENGINEERING</u>				
6	Traffic Counters and Assessories	R	16,000	2900
-	Modular Furniture	R	15,000	2900
1	Alidade Survey Instrument	A	3,100	2900
1	Enclosure and Electric Cord for Generator	A	5,000	2900
1	Dump Truck, 1 Ton Flatbed	R	17,000	2900
2	Arc Welders, Diesel Powered	R	12,000	2900
12	Chain Saws	R	4,380	2900
2	Weed Sprayers	A	4,000	2900
1	Diesel Engine	A	5,000	2900
1	Diesel Truck, 2 Ton, with Utility Beds and Sign Racks	R	26,000	2900
2	Tilt Trailers; 42,000 GVWR	A	26,000	2900
1	Station Wagon or Sedan	R	10,000	2900
1	Core Sampler, 6" diameter	A	500	2900
6	Mobile Radios	A	5,100	2900
3	Dump Trucks; 10 yd., 10-Wheel	R	120,000	2900
1	Jet Cleaner	A	19,200	2900
1	Vibrator Compactor	A	1,500	2900
4	Pickup Trucks, Midsize	R	38,000	2900
1	Truck, 1 Ton with Utility Bed	R	17,000	2900
1	Truck, 1 Ton with Utility Bed and Hyd. Hoist	R	19,000	2900
1	Air Compressor with Breaker and Tamper	R	13,400	2900
1	Diesel Engine for Truck Crane	R	15,000	2900
1	Pull Broom	R	11,000	2900
			<u>403,180</u>	
<u>3000 - HEALTH DEPARTMENT</u>				
1	Low Temperature Freezer	A	5,460	2221
2	Microscopes	R	2,216	2221
1	Exam Table	A	1,378	2221
1	Combustible Gas and Oxygen Meter	A	1,030	2221
1	Refrigerator	R	620	2221

<u>Quantity</u>	<u>Description of Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget Unit</u>
<u>3000 - HEALTH DEPARTMENT (Continued)</u>				
1	Doptone	A	\$ 570	2221
1	Electronic Cash Register	A	1,349	2221
1	Correcting Typewriter	R	965	2221
1	Kitchen Unit 3 in 1	R	743	2221
			<u>14,331</u>	
<u>3070 - MENTAL HEALTH</u>				
2	Compact Sedans (used)	R	See B.U. 2300	3070
<u>3075 - ALCOHOLISM SERVICES</u>				
27	Chairs	R	4,050	3075
1	16 mm Projector	R	1,200	3075
5	Films	A	2,500	3075
1	Video Cassette 1/2" Color Recorder	A	1,500	3075
1	1/2" Color Video Camera	A	1,500	3075
1	Color Video Monitor	A	600	3075
			<u>11,350</u>	
<u>3090 - AIR POLLUTION CONTROL</u>				
1	Mid-size Sedan (used)	R	See B.U. 2300	3090
2	Particulate Samplers	R	2,800	3090
3	Air Quality Instrument Flowmeters	A	1,125	3090
1	Calibration Orifice	R	375	3090
1	Microwave Oven	A	400	3090
			<u>4,700</u>	
<u>3200 - SOCIAL SERVICES</u>				
1	Sound Cover for Word Processing Printer	A	520	3200
-	Window Coverings	A	1,000	3200
1	Conference Table	A	468	3200
2	Four-Drawer Legal File Cabinet	A	760	3200
5	Mid-size Sedans (used)	R	See B.U. 2300	3200
			<u>2,748</u>	
<u>4000 - LIBRARY</u>				
5	Correcting Typewriters	R	4,175	4000
3	16mm Projectors	R	2,325	4000
1	Electronic Typewriter	A	1,400	4000
1	Electronic Typewriter	A	1,825	4000
8	16mm Films	A	2,500	4000
11	Side Chairs	R	1,322	4000
-	Shelving	A	1,225	4000
			<u>14,772</u>	

Quantity	Description of Item	Code	Amount	Funding Budget Unit
<u>4150 - LOPEZ RECREATION AREA</u>				
1	1/2 Ton Pickup	R	See B.U.	2300 4150
1	Patrol Boat and Trailer	R	\$ 13,000	4150
2	VHF Portable Radios with Vehicle Mounts	R	See B.U.	2250 4150
1	Boom Crane	R	2,800	4150
			15,800	
<u>4160 - MORRO BAY GOLF COURSE</u>				
1	Greensmower	R	See B.U.	2300 4160
1	Tractor with Loader	R	See B.U.	2300 4160
<u>4170 - CHALK MOUNTAIN GOLF COURSE</u>				
1	Rotary Spreader	A	3,600	2221
1	Spray Hose and Reel	A	1,296	2221
			4,896	
<u>6000 - HOSPITAL</u>				
1	Orthopedic Operating Room Table	A	10,835	6000
1	Operating Room Microscope	A	6,737	6000
3	Intravenous Monitors	A	6,375	6000
2	Anesthesia Carts	A	1,605	6000
1	Biopsy Forcep	A	424	6000
1	Orthopedic Instrument Set	R	11,670	6000
10	Infusion Pumps	R	20,095	6000
1	Infusion Pump	A	2,013	6000
1	Ultrasound Stethoscope	R	560	6000
4	Otosopes/Ophthalmoscopes	A	1,373	6000
1	Digital Scale	A	2,680	6000
2	Dialysis Chairs	R	1,194	6000
1	Recordi-Annie	A	1,225	6000
1	Resusci-Baby	A	384	6000
1	Video Cassette Player	A	1,325	6000
1	Birthing Bed	A	9,308	6000
2	Digital Fetal Monitors	R	16,413	6000
1	Correcting Typewriter	R	1,400	6000
1	Vacuum Pump	R	20,214	6000
1	Water Extractor	A	3,000	6000
1	Oxygen Tent	R	1,943	6000
1	Oxygen Flow Blender	R	678	6000
1	Skin Bilirubin Equipment	A	2,145	6000
1	Orthopedic Wheelchair	R	833	6000
1	Film Processor	R	14,000	6000
5	Correcting Typewriters	R	5,125	6000
1	Cash Register	A	1,800	6000
1	Cooking Range	R	4,353	6000
1	Toaster	R	589	6000
5	Patient Beds	R	9,477	6000
2	Anesthesia Machines	R	34,852	6000
2	Compact Sedans, A/C (used)	R	See B.U.	2300 6000
			194,625	

EQUIPMENT RECAP - FUNDING SOURCES

Budget Unit	2221	FRS Equipment Acquisition	\$ 346,884
" "	2250	Technical Services	127,986
" "	2300	Garage	214,997
" "	2300	Garage Replacement Reserve	347,355
" "	2561	Family Support	965
" "	2710	Fish and Game	3,000
" "	2900	Engineer	403,180
" "	3070	Mental Health	5,762
" "	3075	Alcoholism Services	11,350
" "	3090	Air Pollution Control	8,023
" "	3200	Social Services	16,112
" "	4000	Library	14,772
" "	4150	Lopez Recreation Area	21,913
" "	4160	Morro Bay Golf Course	25,000
" "	6000	Hospital	205,271
			\$1,752,570

1983-84 FINAL BUDGET
LEASE/PURCHASE EQUIPMENT LIST

<u>Quantity</u>	<u>Description of Item</u>	<u>Code</u>	<u>Amount</u>
<u>2050 - AUDITOR</u>			
1	Photocopier	E*	\$ 1,835
<u>2060 - TREASURER/TAX COLLECTOR</u>			
1	Photocopier	E	1,056
<u>2250 - TECHNICAL SERVICES</u>			
2	Printers	E	10,880
1	Communication Monitor	E	2,443
1	Autocom	E	9,265
2	Tape Units	E	6,514
1	Water Quality Disk Unit	E	2,000
1	Central Processing Unit	E	52,922
1	Hospital System	E	48,412
1	Air Quality Disk	E	2,361
			<u>134,797</u>
<u>2270 - CENTRAL DUPLICATION</u>			
13	Photocopiers	E	20,283
<u>2510 - MUNICIPAL COURT</u>			
3	Photocopiers	E	3,091
<u>2560 - DISTRICT ATTORNEY</u>			
1	Photocopier	E	2,835
<u>2590 - SHERIFF-CORONER</u>			
2	Photocopiers	E	12,080
<u>2730 - AGRICULTURAL COMMISSIONER</u>			
1	Photocopier	E	1,200
<u>2800 - PLANNING DEPARTMENT</u>			
1	Photocopier	E	4,044
<u>3000 - HEALTH DEPARTMENT</u>			
2	Photocopiers	E	2,168
<u>3070 - MENTAL HEALTH</u>			
1	Photocopier	E	3,500
<u>3075 - ALCOHOLISM SERVICES</u>			
1	Photocopier	E	1,713
<u>3200 - SOCIAL SERVICES</u>			
5	Photocopiers	E	10,873

*Existing

4000 - LIBRARY

1	Photocopier	E	\$ 1,056
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4030 - FARM ADVISOR

2	Photocopiers	E	1,945
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6000 - HOSPITAL

1	Birthng Chair	E	1,674
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1	Osmosis	E	2,394
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2	Cardiac Monitors	E	6,364
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4	Photocopiers	E	3,007
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1	Blood Chemistry System	E	19,685
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33,124

TOTAL

\$235,600

CAPITAL IMPROVEMENT, PLANT ACQUISITION AND
MAJOR MAINTENANCE PROJECTS

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department's Request

Because capital projects are funded from a number of separate sources and through several different budget units, this section is included to provide a comprehensive view of all capital projects requested and recommended for funding for fiscal year 1983-84.

County Administrator's Recommendation

Due to general fund financial constraints, all new capital projects, as well as current projects for which additional funds were requested, are recommended for funding through Budget Unit 2209 - Federal Revenue Sharing Capital Projects, or through other non-general fund sources. Additionally, my recommended funding level for Federal Revenue Sharing Capital projects takes into consideration the potential termination of the Federal Revenue Sharing program in September, 1983. If the program is terminated, the county will receive two quarterly entitlements which, with interest, are estimated to total \$1,357,817. Funding beyond this level is based upon the cancellation of reserves and the fund balance expected to be available as of June 30, 1983.

In addition to financial considerations, my recommendations regarding specific projects are based upon Board-adopted budget policies (included as an attachment to the budget message in the front of this document), departmental priorities, project scope, countywide significance and the following evaluation criteria: 1) additional funds are required to make committed projects operational, 2) the project is required to meet a legal or policy mandate, 3) the project is required to maintain acceptable health and safety standards or improve unacceptable conditions, 4) the project is required to maintain existing assets or facilities, 5) the project is at least 80% revenue offset or has a payback of three years or less, 6) the project is required to maintain existing service levels, and 7) the project reduces other county costs.

My recommendations regarding capital projects are provided on the three charts included in this section. Chart 1 contains a listing of all new capital projects recommended for funding in fiscal year 1983-84. Chart 2 contains a listing of current capital projects recommended for encumbrance for fiscal year 1983-84. Additional funding is also recommended for several of the projects included on this chart. Chart 3 contains a listing of requested capital projects which are either not recommended for funding or for which sufficient funds are not available for fiscal year 1983-84.

Summary of Recommended Capital Projects Funding by Budget Unit

<u>Budget Unit</u>	<u>Encumbrance</u>	<u>Appropriation</u>	<u>Total</u>
Budget Unit 2201 - General Fund	\$ 876,800	-0-	\$ 876,800
Budget Unit 2207 - Accumulative Capital Outlay	2,000	\$ 40,000	42,000
Budget Unit 2209 - Federal Revenue Sharing	1,741,900	1,743,915	3,485,815
Budget Unit 2212 - Special Aviation	-0-	10,000	10,000
Budget Unit 4150 - Lopez Recreation Area	15,000	98,975	113,975
Budget Unit 4160 - Morro Bay Golf Course	117,000	163,620	280,620
Grand Total	<u>\$2,752,700</u>	<u>\$2,056,510</u>	<u>\$4,809,210</u>
Revenues (Budget Unit 2001 - Non Departmental Revenues)			<u>\$ 103,555</u>

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Important Considerations Included in County Administrator's Recommendations:

1. Encumbrance Policy

The recommended appropriation for all capital projects budgets of \$2,056,510 represents a reduction of \$4,897,424 from the current year appropriation of \$6,953,934. The significant reduction in funding from the current year reflects federal revenue sharing funding limitations as well as the new budget policy of encumbering current capital projects in which work has been undertaken during the year, rather than "reappropriating" these projects, as was the practice in prior years. As encumbrances, these amounts are not included in the recommended funding level.

2. Revenues - Federal Aviation Administration Airport Projects

The recommended revenues identified above with Budget Unit 2001 - Non Departmental Revenues, are revenues associated with San Luis Obispo and Oceano Airport projects which are significantly offset by grant funds from the Federal Aviation Administration (FAA). In prior years, only the county contribution to these projects was budgeted and no offsetting revenues were identified. However, due to the timing of the reimbursement process for these projects, it has been necessary to "borrow" funds from other projects during the year in order to award construction bids. To alleviate the problems caused by this situation, I have included the entire project amount in my recommended funding level and have budgeted the amount of revenues expected to be received during the year.

3. Additional Funds Recommended for Current Projects

To avoid confusion and reduce the number of new projects created each year, wherever possible, I have recommended additional funds for current projects rather than establishing a new project for the same purpose or program. For example, rather than creating a new federal revenue sharing project for countywide parking lot repairs, I have recommended additional funds for the current parking lot repair project which is included on the current year project chart. A significant portion of the recommended appropriation represents additional funds for current projects.

4. Jail Needs Study/Criminal Justice Facility Temporary Construction Fund

Included among the current projects recommended for encumbrance is the Jail Needs Study project. This project provided funds to hire a consultant to conduct a jail needs assessment study. The results of this study will, among other things, provide the basis for a grant application to the state for jail construction funds. If the county is successful in securing grant funding, at least a ten percent hard-dollar matching contribution would be required. Because this project has not yet been completed and grant funding is uncertain at this time, I have not included additional funds for this purpose in my recommended funding level. Additionally, due to the potential financial impact of a jail construction project, I have not recommended funding for any project through the County Criminal Justice Facility Temporary Construction fund authorized by your Board in September, 1982. The source of revenues for this fund is a penalty assessment of one dollar for every ten dollars of each fine, penalty or forfeiture imposed and collected by the courts for criminal offenses. As of March 31, 1983, the total amount collected from this source was \$12,291.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

5. Hospital/Health Agency Projects

My recommended funding level for the Federal Revenue Sharing Capital Projects budget includes \$331,456 for Hospital/Health Agency projects. My recommendation regarding these projects is based upon your Board's policy of contributing approximately \$200,000 per year to top priority Hospital/Health Agency projects and takes into consideration the estimated fund balance available as of June 30, 1983, in current Hospital/Health Agency projects. Of the total recommended appropriation of \$331,456, the estimated fund balance available in current projects constitutes \$122,397 of this amount and \$209,059 represents the additional recommended contribution for 1983-84.

6. Government Center Shell Space

During fiscal year 1982-83, your Board transferred \$161,000 from federal revenue sharing contingencies to remodel the shell space in the County Government Center. Additionally, staff was directed to develop plans and specifications for this remodeling project and to contact potential tenants, including state legislators, who might be interested in locating an office in the Government Center. Although the effort to locate potential tenants is continuing, no commitments have been secured at this time. The shell space project is included among the federal revenue sharing projects recommended for encumbrance for fiscal year 1983-84. However, if no further progress is made, I may revise my recommendation regarding this project during the budget hearings.

7. Morro Bay Library

I have included \$75,000 in my recommended funding level for the acquisition of a long term leasehold interest in a building, together with furnishings, to house the Morro Bay Branch of the County Library. The City of Morro Bay is interested in sharing the cost of an improved library facility within their boundaries, and at the present time they appear to be willing to contribute some \$240,000 in-kind for this purpose. Additionally, a local citizens group in Morro Bay, the Friends of the Library, intend to raise some \$125,000 from donations which they would be willing to apply toward the cost of constructing a new building for the library. The Friends of the Library have also proposed to take over the parcel which the City of Morro Bay is willing to have utilized for a new library, and accept responsibility for constructing a library building. The proposal by the Friends of the Library estimates the total project cost to be \$440,000, with the county getting a long term lease for the finished building from the Friends.

Under the existing Board policy, the county requires at least 50 percent of the total project cost to be provided by the community where the facility is located. The City's stated interest in this project (\$240,000) clearly satisfies this criteria, and if the Friends of the Library proposal is viable, the project would be even more attractive. My recommendation regarding this project is contingent upon negotiation of a favorable lease agreement with the Friends. Furthermore, in view of the cost of operating a library in Cayucos and a large library in Morro Bay, we are evaluating the cost and benefits of having the proposed facility in Morro Bay serve as a regional library. Additional information regarding this approach will be provided to your Board prior to the budget hearings. It should be noted that the Friends of the Library proposed to use the services of volunteer contractors and laborers for certain aspects of the construction project. If they proceed with this type

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

of approach, the county will not be able to lease the premises (due to California Labor Code Restrictions) until after construction of the project is well underway. Furthermore, the county would not be permitted to have any input into the plans, specifications or criteria for the construction of the building.

8. Agricultural Commissioner Building

My recommended funding level for Federal Revenue Sharing Capital Projects includes \$75,000 for the development of laboratory facilities for the Agricultural Commissioner, Farm Advisor and Air Pollution Control District in the facility at 2156 Sierra Way. These offices were recently relocated to Sierra Way from the San Luis Obispo Airport in conjunction with the Airport Terminal project. The development of laboratory facilities represents the third phase of the relocation/remodeling project which also included office modifications and the development of a joint public area/meeting facility. The initial relocation and office modifications program element was completed during fiscal year 1982-83. A bid award for the second component, the development of a joint public area/meeting facility, is expected to be made prior to the end of the year. The additional \$75,000 contribution to this project will provide for the development of laboratory facilities in fiscal year 1983-84 and will bring the total project cost for all three phases to \$545,205.

9. Hazardous Materials Storage Facility

The fiscal year 1982-83 capital projects budget included \$13,249 to construct a Hazardous Materials Storage Facility in which county generated and noncounty generated hazardous materials would be stored on a temporary basis. As the project developed, however, it was determined that the proposed facility would be inadequate for its intended use. As a result, the project was resubmitted for consideration for the fiscal year 1983-84 capital projects budget. Based upon updated building specifications and project requirements, the cost of the project was re-estimated by the Department of General Services. The estimated cost of this project now totals \$75,450. Due to the high cost of constructing the requested facility, I have not included funds for this project in my recommended funding level. At this time, it is considerably less expensive to continue to utilize contract haulers and packagers on an as needed basis for incidents of hazardous materials removal. Because this project is not recommended, I am recommending that the fund balance available as of June 30, 1983, in the 1982-83 Hazardous Materials Storage Facility project, be reverted to the federal revenue sharing fund balance.

Impact of County Administrator's Recommendation

Funding at the recommended level will provide for the completion of previously approved projects as well as for the initiation of several new projects selected on a priority basis.

Board Adopted Changes: Several adjustments were made during the budget hearings to the list of capital projects recommended for fiscal year 1983-84. In addition to the specific changes identified below, the Board updated the amount to be encumbered for the current year projects in which work was undertaken during the year and directed the Auditor-Controller to encumber the unexpended balance of the appropriation for these projects as of June 30, 1983; reduced revenues by \$10,000 for the airport projects funded through Budget Unit 2212 - Special Aviation; and approved the concept of having a new library in Morro Bay serve as a regional library facility.

Projects which were added to the list of new projects include:

1. Main Jail Addition (\$140,000 - Budget Unit 2209).
2. Chalk Mountain Fencing (\$3,500 - Budget Unit 2209).
3. Women's Jail Water Softener (\$7,000 - Budget Unit 2209).

Projects which were added to the list of current projects to be encumbered include:

1. Oceano Airport Clearzones (\$84,600 - Budget Unit 2201).
2. Government Complex (\$9,500 - Budget Unit 2209).
3. Building 1203 Residing (\$6,500 - Budget Unit 2209).
4. Sand Seal Section 3 Road Yard (\$4,000 - Budget Unit 2209).
5. Countywide Storm Damage (\$133,000 - Budget Unit 2209.)
6. Chalk Mountain Cart Paths, Phase II (\$9,500 - Budget Unit 2209).
7. Oceano Campground - Renovate Campsites (\$12,000 - Budget Unit 2209).
8. Cambria Pool Refurbishing (\$7,300 - Budget Unit 2209).

Projects which were deleted from the list of current projects to be encumbered include:

1. San Luis Obispo Airport Terminal Apron (\$2,500 - Budget Unit 2201).
2. San Luis Obispo Airport Reconstruct Taxiway 11-29 (\$13,400 - Budget Unit 2209).
3. Government Center Shell Space (\$161,000 - Budget Unit 2209).
4. General Hospital Fire Safety (\$5,000 - Budget Unit 2209).
5. Chalk Mountain - Install Chemical Metering Pump (\$4,500 - Budget Unit 2209).
6. Park Backflow Devices (\$13,800 - Budget Unit 2209).
7. Women's Jail Water Softener (\$7,000 - Budget Unit 2209).

A funding summary, by budget unit, for the 1983-84 Board adopted capital projects is provided below and a complete list of the adopted projects is contained on the following pages. For the Final Budget, both new and encumbered projects are combined on Chart 1, while the list of projects not recommended for funding is identified as Chart 2.

FUNDING SUMMARY

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>Budget Unit</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>
Budget Unit 2201 - General Fund	\$ 920,900	\$ -0-	\$ 920,900
Budget Unit 2207 - Accumulative Capital Outlay	1,200	40,000	41,200
Budget Unit 2209 - Federal Revenue Sharing	1,402,851	1,894,415	3,297,266
Budget Unit 2212 - Special Aviation	-0-	10,000	10,000
Budget Unit 4150 - Lopez Recreation Area	10,900	98,975	109,875
Budget Unit 4160 - Morro Bay Golf Course	120,400	163,620	284,020
GRAND TOTAL	<u>\$2,456,251</u>	<u>\$2,207,010</u>	<u>\$4,663,261</u>
Revenues (Budget Unit 2001 - Non Departmental Revenues)			<u>\$ 103,555</u>

CHART 1

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>PROJECT DESCRIPTION</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>	<u>REVENUES</u>	<u>BUDGET UNIT</u>
<u>AIRPORTS</u>					
Airport Land Use Plan Update - SLO and Oceano*	\$	\$ 56,500	\$ 56,500	\$ 39,550	2209
Oceano Airport Clearzones	84,600		84,600		2201
Oceano Airport Construct Taxiway (start-up costs)	23,500		23,500		2209
Oceano Airport Pavement Repair*		5,000	5,000		2212
Oceano Airport Reconstruct Runway (start-up costs)	15,700		15,700		2209
Oceano Airport Replace Farm Fencing	9,500		9,500		2209
Oceano Airport Residence Remodel*		5,000	5,000		2209
SLO Airport 7-25 Clearzone Acquisition		10,000	10,000		2209
SLO Airport Construct Taxiway 7-25 (start-up costs)	46,142		46,142		2209
SLO Airport Parking Apron Lighting		27,700	27,700	19,390	2209
SLO Airport Pavement Repair*		5,000	5,000		2212
SLO Airport Reconstruct Apron (start-up costs)	7,200		7,200		2209
SLO Airport Reconstruct Runway 7-25 (start-up costs)	31,140		31,140		2209
SLO Airport Replace Farm Fencing	4,600		4,600		2209
SLO Airport Runway 29 Clearzones	9,300		9,300		2201
SLO Airport Runway 7-25 Lighting		63,737	63,737	44,615	2209
SLO Airport Runway 11-29 Repair*		20,900	20,900		2209
SLO Airport Seal Coat Tiedown Aprons	42,167		42,167		2209
SLO Airport Widen Taxiway "A" 11-29 (start-up costs)	5,600		5,600		2209
SLO Airport Terminal	227,200		227,200		2201
	\$506,649	\$193,837	\$700,486	\$103,555	
<u>FACILITIES</u>					
Architectural Barrier Removal**	\$ 8,585	\$ 175,693	\$ 184,278		2209
Architectural Barrier Removal**	15,000		15,000		2201
Automate Irrigation Systems	42,000		42,000		2209
Building 1200 Skylight Repairs*		28,775	28,775		2209
Building 1203 Residing	6,500		6,500		2209
Camp SLO Land Acquisition	24,975		24,975		2209
Cayucos Vets Fire Suppression System		3,750	3,750		2209
Central Library**	255,905		255,905		2209
Central Library**	539,000		539,000		2201
Coaxial Cable Installation	1,200	11,000	12,200		2207
Computer Room Expansion and Heating, Ventilating & Air Conditioning System	7,850		7,850		2209
Construct Central Services Shelves and Cabinets		18,380	18,380		2209

*2000 Account Expenditure

**Funded Through Budget Unit 2201 and Budget Unit 2209

CHART 1

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>PROJECT DESCRIPTION</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>	<u>REVENUES</u>	<u>BUDGET UNIT</u>
<u>FACILITIES (Continued)</u>					
Construct Noise Abatement Screen On Courthouse Boiler Room Roof		30,100	30,100		2209
Construct Service Racks	8,000		8,000		2209
Countywide Carpet Replacement	16,000	73,940	89,940		2209
Countywide Paint Program*	2,000	59,859	61,859		2209
Countywide Parking Lot Repair*	8,400	60,793	69,193		2209
Countywide Roof Repair*		108,490	108,490		2209
Countywide Storage		29,000	29,000		2207
Countywide Storm Damage	133,000		133,000		2209
Courthouse Rotunda Drain	18,000		18,000		2209
Departmental Reorganizations/ Renovations	13,000	26,000	39,000		2209
Develop Labs at 2156 Sierra Way		75,000	75,000		2209
Emergency Operations Building - Camp SLO	5,000		5,000		2209
Fuel Facilities	13,300		13,300		2209
Government Complex**	9,500		9,500		2209
Government Complex**	14,000		14,000		2201
Install Fire Sprinklers - Government Center		9,950	9,950		2209
Install Trailer at Paso Robles Agricultural Center		13,210	13,210		2209
Jail Facility Heating, Ventilating and Air Conditioning System	24,500		24,500		2209
Jail Laundry Facility Renovation		58,600	58,600		2209
Jail Needs Study*	750		750		2209
Juvenile Services Center - Modify Alarm Stations		3,395	3,395		2209
Juvenile Services Center - Modify Security System		9,220	9,220		2209
Juvenile Services Center - Install Sun Screens and Drapes		18,734	18,734		2209
Juvenile Services Center - Modify Water Softening System		6,800	6,800		2209
Law Library Access		9,275	9,275		2209
Main Jail Addition*		140,000	140,000		2209
Main Jail Emergency Power Expansion		17,150	17,150		2209
Main Jail Kitchen Wall Improvements*		19,335	19,335		2209
Morro Bay Library		75,000	75,000		2209
Office Reorganization - District Attorney's Office		46,000	46,000		2209
Operational Center Water System Improvements		28,270	28,270		2209

*2000 Account Expenditure

**Funded Through Budget Unit 2201 and Budget Unit 2209

CHART 1

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>PROJECT DESCRIPTION</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>	<u>REVENUES</u>	<u>BUDGET UNIT</u>
<u>FACILITIES (Continued)</u>					
Probation Retaining Wall Reconstruction*		12,000	12,000		2209
Refinish Cayucos Vets Floor*		5,670	5,670		2209
Remodel Old Cafeteria for Assessor Office Space		28,500	28,500		2209
Relandscape County Facilities*	11,400		11,400		2209
Relandscape Government Complex	3,500		3,500		2209
Remodel Garage Storage - Camp SLO	13,700		13,700		2209
Repair Animal Regulation Floor/Construct Perimeter Drain		11,830	11,830		2209
Repair Animal Regulation Parking	1,400		1,400		2209
Replace (3) Courthouse Doors*		8,945	8,945		2209
Sand Seal Section 3 Road Yard	4,000		4,000		2209
School and Library Renovation	7,000		7,000		2201
Sheriff Dispatch Relocation**	5,500		5,500		2201
Sheriff Dispatch Relocation**	2,000		2,000		2209
Sunny Acres Subdivision	8,700		8,700		2201
Womens Jail Water Softener		7,000	7,000		2209
	<u>\$1,223,665</u>	<u>\$1,229,664</u>	<u>\$2,453,329</u>	<u>\$ -0-</u>	
<u>HOSPITAL/HEALTH AGENCY</u>					
Hospital Elevator Shaft Repair	\$ 47,500	\$	\$ 47,500	\$	2209
Hospital Emergency Power Phase-In*	3,465		3,465		2209
Hospital Outpatient Clinic (1)	317,672	148,500	466,172		2209
Improve Drainage Behind General Hospital - Design and Engineer		20,000	20,000		2209
Modification of SLO Health Department		6,209	6,209		2209
Modification of Schools and Library Building for Health Agency		41,000	41,000		2209
Morro Bay Health Department - Drainage Improvements		11,047	11,047		2209
Nursery Expansion - Design		11,500	11,500		2209
Relocate Critical Care Unit - Design		11,500	11,500		2209
Relocate Dialysis Unit - Design		19,000	19,000		2209
Replace Hospital Boiler Valves	2,200	2,000	4,200		2209
Re-roof Portions of General Hospital*		60,700	60,700		2209
	<u>\$370,837</u>	<u>\$331,456</u>	<u>\$702,293</u>	<u>\$ -0-</u>	

*2000 Account Expenditure

**Funded Through Budget Unit 2201 and Budget Unit 2209

(1) This project includes the funds previously budgeted as the Auxiliary/Support Area Expansion Project.

CHART 1

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>PROJECT DESCRIPTION</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>	<u>REVENUES</u>	<u>BUDGET UNIT</u>
<u>PARKS AND RECREATION</u>					
Atascadero Park Effluent Line	\$ 30,000	\$	\$ 30,000	\$	2209
Automate Park Irrigation Systems	6,800		6,800		2209
Cambria Park & Shoreline Access	3,800		3,800		2201
Cambria Pool Deck & Fencing					
Renovation*		21,909	21,909		2209
Cambria Pool Refurbishing	7,300		7,300		2209
Cayucos Beach Access	6,800		6,800		2201
Chalk Mountain - Connect to Community					
Services Water System		14,024	14,024		2209
Chalk Mountain Cart Paths, Phase II	9,500		9,500		2209
Chalk Mountain Fencing		3,500	3,500		2209
Countywide Barbecue Replacement	22,500		22,500		2209
Construct Pump House - Biddle Park		9,650	9,650		2209
County Parks Picnic Table					
Replacement*		15,465	15,465		2209
Cuesta Park - Construct Restroom	10,000		10,000		2209
Cuesta Park Sewer Improvements*		3,365	3,365		2209
El Chorro Park Turf Construction	5,000		5,000		2209
Fence Range Road - El Chorro Park		17,970	17,970		2209
Hardie Park Pool Restroom	1,400		1,400		2209
New Entrance Facility -					
Lopez Recreation Area	1,500	57,800	59,300		4150
Nipomo Park - Install Water Well	50,500		50,500		2209
Nipomo Park Paving*		52,210	52,210		2209
Nipomo Park Water System	24,600		24,600		2209
Oceano Campground - Renovate Campsites	12,000		12,000		2209
Park Tree Safety*	4,800	21,000	25,800		2209
Recreation Master Plan -					
Lopez Recreation Area	9,400		9,400		4150
Renovate Restrooms - Oceano					
Campground*		12,530	12,530		2209
Replace Playground Equipment -					
Countywide*		17,835	17,835		2209
Replace Protective Netting/Fencing -					
Morro Bay Golf Course		14,500	14,500		4160
Replace Water Well -					
Morro Bay Golf Course	15,000		15,000		4160
Restroom Renovation -					
Lopez Recreation Area		41,175	41,175		4150
Shandon Park Irrigation	28,800		28,800		2209
Water Development and Irrigation -					
Morro Bay Golf Course	105,400	149,120	254,520		4160
	\$355,100	\$452,053	\$807,153	\$ -0-	

*2000 Account Expenditure

**Funded Through Budget Unit 2201 and Budget Unit 2209

FUNDING SUMMARY

1983-84 BOARD ADOPTED CAPITAL PROJECTS

<u>Budget Unit</u>	<u>ENCUMBRANCE</u>	<u>APPROPRIATION</u>	<u>TOTAL</u>
Budget Unit 2201 - General Fund	\$ 920,900	\$ -0-	\$ 920,900
Budget Unit 2207 - Accumulative Capital Outlay	1,200	40,000	41,200
Budget Unit 2209 - Federal Revenue Sharing	1,402,851	1,894,415	3,297,266
Budget Unit 2212 - Special Aviation	-0-	10,000	10,000
Budget Unit 4150 - Lopez Recreation Area	10,900	98,975	109,875
Budget Unit 4160 - Morro Bay Golf Course	120,400	163,620	284,020
GRAND TOTAL	<u>\$2,456,251</u>	<u>\$2,207,010</u>	<u>\$4,663,261</u>
Revenues (Budget Unit 2001 - Non Departmental Revenues)			<u>\$ 103,555</u>

INTERSERVICE FUND
AND
ENTERPRISE FUND BUDGETS

BUDGET UNIT 2270 - CENTRAL DUPLICATING

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Duplicating Operations	\$487,246	\$532,521	\$529,399	\$529,399
Gross Total	\$487,246	\$532,521	\$529,399	\$529,399
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$487,246	\$532,521	\$529,399	\$529,399
Revenues	\$487,246	\$532,521	\$529,399	\$529,399

PURPOSE

Functionally under the Department of General Services, Central Duplicating is an interservice fund that operates with the purpose of providing centralized reprographic services to various county departments and other governmental agencies, including offset printing, copying, blueprinting and microfilming.

SERVICE DELIVERY PROGRAM

1. Duplicating Operations: To provide centralized document duplication services to county departments.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0990	Reprographics Supervisor	0850	1	1	1
0996	Reprographics Technician I	0518			
0992	or Reprographics Technician II	0648			
0994	or Reprographics Technician III	0742	3	3	3
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	1	1	1
Total			5	5	5
<u>Temporary</u>					
	Reprographics Technician I		2	2	2
Grand Total			7	7	7

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
13	Photocopiers	E	\$20,283

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the Central Duplicating budget. Activity in the Central Duplicating Interservice fund is based solely upon demand by user departments. Funds required to operate the Central Duplicating service are appropriated during consideration of the user departments' budgets. Therefore, no appropriation is required for this budget unit.

The department's budget request reflects an increase from 1982-83 expense and income levels. The increase is due to the cost of paper products that were previ-

BUDGET UNIT 2270 - CENTRAL DUPLICATING

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

ously budgeted in Budget Unit 2310 - Central Stores, but are now being budgeted in this budget. Although the Central Stores fund was replaced by the stockless inventory program of providing office supplies, the new program does not include paper products. The department is also requesting an increase in depreciation charges associated with equipment acquired during the current fiscal year. Because the equipment was acquired during the current fiscal year, 1983-84 represents the first full year for which depreciation will be charged. No new equipment is being requested by the department for fiscal year 1983-84. The department's request for maintenance of equipment expense, which includes maintenance contracts, reflects a reduction from 1982-83 levels and has been adjusted to more accurately reflect the type of maintenance service for each piece of equipment. This budget includes an overhead charge for support provided by general fund departments. Because the overhead rate charged in prior years was in excess of the actual support provided, the requested overhead charge reflects a reduction from 1982-83 levels.

The department's requested income is up significantly from 1982-83 levels reflecting an increase in charges to departments. The increase is based upon the rising costs of providing services as well as increased demand for services by user departments. Lastly, the department has identified the sale of copied materials to the public as a new revenue source in 1983-84.

County Administrator's Recommendation: As indicated, no appropriation is required for this budget. This fund merely reflects county duplicating costs included in user departments' budgets. To more accurately reflect the costs of providing Central Duplicating services, I am recommending a lower level of expenses and income than the requested level. While I concur with the department's requested increase in expenses associated with the costs of handling paper products previously performed through Central Stores, I am recommending a slight reduction in the requested level for beginning inventory of materials and supplies, reflecting the savings associated with the stockless inventory method of providing supplies. Based upon a more accurate estimate of insurance charges to this budget for fiscal year 1983-84, I am recommending an increase in insurance charges over the requested level.

I am recommending less than the requested level for salaries and benefits based upon a more accurate projection of salary expenses for fiscal year 1983-84. Lastly, to provide better detail of operating costs, I am recommending that utility charges be reflected as a separate operating expense for the first year. Income has been reduced to equal expenses.

Impact of County Administrator's Recommendation: Funding at the recommended level will allow the Central Duplicating Division to meet the demands of user departments.

Board Adopted Changes: None.

OPERATIONS OF WORKING CAPITAL FUND
SPECIAL INFORMATION STATEMENT FOR 19 83 - 84 FISCAL YEAR

B.U. #2300 - GARAGE DEPARTMENT OF GENERAL SERVICES Service Activity: Other General OPERATING DETAILS (1)	Actual 19 <u>81</u> - <u>82</u> (2)	Actual 19 <u>82</u> - <u>83</u> (3)	Proposed Estimates 1983 - 84 (4)	Approved Estimates 1983 - 84 (5)
INCOME				
Charges for Services: _____	\$1,255,553	\$1,300,419	\$1,293,412	\$1,283,070
Income applicable to prior year _____	(500)	(6,340)		
County contributions reimbursed prior year _____	(10,263)			
Other Income: County contributions _____	105,819	441,910	191,148	-0-
Gain on sale of Fixed Assets _____	2,879	31,577	6,000	6,000
Interest _____	36,057	76,198	100,000	68,445
Other Sales _____	186	586	1,000	1,000
Other Income _____	5,483	15,451	1,500	1,500
Total Income _____	\$1,395,214	\$1,859,801	\$1,593,060	\$1,360,015
EXPENSES				
Cost of Inventoried Materials and Supplies Used:				
Inventory - Beginning of Year _____				
Plus: Purchases during year _____				
Total Available _____				
Less: Inventory - End of Year _____				
Cost of Inventoried Materials and Supplies Used: _____				
Other Operating Expenses:				
Salaries and Benefits _____	\$ 214,840	\$ 173,426	\$ 211,564	\$ 208,789
Gasoline and Oil _____	407,986	382,924	383,632	351,766
Parts _____	96,998	65,393	70,689	70,689
Outside Repairs _____	26,891	53,193	45,420	45,420
Insurance _____	8,665	15,513		8,061
Miscellaneous Overhead Expenses _____	92,644	112,113	65,032	67,401
Depreciation Expense (Garage Equipment) _____	18,611	22,676	22,911	22,911
Depreciation Expense (Department Equipment) _____	212,644	306,093	384,120	379,761
Significant Value Purchase _____	337			
Inflationary Cost FRS _____	105,819		191,148	-0-
Countywide Overhead _____	63,141	60,575	90,804	90,804
Total Expenses _____	\$1,248,576	\$1,191,906	\$1,465,320	\$1,245,602
EXCESS INCOME OVER (UNDER) EXPENSES _____	146,638	667,895*	127,740	114,413**
FIXED ASSETS EXPENDITURES				
Equipment _____	\$ 294,747	\$ 553,049	\$ 634,060	\$ 626,560
Other _____	3,730			
Total Fixed Assets _____	\$ 298,477	\$ 553,049	\$ 634,060	\$ 626,560
*Excess income over expenses includes \$120,118 for addition to the equipment replacement reserve; \$120,118 is included in Charges for Services. **Excess income over expenses includes \$114,413 for addition to the equipment replacement reserve; \$114,413 is included in Charges for Services.				

BUDGET UNIT 2300 - GARAGE

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Garage Operations	\$1,651,757	\$1,465,320	\$1,437,196	\$1,245,602
Gross Total	\$1,651,757	\$1,465,320	\$1,437,196	\$1,245,602
Less Cost Applied	-0-	-0-	-0-	-0-
Net Total	\$1,651,757	\$1,465,320	\$1,437,196	\$1,245,602
Revenues	\$1,898,582	\$1,593,060	\$1,551,609	\$1,360,015

PURPOSE

The County Garage is an Interservice Fund which provides a vehicle fleet of cars, trucks, and police vehicles for use by various county departments at the lowest possible maintenance and operating costs.

SERVICE DELIVERY PROGRAM

1. Garage Operations: Includes all costs associated with the operation of the County Garage motor pool.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1326	Automotive Garage Manager	0986	1	1	1
9653	Automotive Mechanic I	0803	3	3	3
9654	Automotive Mechanic II	0843	1	1	1
1328	Automotive Service Worker	0582	2	2	2
Total			7	7	7
<u>Temporary</u>					
	Automotive Service Worker (FTE)		1	1	1
Grand Total			8	8	8

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Mid-size Station Wagon	R	\$ 8,800	
19	Mid-size Sedans (used)	R	135,600	
1	Mid-size Pickup 4 x 4	R	10,600	
6	1 Ton Cargo Vans	R	63,600	
1	Dump Truck	R	42,000	
1	3/4 Ton Flatbed Truck	R	15,000	
1	Mid-size Pickup	R	9,000	
4	Compact Sedans, A/C (used)	R	29,000	
12	Patrol Sedans	R	134,400	
3	Full Sedans, 4 D, A/C, Radio	R	22,500	
3	Compact Pickups, Toolbox, Radio	R	28,800	

BUDGET UNIT 2300 - GARAGE

LIST OF APPROVED FIXED ASSETS (Continued)

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Compact Pickup, Toolbox, Radio, A/C	R	\$ 10,200	
1	Compact Pickup, Toolbox, Radio, Trailering Pkg.	R	10,000	
1	Compact Pickup, Maxicab, 2 x 2, A/C, Camper Shell	R	10,800	
1	Compact Pickup, 6' Cargo Box, Radio	R	9,000	
1	Compact Pickup, Radio	R	9,500	
1	Compact Pickup	R	9,000	
2	1/2 Ton Trucks, Cab & Chassis	R	21,600	
1	3/4 Ton Pickup, Utility Body	R	14,300	
1	Compact Sedan, Two Door (used)	R	7,000	
1	Mower, equal	R	10,335	
1	Tractor, equal	R	15,525	
			<u>\$626,560</u>	
	Replacement Reserve		\$347,355	2300
	Garage		214,997	2300
	Mental Health		5,762	3070
	Air Pollution Control		3,323	3090
	Social Services		13,364	3200
	Lopez Recreation Area		6,113	4150
	Morro Bay Golf Course		25,000	4160
	Hospital		10,646	6000
			<u>\$626,560</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Department of General Services administers the Garage budget. Activity in the County Garage Interservice Fund is based upon demand by user departments. Funds required to operate the Garage are appropriated during consideration of the user department's budgets. Therefore, no appropriation is required for this Interservice Fund. However, any supplement to the vehicle replacement reserve must be approved by your Board when adopting Budget Unit 2221 - Federal Revenue Sharing Equipment Acquisition, or any other budget making a contribution to the reserve.

The department's budget request represents a significant reduction from fiscal year 1982-83. One of the reasons for the reduction in expenses and income is due to a much smaller inflationary supplement for vehicle replacement provided by federal revenue sharing funds. Inflationary costs, in the form of vehicle depreciation, are being charged to departments at a higher rate in fiscal year 1983-84 than in previous years. These charges reflect the difference between the original price of a vehicle and the actual replacement cost of the same vehicle. By annually assessing depreciation charges, the Garage accumulates sufficient reserves to offset inflationary vehicle replacement costs. Fiscal year 1983-84 will represent the second year an inflationary supplement is charged to departments in the form of depreciation. It may be possible to eliminate the federal revenue sharing supplement in the near future. Other significant reductions in Garage expenses for

BUDGET UNIT 2300 - GARAGE

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

fiscal year 1983-84 include gasoline and oil expenses as well as vehicle parts. Reductions to fuel and oil prices have been reflected in the Garage's budget request. In addition, the countywide fuel system has reduced costs and will help to hold down costs should fuel prices increase. Expenses for vehicle parts are down significantly from 1982-83 because a large portion of the fleet is now less than three years old and many of the older vehicles have been replaced. Fewer parts are expected to be purchased as a result. The Garage's operating expenses have also been significantly reduced for fiscal year 1983-84.

The department is requesting increases in costs for outside repairs. This will allow mechanics the opportunity to perform routine maintenance to keep a maximum number of vehicles in operation. The department plans to increase the number of vehicle repairs contracted out to private garages for time consuming and specialized work, such as engine overhauls and replacements. In addition, the budget request reflects increases in countywide overhead charges assessed to the garage for services provided by general fund departments, as well as slight increases for employee salaries and benefits.

The department is requesting the replacement of sixty-four vehicles. Accumulated replacement reserves, applicable to these vehicles, which have been recovered through mileage rates totals \$347,355, necessitating a \$191,594 federal revenue sharing supplement.

County Garage income, the prime indicator of user department vehicle needs, is anticipated to decrease substantially from 1982-83 levels. This is primarily due to a reduction in charges to county departments for garage services as well as less income from federal revenue sharing funds for an inflationary supplement. For the first year, the Garage has been allowed to earn interest on accumulated depreciation charges representing a new income source.

County Administrator's Recommendation: As indicated, no appropriation is required. This fund reflects County Garage costs included in user departments' budgets. After meeting with the department, I concur with the number of vehicles identified for replacement. I am recommending a reduction in the Garage charge for gasoline and oil based upon the decline in the price of gasoline after the request was submitted. In addition, I have recommended slight reductions from the department's request for salaries and benefits and departmental depreciation expense. I have included in my recommendation funds to cover the insurance costs of the Garage, as the insurance amount was not available at the time the department submitted the Garage budget. Requested income has been adjusted to equal expenditure levels. The Auditor is conducting a study to determine whether Garage charges are sufficient to offset operating costs. Should the Auditor's study determine that garage charges need to be adjusted, I will revise my recommendation for this budget accordingly for the budget hearings.

Impact of County Administrator's Recommendation: Income and expenses included in this fund will allow user departments to utilize the County Garage at current service levels.

Board Adopted Changes: During the budget hearings the Board deleted the inflationary supplement (\$191,594) provided by Federal Revenue Sharing Funds for future vehicle replacement costs. The study conducted by the Auditor-Controller determined that by annually assessing depreciation charges to user departments the Garage currently accumulates sufficient reserves to offset inflationary vehicle replacement costs. Therefore, the Federal Revenue Sharing supplement is not needed in 1983-84.

OPERATIONS OF WORKING CAPITAL FUND
SPECIAL INFORMATION STATEMENT FOR 19 83 - 84 FISCAL YEAR

B.U. #2310 - CENTRAL STORES DEPARTMENT OF GENERAL SERVICES Service Activity: Other General OPERATING DETAILS	Actual 19 <u>81</u> - <u>82</u>	Actual 19 <u>82</u> - <u>83</u>	Proposed Estimates 19 <u>83</u> - <u>84</u>	Approved Estimates 19 <u>83</u> - <u>84</u>
(1)	(2)	(3)	(4)	(5)
INCOME				
Charges for Services:	\$261,608	\$254,432	-0-	-0-
Surplus Program	7,161	4,219	-0-	-0-
Other Services	11,034	5,508	-0-	-0-
Other Agencies	4,035	3,487	-0-	-0-
Handling Charges			-0-	-0-
Other Income:				
Total Income	\$283,838	\$267,646	-0-	-0-
EXPENSES				
Cost of Inventoried Materials and Supplies Used:	\$ 93,763	\$ 73,000	-0-	-0-
Inventory - Beginning of Year	200,395	167,910	-0-	-0-
Plus: Purchases during year	294,158	240,910	-0-	-0-
Total Available	73,000	26,826	-0-	-0-
Less: Inventory - End of Year				
Cost of Inventoried Materials and Supplies Used:	221,158	214,084	-0-	-0-
Other Operating Expenses:				
Salaries & Benefits	50,854	34,326	-0-	-0-
Professional Services	7,932	7,316	-0-	-0-
Miscellaneous Overhead including Depreciation	3,234	2,027	-0-	-0-
General County Overhead		23,624	-0-	-0-
Total Expenses	\$283,178	\$281,377	-0-	-0-
EXCESS INCOME OVER (UNDER) EXPENSES	660	(13,731)	-0-	-0-
FIXED ASSETS EXPENDITURES				
Equipment				
Other				
Total Fixed Assets				

BUDGET UNIT 2310 - CENTRAL STORES

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Centralized Inventory	\$297,267	-0-	-0-	-0-
2. Surplus Program	8,000	-0-	-0-	-0-
Gross Total	<u>\$305,267</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$305,267</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Revenues	<u>\$305,267</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

PURPOSE

Functionally under the Department of General Services, the purpose of Central Stores Interservice Fund is to provide for a centralized inventory of common office, janitorial, and maintenance supplies at the lowest possible cost, through volume purchasing, for issue to various county departments and other governmental agencies and to reduce the amount of satellite storage that those departments would require; to operate the Central Services Manager's surplus pool; to prepare and process surplus items for auction.

SERVICE DELIVERY PROGRAMS

1. Centralized Inventory: Provide a central inventory of office, janitorial, and maintenance supplies. This includes the receiving, stocking of shelves, and issuing for materials and supplies requisitioned by various county departments and other governmental agencies.
2. Surplus Program: The surplus program includes transferring of surplus items between various county departments to and from the Central Services Manager's surplus pool and preparing and processing of surplus items for auction.

SUMMARY OF POSITIONS

No positions are requested or recommended.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: During fiscal year 1982-83, it was determined that because demand from user departments was insufficient to allow Central Stores to realize maximum savings associated with volume purchasing, Central Stores could no longer function as a self-supporting operation as required of an interservice fund. Rather than provide general fund support or increase the overhead rate Central Stores charges user departments to maintain the self-supporting status of the Central Stores fund, your Board decided to implement a more cost-effective program of stockless inventory, replacing the current Central Stores operation. Through a program of stockless inventory, a vendor of custodial and office supplies will deliver goods directly to user departments. For fiscal year 1983-84, the Department of General Services estimates that implementation of the stockless inventory program will result in a \$65,743 reduction in office expense appropriations. These savings are realized through reduced costs of supplies provided in the stockless inventory program and salary savings resulting from the elimination of the two positions in the Central Stores budget. To complete the transition to a program of stockless inventory, the department is requesting that your Board

BUDGET UNIT 2310 - CENTRAL STORES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

formally close the Central Stores Interservice Fund and transfer all remaining stock to the general fund. The department estimates that the equity of the remaining stock will be \$42,500 at the end of fiscal year 1982-83. Remaining stock should then be transferred, as a contribution, from the general fund to the Central Duplicating Interservice Fund.

County Administrator's Recommendation: As a result of the unstable financial condition of the Central Stores fund and the projected savings in salaries and reduced prices associated with the conversion of Central Stores to a program of stockless inventory, I concur with the department's request to complete the transition to a program of stockless inventory by formally closing the Central Stores Interservice Fund and transferring all remaining stock first to the general fund and then to Central Duplicating. To reflect the savings realized in the stockless inventory program, I have reduced my recommendations for departmental office expenses accordingly.

Impact of County Administrator's Recommendation: Adoption of my recommendation will provide for the completion of the transition to a program of stockless inventory and transfer of all remaining Central Stores' stock first to the general fund and then to Central Duplicating.

Board Adopted Changes: None.

OPERATIONS OF WORKING CAPITAL FUND
SPECIAL INFORMATION STATEMENT FOR 19 83 - 84 FISCAL YEAR

B.U. #2900 - ENGINEERING SERVICES - ISF DEPARTMENT OF ENGINEERING Service Activity: Engineering Services OPERATING DETAILS	Actual 19 <u>81</u> - <u>82</u>	Actual 19 <u>82</u> - <u>83</u>	Proposed Estimates 19 <u>83</u> - <u>84</u>	Approved Estimates 19 <u>83</u> - <u>84</u>
(1)	(2)	(3)	(4)	(5)
INCOME				
Charges for Services: _____	\$11,272,771	\$12,906,150	\$13,154,927	\$15,153,348

Other Income: _____				
Interest _____	115,556	91,922	95,000	95,000
Other Revenue _____	29,375	48,629	10,000	10,000

Total Income _____	\$11,417,702	\$13,046,701	\$13,259,927	\$15,258,348
EXPENSES				
Cost of Inventoried Materials and Supplies Used:				
Inventory - Beginning of Year _____	\$ 262,728	220,994		
Plus: Purchases during year _____	203,273	269,839		
Total Available _____	\$ 466,001	490,833		
Less: Inventory - End of Year _____	(235,591)	(237,339)		
Cost of Inventoried Materials and Supplies Used: _____	\$ 230,410	\$ 253,494	\$ 264,692	\$ 264,692
Other Operating Expenses:				
Salaries and Employee Benefits _____	\$ 4,050,187	\$ 4,413,186	\$ 4,436,184	\$ 4,421,031
Services and Supplies _____	6,690,200	7,942,129	8,051,762	10,065,336
Depreciation _____	167,141	180,379	155,127	155,127
Countywide Overhead _____	86,502	215,628	158,351	158,351

Total Expenses _____	\$11,224,440	\$13,004,815	\$13,066,116	\$15,064,537
EXCESS INCOME OVER (UNDER) EXPENSES _____	\$ 193,262	\$ 41,386 *	\$ 193,811	\$ 193,311 **
FIXED ASSETS EXPENDITURES				
Equipment _____	\$ 213,541	\$ 263,976	\$ 407,680	\$ 403,180
Other Structures and Improvements _____	-0-	7,544	-0-	-0-
Total Fixed Assets _____	\$ 213,541	\$ 271,520	\$ 407,680	\$ 403,180
*Excess income over expenses includes \$161,430 for addition to the equipment replacement reserve; \$161,430 is included in Charges for Services. **Excess income over expenses includes \$238,500 for addition to the equipment replacement reserve; \$238,500 is included in Charges for Services.				

BUDGET UNIT 2900 - ENGINEERING SERVICES

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Special Districts	\$ 6,211,714	\$ 5,982,705	\$ 5,982,705	\$ 6,318,112
2. Monumentation	80,177	56,906	56,906	56,906
3. Surveyor	310,931	300,739	298,139	298,139
4. Services to Special Districts	153,282	160,530	141,030	291,030
5. Roads	5,687,910	6,012,630	6,012,630	7,552,630
6. Operations Center - Water and Sewer	31,247	31,687	26,801	26,801
7. Work for Outside Departments	353,967	609,730	609,730	609,730
Gross Total	<u>\$12,829,228</u>	<u>\$13,154,927</u>	<u>\$13,127,941</u>	<u>\$15,153,348</u>
Less Unallocable Reserve/Income	<u>\$ 96,547</u>	<u>\$ 88,811</u>	<u>\$ 88,811</u>	<u>\$ 88,811</u>
Net Total	<u>\$12,732,681</u>	<u>\$13,066,116</u>	<u>\$13,039,130</u>	<u>\$15,064,537</u>
Revenues	<u>\$12,864,228</u>	<u>\$13,259,927</u>	<u>\$13,232,941</u>	<u>\$15,258,348</u>

PURPOSE

To provide comprehensive engineering services, in the form of manpower, equipment and contractual services and supplies, to all budgets, departments, agencies, and private citizens, as requested or required by state law or local ordinance.

SERVICE DELIVERY PROGRAMS

1. Special Districts: Operations and maintenance of all Board-governed special districts in the county.
2. Monumentation: Complying with state and county requirements regarding the documentation of section and subdivision corners.
3. Surveyor: To provide surveyor services to the public and to other county offices as mandated by state law, and as required for the orderly development of capital improvements within the county.
4. Services to Special Districts: To provide general fund support in fiscal, legal and engineering areas to districts in the formation process, to perform general utility district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors.
5. Roads: To administer the Streets and Highways Code, and to keep in good and safe repair the county's 1,240 miles of road, culverts, bridges and traffic signs. Also, to increase traffic safety, provide crossing guard protection and control right-of-way encroachments.
6. Operations Center - Water and Sewer: To provide water and sewer service to various county departments and other governmental agencies.

BUDGET UNIT 2900 - ENGINEERING SERVICES

SERVICE DELIVERY PROGRAMS (Continued)

7. Work for Outside Departments: To provide water and sewer system maintenance at the San Luis Obispo County Airport for the Department of General Services; to provide engineering, operations and maintenance and accounting services to the City of Atascadero for sanitation services, and administration of the sewage treatment construction project.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0243	County Engineer	A4	1	1	1
0911	Account Clerk	0533	5	5	5
0905	Accountant I	0846			
0906	or Accountant II	0969			
0907	or Accountant III	1111	2	2	2
0914	Accounting Technician	0681	4	4	4
0618	Assistant Environmental Chemist	0920	1	1	1
0362	Assistant Fire Chief	1108	1	1	1
9624	Assistant Water Systems Supt.	1036	2	2	2
1328	Automotive Service Worker	0582	1	1	1
0648	Civil Engineer Technician I	0869			
0650	or Civil Engineer Technician II	0994			
0652	or Civil Engineer Technician III	1141	9	9	9
0630	Deputy County Engineer (Office)	1646	1	1	1
0641	Engineer I	0912			
0640	or Engineer II	1045			
0634	or Engineer III	1187	15	15	15
0633	or Engineer IV	1308	5	5	5
0632	Engineer V	1456	5	5	5
0646	Engineering Aide	0622			
0644	or Senior Engineering Aide	0748	12	12	12
0617	Environmental Chemist	1097	1	1	1
1121	Equipment Mechanic I	0819			
1120	or Equipment Mechanic II	0894	6	6	6
1122	Equipment Mechanic Supervisor	0985	1	1	1
0364	Fire Captain	1015	3	3	3
0360	Fire Chief	1223	1	1	1
0368	Firefighter	0812			
0366	or Fire Engineer	0886	3	3	3
0447	Laboratory Assistant I	0528	1	1	1
0447	Laboratory Assistant I 3/4 Time	0528	1	1	1
1115	Public Works Leadworker	0859	9	9	9
1112	Public Works Section Supervisor	0957	8	8	8
1105	Public Works Worker I	0610			
1117	or Public Works Worker II	0666			
1119	or Public Works Worker III	0701	31	31	31
1103	Public Works Worker IV	0788	15	15	15
9670	Ridesharing Coordinator	1007	1	1	1
0642	Right of Way Agent	1161	1	1	1
0636	Road Maintenance Superintendent	1336	1	1	1
0909	Senior Account Clerk	0624	2	2	2

BUDGET UNIT 2900 - ENGINEERING SERVICES

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
1321	Senior Storekeeper	0686	1	1	1
0951	Senior Typist Clerk	0593	1	1	1
0627	Special Districts Administrator	1299	1	1	1
1338	Stock Clerk	0528	1	1	1
0927	Supervising Administrative Clerk I	0675	1	1	1
0928	Supervising Administrative Clerk II	0757	1	1	1
9671	Supervising Driver	0669	1	1	1
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	3	3	3
9623	Water Systems Superintendent	1140	2	2	2
9629	Water Systems Worker Trainee	0635			
9628	or Water Systems Worker I	0702			
9627	or Water Systems Worker II	0767			
9626	or Water Systems Worker III	0844	17	17	17
9625	Water Systems Worker IV	0939	2	2	2
Total			180	180	180
<u>Contract</u>					
	Student Firefighter		4	4	4
<u>Temporary</u>					
	Crossing Guard (2 FTE)		2	2	2
	Bus Driver (1.5 FTE)		2	2	2
	Lab Assistant I (1.5 FTE)		2	2	2
	Intermediate Typist Clerk (.75 FTE)		1	1	1
Grand Total			191	191	191

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
6	Traffic Counters and Assessories	R	\$ 16,000	2900
-	Modular Furniture	R	15,000	2900
1	Alidade Survey Instrument	A	3,100	2900
1	Enclosure and Electric Cord for Generator	A	5,000	2900
1	Dump Truck, 1 Ton Flatbed	R	17,000	2900
2	Arc Welders, Diesel Powered	R	12,000	2900
12	Chain Saws	R	4,380	2900
2	Weed Sprayers	A	4,000	2900
1	Diesel Engine	A	5,000	2900
1	Diesel Truck, 2 Ton, with Utility Beds and Sign Racks	R	26,000	2900
2	Tilt Trailers; 42,000 GVWR	A	26,000	2900
1	Station Wagon or Sedan	R	10,000	2900
1	Core Sampler, 6" diameter	A	500	2900
6	Mobile Radios	A	5,100	2900

BUDGET UNIT 2900 - ENGINEERING SERVICES

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
3	Dump Trucks; 10 yd., 10-Wheel	R	\$120,000	2900
1	Jet Cleaner	A	19,200	2900
1	Vibrator Compactor	A	1,500	2900
4	Pickup Trucks, Midsize	R	38,000	2900
1	Truck, 1 Ton with Utility Bed	R	17,000	2900
1	Truck, 1 Ton with Utility Bed and Hyd. Hoist	R	19,000	2900
1	Air Compressor with Breaker and Tamper	R	13,400	2900
1	Diesel Engine for Truck Crane	R	15,000	2900
1	Pull Broom	R	11,000	2900
			<u>\$403,180</u>	

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: As an interservice fund, this budget reflects the amounts included in other budget units for engineering services. It includes budgets for all special districts, roads, general fund, and other budgets under the management of the County Engineer. Functionally, this budget operates similar to a private business in that the budget is based upon anticipated demand for services. No appropriation is required. The full cost of services, including overhead as well as equipment depreciation and replacement reserves, is included in the charges levied by the interservice fund.

The Engineer's Interservice Fund budget request for fiscal year 1983-84 reflects a slightly higher level of expenses over income. Nearly \$239,000 of the income, however, is being set aside to add to the equipment replacement reserve, to replace worn equipment in the future. The department's requested amounts for those budget units which purchase services from the interservice fund are indicated in the above service program budget summary.

The Engineer's request for fixed assets is up significantly over fiscal year 1982-83, reflecting purchases of new equipment items as well as replacement of old and worn equipment. Fixed assets will be funded from dollars generated from depreciation and inflationary replacement costs recovered through equipment rental and overhead rates, as well as being financed by contributions to the interservice fund from those budgets which benefit from the use of the equipment.

County Administrator's Recommendation: The elements of this interservice fund represent budgets located elsewhere in the budget document. Special district budgets are included in a separate document. With the exception of the special district budgets, my detailed recommendations are included in the General County Budgets section of this document. My recommendations include a \$2,128,567 net general fund contribution to budgets served by the Engineer's interservice fund.

Impact of County Administrator's Recommendation: The recommended levels of funding for each of the service programs and budget units within this interservice fund will allow the Engineering Department to provide its customers with requested engineering services during fiscal year 1983-84.

BUDGET UNIT 2900 - ENGINEERING SERVICES

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Board Adopted Changes: Several of the service programs that make up this budget were adjusted by the Board during the budget hearings. Sixteen special districts' budgets were amended as a result of additional and more timely information. The net effect of these changes increased special districts' expenses and income \$335,407. In addition, changes were made to two other budgets which affected service programs within this interservice fund budget. Changes were made to Budget Unit 2290 - Services to Special Districts and Budget Unit 2920 - Roads. Specific changes are discussed in each of those budgets.

STATE CONTROLLER
COUNTY BUDGET ACT
(1964)

COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA
OPERATIONS OF ENTERPRISE FUND
BUDGET FOR THE FISCAL YEAR 19 83 - 84

COUNTY BUDGET FORM
SCHEDULE 10

B.U. #6000 DEPARTMENT OF HOSPITAL Function: Health & Sanitation, Activity: Hospital Care OPERATING DETAILS (1)	Actual	Estimated	Proposed Estimates	Approved Estimates
	19 <u>81</u> - <u>82</u>	19 <u>82</u> - <u>83</u>	19 <u>83</u> - <u>84</u>	19 <u>83</u> - <u>84</u>
	(2)	(3)	(4)	(5)
INCOME				
Medicare	\$1,789,793	\$1,999,830	\$2,099,822	\$2,099,822
Medi-Cal	1,837,329	1,566,302	1,200,000	1,200,000
Other - Private & Contract	3,821,930	4,271,641	4,495,869	4,495,869
County Medical Services Program (AB 799)		1,479,044	2,773,024	2,773,024
County/State Contribution (AB 8)				
State Share	539,283	542,475	502,483	502,483
County Share	363,328	340,183	328,980	322,578
Total County/State Contribution	902,611	882,658	831,463	825,061
TOTAL INCOME	\$8,351,663	\$10,199,475	\$11,400,178	\$11,393,776
OPERATING EXPENSE				
Salaries	\$3,985,312	\$3,982,843	\$4,181,985	\$4,181,985
Employee Benefits	936,327	1,235,767	1,297,555	1,297,555
Depreciation	125,880	194,625	205,271	205,271
Materials & Operations	2,911,759	3,722,703	4,226,240	4,219,838
Outside Medical Services		350,000	700,000	700,000
Mental Health Services		70,000	140,000	140,000
Eligibility Determination - CMSP		81,667	144,738	144,738
County Overhead				
Administration		12,976	14,986	14,986
Auditor-Controller	55,962	118,055	101,656	101,656
Personnel	89,827	87,577	83,240	83,240
Pension Trust	12,799	19,744	26,469	26,469
Purchasing	56,332	61,317	26,637	26,637
Communications	2,419	1,396	1,177	1,177
General Services	15,132	5,597	(1,337)	(1,337)
Grounds	18,617	19,533	18,031	18,031
Technical Services	51,510	109,050	130,923	130,923
Central Mail	24,266	28,046	22,593	22,593
Insurance	65,521	98,579	61,344	61,344
Treasurer-Tax Collector			18,670	18,670
TOTAL COUNTY OVERHEAD	\$ 392,385	\$ 561,870	\$ 504,389	\$ 504,389
TOTAL OPERATING EXPENSE	\$8,351,663	\$10,199,475	\$11,400,178	\$11,393,776

BUDGET UNIT 6000 - HOSPITAL SYSTEM

SERVICE PROGRAM BUDGET SUMMARY

<u>Service Program</u>	<u>Allowed 1982-83</u>	<u>Requested 1983-84</u>	<u>Recommended 1983-84</u>	<u>Board Adopted 1983-84</u>
1. Special Care Units	\$ 514,975	\$ 409,454	\$ 409,192	\$ 409,192
2. Routine Care Units	2,134,477	2,406,402	2,404,862	2,404,862
3. Outpatient and Emergency Room	1,052,751	1,236,049	1,235,258	1,235,258
4. Ancillary Patient Services	4,188,010	5,022,451	5,019,236	5,019,236
5. Dialysis Unit	973,986	926,409	925,815	925,815
6. Outside Medical Services	-0-	700,000	700,000	700,000
7. Mental Health Services	-0-	140,000	140,000	140,000
8. Eligibility Determination	-0-	163,334	163,334	163,334
9. County Medical Services Program Administration	-0-	140,000	140,000	140,000
10. Support Services	331,655	256,079	256,079	256,079
Gross Total	<u>\$9,195,854</u>	<u>\$11,400,178</u>	<u>\$11,393,776</u>	<u>\$11,393,776</u>
Less Cost Applied	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Total	<u>\$9,195,854</u>	<u>\$11,400,178</u>	<u>\$11,393,776</u>	<u>\$11,393,776</u>
Revenues	<u>\$9,195,854</u>	<u>\$11,400,178</u>	<u>\$11,393,776</u>	<u>\$11,393,776</u>

PURPOSE

The county's General Hospital is the only non-profit hospital in San Luis Obispo County. The General Hospital serves all of the citizens of the county, but is specifically concerned with providing needed health services not otherwise available. A goal of General Hospital is to provide quality inpatient and outpatient services as needed at the least possible cost to the taxpayer.

SERVICE DELIVERY PROGRAMS

1. Special Care Units: Intensive Care Unit (ICU/CCU) -- This five-bed unit provides 24-hour nursing care. Staff for this unit is specially trained in the care and special needs of patients, and in the operation of the equipment in the unit.
2. Routine Care Units: Medical/Surgical Service -- This 47-bed service provides acute 24-hour care for surgical and medical patients; Pediatrics -- This seven-bed unit provides 24-hour acute care for children; Obstetrics -- This 14-bed unit provides 24-hour care for the expectant and new mother; Nursery -- This unit provides 24-hour care. Special equipment is provided.
3. Outpatient and Emergency Room: General Clinic -- The outpatient clinic provides Monday through Saturday, 8 a.m. to 5 p.m., physician and nursing staff for patients who are in need of a physician; Internal Medicine Clinic -- Provides Monday through Friday physician specialist care for treating serious

BUDGET UNIT 6000 - HOSPITAL SYSTEM

SERVICE DELIVERY PROGRAMS (Continued)

- medical problems, usually referred from General Clinic; Obstetric and Gynecology Clinics -- Provides prenatal care for expectant mothers who cannot find private obstetrical service; Orthopedic Clinic -- Provides the services of an orthopedic surgeon on a walk-in basis. Includes care for serious fractures and other orthopedic problems. General Clinic (Atascadero) -- Provides Monday through Friday, 8 a.m. to 5 p.m., physician and nursing staff for patients who need a physician; Emergency Room -- Provides service on a 24-hour basis with physician and staff.
- 4. Ancillary Patient Services: Pharmacy, Maternity Delivery, Laboratory, Respiratory Therapy, Central Supply, Physical Therapy, Radiology and Operating Room.
 - 5. Dialysis Unit: This ten-station unit provides hemodialysis treatments on an outpatient basis (kidney machines). The unit has the capability of dialyzing ten patients in an 8-hour period.
 - 6. Outside Medical Services: Purchase of outside professional and other hospital services for the County Medical Services program.
 - 7. Mental Health Services: County Medical Services program for Mental Health Services.
 - 8. Eligibility Determination: Purchase of eligibility determination services from the Department of Social Services for the County Medical Services program.
 - 9. County Medical Services Program Administration: Administration of the County Medical Services program for such things as medical pre-authorization, utilization review, program payment and accountability. Includes a program evaluation audit and systems support.
 - 10. Support Services: Includes such services as maintenance of plants and grounds, ancillary dietary, etc., to Mental Health, Drug programs, and other miscellaneous revenues.

SUMMARY OF POSITIONS

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0911	Account Clerk	0533	10	12	12
0905	Accountant I	0846			
0906	or Accountant II	0969	2	2	2
0914	Accounting Technician	0681	2	2	2
0405	Assistant Health Agency Admin.	1503	1	1	1
0504	Assistant Hospital Administrator	1431	1	1	1
0550	Chief Clinical Lab. Technologist	1153	1	1	1
0565	Chief Pharmacist	1456	1	1	1
0561	Chief Physical Therapist	1086	1	1	1
0546	Chief Respiratory Therapist	0957	1	1	1
0960	Chief Switchboard Operator	0571	1	1	1
0552	Clinical Laboratory Technologist	0930			
0551	or Senior Clinical Laboratory Tech.	1004	7	7	7
0533	Clinical Nurse	1088	1	1	1

BUDGET UNIT 6000 - HOSPITAL SYSTEM

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0920	Collections Officer	0701	1	1	1
1341	Cook I	0550	1	1	1
1340	Cook II	0642	3	3	3
0512	County Physician	2136	1	1	1
1335	Custodian	0528	11	12	12
0986	Data Entry Operator Trainee	0497			
0985	or Data Entry Operator I	0550			
0984	or Data Entry Operator II	0594			
0983	or Data Entry Operator III	0647	1	1	1
1343	Diet Assistant	0523	3	3	3
0570	Dir. of Health Agency Soc. Services	0886	1	1	1
0530	Director of Nursing Services	1567	1	1	1
1332	Executive Housekeeper	0742	1	1	1
1314	Facilities Maintenance Mechanic I	0666			
1316	or Facilities Maint. Mechanic II	0722			
1315	or Facilities Maint. Mechanic III	0868	4	4	4
1344	Food Service Worker	0514	7	7	7
0536	Head Nurse	1015	6	5	5
0404	Health Agency Administrator	2119	1	1	1
0872	Health Care Analyst 3/4 Time	1007	1	1	1
0542	Hospital Attendant	0539	11	10	10
0908	Hospital Patient Accounts Manager	1111	1	1	1
1320	Hospital Plant Engineer	1034	1	1	1
1333	Housekeeper	0582	2	2	2
0447	Laboratory Assistant I	0518	2	2	2
0543	Licensed Vocational Nurse	0636	17	17	17
1307	Maintenance Painter I	0782			
1308	or Maintenance Painter II	0868	1	1	1
0580	Medical Records Administrator	0876	1	1	1
0582	Medical Records Technician	0642	1	1	1
0581	Medical Records Utilization Review Coordinator	0667	1	1	1
0949	Medical Transcriber	0612	1	1	1
0532	Nurse Practitioner	1037	2	2	2
8538	Patient Services Representative	0571	5	5	5
0567	Pharmacist	1209	2	2	2
0569	Pharmacy Technician Trainee	0507			
0568	or Pharmacy Technician	0582	3	3	3
0566	Physical Therapist Aide	0575			
0564	or Physical Therapy Assistant	0634			
0560	or Physical Therapist I	0867			
0562	or Physical Therapist II	0957	3	3	3
0541	Pre-Licensed Nurse	0764			
0540	or Registered Nurse I	0886			
0537	or Registered Nurse II	0931	52	52	52

BUDGET UNIT 6000 - HOSPITAL SYSTEM

SUMMARY OF POSITIONS (Continued)

<u>Job Class</u>	<u>Position</u>	<u>Range</u>	<u>Current</u>	<u>Requested</u>	<u>Adopted</u>
<u>Permanent</u>					
0559	Radiological Technologist I	0635			
0558	or Radiological Technologist II	0764			
0557	or Radiological Technologist III	0801	2	2	2
0547	Respiratory Therapist	0803	4	4	4
1339	Sewing Worker	0465	1	0	0
0909	Senior Account Clerk	0624	3	3	3
0945	Senior Medical Transcriber	0674	1	1	1
0946	Senior Stenographer Clerk	0624	1	1	1
0951	Senior Typist Clerk	0593	2	2	2
1336	Storekeeper I	0565			
1331	or Storekeeper II	0623	1	1	1
1338	Stock Clerk	0528	1	1	1
0534	Supervising Nurse	1119	5	6	6
8539	Supervising Patient Services Rep.	0687	1	1	1
0556	Superv. Radiological Technologist	0958	1	1	1
0548	Surgery Technician	0588	2	2	2
0962	Switchboard Operator	0508	3	3	3
0953	Typist Clerk	0465			
0952	or Intermediate Typist Clerk	0508	7	5	5
Total			213	212	212
<u>Contract</u>					
	Anesthesiologist		1	1	1
	Dialysis Patient Counselor		1	1	1
	Dialysis Physician		1	1	1
	Emergency Room/Clinic Director		1	1	1
	Emergency Room/Clinic Physicians		8	8	8
	Internal Medicine Clinic Physician		1	1	1
	Obstetrics/Gynecology Physician		1	1	1
	Orthopedic Physician		1	1	1
	Pathologist		1	1	1
<u>Temporary</u>					
	Account Clerk		4	4	4
	Hospital Attendant		3	3	3
	Intermediate Typist Clerk		3	3	3
	Licensed Vocational Nurse		1	1	1
	Physical Therapy Assist. 1/2 T.		1	1	1
	Pre-Licensed Nurse				
	or Registered Nurse I				
	or Registered Nurse II		7	7	7
	Respiratory Therapist 1/4 T.		1	1	1
	Sr. Clinical Lab. Tech. 1/4 T.		1	1	1
	Surgery Technician 1/2 T.		1	1	1
	Switchboard Operator		1	1	1
	Switchboard Operator 1/2 T.		1	1	1
	X-Ray Technician III		1	1	1
Grand Total			254	253	253

BUDGET UNIT 6000 - HOSPITAL SYSTEM

LIST OF APPROVED FIXED ASSETS

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>	<u>Funding Budget</u>
1	Orthopedic Operating Room Table	A	\$ 10,835	6000
1	Operating Room Microscope	A	6,737	6000
3	Intravenous Monitors	A	6,375	6000
2	Anesthesia Carts	A	1,605	6000
1	Biopsy Forcep	A	424	6000
1	Orthopedic Instrument Set	R	11,670	6000
10	Infusion Pumps	R	20,095	6000
1	Infusion Pump	A	2,013	6000
1	Ultrasound Stethoscope	R	560	6000
4	Otosopes/Ophthalmoscopes	A	1,373	6000
1	Digital Scale	A	2,680	6000
2	Dialysis Chairs	R	1,194	6000
1	Recordi-Annie	A	1,225	6000
1	Resusci-Baby	A	384	6000
1	Video Cassette Player	A	1,325	6000
1	Birthing Bed	A	9,308	6000
2	Digital Fetal Monitors	R	16,413	6000
1	Correcting Typewriter	R	1,400	6000
1	Vacuum Pump	R	20,214	6000
1	Water Extractor	A	3,000	6000
1	Oxygen Tent	R	1,943	6000
1	Oxygen Flow Blender	R	678	6000
1	Skin Bilirubin Equipment	A	2,145	6000
1	Orthopedic Wheelchair	R	833	6000
1	Film Processor	R	14,000	6000
5	Correcting Typewriters	R	5,125	6000
1	Cash Register	A	1,800	6000
1	Cooking Range	R	4,353	6000
1	Toaster	R	589	6000
5	Patient Beds	R	9,477	6000
2	Anesthesia Machines	R	34,852	6000
2	Compact Sedans, A/C (used)	R	See B.U. 2300	6000
			<u>\$194,625</u>	

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

<u>Quantity</u>	<u>Item</u>	<u>Code</u>	<u>Amount</u>
1	Birthing Chair	E	\$ 1,674
1	Osmosis	E	2,394
2	Cardiac Monitors	E	6,364
4	Photocopiers	E	3,007
1	Blood Chemistry System	E	19,685
			<u>\$33,124</u>

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Summary of Department Request: The Hospital is requesting a budget that is higher in total expenditures, but lower in county funding, than provided in fiscal year 1982-83. The budget reflects the addition of the County Medical Services Program (CMSP) which was transferred to counties from the state in January, 1983, and is

BUDGET UNIT 6000 - HOSPITAL SYSTEM

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

state funded. This program was called the Medically Indigent Adult program when it was operated by the state. The revenues for the County Medical Services program are based upon the Governor's proposed budget for fiscal year 1983-84, and are lower than the annualized revenues received for the six month period during fiscal year 1982-83. The amount identified under income as "Total County/State Contribution" represents the amount requested by the Hospital from the general fund for fiscal year 1983-84. The money is appropriated into Budget Unit 3280 - Medical Assistance, and deposited in the enterprise fund as revenue during the year. The state, under Assembly Bill 8 - State Aid for Health, will reimburse the county approximately 61 percent, including the per capita allowance, as its share of the county's general fund cost for the Hospital.

The Hospital is requesting various changes to its position allocation with the net effect being one less position.

The majority of the fixed assets request is for patient care and is based upon physician need.

The increased cost identified under Technical Services represents the cost for implementation of word processing in the Medical Records Division during the year. Reductions have been made in three service programs. Special Care Unit services are less because census have been down in that area; the Dialysis program is down because of a change in the method of providing services which reduced the cost; and support services has been reduced because Alcoholism Services no longer receives staff support from the Hospital.

County Administrator's Recommendation: I am recommending that the Hospital budget be approved as submitted with the exception of a small reduction in revenue identified as the County-State Contribution. The county contribution to the Hospital for medical care for the medically indigent and a partial cash contribution for county-wide overhead are funded through Budget Unit 3280 - Medical Assistance Program. The reduction to the county contribution was made in order to remain within the state/county sharing limitation as provided under Assembly Bill 8 - State Aid for Health, for fiscal year 1983-84. I have reduced the materials and operations expense by a like amount as a result of the reduction to revenue.

My recommendation includes approval of the position allocation for the Hospital, the requested equipment and the implementation of word processing in the Medical Records Division.

Impact of County Administrator's Recommendation: At the recommended level of funding the Hospital will be able to provide the same level of service as is being provided in the second half of fiscal year 1982-83. This represents the time period for which the County Medical Services program became the responsibility of the county.

Board Adopted Changes: None.

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